

PUBLIC HEARING &
REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF ELLICOTTVILLE
ELLICOTTVILLE VILLAGE HALL
January 20, 5:30PM

Attended by Village Board:

John Burrell	Mayor
Doug Bush	Deputy Mayor
Sean Lowes	Trustee
Chad Neal	Trustee
Amy Hayward	Village Clerk

Additional Village Personnel in Attendance:

Greg Keyser	Director Planning
Ben Gross	Director of Engineering
Mark Chudy	DPW Supervisor
Kelly Frederickson	Code Enforcement Officer
Richard Stanton	Village Attorney - Via ZOOM

Call meeting to order: Mayor Burrell called the Public Hearing portion of the meeting to order at 5:30 PM and followed with the pledge of allegiance.

Public Hearing:

Occupancy Tax (Resolution in packet at the end under **Attachments) *There were no representatives from the Public in attendance.**

Motion to close the public meeting made by: Trustee Neal

Second by Trustee Lowes All Ayes carried

Meeting closed at 6PM

Motion: to pass a Resolution for Occupancy tax made by: Trustee Neal

Second by: Deputy Mayor Bush All Ayes. Carried

Gross Receipts tax (GRT) *There were no representatives from the Public in attendance.

Motion to approve removing word "entity" from section 3 of GRT : Deputy Mayor Bush

Second by: Trustee Neal All Ayes. Carried

Motion: to pass Local Law for GRT tax made by: Trustee Lowes

Second by: Deputy Mayor Bush All Ayes. Carried

Good News-

The mayor shared that he has been asked to be part of a round table regarding cattaraugus and brown field Area discussion and think tank.

Business From The Floor

Special Events- Doug Bush

Deputy mayor Bush presented the MardiGras Event Application due to the inability of Chamber Ex. Director being unable to attend due to inclement weather. There were no changes proposed to the event -which is held annually. Trustee Lowes asked if the fire trucks would still be used as blockades as some attendees missed them being in the parade. Anticipated they would be-but will check with Ms. Pump and see.

Motion: to approve the Mardi Gras 2026 Event made by: Trustee Lowes

Second by: Deputy Mayor Bush All Ayes. Carried

Department and Committee Reports for

Planning- Nancy Rogan/Greg Keyser

Motion: by Trustee Neal to accept the Planning Report

Second: by Deputy mayor Bush All ayes. Carried

Mr Keyser updated the Board to the Villagio refuse situation. Another certified letter was sent to the owner after it was confirmed by the post office that the previous certified letter had been delivered to his PO Box- but as of this meeting had still not been retrieved. Next steps were discussed as to the business not bringing the violations into compliance. Mr. Keyser shared he had a call with the owner-and he again communicated that this is not a village problem-and that the business is responsible for addressing and correcting the issues. Mr. Stanton advised the Village Code Enforcement officers to do what they are legally authorized to enforce. The Village Board agreed and will look to Code enforcement to proceed with enforcement of the identified violations.

Engineering Report-Ben Gross-

Motion: by Trustee Lowes to accept the Engineering Report

Second: by Trustee Neal All ayes. Carried

DPW Report -Mark Chudy.-

Motion: by Deputy mayor Bush to accept the DPW Report

Second: by Trustee Lowes All ayes. Carried

Water Report:Jesse Klahn

Motion: by Trustee Neal to accept the Water Report

Second: by Deputy mayor Bush All ayes. Carried

WWTP Report:Job Lowry-

Motion: by Deputy mayor Bush to accept the WWTP Report

Second: by Trustee Neal All ayes. Carried

Code Enforcement Report:Kelly Fredrickson

Motion: by Trustee Neal to accept the Code Enforcement Report

Second: by Trustee Lowes All ayes. Carried

Parks- Sean Lowes

Beautification-Sean Lowes

Trustee Lowes thanked the DPW for taking down the holiday decorations on the lawn of the 1887 Building.

Sidewalks-Chad Neal – N/A

Refuse-Chad Neal

Discussion regarding Villagio was had among those in attendance earlier in the meeting. Village attorney Mr. Stanton advised the Village Code Enforcement officers to do what they are legally authorized to enforce. The Village Board agreed and will look to Code enforcement to proceed with enforcement of the identified violations.

Police Activity Report: In packet

Village Clerk Updates-Amy Hayward

Ms. Hayward shared a proposal from G&G for 2026-27 to contract with the Village for the role of writing 6-8 grants along with Ms. Haywards help. The proposal would allow the focus to be clearly defined as to the RFP's that would be submitted. At this time the areas discussed were WWTP, Work

force housing, village infrastructure , comprehensive plan and park and recreation.

Motion: to add contract to the 2026-27 budget made by: Deputy mayor Bush

Second: by Trustee Lowes All ayes. Carried

Ms. Hayward updated the Board that the mayor and she will start discussing budget preparation with department heads in early February. They will also be looking at overall costing in some of the shared expenses with the Town.

Ms. Hayward asked those in attendance to consider ways to audit village water /sewer billing due to some recent discrepancies identified by the deputy clerk, Ms. Linderman when doing the past months billing. This will be discussed further after some additional review by Ms. Hayward and Ms. Linderman.

Mayor's Report:

Motion: to approve minutes from December 16th 2025, Village Board Meeting made by: Trustee Neal

Motion: to approve Financial Report for December and Audit of Claims – made by **Trustee Lowes**

Second: by Deputy mayor Bush All ayes. Carried

Old Business:- N/A

New Business- N/A

Correspondence – N/A

Motion to adjourn Executive Session made by mayor Burrell

Time: 8:00 pm

Second: by Trustee Lowes All ayes. Carried

Motion for Adjournment made by Trustee Neal

Time: 8:01PM

Second by: Deputy mayor Bush All Ayes. Carried