

MEETING MINUTES
OF THE VILLAGE BOARD OF ELLICOTTVILLE
TOWN & VILLAGE HALL
March 18, 2025, 6PM

Call meeting to order.

Mayor Burrell called the meeting to order at 6:05 PM and followed with the pledge of allegiance.

Attended by Village Board:

Doug Bush	Deputy Mayor / Trustee
Sean Lowes	Trustee
Caitlin Croft	Trustee
Amy Hayward	Village Clerk

Additional Village Personnel in Attendance:

Greg Keyser	Director Planning
Ben Gross	Director of Engineering
Mark Chudy	DPW Supervisor
Mark Burr	Engineer
Kelly Frederickson	Code Enforcement Officer
Richard Stanton	Village Attorney

Others in Attendance:

Michelle Winters
Nancy Rogan
Barb Pump
Laney Hill
Kalia Lippencott
Jill Anderson
Jason Anderson

Good News

The Mayor shared that the Village received \$16,932 from Comcast, for leasing space for their antennas. National Grid refund of \$7,357.36 from EVC project was also received- after a review to close out the electric charger project at the new parking lot.

Business From The Floor

Residents Michelle Winters, and Jill and Jay Anderson's shared with the Board their concerns over flooding issues on Elk Street. Much discussion took place over the history of the area in question, as well as the current issues being experienced by the homeowners. The Mayor, Mr. Keyser and Mr. Chudy, had all responded to the calls received by the village clerks, letting them know about the issue and all had surveyed the

properties. Currently, further investigation is needed to determine the best path forward as well as who is responsible for any repairs etc. All acknowledged that the sidewalks around 10 & 12 Elk are also in poor condition and the flooding is degrading the area more. The Andersons stated they will get a copy of the deed and easement for 12 Elk Street and share with Mr. Keyser and the Board. Mr. Lowes stated that he would also like to see Elk street moved up on the priority list for street repairs. The mayor agreed that there were several issues with local village roads needing repair-but extremely costly-and shared the final budget for Elizabeth Street. Taking on another project like what would be needed, would more than likely require an increase in Village taxes. The Board let the Residents know that they will stay in touch with them as they continue to determine the next course of action. The Anderson's thanked all for their prompt response upon calling to notify the office of their concerns.

Additional business from the floor included Nancy Rogan, Chair of the Village Planning Board requesting that the mayor appoint an alternate member to the Planning Board. Ms. Rogan suggested Sandra Reed Cook. Providing that Ms. Cook is a village resident, the mayor has no issue with her being appointed as an alternate. Ms. Rogan will follow up with Ms. Cook.

Special Events- Doug Bush-

Barb Pump, the new Ex. Dir, attended and introduced her two new team members, Laney Hill & Kalia Lippencott. Both ladies bring broad experience and enthusiasm and are excited to be part of the Chamber and working within the community. Barb then presented the 3 pending Special Events before the Board.

Jazz & Blues Festival 7/26/25

Ms. Pump stated there are no changes to the Jazz & Blues Festival for 2025.

Motion to approve the Jazz & Blues Festival made by Sean Lowes.

Second by: Ms. Croft. All Ayes. Carried

Taste of Ellicottville 8/9/25

Ms. Pump stated there are no changes to the Taste of Ellicottville Festival for 2025.

Motion to approve the Taste of Ellicottville Festival made by Ms. Croft.

Second by: Mr. Lowes. All Ayes. Carried

Christmas in Ellicottville 11/28/25

Ms. Pump informed the Board that there will be no ice sculptures for Christmas in Ellicottville. Ms. Pump also let the Board know that the horsedrawn rides would be located back at Katy's Café as they were in previous years.

Motion to approve the Christmas in Ellicottville Festival made by Ms. Croft.

Second by: Mr. Lowes. All Ayes. Carried

Motion to Approve the minutes of Feb 18, 2025, Village Board Mtg_made by: Ms. Croft

Second by: Mr. Lowes. All Ayes. Carried

Financial Report and Audit of Claims-

After a Review of February Financials-

Motion made to pay March Bills by Mr. Lowes

Second by: Mr. Bush. All Ayes. Carried

The Mayor then explained that the Village was having to refund a payment of \$6052 for incorrect refuse billing to Plum Stream LLC. Ms. Hayward had the information reviewed by reviewed by Mr. Stanton- and -we are obligated to go back at least 6 years. This covers the period 7/1/2020 (When billing started) through present.

Motion made to pay the refund to Plum Stream LLC made by: Mr. Bush

Second by: Ms. Croft. All Ayes. Carried

Mayor's Report:

The Mayor commented that the Village Elections are under way as of this meeting. Results should be known by the end of the evening. Ms. Croft shared that should she not be re-elected she would like to thank everyone for what she has learned the past 4 years being a Village Trustee.

The Mayor also shared that the STR workgroup is continuing to move forward with discussion on changes to the STR Law. He is hopeful that there will be finalization by the new fiscal year.

