

**Village of South Dayton Board Meeting
Meeting Minutes
October 14, 2026**

Clerk/Treasurer Scott made an announcement at 6:55 pm that Mayor Killock and Trustee Kortz would not be attending the Board Meeting due to schedule conflicts, and Trustee Tabak would be arriving late. Scott stated that in order to proceed with the meeting, a quorum had to be present. Scott then read a paragraph from the NYCOM Handbook for Village Officials, which stated “a quorum is defined as a majority of the total authorized membership of the body”, so for the Village of South Dayton, three Board Members would represent a quorum. Deputy Mayor Butcher made an announcement at 7:00 pm that the meeting would be delayed until 7:15 pm to allow time for Trustee Tabak to arrive. Clerk/Treasurer Scott called Trustee Tabak at 7:10 pm and Tabak said she would arrive within 15 minutes. Deputy Mayor Butcher then suggested the meeting be delayed until 7:30 pm to allow time for Trustee Tabak to arrive. Butcher asked for a show of hands and the majority wanted to delay the meeting and wait for Tabak. Trustee Tabak arrived at 7:18 pm.

Note: As people were waiting for the meeting to begin, Dave Kohler gave an update on the Library door project that is nearing completion, and Karen Strickland gave an update on the Fall and Autumn Home Decorating Contest, with entries due by Saturday, October 24th.

CALL TO ORDER

Deputy Mayor Butcher called the meeting to order at 7:19 pm. The Pledge of Allegiance was recited.

ROLL CALL

Mayor Robert Killock	Absent
Trustee Kevin Butcher	Present
Trustee Melinda Frederickson	Present
Trustee Joseph Kortz	Absent
Trustee Jenna Tabak	Present
Clerk/Treasurer Barbara Scott	Present

VILLAGE EMPLOYEES IN ATTENDANCE

Gretchen Snyder, Robert Steward, Spartan Claiborne

OTHERS IN ATTENDANCE

Karen Strickland, Chris Rupp, Ed Wilkey, Nettie Puleff, Tim Stockman, David Kohler

MEETING MINUTES

- Board members reviewed the Board Meeting Minutes from September 9, 2026. Deputy Mayor Butcher asked for a motion to approve the minutes. Trustee Frederickson made a motion to approve the Board Meeting Minutes. Trustee Tabak seconded the motion. AYE 3. NAY 0. ABSTAIN 0. Carried.

OLD BUSINESS – DEPUTY MAYOR BUTCHER

- Halloween Hours – will be discussed later in this meeting

TRUSTEE REPORTS

- **Trustee Butcher**
 - No report.
- **Trustee Frederickson**
 - Patriotic décor has been cleaned up. Put together baskets for the Fall and Halloween house decorating contest.
- **Trustee Kortz**
 - Absent. No report.
- **Trustee Tabak**
 - Reviewed abstracts for September and everything looks good. Still need to review September payroll and deposits.

*Per NYCOM (New York Council of Mayors)
“Although it is a practically universal practice for a Board to approve its minutes at a subsequent meeting,
nothing in State law requires public bodies to approve their minutes.
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PUBLIC COMMENTS

- Ed Wilkey
 - "First of all, I want to make a public apology to Bob Steward for incorrect statements I made. Also, after last month's meeting, Bob opened my eyes on the Sterling."
 - There are 8 fire hydrants that are not working. Is there a plan to fix them? Some of the hydrants protect the Mill, the Hotel, Village Hall and buildings on Park Street, and if there was a fire, we would have no access to water. Gretchen Snyder said this has been ongoing for 3 years. Deputy Mayor Butcher said this should be discussed with Steve Smuda because it is his responsibility. Snyder said she will provide a list of the hydrants that are not working.
- Bob Steward
 - Gretchen and I were hired about the same time. The Sterling was in bad shape at that time. We drove the truck for 3 years with no inspection because we were told we could not afford to do anything. Then a cab guard broke off the truck. There is also a problem with the sander. The underside is rotten. The spring on the D box apparatus is broken and it has stainless steel bolts that hold it tight. The Sterling is not safe to drive on the road. I am a NYS certified plow driver and the State would not allow that truck on the road. It can be driven in the Village without inspection, but it is not safe.
- Gretchen Snyder
 - It is mid-October and we should be ready to plow. We have heard nothing about another plow or a snow plow contract with the Town. We have no plan in place. Lengthy discussion then began among those in attendance. A summary of the conversation was the Village should get definitive information on purchase options for a plow, and agreeing to an expensive annual contract with the Town of Dayton seems a burden to tax payers, and should be reviewed by members of the Village Board.

