

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF ELLICOTTVILLE
ELLICOTTVILLE TOWN & VILLAGE HALL
September 22nd at 6PM**

Call meeting to order & Pledge to the flag

Open Public Hearing on the following:

- Listing 24 Rockwell for Sale

A-Rescinding Local Village Law 1 of 2007- to Revert Maybee Alley back to a two-way street

B-New Village Local Law for Village Occupancy Tax of 5%

Business from the Floor:

Lola from Next Generation Farms

Good News:

Nancy Rogan is being honored with an award for Distinguished Leadership-Citizen by the NY Upstate Chapter of the American Planning Assoc. at a luncheon in Albany on Oct. 14th. The mayor will be attending with her for the luncheon.

Department and Committee Reports for

C-Planning- Nancy Rogan/Greg Keyser

D-Engineering Report-Ben Gross-

E-DPW Report -Mark Chudy. -
National Grid Resolution
DPW Vacancy

F-Water Report: Jesse Klahn

G-WWTP Report: Job Lowry-

H-Code Enforcement Report-Kelly Fredrickson

Special Events: Doug Bush

Parks- Sean Lowes

Beautification-Sean Lowes
Discussion of Pop-Up Signage

Sidewalks-Chad Neal

Refuse-Chad Neal

I-Police Activity Report: In packet

Village Clerk Updates-Amy Hayward

J-Williamson Law estimates to add email billing for Village & Town residents- cost share with Town
HRA Update

-Mayor's Report:

Sharing of information from NYCOM Conference
K-Approve minutes from August 18th, 2026, Village Board Meeting
L-Approve Financial Report for August and Audit of Claims

Old Business:

Update from Committee on New Special Event Form Review/Process & Discussion-
Status of pro-Housing re-certification

-New Business-

Discussion regarding: August 2026- New York Governor Kathy Hochul signed legislation (S10113/A11217) allowing licensed small-scale cannabis microbusinesses and dispensaries to sell state-approved products directly at approved farmers' markets, public markets, and standalone pop-up community events.

Key Details of the Law

- **Permits:** Eligible vendors can apply for "Cannabis Showcase Event" permits to set up temporary retail operations.
- **Support for Small Businesses:** The rules cut red tape by letting microbusinesses act as their own growers, processors, and distributors for these events, helping craft cultivators compete with larger corporate brands.
- **Restrictions:** Sales are strictly limited to adults aged 21 and older, no free product giveaways are allowed, and on-site cannabis consumption is prohibited. Events may run for up to 14 consecutive days.

-Correspondence

Next Board Meeting- October 20th at 6PM

Executive Session: Contract Discussion

Adjournment:

A

Village of Ellicottville

PO Box 475
Ellicottville, New York 14731
Phone (716) 699-4636
Fax (716) 699-4316

John A. Burrell
Mayor

Amy Hayward
Village Clerk-Treasurer-Manager

LOCAL LAW NO. 3 OF 2026

A LOCAL LAW TO REPEAL LOCAL LAW NO. 1 OF 2007 REGARDING THE ONE-WAY DESIGNATION OF MAYBEE ALLEY

Be it enacted by the Board of Trustees of the Village of Ellicottville as follows:

Section 1. Legislative Intent. The Board of Trustees finds it to be in the best interests of the Village to remove the one-way traffic designation previously established for Maybee Alley.

Section 2. Repeal. Local Law No. 1 of 2007 adding subdivision (b) to Section 605-1 regarding Maybee Alley is hereby repealed in its entirety.

Section 3. Conforming Changes. Section 605-1 is amended by deleting subdivision (b) concerning Maybee Alley.

Section 4. Severability.

Section 5. Effective Date. This local law shall take effect immediately upon filing with the Secretary of State.

B

Village of Ellicottville

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John A. Burrell
Mayor

Amy Hayward
Village Clerk-Treasurer-Manager

LOCAL LAW NO. 4 OF THE YEAR 2026

A LOCAL LAW IMPOSING A TAX ON THE OCCUPANCY OF HOTEL AND MOTEL ROOMS IN THE VILLAGE OF ELLCOTTVILLE, NEW YORK

BE IT ENACTED by the Board of Trustees of the Village of Ellicottville as follows:

SECTION 1. TITLE

This local law shall be known and may be cited as the "Village of Ellicottville Hotel and Motel Occupancy Tax Law."

SECTION 2. AUTHORITY

This local law is enacted pursuant to the authority granted by Article 9 of the Tax Law of the State of New York and the Municipal Home Rule Law.

SECTION 3. DEFINITIONS

As used in this local law:

(a) "Hotel" or "Motel" means any facility or portion thereof providing lodging to transient occupants for consideration, including but not limited to hotels, motels, boarding houses, tourist homes, bungalow colonies, cottages, cabins, camping facilities, and short-term rental properties.

(b) "Occupant" means a person who, for a period of fewer than thirty (30) consecutive days, either at his or her own expense or at the expense of another, obtains or seeks to obtain lodging, or the use of any room or rooms, in a hotel or motel.

(c) "Operator" means any person conducting the business of renting, leasing, or furnishing any room or rooms in a hotel or motel, or any online platform or marketplace facilitating the collection of rent on behalf of an operator.

(d) "Rent" means the consideration received by an operator for the occupancy of any room or rooms in a hotel or motel, valued in money, whether received in money or otherwise.

(e) "Tax" means the hotel and motel room occupancy tax imposed by this local law.

(f) "Village" means the Village of Ellicottville, Cattaraugus County, New York.

