

Village of Portville

March 16, 2026

Agenda

Present:

Anthony Evans, Mayor
Michael DeBarbieri, Trustee
Annette Seybert, Clerk
Andy Lee, Trustee
Ed Jennings, Code Officer
Joseph McLarney, Deputy
Ronald Lott, Trustee

Excused:

Mark Crosson, Police Chief

Attendees:

The Meeting opened at p.m. with the pledge of allegiance to the flag.

MOTION: made to approve the minutes of the Board Meeting of February 17, 2026.

Motion: **2nd** **-Ayes**

MOTION: to approve Abstract #010, Vouchers #2316 -#2340, in the amount of \$30610.87. And to approve Vouchers #89-#93, in the amount of \$195,793.41. Grand Total of \$226,404.28.

Motion: 2nd -Ayes

Tonight's agenda includes a report from Square Engineering on our ongoing water and sewer projects.

Larry Sorokes from Third Lane Strategies will update the board tonight on potential grant opportunities and the status of our current applications.

MAYOR'S REPORT

Efforts are ongoing to address DPW (Department of Public Works) concerns.

Preparing and submitting grant and funding applications to support various infrastructure projects.

Work is also progressing in coordination with contractors and engineers to ensure the successful completion of these projects.

Codes Report

- * Assisting in the demolition of a single-family dwelling
- * 1 Pole Barn Constructed
- * Submitted the 1203 Annual Code report for the Village of Portville.

Police Report

During the period from February 11, 2026, through March 12, 2026, officers worked a total of five shifts, amounting to 30 hours. Patrols responded to five calls for service, with two occurring in the Town and three within the Village.

Officers issued five uniform traffic citations, all of which were in the Town. Patrols continue to actively monitor traffic speeds on Elm Street, Main Streets, Temple, Maple, and Brooklyn Streets using LIDAR and/or radar technology.

Currently, Officer Crosson is off duty on medical leave beginning February 25, 2026, and will remain on leave until further notice.

Justice Report - Full Report on File.

Clerk's Report

Water and Sewer Billing

Work is underway to prepare the Water and Sewer Billing statement, which is scheduled for distribution on April 1st, 2026.

Local Law Filing

Local Law #1-26 has been officially filed with the State, establishing the Village's updated Water and Sewer rates.

Personnel Policy Update

The Personnel Policy has been revised to reflect discussions from the previous Board Meeting. These changes will be finalized following the Board's review.

Spring Clean Up is tentatively scheduled for June 15, 2026, as Casella was unavailable on the 1st.

Treasurer's Report

A complete report of the Treasurer was sent to all the Trustees ahead of the meeting and a copy is on file at the Village Office.

DPW REPORT-

Old And New Business:

Motions:

Portville Theater Boosters Summer Theatre Camp Request:

Cheri Maxson, on behalf of the Portville Theater Boosters (Portville Drama Club), has submitted a request for use of the Gazebo and Pioneer Park to host the annual Summer Theatre Camp. The camp is planned for four days,

Camp activities are scheduled from 8:00 AM to 4:00 PM on Monday, Tuesday, and Wednesday. On Thursday, activities will extend from 8:00 AM until 9:00 PM. The organizers have requested access to electricity and bathroom facilities at the park for the duration of the event.

Motion: Pay App 5 from LC Whitford for approval/with signature.

Resolutions:

The Village Board considered Resolution 08-26, regarding the appointment of a new Prosecutor for the Village of Portville. Brendon Riley, who currently serves as the Assistant District Attorney for Cattaraugus County, expressed his interest in the position by submitting a letter to the Portville Village Justice Court.

Motion: **2nd** **-Ayes**

Motion to Adjourn was made at pm.

Motion:

2nd

-Ayes

Upcoming Meetings and Hearings

Public Hearing on Proposed Budget

A Public Hearing is scheduled for Monday, April 6, 2026, at 5:45 PM to review and discuss the proposed Village Budget as submitted by Village Treasurer Brian McIlroy. Community members are encouraged to attend and provide input regarding the budget for the upcoming fiscal year.

Annual Organizational Meeting

Immediately following the Public Hearing, the annual Organizational Meeting will convene at 6:00 PM. This meeting will address organizational matters for the Village Board for the new fiscal year.

Next Regular Village Board Meeting

The next regular Village Board Meeting is scheduled for April 20, 2026. At 6:00 pm.

Respectfully submitted:

Annette Seybert, Village Clerk