

**Village of South Dayton Board Meeting
February 11, 2026**

CALL TO ORDER

Mayor Killock called the meeting to order at 7:00 pm in the Village Library.

ROLL CALL

Mayor Robert Killock	Present	
Trustee Kevin Butcher	Present	
Trustee Melinda Frederickson	Absent	Present at 7:08 pm
Trustee Joseph Kortz	Present	
Trustee Jenna Tabak	Present	
Clerk/Treasurer Barbara Scott	Present	

VILLAGE EMPLOYEES IN ATTENDANCE

Chris Claiborne, Gretchen Snyder, Ellsworth Textor

GUESTS IN ATTENDANCE

Crystal Abers, David Kohler, Lori Petersen, Debra Ritz, Chris Rupp,
Via Zoom Meeting: Paul Bishop and Alice Carle - Center for Governmental Research (CGR)

VILLAGE DISSOLUTION

Mayor Killock welcomed Paul Bishop and Alice Carle (CGR) in attendance via Zoom Meeting. Bishop and Carle were present to answer questions on the draft report that was prepared by CGR, and previously provided to Board Members for review. There were several comments and questions on the "Village of South Dayton Dissolution Plan - A Blueprint for Governance After Dissolution", Draft 2/9/26.

- Trustee Kortz - Have there been any changes since the previous draft? Alice Carle – The only change is clarification of the Town Village tax rate Page ii (15)
- Trustee Tabak - If the report is adopted today, why is it effective 5/31/27? Why less than a year after the vote? Mayor Killock – 5/31/27 is the end of the next fiscal year, and the Steering Committee decided it was best to allow time to move operations to the Town of Dayton. Paul Bishop – The goal is to transition efficiently and to allow the Town time to prepare and set budgeting.
- Trustee Butcher – Is there a State mandate if the Village Dissolves? Would the Town take over all our assets? Could we sell assets and use those funds to pay on the debt? Paul Bishop - The Village is in full control until the date of dissolution, so assets could be sold. Mayor Killock – Since the debts are for water and sewer, only water and sewer assets could be sold to pay the debt.
- Mayor Killock – Resolution 2-1-26 is for the Tentative Dissolution Plan, with a Public Hearing on Wednesday 3/25/26. After the Public Hearing, the Dissolution Plan can be amended. Trustee Tabak – Why is the Public Hearing on a Wednesday? Mayor Killock – There is a specific time table and number of days we have to follow for a dissolution. Trustee Kortz – Jenna, do you have a better day? Trustee Tabak – I think a weekend day would be preferable because turnout may be better.
- Trustee Tabak – The report states the estimated fiscal cost is \$83,000. \$50,000 is for CGR. What is the additional money for? Mayor Killock – The additional cost has nothing to do with the study. Other funds are estimated costs for legal work and administration costs to proceed and transition. Mailings, public notifications. Additional funding is available if the Village dissolves.

Mayor Killock presented the following resolution to the Village Board for approval:

**VILLAGE OF SOUTH DAYTON
RESOLUTION 2-1-26
ADOPTION OF “VILLAGE OF SOUTH DAYTON DISSOLUTION PLAN –
A BLUEPRINT FOR GOVERNANCE AFTER DISSOLUTION” – DRAFT 2/9/26**

WHEREAS, the Village of South Dayton Board has reviewed and approved the “Village of South Dayton Dissolution Plan - A Blueprint for Governance After Dissolution”, Draft 2/9/26, that was prepared by CGR (Center for Governmental Research); and

WHEREAS, a Public Hearing will be held Wednesday 3/25/26 at 7:00 pm in the South Dayton Fire Hall to present the “Village of South Dayton Dissolution Plan - A Blueprint for Governance After Dissolution” to the public, with the Village Board and Center for Governmental Research (CGR) staff present to answer questions;

WHEREAS, amendments proposed by the Village Board and/or Center for Governmental Research (CGR) can be made to the Draft Plan after the Public Hearing;

BE IT RESOLVED the Village Board has adopted the “Village of South Dayton Dissolution Plan – A Blueprint for Governance After Dissolution”, Draft 2/9/26.

