**MEETING MINUTES OF THE VILLAGE BOARD**
**OF THE VILLAGE OF ELLICOTTVILLE**
**ELLICOTTVILLE TOWN & VILLAGE HALL**
**September 22nd at 6PM**

**Attended by Village Board**:

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| John Burrell | Mayor |
| Doug Bush | Deputy mayor |
| Sean Lowes | Trustee |
| Chad Neal | Trustee |
| Jolie Newpher | Trustee |

**Additional Village Personnel in Attendance:**

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| Amy Hayward | Village Clerk |
| Richard Stanton | Village Attorney |
| Mark Chudy | DPW Supervisor |
| Ben Gross | Engineer |
| Kelly Frederickson | Code Enforcement |

**Absent:** Jesse Klahn, Greg Keyser, Job Lowry

**Attended by members of the Public**: Sign in Sheet in file **

The mayor called the meeting to order at 6pm followed by the Pledge of Allegiance.

**Business from the Floor:**

Lola from Next Generation Farms requested approval from the board to bring her baby sheep to the Farm Stand on Tuesdays for people to see them. Lola is enjoying having the market on Tuesdays and is getting regulars- and hopes the Board will allow her back next year as well. The Board is fine with her having the sheep, as long as all is cleaned up at the end of the day. The Board thanked her for coming and having the market.

Barb Pump, Executive Director of the Chamber, spoke next, regarding the upcoming Fall Festival, and use of the village DPW vehicles during the event. The Board approved the use of the vehicles; Ms. Pump will coordinate with Mr. Chudy from the DPW. Ms. Pump also stated she had received a request from Anzivinos to have their ice cream cart out during the festival. The Board stated that was fine, as long as they adhered to the sidewalk crack line rule. Ms. Pump said that they would. Ms. Pump also updated the board on vendor-related topics for fall Festival.

Village resident, Chuck Parenti then spoke regarding a grant the village submitted for infrastructure at the park. The board stated that that was conceptual at this point, and asked Mr. Parenti to please table the discussion until whether the grant was even awarded.

## The mayor opened the Open Public Hearings at 6:37PM on the following:

**#1** **Tabled: Listing 24 Rockwell for Sale**- no action required at this time. If an offer is made on the property-a public h earing will be scheduled at that time.

**#2** **Rescinding Local Village Law 1 of 2007**- to Revert Maybee Alley back to a two-way street. Members of the community requested the village take more time to consider making this reversal. No decision was made and item was tabled

as this requires the Village to have SEQR as well as County referral. Will be future discussion once these steps were completed. The board thanked those community members who attended and spoke on the matter.

**#3 Motion to adopt: New Village Local Law for Village Occupancy Tax of 5% made by**: Trustee Bush

No comments from the floor

**Second:** by Trustee Lowes All Ayes Carried

**Motion to close the Public Hearing:** made by Trustee Lowes
**Second:** by Trustee Neal All Ayes Carried

**Public Hearing** closed at 6:57PM

**Good News:**

The mayor shared that Nancy Rogan is being honored with an award for Distinguished Leadership-Citizen by the NY Upstate Chapter of the American Planning Assoc. at a luncheon in Albany on Oct. 14th. The mayor will be attending with her for the luncheon. Mr. Keyser, Village/Town Planner will also be attending.

**Department and Committee Reports for**

**Planning**- Nancy Rogan/Greg Keyser
**Motion:** by Trustee Neal to accept the Planning Report
**Second:** by Trustee Lowes All Ayes Carried

**Engineering** Report-Ben Gross-

**Motion**: by Trustee Bush to accept the Engineering Report
**Second:** by: Trustee Neal All Ayes Carried

Mr. Gross shared with the Board that in the next fiscal year, the Town would be looking at having to remove some trees from the west side of Adams through Martha to Madison as the Town is looking to replace a 4' wide drain with an 8" one. The cost would be paid by the Town.

Mr. Gross also shared that they had to cut down 2 or 3 dead trees on Adams Street. Mr. Gross stated this had nothing to do with the future Town project. The board asked if those residents had been told they could have trees replanted on their side of the property at no expense. Mr. Gross said that all residents had been asked, and all had refused, and were not interested.

Mr. Gross also updated the board regarding the Washington St culvert. The project has been put off until 4/2027.

Mr. Gross will work on getting numbers for cost estimate on drainage work for Adams and Martha a so that the Village can have that figure for 2028 budget.

**DPW Report** -Mark Chudy. –

**Motion:** by Trustee Neal to accept the DPW Report
**Second:** by Trustee Lowes All Ayes Carried

Mr. Chudy notified the board that leaf collection in the village will start after Fall Festival.

Mr. Chudy requested a resolution for National Grid to do work on poles #2 and #3 at intersection of Monroe and Washington Streets.

