**The mayor JOINT MEETING OF THE VILLAGE & TOWN BOARD**
**OF THE VILLAGE OF ELLICOTTVILLE**
**ELLICOTTVILLE TOWN HALL-28 PARKSIDE AVENUE**
**October 20th at 6PM**

**Mayor & Town Supervisor Call Joint meeting to order & Pledge to the flag**

**Village & Town Discussion:**

IMA Renewals-(Inter-municipal agreements) for Code Enforcement, Planning and Engineering for 2027- Both the Village & Town have been provided with the 1st draft of proposed changes and have initial meetings with IMA's affected employees.

A. Planner B. Engineer C. Code Enforcement

Joint Appointment: of Scott McGee as a member of the Ellicottville Joint Fire Commission
Motion:
2nd:

***Minutes included in packet from this portion of the meeting***

**MINUTES OF THE VILLAGE BOARD MEETING**
**ELLICOTTVILLE TOWN HALL-28 PARKSIDE AVENUE**
**October 20th at 6PM**

**Attended by Village Board**:

| | |
|---|---|
| John Burrell | Mayor |
| Doug Bush | Deputy mayor |
| Sean Lowes | Trustee |
| Chad Neal | Trustee |
| Jolie Newpher | Trustee |

**Additional Village Personnel in Attendance:**

| | |
|---|---|
| Amy Hayward | Village Clerk |
| Richard Stanton | Village Attorney |
| Mark Chudy | DPW Supervisor |
| Ben Gross | Engineer |
| Kelly Frederickson | Code Enforcement |
| Rich Rinko | Code Enforcement |
| Greg Keyser | Planner |
| Jesse Klahn | Water Supervisor |
| Job Lowry | WWTP Supervisor |

The mayor called the Village Board meeting to order at 6:57 pm

**Business from the Floor:**

N/A

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**Good News:**

The mayor shared that he had attended the APA luncheon with Nancy Rogan and Planner, Greg Keiser for Ms. Rogan's award presentation. It was quite an honor and so nice to hear the Village and Ms. Rogan be acknowledged for their efforts and hard work.

The mayor also shared that the annual APA meeting in 2027 is being held in Ellicottville at Holiday Valley which will be around 300 plus attendees.

The mayor also informed the board that our 2nd Cannabis tax check was received for $9275.95- the Village amount is $4635, as it is split %50 with the Town.

Fall Festival went smoothly again this year with no major incident. Much thanks to all involved, the Ellicottville Police and the Chamber, as well as the Village DPW for the maintenance and clean up during and afterwards.

**Department and Committee Reports for**

**Planning**- Nancy Rogan/Greg Keyser
**Motion:** by Trustee Neal to accept the Planning Report
**Second:** by Deputy mayor Bush All Ayes Carried

**Engineering** Report-Ben Gross-
**Motion**: by Trustee Lowes to accept the Engineering Report
**Second:** by: Trustee Neal All Ayes Carried

**DPW Report** -Mark Chudy. -
**Motion:** by Trustee Neal to accept the DPW Report
**Second:** by Trustee Lowes All Ayes Carried

National Grid update on poles for lighting
Randy Byroads has joined the DPW team as of 10/13 full time.
Jason Kosioski will be starting with the DPW on 10/29/26- Jason has a CDL License
Welcome Randy & Jason !

**Water Report**: Jesse Klahn
**Motion**: by Trustee Lowes to accept the Water Report
**Second**: by Trustee Newpher All Ayes. Carried

The water at the village park has been turned off due to a leak. Issue runs from Parkside through the skating rink. The board requested that Mr. Klahn get a quote on repairing this. Mr. Klahn will do and share the Nov. board mtg.

**WWTP Report**: Job Lowry-
**Motion**: by Trustee Newpher to accept the WWTP Report
**Second**: by Trustee Neal All Ayes. Carried

Mr. Lowry reported that the portable pump has been returned to WWTP. They are working on getting ready for Fall prep at the plant. However, the grinder is still causing and having issues.

Mr. Lowry also shared that WWTP has still not heard back on the 2A application submitted almost a year ago- but is hop ing that is due to backlog on the states side.

Mr. Lowry also reported that Jake Long has submitted his notice and given 2 weeks and that Kirk Liskow will be joining the WWT team to fill that vacancy. Congratulations Kirk!

It was also reported that another manhole issue occurred at Westmont. Code enforcement should address this.

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Mr. Frederickson stated another concern is that there is no back flow at the post office? Is the post office getting billed t hrough Ellicottville Development/ what steps should be taken to correct this?

