

Village of Portville

July 20, 2026

Agenda

Present:

Annette Seybert, Clerk
Joseph McLarney, Deputy Mayor
Michael DeBarbieri, Trustee
Andy Lee, Trustee
Ronald Lott, Trustee
Mark Crosson, Police Chief
Ed Jennings, Code Enforcement
Brad Camp, DPW Superintendent

Excused: Anthony Evans, Mayor

Attendees:

Opening of Meeting: The meeting commenced at 7:00 p.m. with the pledge of allegiance to the flag.

We have a quorum.

MOTION: made to approve the minutes of the Board Meeting of June 15, 2026.

Motion: 2ND -Ayes

MOTION: to approve Abstract #013, Vouchers #2450 -#2492, in the amount of \$96,214.72. And to approve Vouchers #106-#112, in the amount of \$603,905.99. Grand Total of \$700,120.71.

Motion: 2ND -Ayes

Mayor's Report:

Weekly consultation Meetings with...

- The Water/Sewer and treatment facility Project engineers and contractors
- Portville Community Association (PCA) and CATTaraugus COLlective Downtown Development
- Portville Central School (PCS) and KABOOM staff regarding Lyman Baker Park Playground expansion
- Staff interviews

Police Report -

Justice Report: Complete report is on file.

Clerk's Report:

NY Penn Railroad is requesting authorization to close Elm Street for approximately one week in mid-August, before school begins, to fully redo the tracks and roadway leading to the railroad crossing. Ben Scott is the railroad representative and can be reached at 716-378-8660.

Treasurer Report:

Complete report of the Treasurer has been e-mailed to all Trustees prior to tonight's meeting.

Codes Report -**DPW REPORT-**

Old And New Business:

Resolution # 19-26

**WASTEWATER TREATMENT PLANT
IMPROVEMENTS PROJECT (CWSRF #C9-6612-03-00)**

**CONTRACT NO. 1B - ELECTRICAL CONSTRUCTION
AWARD AUTHORIZATION RESOLUTION**

WHEREAS, bids for Contract No. 1B - Electrical Construction for the Village of Portville Wastewater Treatment Plant Improvement Project, publicly opened, and read aloud on June 2, 2026; and

WHEREAS, Square Engineering, D.P.C., the Village's consulting engineer, reviewed and analyzed all bids for conformance and completion with the Contract Documents; and

WHEREAS, Square Engineering, D.P.C. provided the Village with a Recommendation of Award letter recommending that the Bid for Contract No. 1B - Electrical Construction be awarded to the lowest bidder, Gerwitz and McNeil Electric, Inc. in the amount of \$1,151,453.00; and

NOW, THEREFORE, BE IT RESOLVED, that based on the recommendation of Square Engineering, D.P.C.,

the Village of Portville Village Board awards the Bid for Contract No. 1B - Electrical Construction for the Village of Portville Wastewater Treatment Plant Improvement Project to Gerwitz and McNeil Electric, Inc. for a total contract amount of \$1,151,453.00 contingent upon USDA Rural Development approval; and

BE IT FURTHER RESOLVED, that the Village of Portville Village Board authorizes the Mayor to execute an agreement with Gerwitz and McNeil Electric, Inc.

MOTION: SECOND:

The question of the adoption of the foregoing resolution was duly put to vote, and upon roll call, the vote was as follows:

Anthony Evans, Mayor - Excused

Michael DeBarbieri, Trustee -

Andy Lee, Trustee -

Ron Lott, Trustee -

Joseph McLarney, Trustee -

The foregoing resolution was thereupon declared duly adopted.

I hereby certify that this resolution was adopted on _____ and is recorded in the Meeting Minutes of the Village of Portville.

Annette Seybert, Clerk

Resolution # 20-26

RESOLUTION AUTHORIZING SUBMISSION OF A CLIMATE SMART COMMUNITIES (CSC) GRANT APPLICATION

WHEREAS, the Village of Portville hereby requests financial assistance from the New York State (NYS) Climate Smart Communities (CSC) Grant pursuant to Environmental Conservation Law Article 54, Title 15 for a Levee Recertification Project, and

WHEREAS, the Village of Portville certifies that it has identified \$50,000 of matching funds pursuant to the requirements of Environmental Conservation Law Article 54 Title 15.

WHEREAS, the application submissions require approval from the Village board.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Portville hereby authorizes the Village Mayor to act on its behalf in submittal of an application through the Consolidated Funding Application for \$200,000, to be used for a Levee Recertification Project; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote, and upon roll call, the vote was as follows:

Anthony Evans, Mayor –
Michael DeBarbieri, Trustee –
Andy Lee, Trustee –
Ron Lott, Trustee –
Joseph McLarney, Trustee –

The foregoing resolution was thereupon declared duly adopted.

I hereby certify that this resolution was adopted on _____ and is recorded in the Meeting Minutes of the Village of Portville.

Annette Seybert Clerk

Motions:

Motion to allow Portville Presbyterian Church to hold church in Pioneer Park on August 18th for morning service, they have asked for electricity and use at no cost. Request made by Barb Fairbanks.

Motion: 2ND -Ayes

Motion to adjourn was made at

Motion: 2ND -Ayes

The next regular Village Board Meeting is scheduled for August 17, 2026 at 6:00 pm.

Respectfully submitted:

Annette Seybert, Village Clerk