

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF ELLICOTTVILLE
ELLICOTTVILLE VILLAGE HALL
February 17th 6PM**

Attended by Village Board:

John Burrell	Mayor
Sean Lowes	Trustee
Chad Neal	Trustee
Jolie Newpher	Trustee
Amy Hayward	Village Clerk

Additional Village Personnel in Attendance:

Greg Keyser	Director Planning
Ben Gross	Director of Engineering
Mark Chudy	DPW Supervisor
Kelly Frederickson	Code Enforcement Officer

Additional

Call meeting to order: Mayor Burrell called the meeting to order 6:00 PM and followed with the pledge of allegiance.

Good News-

The mayor shared that the village received the Sales tax check for \$188,003.64 which is a 22% increase over last year.

Business From The Floor

Jay Anderson from 12 Elk Street stopped by the board meeting to say thank you and share his appreciation for the work and outcome of the water issue that the Village Board, DPW , Planning & Engineering teams worked to resolve this past fall. While continued steps will need to be taken in the Spring- the work done has so far has been successful.

Department and Committee Reports for

Planning- Nancy Rogan/Greg Keyser

Motion: by Trustee Neal to accept the Planning Report

Second: by Trustee Newpher All ayes. Carried

Mr. Keyser shared feedback from the RFP he submitted for the Comprehensive Planning Grant. While Mr. Keyser had let the Board know previously that we had not been awarded the grant- he did have an

opportunity to download with the NYS review committee. He and Ms. Hayward had a call where they were informed the grant submission had some strong elements, such as the costing and estimates of project cost. The state shared that it was highly competitive with 91 submissions that were only awarded to 12 municipalities. That being said, the mayor would like to form a Comprehensive Planning Committee to update the Village Comprehensive Plan. The mayor recommended appointing Nancy Rogan, who was in attendance as Chair of the committee and approving her to select the additional members. The mayor suggested having 1 Village Board member, 2 Zoning Board members, 1 additional Planning Board member and a resident representative from the community.

Motion: to approve Nancy Rogan as chair of committee and select additional members made by: Trustee Lowes

Second by: Trustee Neal All ayes Carried

Engineering Report-Ben Gross-

Motion: by Trustee Newpher to accept the Engineering Report

Second: by Trustee Lowes All ayes. Carried

Mr. Gross reported that he had received 4 responses from the WWTP RFP that was sent out and posted on the village website. Responses were received from Barton & LoGuidice, Labella and SWBR and Square Engineering. Three of the four will be selected to send a cost estimate for the project, which Mr. Gross will then present to the Board for a final decision.

Mr. Gross requested the minutes be amended to state it was an RFQ

Motion: to approve Mr. Gross to move forward with next step in the vetting process made by: Trustee Lowes

Second

Mr. Gross discussed the NYS DOT proposition to reconstruct the shoulder between Elizabeth Street and Park Square. After group discussion, the mayor asked Mr. Gross to reach back out to the DOT and let them know the Village does not want nor can it afford to lose any parking spaces as a result of their wish to restructure. Mr. Gross will follow up with NYS DOT and report back to the mayor and Board, all of whom agreed with the mayor on the parking concerns.

Mr. Gross stated that the cold weather has been creating several after hours or weekend "frozen pipe" calls. Residents have had to have it clarified at these service calls by our Water crew that the village is only responsible from the curb box to the water main. Residents and property owners are responsible from the curb box to home or property residence. ***The Village/Town is not responsible for the thawing of any pipes.*** ** Italicized statement is being discussed at the Town level – further clarification will be forthcoming. This statement is too vague.

DPW Report -Mark Chudy.-

Motion: by Trustee Neal to accept the DPW Report

Second: by Trustee Lowes All ayes. Carried

Mr. Chudy and Mr. Gross will address some concerning pot holes that are the NYS DOT responsibility- and see if the Village might fill them in if the DOT cannot address in a timely manner. There are several that are very bad and could cause damage to vehicles. They will get back to the Board on outcome.