Trustee Frederickson made a motion that the Board review recommendations and research that may be given about finding, leasing or purchasing equipment for the upcoming winter plowing season. Trustee Tabak seconded the motion. AYE 3. NAY 0. ABSTAIN 0. Carried.

- Bob Steward
 - Concerned about the emergency generator. The fuel gauge reads empty, but maybe the gauge is broken. Who is supposed to maintain it? At the DPW we have a portable generator but there is no connection to the shop. We could not manually open the 12-foot doors to access our equipment if the power was off.
 - Every year, septic are pumped in the Spring, but they weren't done this year. Clerk/Treasurer Scott replied that septic will be pumped November 4th according to Steve Smuda and the Mayor.
- Gretchen Snyder
 - When Kirk Smuda was hired, we were told he was getting his water license under his Dad. Kirk is now working for Gowanda and working part time for the Village of South Dayton. Bob and I are not licensed water sewer staff.
- Ed Wilkey
 - Did the Village receive a letter from EMS for emergency contacts? South Dayton has not attended meetings, or appointed a contact person. Clerk/Treasurer Scott said she would look into it.
 - A resident repaired the sidewalk in front of his house. Sidewalk damage was due to Kravitz tree removal. The resident should bill the Village.
 - Is anything being done about the building damage at the old Jenny Lee? It could become a Village problem. Clerk/Treasurer Scott said the Code Officer issued a violation warning to the property owner and they were given 30 days to respond.

DEPOT REPORT – KAREN STRICKLAND

- Pumpkin event was October 3rd. Linda Frederickson made treat bags. Dave and Kristy Kohler donated pumpkins. Cattaraugus County Bank donated \$100.00. Local families and train passengers attended. We were left with 2 pumpkins and 2 treat bags.
- There will be a Village Fall and Halloween home decorating contest. Prizes for each category. Judging will be October 24th.
- Gretchen Snyder – We will winterize the Depot on November 1st.

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DEPOT REPORT – KAREN STRICKLAND (continued)

Deputy Mayor Butcher asked for a motion to accept the Depot Report. Trustee Frederickson made a motion to accept the Depot Report. Trustee Tabak seconded the motion. AYE 3. NAY 0. ABSTAIN 0. Carried.

LIBRARY REPORT – KRISTY KOHLER

- Clerk/Treasurer Scott read the Library report submitted by Kristy Kohler.
 - The Library is down two volunteers. We need to continue to recruit.
 - We started our evening STEM on the 1st and 3rd Mondays.
 - Summer Reading completed. Attendance was spotty.
 - We extend thanks to Clyde Rodgers for building new bookcases to accommodate the Laquay collection. We will be able to keep more books for our early readers.
 - The next project will be signage inside the Library in accordance with the CRCF grant.
 - Once the door project is completed, we will complete the purchasing and final report.
 - The street signage for the Library is here. We are on the list for installation.

Deputy Mayor Butcher asked for a motion to accept the Library Report. Trustee Tabak made a motion to accept the Library Report. Trustee Frederickson seconded the motion. AYE 3. NAY 0. ABSTAIN 0. Carried.

PLAYGROUND REPORT – TRUSTEE TABAK

- No report

CODE ENFORCEMENT – DAVID HECKMAN

- Deputy Mayor Butcher read a report from David Heckman for the month of September 2026. Visits to Main Street, Maple Street, Mill Street, Oaks Road, Pine Street, Village Office. Attended code training 09/16/26 – 09/17/26.

