

**REGULAR MEETING MINUTES OF THE VILLAGE BOARD
OF THE VILLAGE OF ELLICOTTVILLE
ELLICOTTVILLE TOWN & VILLAGE HALL
August 18th at 6PM**

Attended by Village Board:

John Burrell	Mayor
Sean Lowes	Trustee
Chad Neal	Trustee
Jolie Newpher	Trustee
Amy Hayward	Village Clerk

Absent: Doug Bush, Jesse Klahn, Greg Keyser

Additional Village Personnel in Attendance:

Job Lowry	WWTS Supervisor
Mark Chudy	DPW Supervisor
Ben Gross	Engineer

The mayor called the meeting to order at 6pm followed by the Pledge of Allegiance.

Good News: The mayor shared that our recent Sales tax Check- \$173,261.12 which is about 1% over the same quarter last year of \$171,555.00

Department and Committee Reports for

Planning- Nancy Rogan/Greg Keyser

Motion: by Trustee Neal to accept the Planning Report

Second: by Trustee Lowes All Ayes Carried

Mr. Keyser reported that the 1st meeting of the Comprehensive Plan committee had taken place and that it was a good start. They will be meeting again next month.

Engineering Report-Ben Gross-

Motion: by Trustee Lowes to accept the Engineering Report

Second: by: Trustee Newpher All Ayes Carried

Motion made by: Trustee Newpher to allow 16 mechanic Street to put electrical 9 feet underground on the street.

Second: by Trustee Lowes All Ayes Carried

Water Report: Jesse Klahn

Motion: by Trustee Newpher to accept the Water Report

Second: by Trustee Lowes All Ayes. Carried

WWTP Report: Job Lowry-

Motion: by Trustee Neal to accept the WWTP Report

Second: by Trustee Newpher All Ayes. Carried

Code Enforcement Report- Kelly Frederickson

Motion: by Trustee Neal to accept the Code Enforcement Report

Second: by Trustee Lowes All Ayes. Carried

Special Events: Doug Bush

Motion: by Trustee Neal to approve Fall Festival 2026 with no changes from previous year

Second: by Trustee Lowes All Ayes. Carried

*Deputy mayor Bush was absent from the meeting and did not participate in the vote.

Parks- Sean Lowes

Beautification-Sean Lowes

Sidewalks-Chad Neal

Refuse-Chad Neal

Police Activity Report: In packet

Village Clerk Updates-Amy Hayward

New Deputy Clerk, Sonya Handmore will start Sept 1st. schedule will be 8-4-Tues, Wed & Fridays.

Motion made by: Trustee Neal to approve Certificate of Referendum for WWTP grant NYSEFC

Second: by Trustee Lowes All Ayes. Carried

Ms. Hayward listed the Grants submitted and that are pending review and decision -

- NY Plays Grant for the All-inclusive Playground. Expect award late October.
- NYSEFC Engineering Planning Grant - Expected award in late October.
- NYSEFC Water Infrastructure Improvement Grant - Expected award in November/December.
- NYS Parks and Recreation Grant for the playground and trail system. December/January award.
- NYS Empire State Development Capital Grant for Amphitheater. December/January award.
- Congressional Grant- Park Street & Fillmore Infrastructure- December/January

Ms. Hayward mentioned that two possible future grants for consideration are:

- RESTORE NY -will be announced in the Fall
- Round 3 Infrastructure - will be announced in the Fall

Mayor's Report:

Motion by: Trustee Lowes to Approve minutes of July 14th, 2026, Village Board Meeting

Second: by Trustee Lowes All Ayes. Carried

Motion by: Trustee Newpher to Approve Financial Report for July

Second: by Trustee Lowes All Ayes. Carried

Motion by: Trustee Lowes to pay August Audit of Claims

Second: by Trustee Newpher All Ayes. Carried

Motion by: Trustee Lowes to Approve Budget Modifications

Second: by Trustee Neal All Ayes. Carried

Old Business:

Mayor Burrell updated the Board that Albany did not approve the transfer of the ESD grant. However, it is open until July 2027. Hopefully something will transpire with the 1887 building so that the grant can be utilized.

Trustee Newpher updated the board that the New Special Event Committee is working on coordinating a time to get together and review the process. Plan to be able to update the board at the September meeting.

Ms. Hayward updated the board regarding the E-Code project. The organizational analysis has been cocomplete by Attorney Stanton and Village Planner Mr. Keyser. That along with other final documents has been sent back to E-Code and we are awaiting next steps.

New Business-

The mayor requested the board consider changing the date for September Board Mtg due to NYCOM Conference-the group settled on September 22. Village offices will be closed from 9/14 through 9/18/26 for teams attending NYCOM.

Trustee Newpher asked if the attendance was budgeted for this year? The mayor said that it was.

Motion by: Trustee Lowes to approve the mayor, clerk and deputy clerk to attend Fall NYCOM training School.

Second: by Trustee Neal All Ayes. Carried

The Board discussed agenda items for the September meeting and holding a Public Hearing on:

- Listing 24 Rockwell for Sale
- Rescinding Local Village Law 1 of 2007- to Revert Maybee Alley back to a two-way street
- New Village Local Law for Village Occupancy Tax of 5%

Motion made by: Trustee Newpher to hold Public Hearing on all three items- September 22nd at 6PM

Second: by Trustee Lowes All Ayes. Carried

Motion made by: Trustee Lowes to go into Executive Session at 7:50PM for Contract Discussion

Second: by Trustee Newpher All Ayes. Carried

Motion made by Trustee Neal to adjourn at 7:51PM

Second: by Trustee Lowes All Ayes. Carried

Next Board Meeting- September 22nd at 6PM