

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF ELLICOTTVILLE
ELLICOTTVILLE TOWN & VILLAGE HALL
July 14th at 6PM**

Attended by Village Board:

John Burrell	Mayor
Doug Bush	Deputy Mayor
Sean Lowes	Trustee
Chad Neal	Trustee
Jolie Newpher	Trustee
Amy Hayward	Village Clerk

Absent: Richard Stanton, Kelly Frederickson, Greg Keyser

Additional Village Personnel in Attendance:

Job Lowry	WWTS Supervisor
Mark Chudy	DPW Supervisor
Jesse Klahn	Water Supervisor
Ben Gross	Engineer
Rich Rinko	Code Enforcement

The mayor called the meeting to order at 6pm followed by the Pledge of Allegiance.

Business From the Floor – N/A

Department and Committee Reports for

Planning- Nancy Rogan/Greg Keyser

Motion: by Deputy mayor Bush to accept the Planning Report

Second: by Trustee Neal All Ayes Carried

Engineering Report-Ben Gross-

Motion: by Trustee Newpher to accept the Engineering Report

Second: by: Trustee Lowes All Ayes Carried

DPW Report -Mark Chudy. -

Motion: by Trustee Neal to accept the DPW Report

Second: by Deputy mayor Bush All Ayes. Carried

The mayor will be getting with Mr. Chudy to set up a meeting regarding village signage in the next couple of weeks.

Mr. Chudy will reach out to the contractor that did the milling work on Martha and Mill and see if it can be re-done. Initial work done was not satisfactory.

Water Report: Jesse Klahn

Motion: by Deputy mayor Bush to accept the Water Report

Second: by Trustee Lowes All Ayes. Carried

WWTP Report: Job Lowry-

Motion: by Trustee Newpher to accept the WWTP Report

Second: by Trustee Neal All Ayes. Carried

Mr. Lowry would like to order a pump that he budgeted for. Current quote is \$29k, which is 8k less than the quote he was given at the time of budget preparations. Mr. Lowry will check with Village attorney on procurement process. This will be less expensive than the continued need to rent a pump and is greatly needed by WWTP.

Code Enforcement Report- Rich Rinko

Motion: by Trustee Neal to accept the Code Enforcement Report

Second: by Trustee Lowes All Ayes. Carried

Mr. Rinko addressed a concern with a bat problem with a local establishment. The Erie County dept of health is aware and is involved. If not resolved the permit for operations can be pulled. The same establishment is currently behind in electrical bills, so his department is watching this as it affects building code. Mr. Rinko will keep Board updated.

Special Events: Doug Bush

Motion: by Deputy mayor Bush to approve Fall Festival 2026 with no changes from previous year

Second: by Trustee Lowes All Ayes. Carried

Motion: by Trustee Lowes to approve Car Show 2026 with no changes from previous year

Second: by Trustee Neal All Ayes. Carried

Parks- Sean Lowes-

Trustee Lowes shared that the AlleyKatz did some work around the park sign and that everything looks great- no issues raised.

Beautification-Sean Lowes – N/A

Sidewalks-Chad Neal

Trustee Neal mentioned that a section of missing sidewalk from last year has still not been replaced in front of Fitzpatrick and Weller. Mr. Chudy will reach out to Northrup's and address. Trustee Neal will follow up on that and get back to the Board.

Refuse-Chad Neal

Trustee Neal and others commented seeing a single refuse truck recently, rather Than the recycle one and the refuse one? Ms. Hayward will follow up with the service provider to see if this was a one-off situation due to truck repair etc. and report back to the Board.

Police Activity Report: The Board appreciates the continued report to them by the Ellicottville police.

