

**BOARD OF TRUSTEES MEETING
VILLAGE OF LAKEWOOD
February 9, 2026**

The second meeting of the Board of Trustees of the Village of Lakewood, N.Y., was held,
Monday, February 9th, 2026, 6:30 P.M

Present:	Randall G. Holcomb	Mayor
	Ben J. Troché	Deputy Mayor/Trustee
	Ellen E. Barnes	Trustee
	John L. Shedd	Trustee
	Scott A. Cooper	Trustee

Also Present:	Apryl Troutman	Village Clerk/ Treasurer
	Shaunah Pilling	Deputy Treasurer
	Kurt Hallberg	Fire Chief
	Matthew Bentley	Police Chief
	John C. Certo	DPW Supervisor
	Jeff Swanson	Code Enforcement Officer
	Marilyn Fiore-Lehman	Village Attorney

A work session was held with no action taken

Flock Safety Public Safety Solutions – Zoom Presentation

APPROVAL OF MINUTES

Motion by Trustee Barnes, seconded by Trustee Troché, to approve the minutes of the last meeting of the Board of Trustees held on January 12th, 2026.

Adopted: 4 ayes, no nays (Barnes, Cooper, Shedd, Troché)

AUDIT OF CLAIMS

Motion by Trustee Shedd, seconded by Trustee Barnes, that the claims as audited by the Auditing Committee of the abstract dated January 26th, 2026 and February 9th, 2026 be approved and that the Clerk Department shall execute said abstracts and direct payment by the Treasurer Department.

- Abstracts (#36 & #36)
 - o General Fund: \$132,797.24 (Checks #22288 through 22327)
 - o T & A Fund: \$78,515.04 (Checks #9969 through 10005)
 - VOIDED CHECKS:
 - #22309 – National Grid, ACH Payment
 - #22325 – Windstream, ACH Payment
- Abstracts (#38 & #38)
 - o General Fund: \$74,644.22 (Checks #22328 through #22360)
 - o T & A Fund: \$72704.28 (Checks #10006 through #10039)

**BOARD OF TRUSTEES MEETING
VILLAGE OF LAKEWOOD
February 9, 2026**

▪ **VOIDED CHECKS:**

- #22343 - M&T Bank, ACH Payment
- #22344 – National Grid, ACH Payment
- #22360 – Windstream, ACH Payment
- #22343 - M&T Bank, ACH Payment
- #22344 – National Grid, ACH Payment
- #22360 – Windstream, ACH Payment

Adopted: 4 ayes, no nays (Barnes, Cooper, Shedd, Troché)

REPORTS

DPW Supervisor John C. Certo:

Since the last Board of Trustees meeting, the crew has been out 10 times removing snow. This brings the plowing total up to 35 times for the 2025-2026 season. Salt truck #3 needs a new oil pan and transmission lines, this issue should be fixed by the end of the week. As for our newest single axle dump truck they are bringing it to Boston, New York to get the plow equipment mount mounted on it. They hope to have it back this season, but not keeping their hopes up.

- The entire Board thanked the DPW crew for all they do, they are truly a remarkable crew.
- Trustee Shedd asked how the salt situation is going.
- DPW Supervisor Certo stated they are on their last load, but believe they can make it last.

Police Chief Matthew Bentley:

The department has handled 1107 calls since the last meeting. Chief Bentley has submitted his annual report to the Board.

- Trustee Barnes commented on how well the annual report was done. Trustee Troché seconded this statement.

Fire Chief Kurt Hallberg:

118 alarms so far this year, the cold being the biggest issue. Some of the large calls the department has responded to have been multiple sprinkler system failures, two car fires, and a home fire on Hoag Road, all in subzero temperatures.

Village Attorney Lehman:

No Report.

Clerk/Treasurer Apryl Troutman:

Chief Bentley, DPW Supervisor Certo and I sat in on the risk management call last week and they got a report out to us pretty quickly. This report has been forwarded to the Board and department heads. She asked everyone to review it and then any corrective action can be made.