**Motion to approve National Grid resolution made by:** by Trustee Lowes
**Second:** by Trustee Neal All Ayes Carried

Damon Newpher has submitted his resignation from the DPW effective 9/30/26. The position has been advertised, and interv iews are scheduled for the end of the week. There are 5 strong candidates.

**Water Report**: Jesse Klahn

**Motion**: by Trustee Newpher to accept the Water Report
**Second**: by Trustee Bush All Ayes. Carried

**WWTP Report**: Job Lowry-

**Motion**: by Trustee Lowes to accept the WWTP Report
**Second**: by Trustee Neal All Ayes. Carried

**Code Enforcement Report**-Kelly Fredrickson

**Motion**: by Trustee Bush to accept the Code Enforcement Report
**Second**: by Trustee Neal All Ayes. Carried

**Special Events:** Doug Bush- N/A

**Parks-** Sean Lowes- N/A

**Beautification**-Sean Lowes
The Board discussed the rise of Pop-Up Signage and these by a local business who does snow plowing in the village to market his business by staking property driveways with snow stakes. Recommendation was for this to possibly be put before the Village planning board, as technically according to local law this would require a sign application for each location at $58 per location.

Trustee Lowes complimented the hard work of the Alley Katz- their Fall decorations look beautiful. All agreed.

**Sidewalks-**Chad Neal
Trustee Neal said that the work that was done on Washington St and mechanic looks great- and thanked the Village team for doing such a nice job.

**Refuse**-Chad Neal –
Trustee Neal did let residents know that the Village will be seeing a new recycle truck- and that Beichner definitely does separate and recycle.

**Police Activity Report:** provided by the Police in packet. The Village appreciates the information

**Village Clerk Updates-**Amy Hayward

Ms. Hayward shared an estimate from Williamson Law to add email billing Water & Sewer billing for Village & Town residents. The proposal would be to share costs with Town. The first year would be $6000 for set up, implementation and training. $3000 for each. After initial year- it would be an annual cost of $5000. ($2500 for each Village & Town. ) This would cut down on the issues experienced by property owners, staff time in doing snail mail, postage cost and supplies. The Town will be discussing at their upcoming meeting and their decision will be shared at our next Village board meeting.

HRA Update- tabled until the October board meeting so feedback from Hartloff could be analyzed and prepared for the Board to discuss.

**Mayor's Report:**

The mayor shared that the NYCOM conference was another great year for learning, networking and hearing what other municipalities are experiencing. Between himself, the clerks and our Village accountant over 64 sessions over the 4 days were attended on topics ranging from OGS Audits, Public hearings, Cyber security, budgeting, FOIl, NYSLRS updates and more.

**Motion** by: Trustee Bush to Approve minutes from August 18th, 2026, Village Board Meeting
**Second**: by Trustee Neal All Ayes. Carried

**Motion** made by: Trustee Neal to Approve Financial Report for August
**Second**: by Trustee Lowes All Ayes. Carried

**Motion** by: Trustee Lowes to pay September Audit of Claims
**Second**: by Trustee Neal All Ayes. Carried

**Old Business:**

Trustee Newpher updated the board regarding the Committee on the New Special Event Form Review/Process & Discussion. Once feedback is received from Trustee Bush and Ms. Pump, the draft will be sent to Village Code Enforcement officer Kelly Frederickson for his input. After such, it will be sent to Village attorney, Rich Stanton, and then final draft will be presented to the board for their input and decision. Mayor Burrell also suggested having NYMIR look at the final draft from the perspective of insurance coverage for the Village.
Mr. Keyser was not in attendance but had shared with Ms. Hayward that he is working on finalizing the Status of pro-Housing re-certification.

**New Business-**

Tabled to provide village attorney, Mr. Stanton to review and then provide guidance to the board at a future meeting.
Discussion regarding: August 2026- New York Governor Kathy Hochul signed legislation (S10113/A11217) allowing licensed small-scale cannabis microbusinesses and dispensaries to sell state-approved products directly at approved farmers' markets, public markets, and standalone pop-up community events.

**Key Details of the Law**

- **Permits:** Eligible vendors can apply for "Cannabis Showcase Event" permits to set up temporary retail operations.
- **Support for Small Businesses:** The rules cut red tape by letting microbusinesses act as their own growers, processors, and distributors for these events, helping craft cultivators compete with larger corporate brands.
- **Restrictions:** Sales are strictly limited to adults aged 21 and older, no free product giveaways are allowed, and on-site cannabis consumption is prohibited. Events may run for up to 14 consecutive days.

**Motion** made by: Trustee Lowes to go into Executive Session at 7:30PM for Contract Discussion
**Second**: by Trustee Neal All Ayes. Carried

**Motion made by** Trustee Newpher to adjourn at 7:45PM
**Second**: by Trustee Bush All Ayes. Carried

**Adjournment**: at 7:45PM

**Next Board Meeting-** October 20th at 6PM at the Town Center at 6PM-Joint with the Town Board