Trustee Frederickson made a motion to approve Resolution 2-1-26. Trustee Butcher seconded the motion.

Roll Call Vote	AYE	NAY	ABSTAIN
Mayor Robert Killock	X		
Trustee Kevin Butcher	X		
Trustee Melinda Frederickson	X		
Trustee Joseph Kortz	X		
Trustee Jenna Tabak			X

AYE 4. NAY 0. ABSTAIN 1. CARRIED.

Mayor Killock presented the following resolution to the Village Board for approval:

VILLAGE OF SOUTH DAYTON
RESOLUTION 2-2-26
TIMELINE FOR CONTINUANCE OF DISSOLUTION PLAN

WHEREAS, the Village of South Dayton Board has reviewed the timeline for continuance of the Dissolution Plan;

- **Wednesday, February 11, 2026**
 - Draft Plan endorsed by Village Board
- **Friday, February 13, 2026**
 - Plan information released to public (2 days)
 - *Time Mandate: No more than 5 business days from endorsement*
- **Wednesday, March 11, 2026**
 - Notice published for Public Hearing (14 days)
 - *Time Mandate: 10 to 20 days before hearing*
- **Wednesday, March 25, 2026**
 - Public Hearing (42 days)
 - *Time Mandate: 35 to 90 days from endorsement*
- **Wednesday, April 8, 2026**
 - Village Board adopts Dissolution Plan (14 days)
 - *Time Mandate: 1 to 180 days from Public Hearing*
- **Tuesday, May 12, 2026**
 - Notice published for Vote (28 days)
 - *Time Mandate: Once per week for 4 weeks*
- **Tuesday, June 9, 2026**
 - Referendum
 - *Time Mandate: 60 to 90 days*
- **Duration from Plan Endorsement to Vote**
 - *Time Mandate: Minimum of 96 days, Maximum of 96 days*

BE IT RESOLVED the Village Board has adopted the timeline for continuance of the Dissolution Plan.

Trustee Butcher made a motion to approve Resolution 2-2-26. Trustee Kortz seconded the motion.

Roll Call Vote	AYE	NAY	ABSTAIN
Mayor Robert Killock	X		
Trustee Kevin Butcher	X		
Trustee Melinda Frederickson	X		
Trustee Joseph Kortz	X		
Trustee Jenna Tabak	X		

AYE 5. NAY 0. ABSTAIN 0. CARRIED.

Clerk/Treasurer Scott requested that CGR provide a final copy of the draft that can be used for copies and posting. Alice Carle will provide the report.

MEETING MINUTES

- Board members reviewed the Board Meeting Minutes from January 14, 2026. Mayor Killock asked for a motion to approve the minutes. Trustee Tabak made a motion to approve the Board Meeting Minutes. Trustee Kortz seconded the motion. AYE 5. NAY 0. Carried.

ATTORNEY DEBRA RITZ

- Mayor Killock welcomed Attorney Debra Ritz. Ritz said she lives in the Town of Brant and has an office in West Seneca. Ritz is on the Brant Planning Board, and she is the Attorney for the Town of Perrysburg and the Town of Dayton. Killock stated Attorney Erich Weyand is the Village Attorney and he primarily handles Village traffic violations. It is the Village's preference to have an Attorney present at Board Meetings. Ritz said she would be interested in serving the Village. Killock stated the budget for Attorney is \$1,800.00 per year. Ritz commented she was interested in helping the community and it wasn't about the money. Killock will contact Weyand and ask if he is able to attend all Board Meetings. If not, Ritz will assume that responsibility.