**Code Enforcement Report**-Kelly Fredrickson
**Motion**: by Trustee Newpher to accept the Code Enforcement Report
**Second**: by Trustee Neal All Ayes. Carried

**Special Events:** Doug Bush- N/A

**Parks-** Sean Lowes N/A

**Beautification**-Sean Lowes – N/A

**Sidewalks-**Chad Neal – N/A

**Refuse**-Chad Neal – N/A

**Police Activity Report:** In packet

**Village Clerk Updates-**Amy Hayward

Ms. Hayward let the board know that Deputy Clerk-Sonya Handmore -had passed her notary exam. Congratulations! The village will have notary services in the office on Tues, Wed and Fridays starting mid-November

Ms. Hayward presented the board with information on adopting a 2nd HRA that would be used for traditionally non-covered medical expenses. This would reduce the current traditional plan from $5500 to $4500 for Family and $2750 for Single to $2250. This would allow Family $1000 and Single $500 to be used for TBD medical expenses that normally fall out of coverage. This would increase utilization of the funds but would remain adequate to cover costs even if new plan was fully accessed by the employees.

**Motion** to approve this change to the current HRA plan made by: Trustee Newpher
**Second:** by Deputy mayor Bush All Ayes Carried

**-Mayor's Report:**

The mayor updated the Board on the NYCOM Executive Retreat. Stated it was a good meeting and said that NYCOM continues to work on behalf of municipalities with pressing issues in Albany.

**Motion** by: Trustee Neal to Approve minutes from Approve minutes from October 20th, 2026, Village Board Meeting
**Second**: by Trustee Lowes All Ayes. Carried

**Motion** by Deputy mayor Bush Approve Budget Modifications-5/31/26
**Second**: by Trustee Neal All Ayes. Carried

**Motion** made by: Trustee Lowes to Approve Financial Report for September
**Second**: by Trustee Neal All Ayes. Carried

**Motion** by: Deputy mayor Bush to pay October Audit of Claims

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**Second**: by Trustee Newpher All Ayes. Carried

Ms. Hayward passed out the Annual Financial Report Year End 2026 to all Board members and Village Attorney

**Old Business:**

The mayor reminded the Board that the public hearing on Maybee Alley is still open at this time. Mr. Keyser stated he h as submitted the SEQR and #239 to the county and is waiting to hear back so the Village can proceed with this item.

Trustee Newpher has received feedback from Committee on New Special Event Form. Ms. Newpher will incorporate it into a report to update the board at the November meeting.
Mr. Keyser updated the board that the pro-Housing re-certification had been re-submitted on 10/19/26. Hopefully this will satisfy the recertification process.

Attornet Stanton, Village Attorney-said that the Village should wait to look at a possible local law need due to: August 2026- New York Governor Kathy Hochul signed legislation (S10113/A11217) allowing licensed small-scale cannabis microbusinesses and dispensaries to sell state-approved products directly at approved farmers' markets, public markets, and standalone pop-up community events until the State determines what the guidelines will be for this new legislation. Discussion tabled until more information is made available

**-New Business-**

The mayor requested the board to consider allowing EVL / Great valley Ambulance Inc to utilize on a "borrowed" status, empty office space in the DPW building. This would be used by the new ambulance coordinator, Ed Frderickson.

**Motion** by: Deputy mayor Bush to allow EVL/Great Valley to rent free occupancy at DPW location for 1 year as of Jan 2027.
**Second**: by Trustee Neal All Ayes. Carried

The mayor canvassed the board on possible re-location of village Board meetings to the Town hall. The board unanimously s tated desire to stay at 1 W Washington St for Village Board Mtgs.

**Motion** by Trustee Newpher to approve Greg Keyser to do Village sewer rate study
**Second**: by Deputy mayor Bush All Ayes. Carried

**-Correspondence –** Don Tompkins- 6575 Maple Rd. Requesting sewer overage for Oct bill as he was watering lawn and stated his water did not go into the sewer. Request denied by the Board.

Email from David Warren from Warren Chevrolet requesting to meet and consider allowing golf carts within the village limits. The Board stated there is no interest, nor do they believe it to be within the NYS motor vehicle law to do so. Request denied.

**Motion** made by: Trustee Lowes to go into Executive Session at 8:30PM for IMA Contract Discussion
**Second**: by Trustee Neal All Ayes. Carried

**Motion made by** Deputy mayor Bush to adjourn at 9:00PM
**Second**: by Trustee Lowes All Ayes. Carried

**Adjournment**: at 7:45PM

**Next Board Meeting-** November 17th at 6PM

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