Deputy Mayor Butcher asked for a motion to accept the Code Enforcement Report. Trustee Frederickson made a motion to accept the Code Enforcement Report. Trustee Tabak seconded the motion. AYE 3. NAY 0. ABSTAIN 0. Carried.

DPW REPORT – GRETCHEN SNYDER

- Started week of July 4th using the backhoe to shoulder the whole Village. Finished last week.
- Finishing mowing. Cutting back branches and picking up leaves.
- Bob Steward – The bearing went on the new Delmarino flail mower. Bearings are bolted inside the housing and don't know how to get internal work done. Gretchen Snyder asked if she should call Larry Romance where we bought it. Deputy Mayor Butcher told her to contact Larry Romance.
- Spartan Claiborne asked if the Mayor does not respond, should Deputy Mayor Butcher be contacted.

Trustee Tabak made a motion that if the Mayor is not available or does not respond to a request by the DPW or another department, the Deputy Mayor should be contacted. AYE 3. NAY 0. ABSTAIN 0. Carried.

CLERK/TREASURER – BARBARA SCOTT

- NYS Auditor is reviewing the Annual Report and had questions. Replies have been submitted.
- Working on the next CHIPS application. Due by November 2nd for December reimbursement.
- Hang tags were distributed on 10/05/26 to customers with unpaid balances. Currently have 18 unpaid customers. Payment must be received by 10/26/26 at 9:00 am to avoid service suspension.
- Village overpaid NYSEG \$7,124.90 for ZEV Charger account due to NYSEG charging an incorrect rate. A refund of \$5,562.59 was received 10/09/26. NYSEG will mail a check for the remaining \$1,562.31 within 21 days.

Deputy Mayor Butcher asked for a motion to accept the Clerk/Treasurer report. Trustee Tabak made a motion to accept the Clerk/Treasurer report. Trustee Frederickson seconded the motion. AYE 3. NAY 0. ABSTAIN 0. Carried.

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NEW BUSINESS & MAYOR’S REPORT – DEPUTY MAYOR KEVIN BUTCHER

- Deputy Mayor Butcher presented the following resolution to the Board for consideration:

VILLAGE OF SOUTH DAYTON

RESOLUTION 10-1-2026

RE-APPOINTMENT OF TODD VIANESE FOR FIRE COMMISSIONER

Deputy Mayor Butcher asked the Village Board to consider Todd Vianese for the position of Fire Commissioner for the South Dayton Fire District. This would be a re-appointment for Vianese for a period of 5 years, commencing January 1, 2027.

The Village Board took a roll call vote.

▪ Mayor Rober Killock	ABSENT
▪ Trustee Kevin Butcher	AYE
▪ Trustee Melinda Frederickson	AYE
▪ Trustee Joseph Kortz	ABSENT
▪ Trustee Jenna Tabak	AYE

AYE 3. NAY 0. ABSTAIN 0. Carried.

Resolution 10-1-2026 has been approved.

Barbara L. Scott Clerk/Treasurer

- Halloween Hours – After discussion among the Board and those in attendance at the meeting, Trustee Frederickson made a motion to have Village Halloween Hours on Saturday, October 31, 2026, between the hours of 3:00 pm and 5:00 pm. Deputy Mayor Butcher seconded the motion. AYE 3. NAY 0. ABSTAIN 0. Carried.

NEXT MEETING

- Due to the Veterans Day holiday which falls on the regular Wednesday meeting date for November, the next Board Meeting will be Thursday, November 12, 2026 at 7:00 pm at the Village Library.

MEETING ADJOURNMENT

Deputy Mayor Butcher asked for a motion to adjourn the meeting. Trustee Frederickson made a motion to adjourn the meeting. Trustee Tabak seconded the motion. AYE 3. NAY 0. ABSTAIN 0. Carried.

The meeting adjourned at 8:48 pm.

Barbara L. Scott
Clerk/Treasurer

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