(g) "Village Treasurer" means the duly appointed Treasurer of the Village of Ellicottville or the Treasurer's authorized designee.

(h) "Short-Term Rental Platform" means any internet-based platform, marketplace, or service that facilitates the rental of lodging accommodations for periods of fewer than thirty (30) consecutive days, including but not limited to Airbnb, Vrbo, and similar services.

SECTION 4. IMPOSITION OF TAX

(a) On and after the effective date of this local law, there is hereby imposed and shall be paid a five **percent (5%)** upon the rent for every occupancy of a room or rooms in a hotel or motel located within the Village of Ellicottville.

(b) Such tax shall be paid by the occupant to the operator at the time the rent is paid. Every operator shall collect such tax from the occupant.

(c) No tax shall be imposed where rent is less than two dollars (\$2.00) per day.

(d) The tax imposed by this section shall be in addition to any other tax imposed pursuant to state or local law.

SECTION 5. EXEMPTIONS

The following shall be exempt from the tax imposed by this local law:

(a) Any person as to whom, or any occupancy as to which, it is beyond the power of the Village to impose the tax herein imposed.

(b) Any federal, New York State, or local government agency or officer or employee thereof, when acting in an official capacity.

(c) Any person who has contracted in writing with an operator for a period of thirty (30) or more consecutive days.

SECTION 6. REGISTRATION OF OPERATORS

(a) Every operator shall, within thirty (30) days of the effective date of this local law or within thirty (30) days of commencing business, register with the Village Treasurer and obtain a Certificate of Authority to collect the tax imposed by this local law.

(b) The Certificate of Authority shall be prominently displayed at all times in the hotel or motel for which it was issued.

(c) No fee shall be required for the issuance of a Certificate of Authority.

(d) The Certificate of Authority is non-transferable and shall be surrendered upon cessation of business.

SECTION 7. COLLECTION OF TAX — DUTY OF OPERATOR

(a) Every operator shall collect the tax imposed by this local law from the occupant and shall hold such taxes in trust for the Village until remitted as required by this local law.

(b) The tax shall be stated and charged separately from the rent on all receipts, invoices, or other documentation provided to the occupant.

(c) Short-term rental platforms facilitating the collection of rent shall collect and remit the tax on behalf of operators in accordance with any agreement entered into between the Village and such platforms.

SECTION 8. RETURNS AND REMITTANCE

(a) Every operator shall file a return with the Village Treasurer on a monthly basis, on or before the last day of the month.

(b) Returns shall be made on forms prescribed by the Village Treasurer and shall show:

(i) gross rents;

(ii) total rents subject to tax;

(iii) amount of tax collected; and

(iv) such other information as the Village Treasurer may require.

(c) Every operator shall remit to the Village Treasurer the total amount of tax shown as due on the return, concurrent with the filing of such return.

(d) If a return is not filed by the due date, or if the tax is not paid when due, the operator shall be subject to interest and penalties as provided in Section 10 of this local law.

SECTION 9. RECORDS AND AUDITS

(a) Every operator shall keep detailed records of all rentals and taxes collected for a period of not less than three (3) years. Such records shall be available for inspection and audit by the Village Treasurer or authorized designees at any reasonable time.

(b) The Village Treasurer may examine the books and records of any operator to verify returns filed, or to determine the amount of tax due in cases where no return has been filed.

(c) In the event an operator fails to produce records or refuses inspection, the Village Treasurer may estimate the amount of tax due based on information available.

SECTION 10. INTEREST AND PENALTIES

(a) If any tax imposed by this local law is not paid on or before the due date, there shall be added a penalty of **five percent (5%)** of the tax due for the first month of delinquency and **one percent (1%)** for each additional month or fraction thereof, not to exceed **twenty-five percent (25%)** in the aggregate.

(b) In addition to any penalty, interest shall accrue on unpaid taxes at the rate of **one percent (1%)** per month, or any fraction thereof, from the date the tax was due until paid.

(c) A penalty of **two hundred fifty dollars (\$250)** shall be imposed for failure to file a return when due, separate from any tax-related penalties.

(d) Any operator who willfully fails to collect or remit taxes, falsifies records, or otherwise violates this local law shall be guilty of a misdemeanor and subject to a fine of not less than **one hundred dollars (\$100)** nor more than **one thousand dollars (\$1,000)** for each offense, or imprisonment for a period not to exceed **one (1) year**, or both.

SECTION 11. ENFORCEMENT AND REMEDIES

(a) The Village Treasurer shall have the authority to enforce the provisions of this local law and to collect any tax, interest, or penalty due thereunder.

(b) Any unpaid tax, interest, or penalty shall constitute a debt of the operator to the Village and may be recovered by civil action or proceeding.

(c) The Village may suspend or revoke the Certificate of Authority of any operator who fails to comply with this local law.

(d) The Village may seek injunctive relief to restrain any operator from continuing to do business in violation of this local law.

SECTION 12. DISPOSITION OF REVENUES

All revenues collected pursuant to this local law shall be paid into the general fund of the Village of Ellicottville and may be used for any lawful Village purpose, including tourism promotion, capital improvements, and municipal services.

SECTION 13. ADMINISTRATION

(a) The Village Treasurer shall administer and enforce this local law and shall promulgate such rules and regulations as may be necessary to carry out its provisions.

(b) The Village Treasurer may delegate authority under this local law to other Village employees or officers as deemed appropriate.

SECTION 14. SEVERABILITY

If any provision of this local law or the application thereof to any person or circumstance shall be held invalid, the remainder of this local law and the application of its provisions to other persons or circumstances shall not be affected thereby.