Code Enforcement Officer Jeff Swanson:

**BOARD OF TRUSTEES MEETING
VILLAGE OF LAKEWOOD
February 9, 2026**

The Department of State annual report that has to be filled came out this last week, he stated he has begun the 15-page report. He also stated that the States new codes became active on January 1st, 2026 and he is working on understanding them all to execute them. CEO Swanson thanked Trustee Shedd for revamping the Village of Lakewood map. It is much easier to read now.

Mayor Holcomb:

No Report.

COMMITTEES

Trustee Troché and Trustee Barnes talked with the Fire Department and Fire Company to be able to give an update on EMS Billing. They all agreed they would send an email update once it is ready. Trustee Troché and Trustee Barnes also have been in contact with Professional Ambulance Billing, the Village's billing agency, about cost and fee adjustments that better align with our departments which is one of our agenda items.

OLD BUSINESS

Trustee Barnes stated that on Monday, November 24th the Board approved a resolution to amend Article VI, Section 25-45, Accessory Structures, Subsection(E) of Zoning Law. Trustee Barnes believes that we need to actually go through the local law process to adopt an amendment and asked Village Attorney Lehman for assistance in the legal language so a public hearing can be scheduled.

- Attorney Lehman let the Board know she will look further into this as she is unsure if it constitutes a public hearing as it was not a significant change, but will find out what needs to be done, if anything.

NEW BUSINESS

RESOLUTION #8-2026 to authorize the following budget modification for budget shortfalls

- i. **\$10,000 from A3120.12 {Police Salaries Parttime} to A3120.40 {Police - Contractual}**
- ii. **ii. \$3,000 from A5110.10 {Street Maintenance – Salaries} to A5142.10 {Snow Removal – Salaries (day hours)}**

Motion by Trustee Barnes, seconded by Trustee Cooper to authorize the budget modifications listed above.

Adopted: 4 ayes, no nays (Barnes, Cooper, Shedd, Troché)

RESOLUTION #9-2026 to authorize the hiring of a Full-Time Probationary Police Officer

Motion by Trustee Troché, seconded by Trustee Shedd authorizing the hiring of Full-Time Probationary Police Officer/Academy Recruit, Allissa Perry, with a start date of February 18th, 2026 with a starting salary of \$55,380.

Adopted: 4 ayes, no nays (Barnes, Cooper, Shedd, Troché)

RESOLUTION #10-2026 to authorize sealed bids for one 2026 Dodge Durango.

**BOARD OF TRUSTEES MEETING
VILLAGE OF LAKEWOOD
February 9, 2026**

Motion by Trustee Barnes, seconded by Trustee Troché, to authorize Police Chief Matthew Bentley, to request sealed bids for one 2026 Dodge Durango Pursuit AWD Patrol Car. Bids are to be received on or before 3:00pm, Thursday, February 26th, 2026.
Adopted: 4 ayes, no nays (Barnes, Cooper, Shedd, Troché)

RESOLUTION #11-2026 Adopt the Village of Lakewood, Personnel Policies and Procedures, Chapter 12 – Cybersecurity

Motion by Trustee Shedd, seconded by Trustee Barnes to adopt the Village of Lakewood, Personnel Policies and Procedures, Chapter 12 – Cybersecurity
Adopted: 4 ayes, no nays (Barnes, Cooper, Shedd, Troché)

Trustee Troché added that Dan Hafner, IT for the Village, is the point of contact with New York State and will have annual trainings for Cybersecurity threats. The State will also provide an annual training for all Village employees for free.