PUBLIC COMMENTS

- Lori Petersen – If we dissolve, do we have a Village board? Trustee Kortz replied there would be no Mayor or Trustees. Trustee Butcher stated the Town would assume the Playground, Library and Depot. Mayor Killock stated there will be no Village Court, no Village office, no trash pick-up, no brush pick-up. If Town offered those services, there would potentially be fees. Trustee Butcher stated Petersen has 9 ball teams with 10 kids per team. Petersen commented it's a big program for the Village.
- Ellsworth Textor– Dissolution has been successful in surrounding communities. Cherry Creek, Forestville. Life will go on.
- Mayor Killock said he is working on the budget for the next year. Considering dissolution because the Village can't afford what is needed. Have to buy \$250k plow, 2 dump trucks, street sweeper. Would need more labor to do more work.
- Dave Kohler - The 5/31/27 dissolution date was decided so Killock can prepare a full fiscal year budget. Trustee Butcher commented a full year gives time to get things in place.
- Chris Claiborne – The original plan was dissolution in 2 – 5 years. Trustee Kortz said the Steering Committee felt there was no need to linger if we can get everything done in less time.
- Crystal Abers– As Town Supervisor, the assets and things the Village has are important to the Town – Playground, Depot, Music in the Park. We hope to ramp things up and make them even better. Don't want people to be afraid they will lose everything. Want to get funding to improve things. Want to enhance the Village.
- Ellsworth Textor– Will the Town be ready to do this? Crystal Abers replied she was happy the dissolution date was pushed from 12/31/26 to 5/31/27.
- Dave Kohler – The Village has different areas with their own funds. Town would still maintain those separate funds. As we grow programs, people want to keep them. If the Court Room goes away, it would be a nice room for meetings. Library grant funding can only be used by the Library.
- Mayor Killock – Only registered voters who live in the Village of South Dayton will be eligible to vote on the dissolution. If it is voted down, the Village cannot think about it for 4 years. Already have contract with Town for plowing. Lori Petersen asked who will mow the playground? Dave Kohler replied the DPW will still be needed to do those tasks. Mayor Killock stated the Village won't have to fill pot holes, take down trees. Water/sewer has to be self- sustaining financially. Trustee Butcher stated that's where the surprise will be to residents. Water/sewer rates will have to increase. Trustee Kortz said a full-time water/sewer clerk will be needed.

OLD BUSINESS

- Still looking for bond counsel for water treatment plant.

DEPOT REPORT – TRUSTEE MELINDA FREDERICKSON

- No report

LIBRARY REPORT – TRUSTEE JOSEPH KORTZ

- Quotes for automatic doors. Scanning almost complete. Signage.
- Dave Kohler – Library Committee would like the card catalog and stereo removed. Mayor Killock suggested the Library sell raffle tickets for the card catalog. Trustee Kortz made a motion that the Library sell raffle tickets for the card catalog. Trustee Butcher seconded the motion. AYE 5. NAY 0. ABSTAIN 0. Carried.

Mayor Killock asked for a motion to accept the Library Report. Trustee Tabak made a motion to accept the Library Report. Trustee Butcher seconded the motion. AYE 5. NAY 0. Carried.

PLAYGROUND REPORT – TRUSTEE JENNA TABAK

- Talked to Diana Butcher and she is looking at the grant to see what we’re eligible for. Will be meeting mid-March to discuss. Trustee Butcher stated most grants require funds up front and cover 80%. Private grants are easier.
- Mayor Killock asked Lori Petersen if new bases were needed at the Playground. Petersen replied yes and they are \$800.00 for a set. Petersen also commented the Playground will need ballpark sand in April, and her daughter and some Pine Valley students will spread it.

Mayor Killock asked for a motion to accept the Playground Report. Trustee Kortz made a motion to accept the Playground Report. Trustee Frederickson seconded the motion. AYE 5. NAY 0. Carried.

CODE ENFORCEMENT – REPORT FROM DAVID HECKMAN - READ BY MAYOR ROBERT KILLOCK

- No report.

DPW REPORT – GRETCHEN SNYDER

- Keeping busy snow plowing with small trucks. Dead ends, fire hydrants, turn arounds.
- Clearing sidewalks.

Mayor Killock asked for a motion to accept the DPW report. Trustee Tabak made a motion to accept the DPW report. Trustee Frederickson seconded the motion. AYE 5. NAY 0. Carried.

CLERK/TREASURER – BARBARA SCOTT

- Sales Tax \$15,135.07 for Quarter 4 was received.
- Water payments were due February 9th, with a grace period of February 13th. We are currently \$10,000 short in what is due. Need to enforce non-payment penalties. Mayor Killock stated he thinks the local law allows 75 days before service interruption. Trustee Tabak said 75 days is too long. Trustee Butcher said it should be 30 days. The local law will be reviewed and determination will be made on enforcement.
- Thank you to Spartan Claiborne who has been managing the office at times I have not been available due to my husband's hospital stay.