Village Clerk Updates-Amy Hayward

Ms. Hayward presented 3 resolutions to the Board for 2 upcoming grant submissions:

Motion: by Deputy mayor Bush to approve Bond Resolution for WWTP

Second: by Trustee Newpher All Ayes. Carried

Motion: by Trustee Lowes to approve Negative Declaration Resolution for WWTP Grant

Second: by Trustee Newpher All Ayes. Carried

Motion: by Trustee Newpher to approve Resolution for: 2026 NYS ENVIRONMENTAL PROTECTION FUND (EPF) PARKS GRANT

Second: by Trustee Neal All Ayes. Carried

Ms. Hayward shared that for the 2nd year- the village was providing an opportunity to a youth through the Cattaraugus County work force development program. The individual, Cole Holstein, worked with the DPW last year and will be with the village for 6-8 weeks through the county funded program.

Ms. Hayward updated the board on the deputy clerk changes for the village. Current deputy clerk Erica Linderman will be transitioning to the town as of July 17th. Ms. Linderman asked Ms. Hayward to share with the board that this was a difficult decision for her and was made for monetary reasons. She has enjoyed working with the Village team and is glad she will just be going across the hall and continuing to work closely with us.

Discussion then turned to the filling of the vacant position. There was a solid response to the ad, with 4 strong candidates being selected to interview by the mayor and Ms. Hayward. The decision on what the needs for the Village at this time would be most appropriate were discussed. Changes from full-time to part-time were discussed. The recommendation by Ms. Hayward was that 3 days per week would be her recommendation. After more discussion by the Board, and consideration of the current budget, a motion was made regarding the following:

Motion: by Trustee mayor Bush to approve change to 3 days (24 hrs.) per week for deputy clerk

Second: by Trustee Newpher All Ayes. Carried

Mayor's Report:

The mayor reported that the 1st Code Enforcement and Planning (CAP) Committee Mtg met on 7/7/26. The committee members including he, are, Doug Bush, Amy Hayward, Matt McCandrew, Steve Crowley, Greg Keyser, Rich Rinko and Kelly Frederickson. The purpose is to improve communication between the departments which work with both the Village and Town. Meetings will be held quarterly, with the next meeting in October, and will review a specific topic at each meeting, with short-term rentals identified for October mtg.

The mayor also shared that the 4 Flushers Mtg's resumed. Those in attendance were he, Matt McAndrew, Jolie Newpher, Jesse Klahn, Job Lowry, Ben Gross and Steve Crowley. This committee will also meet quarterly and review current topics related to the Village and Town water and WWTP operations.

Motion: by Deputy mayor Bush to approve minutes from June 16, 2026, Village Board Meeting

Second: by Trustee Lowes All Ayes. Carried

Motion: by Trustee Lowes to Approve June Audit of Claims

Second: by Deputy mayor Bush All Ayes. Carried

Motion: by Trustee Newpher to Approve payment of Bills

Second: by Trustee Neal All Ayes. Carried

Old Business:

New Special Event Committee Form Review & Discussion- a meeting date is pending coordination of member schedules.

New Business- The mayor shared with the Board that Village attorney Stanton's mother had passed a way and that was why he was unable to attend this evening.

Ms. Hayward asked Trustee Lowes and DPW supervisor if they had any ideas for a project for a group from St Paul's? The Village was contacted about their Day of Giving on 9/13/26- to come and volunteer around the village. Trustee lowes and Mr. Chudy will think about possible projects and let her know.

Correspondence

An email with pictures from a village resident -20 Fillmore Concerns- R Rehmeyer was discussed regarding water pooling in front of his residence. The DPW and Engineering both looked at the property. Recommendation by DPW supervisor Chudy suggested installing a gutter next Spring, possibly looking into CHIPS money for work along that street. The Board acknowledged that area needs some attention. The DPW will monitor ongoing now and do patch repair as needed to try and address the current concerns raised by the property owner.

A Thank you Letter that was received from the library was shared with the Board for the Village donation and continued support.

Motion: by Deputy Trustee Bush to go into Executive Session for Personnel Discussions at 7:15pm

Second by: Trustee Neal All ayes. Carried

Motion by: Trustee Newpher to close Executive Session at 8:15PM

Second by: Trustee Neal All ayes. Carried

Adjournment: at 8:15PM

Next Board Meeting- August 18th at 6PM