SECTION 15. SUPERSESION

This local law is intended to supersede any inconsistent provisions of any prior local law, ordinance, rule, or regulation of the Village of Ellicottville relating to the same subject matter.

SECTION 16. EFFECTIVE DATE

This local law shall take effect immediately upon filing with the Secretary of State of the State of New York in accordance with the Municipal Home Rule Law

VILLAGE OF ELLICOTVILLE • CATTARAUGUS COUNTY, NEW YORK

C

MONTHLY PLANNING REPORT

September 14, 2026

A. Zoning Applications

#	Address	Description	Current Status
VZ-26-028	24 Washington St	New Wall Sign	Under Planning Board review.
VZ-26-035	40 W Washington St	New Accessory Shed	Approved by the ZBA on 9/1.
VZ-26-037	38 Monroe St	Deck replacement	Under review.
VZ-26-038	22 Madison St	New residence	Under ZBA review.
VZ-26-039	66 Elizabeth St	Side portico	Approved by ZEO on 8/12.
VZ-26-040	24 Washington St	Replace Deck & Staircase	Under Planning Board review.
VZ-26-041	22 Monroe St	Change of Use – New Business	Approved by the ZEO on 9/26.
VZ-26-042	10 E Washington St	Roof Mounted Solar Panels	Under Zoning Review.
VZ-26-043	22 Monroe St	New Hanging Sign	Under Zoning Review.

B. Zoning Violations

No active zoning violations.

C. Planning & Zoning Boards

Zoning Board of Appeals

- Meeting was held on 9/1/26.
- 2 applications under review. 1 public hearing held.
- 1 application approved, 1 public hearing scheduled for 10/6/26.

Planning Board

- Meeting was held on 9/8/26.
- 2 applications under review, 1 public hearing scheduled for 10/13.

D. Projects

Comprehensive Plan Update

Status: Ongoing

- Last Committee Meeting held on 8/11/26.
- Completed a review of Section 1. Reviewing Section 2.
- Next meeting scheduled for 10/13/26.

Water & Sewer Rate Analysis

Status: Ongoing

- Evaluating expenses, capital projects and revenues for potential rate increases.

Codification & Online Code Publishing (E-code)

Status: Ongoing

E. Professional Development

WSTBOA Conference - Celoran, NY (9/18) – Continuing Education for CEO Certification.

NYS Upstate APA Annual Conference - Albany, NY (10/14-10/16) – Continuing Education for AICP Certification.

D

Monthly Engineering Report

September 2026

Water Division – Department Supervisor Jesse Klahn

- List of water projects has been entered into a capital plan.
- Leak detection equipment has found one new leak where it is deployed currently at Rockwell Trailer Park 30gpm.
- New routers for Scada to update system.
- Reprofilng and ditching access roads to tanks for drainage.
- Lead Service Line Inventory
 - Nothing required at this time.

Sewer Division – Department Supervisor Job Lowry

- Capital
 - Continuing sample collection/lab hours every Friday.
 - Mapping of existing valves and system at plant still underway, awaiting transfer pump to clean chamber #5.
 - Working on Manhole Rehab Bid Packet

Public Works – Department Supervisor Mark Chudy

- Sidewalks along Mechanic Street and West Washington have been replaced.
- Elk St. restoration of topsoil at 12 Elk needs to be completed.
- Drainage on Adams Street discussion.

Highway Department – Department Supervisor Scot Brumagin

- Simmons Road Culvert shows signs of collapse.
- Culverts are being entered into a structures plan so we can begin budgeting for them as required. Cattaraugus County Soil District has submitted a grant application for Poverty Hill Culverts.
- Crane Road Culvert Replacement
 - Project schedule
 - Preliminary Design Resubmitted. (accepted)
 - Relocation of Verizon's line outside of Highway ROW initiated
 - Final Design Approval – Anticipated by Fall 2026 (behind schedule)
 - Bidding – Anticipated to advertised by early 2027
 - Construction – Anticipated to begin early/mid 2027
- Kruse Road Bridge Replacement
 - Project schedule
 - Preliminary Design – Resubmitted. (accepted)
 - Final Design Approval – Anticipated by Fall 2026 (behind schedule).
 - Bidding – Anticipated to advertised by early 2027
 - Construction – Anticipated to begin early/mid 2027

Town

- Town Line survey on Hefferan underway to file a turnaround easement for Highway Department.
- Route 219 Sidewalk Extension
 - On hold currently
- EV charging station update at Bryant Hill location.

Village

- Updating of existing sidewalk map/inventory
 - Inventory will assist in replacement schedule.
 - Maintenance log for fall records and issues to be addressed in coming years.
- Washington Street culvert update from State.
- Tree Removal on Adams and Martha Streets.

Other Activities

- Four Flushers meeting was held on Monday August 24th at 8:00am.

BOARD ACTION ITEMS

Town –

Village –

E

VILLAGE OF ELICOTTVILLE

#092226VOER

COUNTY OF CATTARAUGUS- STATE OF NEW YORK

**RESOLUTION AUTHORIZING WORK by NATIONAL GRID ON POLES #2 AND #3 AT
THE INTERSECTION OF MONROE AND WASHINGTON**

WHEREAS, the Village Board of the Village of Ellicottville has been advised of the need for work to be performed on utility poles identified as **Pole #2 and Pole #3**, located at or near the intersection of **Monroe Street and Washington Street**; and

WHEREAS the proposed work is necessary to address maintenance, repair, improvement, or other utility-related needs associated with said poles; and will be installing convenience outlets on these two poles and they will be added to the Village existing lighting account which is 41240-79003, and WHEREAS, the Village Board has reviewed the proposed work and determined that authorizing the work is in the best interests of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of [Village Name] hereby **authorizes the work to be performed on Pole #2 and Pole #3 at the intersection of Monroe Street and Washington Street**, subject to all applicable Village requirements, permits, codes, and regulations; and

BE FURTHER RESOLVED, that the mayor and/or appropriate Village officials are hereby authorized to execute any documents and take any actions reasonably necessary to carry out the intent of this resolution.