Water Report:Jesse Klahn

Motion: by Trustee Newpher to accept the Water Report

Second: by Trustee Neal All ayes. Carried

WWTP Report:Job Lowry-

Motion: by Trustee Neal to accept the WWTP Report

Second: by Trustee Lowes All ayes. Carried

Code Enforcement Report:Kelly Fredrickson

Motion: by Trustee Neal to accept the Code Enforcement Report

Second: by Trustee Newpher All ayes. Carried

Mr. Frederickson updated the Board that he has files 7 code violations on Village STR's and is awaiting the outcome on those.

The mayor asked about the status on the refuse issue with a local business as this issue has been dragging on. Mr. Frederickson said he has been working on setting up a meeting with the owner. The mayor requested that Mr. Frederickson work to get this resolved asap and not wait until Spring as requested by owner.

Parks- Sean Lowes – N/A

Beautification-Sean Lowes

The group discussed Spring clean up ideas that could work in tandem with the DPW.

Sidewalks-Chad Neal

DPW has been doing a great job on keeping walk ways and sidewalks clear. Trustee Neal will do a walk about with Mr. Chudy when the snow clears to take a look at how the sidewalks have held up through this winter and report back to the Board.

Refuse-Chad Neal

As discussed earlier, Code Enforcement is working on next steps with the owner of Villagio.

Police Activity Report: In packet

Village Clerk Updates- Amy Hayward

Ms. Hayward let the board know we are waiting on a report that will give a starting point on Water/Sewer Audit to share with departments and Board to review property classifications for residential or commercial and billing rates.

Ms. Hayward let the Board know that the work has started on consolidating and reviewing village local laws to catalog for the initial part of the process.

Ms. Hayward also mentioned that the timeline on the 1887 ESD Infrastructure grant is ticking. Discussion among those present about possibly starting some due diligence work such as SEQR and SHPO. Trustee Newpher shared with those present that the board should not worry about the building until it is sold. There was discussion around this comment from those in attendance. The mayor shared that some developers have been looking and seem interested- so he is hopeful that will result in something concrete for the building. Trustee Newpher said that if happens, the developers can then come and discuss plans with the Board. Ms. Hayward expressed concern that having the grant funds clawed back could result in future lack of support or funding from ESD. Trustee Newpher stated that if that results in losing the million dollars, while unfortunate, that is the situation from her perspective. Further discussion will take place as developments take place.

Mayor's Report:

The Mayor shared feedback with the Board from NYCOM Legislative Mtg. He stated he feels this meeting is always very informative, and a good way to network, and to hear what legislation is working on specific to NY. He attended a reception at the Governors mansion and had the opportunity for a brief word with Gov Hochul.

The mayor discussed the upcoming NYCOM ANNUAL MEETING & TRAINING SCHOOL To be held May 13-15, 2026- leaving on the 12th at The Sagamore Resort, Bolton Landing. The budget allows for he and trustees who might be interested to attend.

Motion to Allow the Mayor and up to two (2) trustees to attend made by: Trustee Lowes
Second by: Trustee Newpher

Trustee Neal stated he would like to attend again as he found the meeting very helpful as a new Trustee to the Board.

The Board re-scheduled the March mtg due to it being on St Patrick's Day to March 24th.

Motion: to approve minutes from January 20th 2026, Village Board Meeting made by: Trustee Neal

Second: by Trustee Lowes All ayes. Carried

Motion: to approve Financial Report for January– made by Trustee Newpher

Second: by Trustee Neal All ayes. Carried

Motion to pay February Audit of Claims-made by Trustee Newpher

Second: by Trustee Lowes All ayes. Carried

Old Business:-

The mayor shared with the Board that he had met with T-2 Systems- John Holland at the Albany NYCOM conference. The mayor would like to schedule a conference prior to the end of the month with Officer in Charge Jim Bouchard, Town Superintendent, Matt McAndrew and members of the Village Board and code enforcement. Ms. Hayward will send an email with several dates-group consensus will select date and invite will go out.

New Business-

Motion to schedule a Public Hearing for Tax Cap Over ride on March 24th-made by: Trustee Newpher

Second: by Trustee Lowes All ayes. Carried

Correspondence – N/A

Motion of adjournment made by: Trustee Newpher

Second by: Trustee Neal All Ayes carried

Meeting adjourned at 7:25PM

Next Board Meeting- March 24th - 6PM-Public Hearing will be at the beginning of Mtg for Tax Cap