Mayor Killock asked for a motion to accept the Clerk/Treasurer report. Trustee Frederickson made a motion to accept the Clerk/Treasurer report. Trustee Tabak seconded the motion. AYE 5. NAY 0. ABSTAIN 0. Carried.

NEW BUSINESS & MAYOR’S REPORT – MAYOR ROBERT KILLOCK

Proposing we exceed the 2% tax cap for 2026. Trustee Kortz asked why an increase was needed. Killock replied that costs for most things are increasing – utilities, labor, insurance, vehicle maintenance. Killock said several line items are over budget for the current fiscal year. Kortz replied he wasn't aware of that. Killock stated monthly reports are given to all the Trustees, so he should have the information. Killock, Clerk Treasurer Scott and Dave Kohler gave several examples of unexpected expenses that affected the current budget, and that it is hard to budget for something you don't expect. After lengthy discussion, Mayor Killock presented the following resolution to the Board:

**VILLAGE OF SOUTH DAYTON
RESOLUTION 2-3-26
2% TAX CAP OVERRIDE FOR 2026**

WHEREAS, the Village of South Dayton Board was advised by Mayor Robert Killock there would probably be unexpected General Fund operating expenses for 2026 – 2027; and

WHEREAS, an override of the 2% Tax Cap may be necessary;

BE IT RESOLVED the Village Board has considered the proposal to override the 2% Tax Cap for 2026, and voted as follows:

Roll Call Vote	AYE	NAY	ABSTAIN
Mayor Robert Killock	X		
Trustee Kevin Butcher	X		
Trustee Melinda Frederickson	X		
Trustee Joseph Kortz			X
Trustee Jenna Tabak	X		

AYE 4. NAY 0. ABSTAIN 1. CARRIED.

NEW BUSINESS & MAYOR'S REPORT – MAYOR ROBERT KILLOCK (continued)

- ZEV Chargers. The DEC is requesting the Village to maintain a 10-year service contract. The service contract is currently set to expire in 5 years. Trustee Butcher made a motion that the Village maintain a 10-year service contract for the ZEV Chargers. Trustee Frederickson seconded the motion. AYE 5. NAY 0. ABSTAIN 0. Carried.
- The Stormwater Project should be complete by end of summer.
- Property on 304 Pine Street has a septic attached to the Village system that was installed in 2023 but the Village wasn't notified. They have not been billed for sewer. They are now having issues with the septic backing up, so Zuech's came out for service. Found a dip in the line from contractor error. There will be a bill coming from Zuech's. The Village will start billing the customer for water and sewer service. Trustee Kortz made a motion that the Zuech's bill for pumping and inspection be given to the property owner to pay. Trustee Frederickson seconded the motion.

TRUSTEE REPORT – KEVIN BUTCHER

- No report

TRUSTEE REPORT – MELINDA FREDERICKSON

- Would like to purchase treats for Easter. Mayor Killock said Frederickson had a budget of \$100.00 for the event.

TRUSTEE REPORT – JOSEPH KORTZ

- No report. Everything covered in Library report.

TRUSTEE REPORT – JENNA TABAK

- January abstracts and vendor ACH's have been reviewed and reconciled. All correct.

NEXT MEETING

- **Wednesday, March 11, 2026 at 7:00 pm in the Village Library.**
 - Public Hearing to review the proposed Budget for 2026 – 2027, followed by the monthly Board Meeting.
- **Wednesday, March 25, 2026 at 7:00 at the South Dayton Fire Hall**
 - Public Hearing to review the Proposed Dissolution Plan. Representatives from CGR (Center for Governmental Research) will be present to answer questions.

MEETING ADJOURNMENT

Mayor Killock asked for a motion to adjourn the meeting. Trustee Butcher made a motion to adjourn the meeting. Trustee Tabak seconded the motion. AYE 5. NAY 0. ABSTAIN 0. Carried.

The meeting adjourned at 9:46 pm.

Barbara L. Scott
Clerk/Treasurer