Motion by: _____

Seconded by: _____

Vote:

Mayor: _____

Trustee: _____

Trustee: _____

Trustee: _____

Trustee: _____

Resolution adopted this ____ day of _____, 2026.

Village Clerk

F

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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MONTHLY REPORT WATER DEPARTMENT 2026

Daily/Weekly Tasks

- Sample and record chlorine residuals at all three well locations
- Read and record production meters from each location
- Read and record pump run times from each location
- Calculate and record pumping rate at each location
- Visually inspect all pumps and chlorine equipment
- Power cycle all Rafa System at 9 locations
- Locate all dig tickets for UDIGNY
- Check PSI at all 16 PRV Locations
- Complete weekly water reports
- Check Generators at 5 Locations
- Visually inspect all 4 tanks, plow snow as needed
- Flush Snowpine Great Valley #2 and sample weekly
- Flush dead-end zones
- Respond to all trouble calls as needed

Improvements/ Repairs

- Valve exercising in north town complete
- Work on town water budget for 2027
- Pull/Clean all Chlorine injectors
- Leak detection on W Washington, Rockwell
- Leak found at Sunup Trailer park-30GPM
- Replaced sump pump in booster# 1 pit
- Installed new routers at 9 Scada locations
- Ditch/Profile tank access roads

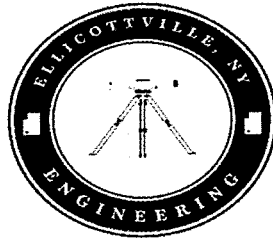
Training

- No update

Meters

- Next read 9-24-26
- Working on getting meters replaced

G



Wastewater Department Monthly Report Log

September 2026

. Field Highlights

- Dig Tickets as needed.
- Assist DPW with Mechanic sidewalk
- Tree Removal Adams St.
- Holimont Manholes that we uncovered got chip sealed over by Bart's and Sons the following week.
 - In talks with HOA to try and remedy the situation
- Sewer Tie inspections

Plant Highlights

- Emergency portable pump- ordered through GODWIN pumps. They are waiting for the used unit to come off of rental so it can have a final inspection and then they'll be sending it to us
- Spent a lot of time confirming as built drawings, preparing plant for upgrades, making sure the process control valving works. Much of it does not work properly or at full potential.
- Wet well and UV influent chamber some control chambers at the plant cleaned and vacuumed with Zuech's
- Replacement of Manhole covers
- Locate missing manholes
- Mowing as needed
- Mulching SAGR

Other Notes.

- Health Insurance- Release the funds on NOVA card to more eligible expenses. Any Progress?
- New Regulations coming into effect March 2027 – New Emergency Response Plan, Cyber security Incident Response Plan, Written rules for procedures for access control, Written cyber security vulnerability management process.