A Sign Work Group Mtg has been scheduled for 3/27/25 at 4PM at Town/Village Hall. Mark Burr stated that mark Loveless has prepared a proposal with recommendations that he would like the Board to review and discuss. A separate meeting would allow discussion among the Board Members, Mr. Loveless, Mr. Gross, and Mr. Burr, and not tie up the Village Board meeting for a prolonged period.

The Mayor also informed the Board that he will be out of town on March3rd thru April 7th-at the at Shenandoah Knife Show

Due to Senator Borrello holding a Town hall meeting on June 17th, the same night as the Village Board Meeting, what does the Board want to do so as not to be in meeting during the Town Hall? The decision was made by those in attendance to move the meeting to 4PM -but keep it on June 17th. The Mayor then opened the discussion to the Board around a memorial for Zach Golley. The results of the Boot Drive were shared- and as

was the unanimous decision by the Board to pay the COBRA for Zach's daughter, Bailey Golley, for 36 months. The Mayor expressed wanting to have something more long-lasting and mentioned an idea that he had shared with the Golley Family, and Emily, Zach's fiancée. They had given their blessing to the idea. Mr. Lowes suggested that the Board take the next month and really think of what would honor Zach's memory the best and most enduring. The discussion was tabled for the next Board Meeting on April 15th, where the various ideas mentioned would be discussed and presented to the Family and Emily before a final decision.

Department and Committee Reports for Approval

Planning- Nancy Rogan/ Greg Keyser

Motion: to accept Planning Reports made by: Mr. Bush

Second by: Mr. Lowes. All Ayes. Carried

Mr. Keyser let the Board know that the Village Playground Committee will plan to attend the next board meeting in April. They have been confirmed as non-profit and do have an attorney working with them. They plan to update the Board on where they are in the process and what funding has been raised to date.

Engineering Report-Ben Gross –

Motion: to accept Engineering Reports made by: Ms. Croft

Second by: Mr. Lowes. All Ayes. Carried

DPW Report - Mark Chudy.

Motion: to accept DPW Reports made by: Mr. Bush

Second by: Ms. Lowes. All Ayes. Carried

Code Enforcement Report-Kelly Fredrickson

Motion: to accept Code Enforcement Reports made by: Ms. Croft

Second by: Mr. Bush. All Ayes. Carried

Parks- Sean Lowes- N/A

Beautification- Sean Lowes- Mr. Lowes let the Board know that the Alley Katz were out working in the Village and around the Gazebo.

Sidewalks - Mr. Lowes - Mr. Lowes - reiterated discussion from earlier in the meeting about concerns with sidewalks.

Refuse- Caitlin Croft – N/A

Village Deputy Clerk- Amy Hayward

Ms. Hayward asked the Board to consider adding an EAP Program to the Village benefits. The cost would be minimal and could start at the beginning of the new fiscal year. Given the recent events that have taken place the Board agreed.

Motion to approve Village EAP Program for June 1st made by: Mr. Lowes

Second by: Ms. Croft. All Ayes. Carried

Ms. Hayward updated the Board that the BAN amendments- public notice will be in papers on March 20th and then will be sent to the Municipal Solutions. A re-payment schedule is being prepared by Municipal Solutions pushing the initial payment back until June of 2026.

Ms. Hayward also handed out information on E-Laws which consolidate and supports document management of municipalities local laws. The state of the Village local laws, as well as the Planning and Zoning laws need to be reviewed and possible partnered with a data management solution. To be discussed further at the next Board meeting in April.

Police Activity Monthly Report –

- Enclosed in packet.

Old Business:

Mr. Stanton stated that he still has had no response to the status of the walkway at the new parking lot from Mr. Krog's attorney. The Mayor and the Board asked Mr. Stanton to take the next legal steps necessary to get this brought to a resolution. DPW removed the fence that had been placed on Village property but is unable to do anything else until the contract issue is resolved.

The Mayor updated the Board to let them know that he, Ms. Hayward, and an investor, are moving forward with the County and the NYS ESD. A meeting is scheduled with the County this week to garner their support.

- **New Business- Mayor**

The Mayor and Ms. Hayward will be Budget for mtgs with dept heads scheduled for 3/20/25, to discuss their needs and garner input for the 2025-26 budget.

- **Correspondence-**

Request for 30 day waiver for Ellicottville Bake Shop LLC for an On premise Liquor License at their 5 E. Washington Street, Suite 5A, Ellicottville, NY 14731 was reviewed by the Board. The request was denied for the following reasons, traffic, parking , no infrastructure currently in place for alcohol consumption .

Motion made to deny 30 day waiver made by: Mr. Bush

Second by: Mr. Lowes All Ayes. Carried

Motion made to go into Executive Session at 7:22PM by: Mr. Bush

Second by: Mr. Lowes All Ayes. Carried

Motion made to end Executive Session at 7:30PM by: Mr. Bush

Second by: Mr. Lowes All Ayes. Carried

Motion for Adjournment in Memory of Zach Golley

At 7:22PM by: Mr. Bush

Second by: Mr. Lowes All Ayes. Carried

Time: 7:30PM

Next Board Meeting: April 15, 2025 @ 6PM