RESOLUTION #12-2026 Authorize the following fund transfer

Motion by Trustee Barnes, seconded by Trustee Troché to authorize the following fund transfer
i. \$226.45 from account T1093.37 {Police K9 Unit} to A3120.40 {Police – Contractual.}
Adopted: 4 ayes, no nays (Barnes, Cooper, Shedd, Troché)

RESOLUTION #13-2026 Recognize Chief Bentley's previous seventeen years of Law Enforcement Service and authorize his employee vacation benefit accordingly

Motion by Trustee Barnes, seconded by Trustee Shedd to recognize Chief Bentley's previous seventeen years of Law Enforcement Service and authorize his employee vacation benefit accordingly (Chapter 3, Office and Seasonal Personnel, Article IV.)
Adopted: 4 ayes, no nays (Barnes, Cooper, Shedd, Troché)

RESOLUTION #14-2026 approve the rate modifications for ambulance billing as follows

Level of Service	Current	Proposed
Basic Life Support E/NE	\$1,300	\$1,600
Advanced Life Support E/NE	\$1,600	\$2,100
Advanced Life Support- 2	\$1,900	\$2,600
Mileage	\$42/mile	\$45/mile
Treat/Release-ALS	\$500	\$500
Treat/Release- BLS	\$400	\$400
Paramedic Intercept	\$985	\$1,100

Adopted: 4 ayes, no nays (Barnes, Cooper, Shedd, Troché)

**BOARD OF TRUSTEES MEETING
VILLAGE OF LAKEWOOD
February 9, 2026**

ANYONE TO BE HEARD

Michelle Turner, project manager of the LCDC, thanked the Board for all of their support since she has jumped back into her role with the LCDC. She is asking for support for all 2026 events which include Hoods Up Lakewood on June 20th and four Rock the Lake events from the Board, both the police and fire departments, and DPW crew. She is aware she needs to fill out a new events application that she will receive from Clerk/Treasurer Troutman. Ms. Turner also inquired about the Fourth of July celebrations and if the Village would be doing anything differently being that it is the 250th anniversary of Independence.

-Trustee Barnes stated that not much discussion has been had on the upcoming holiday, but it is a good point that it is the 250th anniversary. It is usually quite a packed full day in the Village and not sure what else could be added.

-Mayor Holcomb also believes the usual Fourth of July celebration is great as it is and is unsure if they could add anymore. The fireworks are always the best in the area.

Ms. Turner asked DPW Supervisor if there is anyway, they can move their summer banner over Chautauqua Ave so it is more visible from its normal location below the vendors sign at the top of Chautauqua Ave and Fairmount.

-DPW Supervisor Certo said he would look into this and get back to Ms. Turner.

Lastly, the LCDC with the assistance of Chautauqua Promo created a tri-fold brochure for the Village with the age of Lakewood, historic downtown, a map with all the businesses in the streets. It will also have the Village of Lakewood logo, the LCDC logo, a couple of testimonials, and will be in distribution throughout the year. Once the final draft is ready, it will be given to the Board and all merchants so everyone has an eye on it before distributing. This brochure will be updated annually.

- The Board of Trustees did verbally agree to all of the LCDC's events this coming summer and would move forward with that officially once the necessary applications have been turned in.

**EXECUTIVE SESSION
PERSONNEL MATTER**

Present at the executive session, were Mayor Holcomb, Trustees Barnes, Troché, Cooper, and Shedd. As well as Police Chief Bentley, Attorney Lehman, and Clerk/Treasurer Apryl Troutman.

EXECUTIVE SESSION WAS HELD WITH NO ACTION

EXECUTIVE SESSION (Adjournment)

Motion by Trustee Barnes, seconded by Trustee Troché, and unanimously carried to adjourn the executive session and re-open the regular meeting of the Board of Trustees at 7:33pm.

Adopted: 4 ayes, no nays (Barnes, Cooper, Shedd, Troché)

REGULAR MEETING (Adjournment)

Motion by Trustee Barnes, seconded by Trustee Troché, and unanimously carried to adjourn the regular meeting of the Board of Trustees at 7:33pm.

**BOARD OF TRUSTEES MEETING
VILLAGE OF LAKEWOOD
February 9, 2026**

Adopted: 4 ayes, no nays (Barnes, Cooper, Shedd, Troché)

Shaunah Pilling
Village Deputy Treasurer