VILLAGE PERMITS ISSUED JANUARY THRU AUGUST 2026

PERMIT #	INTAKE DATE	ISSUED DATE	PARCEL #	SERVICE ADDRESS	OWNER	TYPE OF PROJECT	TOWN OR VILLAGE	TOTAL PERMIT COST	PROJECT DESCRIPTION
BP26-0003	1/20/26	1/21/26	55.027-2-1.5	15 Van Buren	15 North Oak LLC,	BUILDING	Village	\$256.00	partial garage conversion
BP26-0006	2/13/26	2/16/26	55.035-1-13.3/13	13 Abbey	Kidd, James M.	BUILDING	Village	\$106.00	home battery backup system
BP26-0007	2/17/26	2/17/26	55.036-2-26.2	7 Park	Azarale, Miguel	BUILDING	Village	\$147.00	Repair foundation
BP26-0004	2/9/26	3/4/26	55.035-3-34	32 Washington	SRW of WNY, LLC,	BUILDING	Village	\$76.00	re roof front
BP26-0019	3/18/26	3/25/26	55.035-3-21	6 Monroe	Millon, Jerry	BUILDING	Village	\$136.00	Pavillion
BP26-0026	4/1/26	4/1/26	55.035-3-1	7 Park Sq.	Jenis, Andrew David	BUILDING	Village	\$108.00	re roof
BP26-0025	3/31/26	4/1/26	55.035-3-27	32 Elizabeth	Stanka, Bradley A.	BUILDING	Village	\$266.00	Mudroom addition
BP26-0029	4/9/26	4/9/26	55.036-2-16.2	39 Mill	Nickolson, Michael G.	BUILDING	Village	\$0.00	Change of Use - From professional office to business office with incidental retail sales
BP26-0010	2/27/26	4/20/26	55.035-1-32	22 Mechanic	Rordon, Joseph P	BUILDING	Village	\$196.00	Replace Garage
BP26-0030	4/15/26	4/20/26	55.028-1-6.1	32 E Washington St	Mello, Abby D	BUILDING	Village	\$136.00	porch roof
BP26-0034	4/21/26	4/21/26	55.027-2-17	23 Elizabeth	McCleary, Kevin K.	BUILDING	Village	\$106.00	remove decks
BP26-0020	3/23/26	4/22/26	55.027-2-20	29 Elizabeth	Hayes, Jeffrey B.	BUILDING	Village	\$136.00	Pergola and hot tub
BP26-0017	3/17/26	4/27/26	55.036-2-1	11-15 Martha	Hayes, Jeffrey B.	BUILDING	Village	\$0.00	New Business, no major changes
BP26-0032	4/16/26	5/4/26	55.035-4-24	26 Jefferson	Carley, David J.	BUILDING	Village	\$76.00	re roof
BP26-0039	5/15/26	5/18/26	55.035-3-12	3 Jefferson	Diegelman, Tracy	BUILDING	Village	\$257.00	Rebuild deck and patio, spiral stair
BP26-0042	5/19/26	5/19/26	55.035-3-15.1	2 Hughey	Valley Ridge LLC	BUILDING	Village	\$0.00	Change of use, 1st Dr. office, PT, 2nd residential. No structural changes
BP26-0041	5/18/26	5/21/26	55.035-4-29	40 Madison	40 Madison Elicathville LLC,	BUILDING	Village	\$76.00	mini-split
BP26-0044	5/20/26	5/26/26	55.043-1-2.16	31 Greer Hill	EVL Turners LLC,	BUILDING	Village	\$226.00	remodel
BP26-0014	3/12/26	5/27/26	55.027-2-1.18	14 Elk	Spicer, Joanne	BUILDING	Village	\$266.00	remodel house, rebuild porch
BP26-0043	5/20/26	5/27/26	55.043-1-2.30	3 Greer Hill	Greer Hill Partners, LLC,	BUILDING	Village	\$46.00	deck repair
BP26-0048	6/5/26	6/16/26	55.036-1-1.2	46-48 Washington	Five Star Bank,	BUILDING	Village	\$257.00	Interior renovations
BP26-0062	6/16/26	6/22/26	55.035-6-16	38 Monroe	Hall, Nigel	BUILDING	Village	\$75.00	Blico door
BP26-0065	6/23/26	6/23/26	55.035-2-1.2	60 W Washington	Fleck, Joseph T.	BUILDING	Village	\$76.00	re roof
BP26-0053	6/10/26	6/24/26	55.036-2-37	21 Rockwell	Schuster, Mary E.	BUILDING	Village	\$46.00	Demolition permit
BP26-0058	6/15/26	6/26/26	55.035-3-5	70 Elizabeth	Chiusi III, James T.	BUILDING	Village	\$106.00	back porch roof
BP26-0071	7/20/26	7/20/26	55.043-1-33.3	37 Aspen Way	Sun Up Holiday Park Ltd,	BUILDING	Village	\$76.00	Re roof
BP26-0070	7/17/26	7/24/26	55.035-1-34	16 Mechanic	Chiusi III, James T.	BUILDING	Village	\$326.00	Tear Down and Rebuild of Single Family Residence
BP26-0078	8/17/26	8/17/26	55.035-6-16	38 Monroe	Hall, Nigel	BUILDING	Village	\$134.00	Rebuild Deck
BP26-0074	7/28/26	8/13/26	55.036-2-54.1	56 Mill	Crosby, Jason K.	BUILDING	Village	\$134.00	repair damaged deck
BP26-0080	8/12/26	8/13/26	55.043-1-2.16	31 Greer Hill	EVL Turners LLC	BUILDING	Village	\$362.00	addition
BP26-0083	8/19/26	8/19/26	55.035-3-7	68 Elizabeth	Matteo, Mark G.	BUILDING	Village	\$96.00	patio roof
BP26-0076	7/30/26	8/20/26	55.035-4-25	27-29 Jefferson	Jabball, Inc.	BUILDING	Village	\$253.00	Rebuild walkway and stairs
BP26-0067	6/26/26	8/21/26	55.043-1-5	37 Madison	Bentzen-Blikvael, C	BUILDING	Village	\$226.00	mudroom addition
Total								\$4790.00	

VILLAGE VIOLATIONS/COMPLAINTS

ADDRESS	OWNER	TYPE	STATUS
1 Elizabeth	Rosenber	STR	resolved
17 Elizabeth	Downey	STR	resolved
18 E Washington	Wilcox	STR	resolved
20 E Washington	McDonold	STR	resolved
30 W. Washngton	Gallo	STR	resolved
38 Elizabeth	Behenroh	STR	resolved
40 Madison	Crocco	STR	resolved
15 Adams	McGowen	Grass	resolved
14 E. Washington	Brennan	Property Maintenance	Pending
12-14 Mechanic	Mercer	Grass	resolved
28 Martha	Carns	noise	resolved
27 Jefferson	Jabball	deck condition	resolved
3 Jefferson	Diegelman	construction	resolved

Stipulation of Discontinuance
Stipulation of Discontinuance
Stipulation of Discontinuance
Stipulation of Discontinuance
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1

Ellicottville Town Police Department

Activity Report

August 2026



	Town	Village
Vehicle Unlocks	1	0
Hazard	7	1
Harassment	3	0
Check the Welfare/9.41/911	12	2
BOLO	0	0
Animal Complaint	5	1
Alarm	4	8
Investigation	0	0
Erratic	5	0
Prop Check	20	4
Unwanted	1	1
Assault	0	2
Parking Tickets	0	6
Assist Other	13	3
Criminal Mischief	1	0
Domestic	1	1
MVA	8	1
DWI/DWAI Drugs	1	0
Assist Motorist	6	1
Follow up	15	6
Public Relations	0	2
Stolen Vehicle	0	1
Background Check	4	0
Parking Complaint	0	1
Traffic Control/Traffic Complaint	0	1
Disturbance/Fight	2	3
Lost/Found/Returned	2	4
Menacing	1	0
Suspicious	4	0
Trespass	1	1
Larceny	3	1
Assist Citizen	2	1
Misc.	20	4
TOTAL CALLS	143	56

