Town of Clymer
Board Meeting
Wednesday November 4, 2026 (Special Meeting)
7:30 pm

AGENDA

- Call to Order
- Read the minutes from our last meeting (Wendy) – get approval
- Any comments / concerns from visitors / guests

- **Supervisor Report / Action**

  - **Budget**
    - Present final Town Budget to Board
    - Present 2027 Water Rates to Board
  - **2027 Board Meetings**
    - Consider different day and/or time??
  - **Dog Kennels**
    - Awarded grant through County Legislature for $67,050
    - Support of up to $5,000 for each municipality
    - Next steps, contract, location, type of kennel and cost estimates
  - **Lease for County Fly Car**
    - Sent to Atty Seachrist for review. Approved to move forward
    - Potentially $3600 per year for use of fire hall
    - Committee looking into building space (Clymer, French Creek, Fire District, Dept, Chief)
    - Sent to Chautauqua County for their approval
  - **Staffing**
    - Dog Control Officer / Deputy- Working on advertising for applicants

Water System Upgrade – Matt Zarbo, Square Engineering, DPC

- New tank constructed and controls to be installed
- Work will continue through the winter, with water main installations expected to be completed by Spring
- Plan is to complete restoration work prior to winter, with additional touch-up to be completed in Spring
- All blacktop driveway repairs are expected to be completed prior to winter
- Tank filling is scheduled, and will occur over several days
- Willy well getting a price to clean and inspect existing well

Department Reports

- Assessor – Jenn Scarem
- Budget Officer – Reilly Enlow
- Building / Code Enforcement- Jeff Messenger
- Highway – Scott Trisket
- Town Clerk – Wendy Trisket
- Water Department – Kevin Damcott/ Scott Trisket

On-Going / Older Issues

- **McKinstry / Generate Capital (1548 Upper Rd. Project)**
  - Working on building permit application with Engineering and Legal teams
- **Clean Choice Energy (710 Clymer Hill Rd)**
  - As of 11/26/25 gathering information for next steps (building permit)
  - Possible sale in progress to Delaware River Solar
- **Shared Services Grant- Southern Tier West**
  - LSG-1 records retention schedule
  - Shared Services Agreement
  - 10-2026 Rec'd notice that we have been awarded $1,000 to use for starting records mgmt
- **New Municipal Building**
  - Grant process started then halted in 12- 2025
  - Alternative options being discussed
- **Gas Well Lease**
  - Reviewed August 2026 with Atty. Seachrist
  - Aug 2026-Letter has been prepared to inquire about payments to Town
- **NYS DOT Project**
  - Planning for a 2027 start
  - Entering final design stages with minor adjustments to the plan
- **Wind Energy**
  - Do we need to review our local laws?
  - Bedrock Renewables (Molly Dunton) contacted me 1/16/2026
- **Zoning**
  - Requested review of entire town zoning laws with Atty Seachrist
  - Attorney Seachrist has provided a couple of firms who can assist us with this
- **Any other Issues**
- **Pay Bills / Any Other Business? / Adjourn**