

Village of Ellicottville
Short term Rental Notice- Village STR's Only

To: Village Residents and Short-Term Rental (STR) Owners
From: John Burrell, Mayor
Date: June 1, 2025
Subject: Short-Term Rental License Applications and Renewals

The Village of Ellicottville would like to notify all residents and Short-Term Rental (STR) property owners of an update to the application and renewal process for STR licenses.

Effective immediately, the Village Clerk's Office will serve as the initial point of contact to begin the application process for any new STR licenses, as well as for the renewal of existing licenses.

Additionally, please note that all STR license renewals will now align with the Village's fiscal year calendar, running **June through May** annually.

If you have already renewed your license or submitted an application as a new licensee, your payment will be applied toward the new rate structure and prorated accordingly through your next renewal cycle, which will be June 2026.

New STR License Application Fee:

Unit Type Fee

- Studio to 2 Bdrm \$400
- 3-4 Bdrm \$750
- 5 Plus Bdrm \$1000
- **Annual Renewal Fee:** **Same fee structure as above

We encourage all current STR owners and prospective applicants to reach out directly to the Village Clerk's Office to ensure compliance with these updated procedures.

If you have any questions, need an application, or require further information, please contact the Village Clerk's Office at:

Phone: (716)699-4636 #2
Email: amyvillageevl@gmail.com
Office Hours: Monday thru Friday 8:30AM to 4:00PM

Thank you for your cooperation as we continue to enhance our local operations and services.

Amy Hayward
Village Clerk/Treasure/Manager
Village of Ellicottville