Tickets Issued	117	8	
Warnings Issued	86	24	
	Arrests		
Harassment	2	0	
Grand Larceny	1	0	
Discon	0	1	
AUO	3	0	
DWI	1	0	
Menacing	1	0	
Urinating in Public	0	2	
Obstruction	0	1	
Resisting Arrest	0	1	
TOTAL ARRESTS	8	5	

J



WILLIAMSON

Established 1870

790 Canning Parkway Victor, New York 14564
TEL: (585) 924-3400 FAX: (585) 924-4153

Town of Ellicottville
Attn: Erica Linderman, Deputy Clerk
1 W. Washington St./PO Box 600
Ellicottville, NY 14731
County: Cattaraugus / Pop. 1598

Date: 8/31/26
Phone: 716-699-2240
Email: towndepclerk@gmail.com
Representative: Jodi Hague

SOFTWARE PROPOSAL

Municipal Water & Sewer Billing Software Program:

Cost: \$895.00/yr*

Additional 2nd Registered User for: Tracy Rozler, Town Clerk

* Added to the existing Annual Support Contract for W/S Billing

☐

AND

Cloud Access Water/Sewer Billing:

Install: \$465.00

Add Tracy Rozler, Town Clerk

Cost: \$670.00/yr**

** Added to the existing Cloud Annual Access Contract for W/S Billing

Water/Sewer Billing Add-on Option:

☐

Email Billing with Water Quick Pay:

Install: \$6,000.00

♦ Email Billing gives residents the option to receive their Water/Sewer bills by email notification, traditional mail, or both and make online payments using debit/credit cards or e-checks.

♦ The Town & Village must share one general email address (ie: EllicottvilleWSR) to correctly link to the current shared Water QuickPay portal.

Annual Support:

\$5,000.00/yr

Installation and Training:

no charge

Proposal prices are valid for 90 days.

This proposal is for the current version of the above-listed program(s).

Software support includes internet and telephone technical support, online program backups or enhancements as they become available. The price of support may change in future years.

To accept this proposal, please check box by appropriate program, sign and return it to Williamson Law Book Company.

WILLIAMSON LAW BOOK COMPANY proposes furnishing the Town of Ellicottville with the above-mentioned price. Any changes in the above proposal shall be agreed upon by both parties. Your signature below constitutes an order by you.

Name

Title

Town of Ellicottville

Date

K

**REGULAR MEETING MINUTES OF THE VILLAGE BOARD
OF THE VILLAGE OF ELLICOTTVILLE
ELLICOTTVILLE TOWN & VILLAGE HALL
August 18th at 6PM**

Attended by Village Board:

John Burrell	Mayor
Sean Lowes	Trustee
Chad Neal	Trustee
Jolie Newpher	Trustee
Amy Hayward	Village Clerk

Absent: Doug Bush, Jesse Klahn, Greg Keyser

Additional Village Personnel in Attendance:

Job Lowry	WWTS Supervisor
Mark Chudy	DPW Supervisor
Ben Gross	Engineer

The mayor called the meeting to order at 6pm followed by the Pledge of Allegiance.

Good News: The mayor shared that our recent Sales tax Check- \$173,261.12 which is about 1% over the same quarter last year of \$171,555.00

Department and Committee Reports for

Planning- Nancy Rogan/Greg Keyser

Motion: by Trustee Neal to accept the Planning Report

Second: by Trustee Lowes All Ayes Carried

Mr. Keyser reported that the 1st meeting of the Comprehensive Plan committee had taken place and that it was a good start. They will be meeting again next month.

Engineering Report-Ben Gross-

Motion: by Trustee Lowes to accept the Engineering Report

Second: by: Trustee Newpher All Ayes Carried

Motion made by: Trustee Newpher to allow 16 mechanic Street to put electrical 9 feet underground on the street.

Second: by Trustee Lowes All Ayes Carried

Water Report: Jesse Klahn

Motion: by Trustee Newpher to accept the Water Report

Second: by Trustee Lowes All Ayes. Carried

WWTP Report: Job Lowry-

Motion: by Trustee Neal to accept the WWTP Report

Second: by Trustee Newpher All Ayes. Carried

Code Enforcement Report- Kelly Frederickson

Motion: by Trustee Neal to accept the Code Enforcement Report

Second: by Trustee Lowes All Ayes. Carried

Special Events: Doug Bush

Motion: by Trustee Neal to approve Fall Festival 2026 with no changes from previous year

Second: by Trustee Lowes All Ayes. Carried

*Deputy mayor Bush was absent from the meeting and did not participate in the vote.

Parks- Sean Lowes

Beautification-Sean Lowes

Sidewalks-Chad Neal

Refuse-Chad Neal

Police Activity Report: In packet

Village Clerk Updates-Amy Hayward

New Deputy Clerk, Sonya Handmore will start Sept 1st. schedule will be 8-4-Tues, Wed & Fridays.

