

Village of Portville

February 17, 2026

Agenda

Present:

Anthony Evans, Mayor
Michael DeBarbieri, Trustee
Annette Seybert, Clerk
Andy Lee, Trustee
Mark Crosson, Police Chief
Joseph McLarney, Deputy
Ronald Lott, Trustee
Brodie Emmons, DPW
Ed Jennings, Code Officer

Excused:

Attendees:

The Meeting opened at 7:00 p.m. with the pledge of allegiance to the flag.

MOTION: made to approve the minutes of the Board Meeting of January 20,2026.

Motion: **2nd** **-Ayes**

MOTION: to approve Abstract #009, Vouchers # -#, in the amount of \$xxxxxxx. And to approve Vouchers #xx, in the amount of \$xxxxxxxxx. Grand Total of \$xxxxxxxxxxx.

Motion: **2nd** **-Ayes**

MAYOR'S REPORT

Codes Report

Police Report

Justice Report - Full Report on File.

Clerk's Report

Treasurer's Report

DPW REPORT-

Old And New Business:

Resolutions:

Resolution 03-2026

VILLAGE OF PORTVILLE RESOLUTION NO.03 OF 2026 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF PORTVILLE SUPPORTING AN APPLICATION TO THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION, TRANSPORTATION ALTERNATIVES PROGRAM (TAP) AND COMMITTING TO THE OPERATION, MAINTENANCE, AND WINTER MAINTENANCE OF PROJECT IMPROVEMENTS.

WHEREAS the Village of Portville (the "Village") is a municipal corporation duly organized and existing under the laws of the State of New York; and

WHEREAS, the New York State Department of Transportation ("NYSDOT") administers the **Transportation Alternatives Program ("TAP")**, which provides funding assistance for eligible bicycle and pedestrian projects and related community improvements; and

WHEREAS the Village desires to submit a TAP grant application for the **[Project Name]** (the "Project"), generally described as **[brief description, e.g., construction/rehabilitation of**

sidewalks, boardwalk, pedestrian bridge, and multi-use pathway], located [general location/limits] within the Village; and

WHEREAS, the Project is intended to enhance pedestrian accessibility, safety, connectivity, and recreational opportunity for residents and visitors, and to support community development objectives within the Village; and

WHEREAS the Village Board of Trustees finds it to be in the public interest to support the submission of the TAP application and, if awarded, to proceed with the Project in accordance with applicable NYSDOT requirements, including project administration, procurement, and compliance obligations; and

WHEREAS, as part of the TAP application requirements and to ensure the long-term public benefit of the Project, the Village must affirm that it will assume responsibility for the ongoing operation and maintenance of the Project improvements, including routine and winter maintenance; and

WHEREAS, the Village is prepared to accept said responsibilities and to provide for the continued safe condition and usability of the Project improvements for the public.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Portville, as follows:

1. Support of TAP Application.

The Village Board of Trustees hereby **supports and authorizes** the submission of an application to NYSDOT's Transportation Alternatives Program (TAP) for funding assistance for the **[Project Name]**.

2. Authorization of Village Officials.

The Mayor and/or Village Clerk, and any other officer(s) of the Village as may be appropriate, are hereby **authorized and directed** to execute and submit all applications, certifications, assurances, agreements, and other documents necessary or desirable to carry out the intent of this Resolution and to pursue TAP funding on behalf of the Village.

3. Commitment to Operate and Maintain Improvements.

Upon completion and acceptance of the Project improvements, the Village hereby **agrees to own (if applicable), operate, and maintain** the Project improvements in a safe and serviceable condition for their intended public use, including **all routine maintenance and repairs** necessary to preserve the function and integrity of the improvements.

4. Winter Maintenance Commitment (Snow and Ice).

The Village hereby **expressly agrees** that it shall provide **all required winter maintenance** for the Project improvements, including, but not limited to, **snow plowing, snow removal, shoveling, sanding, salting, de-icing, and other measures as necessary**, to maintain safe pedestrian passage and accessibility for the public, as appropriate and in accordance with Village policies and applicable standards.

This winter maintenance commitment applies specifically to the **sidewalks, boardwalk, pedestrian bridge, and pathway** constructed, improved, or otherwise included within the Project limits.

5. Financial and Administrative Responsibility.

The Village acknowledges that it is responsible for ongoing maintenance costs and

obligations and agrees to plan for such costs within its operational budgets, subject to annual appropriations as required by law.

6. **Severability.**

If any clause, sentence, paragraph, subdivision, section, or part of this Resolution shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section, or part directly involved in the controversy in which such judgment shall have been rendered.

• **Effective Date.**

This Resolution shall take effect immediately upon adoption. **ADOPTED by the Board of Trustees of the Village of Portville on the ____ day of _____, 2026, by the following vote: AYES:** _____

• **NAYS:** _____

• **ABSTAIN:** _____ **VILLAGE OF PORTVILLE**

By Order of the Board of Trustees

Attests by Mayor Anthony Evans
Portville Village Clerk
Annette Seybert

Resolution 04-2026 Budget Modifications Request

Motion: 2nd -Ayes

Give to Village Clerk for Resolution # 04-2026 Once approval is granted, this form shall be returned to the Treasurer to make the appropriate entries. Date Modification entered: _____

Signature: _____ A copy of this form is to be returned to the department head once completed for budget tracking purposes. Budget Lines to be Modified (each modification request must list the line to be increased AND what account the funds are coming from) Review and Decision (Accounting Only) Village of Portville.

Motion to Adjourn was made at ____ pm.

Motion: 2nd -Ayes

The next Village Board Meeting will be held on March 16, 2026
At 6:00 pm. Respectfully submitted:
Annette Seybert,
Village Clerk