Motion made by: Trustee Neal to approve Certificate of Referendum for WWTP grant NYSEFC

Second: by Trustee Lowes All Ayes. Carried

Ms. Hayward listed the Grants submitted and that are pending review and decision -

- NY Plays Grant for the All-inclusive Playground. Expect award late October.
- NYSEFC Engineering Planning Grant - Expected award in late October.
- NYSEFC Water Infrastructure Improvement Grant - Expected award in November/December.
- NYS Parks and Recreation Grant for the playground and trail system. December/January award.
- NYS Empire State Development Capital Grant for Amphitheater. December/January award.
- Congressional Grant- Park Street & Fillmore Infrastructure- December/January

Ms. Hayward mentioned that two possible future grants for consideration are:

- RESTORE NY -will be announced in the Fall
- Round 3 Infrastructure - will be announced in the Fall

Mavor's Report:

Motion by: Trustee Lowes to Approve minutes of July 14th, 2026, Village Board Meeting

Second: by Trustee Lowes All Ayes. Carried

Motion by: Trustee Newpher to Approve Financial Report for July

Second: by Trustee Lowes All Ayes. Carried

Motion by: Trustee Lowes to pay August Audit of Claims

Second: by Trustee Newpher All Ayes. Carried

Motion by: Trustee Lowes to Approve Budget Modifications

Second: by Trustee Neal All Ayes. Carried

Old Business:

Mayor Burrell updated the Board that Albany did not approve the transfer of the ESD grant. However, it is open until July 20 27. Hopefully something will transpire with the 1887 building so that the grant can be utilized.

Trustee Newpher updated the board that the New Special Event Committee is working on coordinating a time to get together and review the process. Plan to be able to update the board at the September meeting.

Ms. Hayward updated the board regarding the E-Code project. The organizational analysis has been cocomplete by Attorney Stanton and Village Planner Mr. Keyser. That along with other final documents has been sent back to E-Code and we are awaiting next steps.

New Business-

The mayor requested the board consider changing the date for September Board Mtg due to NYCOM Conference-the group settled on September 22. Village offices will be closed from 9/14 through 9/18/26 for teams attending NYCOM.

Trustee Newpher asked if the attendance was budgeted for this year? The mayor said that it was.

Motion by: Trustee Lowes to approve the mayor, clerk and deputy clerk to attend Fall NYCOM training School.

Second: by Trustee Neal All Ayes. Carried

The Board discussed agenda items for the September meeting and holding a Public Hearing on:

- Listing 24 Rockwell for Sale
- Rescinding Local Village Law 1 of 2007- to Revert Maybee Alley back to a two-way street
- New Village Local Law for Village Occupancy Tax of 5%

Motion made by: Trustee Newpher to hold Public Hearing on all three items- September 22nd at 6PM

Second: by Trustee Lowes All Ayes. Carried

Motion made by: Trustee Lowes to go into Executive Session at 7:50PM for Contract Discussion

Second: by Trustee Newpher All Ayes. Carried

Motion made by Trustee Neal to adjourn at 7:51PM

Second: by Trustee Lowes All Ayes. Carried

Next Board Meeting- September 22nd at 6PM

L

* financial reports
will be emailed as soon
as received from our
accountant.

VILLAGE OF ELLICOTTVILLE
Abstract 004 (all)

Fund/Department	Vendor Name	Claim Description	Amount
FUND A			
A	OTHER(Non-expenditure Accounts)		
	RANDOLPH AUTO SUPPLY, INC.	Misc. (Inv. 987631)	119.65
	CHAUTAUQUA BRICK CO. INC.	Grass seed sidewalks	74.99
		A TOTAL:	194.64
A1001	OTHER(Non-expenditure Accounts)		
	GREG CAPPELLI	Planning Board Meeting	60.00
		A1001 TOTAL:	60.00
A2110	OTHER(Non-expenditure Accounts)		
	MIKE PAINTER	ZBA Mtg	60.00
	ANNE NORTHRUP	ZBA Mtg	60.00
	DAN MERGENHAGEN	ZBA Meeting	60.00
	DONNA BALDWIN	ZBA Meeting	60.00
	HARRY WEISSMAN	ZBA Meeting	60.00
		A2110 TOTAL:	300.00
A2115	OTHER(Non-expenditure Accounts)		
	DAMON NEWPHER	Planning Board Meeting	60.00
	TRACY RIVERS	Planning Board Meeting	60.00
	DONNA BALDWIN	Planning Board Meeting	60.00
	NANCY ROGAN	Planning Board Meeting	60.00
		A2115 TOTAL:	240.00
A2130	OTHER(Non-expenditure Accounts)		
	BEICHER WASTE SERVICES	WEEKLY TRASH SERVICE FOR AUGUST	5,333.33
		A2130 TOTAL:	5,333.33
A1325	CLERK		
	EMPLOYEE ASSISTANCE GROUP	Annual renewal	1,058.50
	XEROX FINANCIAL SERVICES	Lease payment	47.77
	W.B.MASON CO INC	5 Gallon Water Jugs (Bill Town 4)	203.88
	W.B.MASON CO INC	Rental Fee (3 Water Coolers)	10.50
	QUILL	Office Supplies	44.22
	QUILL	Office Supplies	23.43
	DESIGN PERKS	Public Hearing Notice(David Harris) -205 words	51.25
		A1325 TOTAL:	1,439.55
A1420	ATTORNEY		
	GENERAL CODE	PROJECT START	7,400.00
		A1420 TOTAL:	7,400.00
A1440	ENGINEER		
	TOWN OF ELLICOTTVILLE	Reimburse 1/2 Asst. Bulding Insp. Mileage Jul-26	115.09
	TOWN OF ELLICOTTVILLE	Reimburse 1/2 WSTBOA Membership Bulding Inspector	27.50
	TOWN OF ELLICOTTVILLE	Reimburse 1/2 WSTBOA Educ. Conference Build. Insp	177.50
	TOWN OF ELLICOTTVILLE	Reimburse 1/2 WSTBOA Membership Planner	27.50
		A1440 TOTAL:	347.59
A1640	VEHICLE MAINT		

VILLAGE OF ELLICOTTVILLE

Abstract 004 (all)

Fund/Department	Vendor Name	Claim Description	Amount
	MELZER'S FUEL SERVICE	Gas and Diesel (287234 and 287235)	1,485.64
	KATHY CAPRON	Cleaning DPW (14 hrs at 35/hr) Aug 7th - Aug 28th	490.00
	MELZER'S FUEL SERVICE	Gas and Diesel (Inv. 289028)	488.23
	AIRGAS USA, LLC	Welding gas / Monthly rentals	45.57
	VALLEY OVERHEAD DOORS &	Overhead door repair	150.00
	CHAUTAUQUA BRICK CO. INC.	DPW Toilets	31.97
	CHAUTAUQUA BRICK CO. INC.	Bolt	3.48
	STEIN BROTHERS	Tires for trailer	650.00
	LOWES	Shop Toilets	406.54
	WORTH W. SMITH	Flags / Dolly tire	49.97
	XEROX FINANCIAL SERVICES	DPW Ink Usage	11.98
	ASHFORD SMALL ENGINE	Tie Rod - Parts	20.00
		A1640 TOTAL:	3,833.38
A5110	MAINT OF ROADS		
	CATT. CO. DEPT. OF PUBLIC WO	Mill St sign / Poles and bases	385.04
	JMI	Blacktop- Fillmore	865.36
	NEW ENTERPRISE STONE & LIME	Blacktop, Mechanic, Fillmore, Courthouse	909.11
	CATTARAUGUS COUNTY DEPT. OF PW	Courthouse Signs	77.04
		A5110 TOTAL:	2,236.55
A5410	SIDEWALKS		
	CHAUTAUQUA BRICK CO. INC.	Grass, Seed, Sidewalks (131069)	93.98
	JAMES RUPER LANDSCAPING	4 Pallets, Sidewalk, Salt (1497)	3,063.00
	CHAUTAUQUA BRICK CO. INC.	Sidewalk mesh	1,245.00
	CHAUTAUQUA BRICK CO. INC.	Sidewalk forms	57.54
	JMI	Concrete 219/ Jefferson/ Mill St	458.83
	JMI	Sidewalks Mechanic	2,987.25
	JMI	Blaacktop Mechanic	343.76
		A5410 TOTAL:	8,249.36
A7140	PARKS		
	LOWES	DPW Dumpster Fence	75.98
		A7140 TOTAL:	75.98
A8310	ADMIN		
	GREAT LAKES IT SERVICES	Moving server and network equipment - (19519)	480.00
	GREAT LAKES IT SERVICES	Move office machines and functionality check	240.00
	GREAT LAKES IT SERVICES	Email hosting	390.00
	SPECTRUM BUSINESS	DPW Outdoor Lighting Service	126.62
	GRAYBAR FINANCIAL SERVICES	VOIP Seat Licenses	193.70
	VERIZON	EMPLOYEE CELL PHONES (ACC#380682582)	242.86
		A8310 TOTAL:	1,673.18
		FUND A TOTAL:	31,383.56
FUND G			
G8110	CLERK		
	EMPLOYEE ASSISTANCE GROUP	annual EAP renewal	453.75

VILLAGE OF ELLICOTTVILLE
Abstract 004 (all)

Fund/Department	Vendor Name	Claim Description	Amount
			G8110 TOTAL: 453.75
G8130	TREATMENT & DISPOSAL		
	CINTAS	Safety Cabinet	8.03
	SIXT LUMBER	TOOLS	71.46
	USA BLUE BOOK	Lab Equipment	248.56
	WORTH W. SMITH	Signs - NO PARKING	23.94
	CINTAS	Safety Cabinet	64.58
	SIXT LUMBER	TOOLS	73.14
	BJ'S PLUMBING & HEATING	Boiler Repair- Flow Sensor	298.44
	KISTNER CONCRETE	Riser Rings * 4	1,584.00
	ADMAR SUPPLY COMPANY	Equipment Rental	1,316.05
	JMI	Tools	79.98
	JMI	Concrete 219/ Jefferson/ Mill St	458.83
	CJ LOGGING EQUIPMENT	Plant Maintenance Parts	70.97
	RANDOLPH AUTO SUPPLY, INC.	Shop Supplies	14.97
	RANDOLPH AUTO SUPPLY, INC.	Shop Supplies	69.72
	GOLLEYS SERVICE CENTER. LLC.	NYSI-F250	10.00
			G8130 TOTAL: 4,392.67
G8310	ADMIN		
	CCDOH LABORATORY	Specimen 2032, 2033	50.00
	ALS GROUP USA, CORP	Lab Testing	188.00
	CATT. CO. HEALTH DEPARTMENT LB	Lab Testing Specimen 2418	25.00
	VERIZON	EMPLOYEE CELL PHONES (ACC#380682582)	112.78
			G8310 TOTAL: 375.78
G8397	METERS		
	BADGER METER	Meters	1,525.14
			G8397 TOTAL: 1,525.14
			FUND G TOTAL: 6,747.34
			TOTAL: 38,130.90