

**Village of South Dayton Board Meeting
Meeting Minutes
April 8, 2026**

CALL TO ORDER

Mayor Killock called the meeting to order at 7:50 pm in the Village Library, following the 7:00 pm Public Hearing to review and adopt the 2026 – 2027 Budget

ROLL CALL

Mayor Robert Killock	Present
Trustee Kevin Butcher	Present
Trustee Melinda Frederickson	Present
Trustee Joseph Kortz	Present
Trustee Jenna Tabak	Present
Clerk/Treasurer Barbara Scott	Present

VILLAGE EMPLOYEES IN ATTENDANCE

Spartan Claiborne, Robert Steward

GUESTS IN ATTENDANCE

Chris Rupp, Karen Strickland, Deb Szymanski, Steve Szymanski, Kathy Tabak, Richard Tabak, Ed Wilkey, Judy Wilkey, Tom Zynda

MEETING MINUTES

- Board members reviewed the Board Meeting Minutes from March 11, 2026. Mayor Killock asked for a motion to approve the minutes. Trustee Kortz made a motion to approve the Board Meeting Minutes. Trustee Frederickson seconded the motion. AYE 5. NAY 0. ABSTAIN 0. Carried.
- Board members reviewed the Public Hearing Minutes from March 25, 2026. Mayor Killock asked for a motion to approve the minutes. Trustee Butcher made a motion to approve the Public Hearing Minutes. Trustee Frederickson seconded the motion. AYE 5. NAY 0. ABSTAIN 0. Carried.

OLD BUSINESS – MAYOR KILLOCK

- Amy Cote will be representing the Village as Bond Counsel for water project deficiencies at the water plant. Attorney fees should be covered in the law suit.
- There was a Dissolution Public Hearing on March 25, 2026 at the South Dayton Fire Hall. It was well attended.
- Village Elections were March 18, 2026. Kevin Butcher and Joe Kortz were re-elected as Trustees.

Trustee Tabak asked if the Village plans to use Debra Ritz as the Village Attorney. Mayor Killock replied the Village will not use Ritz because she is the Attorney for the Town of Dayton and it could be a conflict of interest if there was a situation involving both the Village and the Town.

TRUSTEE REPORTS

- **Trustee Butcher**
 - No report.
- **Trustee Frederickson**
 - The Easter Egg Hunt was fantastic. Bands are booked for Music in the Park. Concerts start in June.
- **Trustee Kortz**
 - Most updates will be included with the Library report. Volunteers will continue to do trash pickup. Finished Pine Street and will do Cherry Street next.
- **Trustee Tabak**
 - March abstracts were reviewed, along with February and March payrolls. There were no discrepancies.

PUBLIC COMMENTS

- Ed Wilkey - Why is the Village cleaning State roads? Mayor Killock commented the State isn't doing it, so the DPW removed gravel from Pine Street that had been there a long time. Wilkey responded the Village should call the State Highway Department if work needs to be done and they will come out. Killock agreed and said the Village will wait for the State to come out in the future.
- Ed Wilkey - Why is there a budget for DPW Laborer with a CDL if the Village doesn't have any equipment that requires a CDL? Mayor Killock replied a CDL is required when the Dodge pickup is attached to the dump trailer, because of the weight. Wilkey commented it wasn't done that way in the past. Killock replied the Village is following the law.

DEPOT REPORT – KAREN STRICKLAND

- Water has been turned on at the Depot and we have been monitoring pipes when nights are cold so the pipes don't freeze. A schedule of train excursions has been distributed to the Board. A flyer about "Spring Along the Amish Trail" was distributed to the Board, and the flyer will be inserted in the next water bills.

Mayor Killock asked for a motion to accept the Depot Report. Trustee Kortz made a motion to accept the Depot Report. Trustee Butcher seconded the motion. AYE 5. NAY 0. ABSTAIN 0. Carried.

LIBRARY REPORT – TRUSTEE JOSEPH KORTZ

- We have 2 of 3 required bids for automatic doors. When we have the 3rd bid, we will get Board approval to proceed. The current low bid of \$8,800.00 includes a commercial door for outside the building. Have to find out what happens if grant funds are not spent by June.

Mayor Killock asked for a motion to accept the Library Report. Trustee Tabak made a motion to accept the Library Report. Trustee Frederickson seconded the motion. AYE 5. NAY 0. ABSTAIN 0. Carried.

PLAYGROUND REPORT – TRUSTEE JENNA TABAK

- No report. Playground is very wet.

Mayor Killock asked for a motion to accept the Playground Report. Trustee Frederickson made a motion to accept the Playground Report. Trustee Tabak seconded the motion. AYE 5. NAY 0. ABSTAIN 0. Carried.

CODE ENFORCEMENT – DAVID HECKMAN

Mayor Killock read reports from David Heckman for the months of January, February, March 2026. January and February reports were sent to an incorrect email so they weren't received on time.

- January 2026 – Visits to Main Street, Maple Street, Mill Street, Pine Valley Apartments, Village Office to review plans.
- February 2026 – Visits to Main Street, Maple Street, Mill Street, Pine Street, Village Office.
- March 2026 – Visits to Main Street, Maple Street, Mill Street, Oak Street, Pine Street, Railroad Avenue. Attended NYS Update Training (virtual) for three days.

Killock stated Heckman is thinking of retiring, but he will stay on until we find a replacement.

Mayor Killock asked for a motion to accept the Code Enforcement Reports. Trustee Butcher made a motion to accept the Code Enforcement Reports. Trustee Tabak seconded the motion. AYE 5. NAY 0. ABSTAIN 0. Carried.

DPW REPORT – ROBERT STEWARD

- DPW has started doing brush pick up. Have been cold patching. Baseball fiwls is very wet – can't walk on it. Mowers are ready to go. As an added comment on the DPW's work on Pine Street, we took about 6 dump loads of gravel off the street. Doing shared services.

Mayor Killock asked for a motion to accept the DPW report. Trustee Tabak made a motion to accept the DPW report. Trustee Frederickson seconded the motion. AYE 5. NAY 0. ABSTAIN 0. Carried.

CLERK/TREASURER – BARBARA SCOTT

- Water bills are being prepared and they will be mailed soon. Due 5/11/26. Late payers from the previous billing period have until 4/24/26 to pay their accounts in full or service will be suspended.
- In March, the Village paid EFC Short Term Sewer Debt Principal of \$5,000.00 and Short Term Water Debt Principal of \$10,000.00. Long term financing has not been determined. Hope to have figures by June.
- Trustee Tabak commented vacant properties will have to pay their share of the debt. Trustee Butcher stated if an empty house is not using water, they cannot go years without paying. Trustee Kortz commented that having water on a property adds value.
- Ed Wilkey said his empty lot is a landfill and it could not be built on. Killock replied joint lots deeded as one would have one share of the debt.
- Steve Szymanski asked who owns the Carnation plant? Mayor Killock replied the Village owns it.
- Trustee Tabak asked if the Village would consider monthly water billing, or billing quarterly by section, in order to have steady income. Mayor Killock said it would create confusion and more work for the Office. Spartan Claiborne agreed.
- Southern Tier West will no longer be updating our web site. We need someone to take it over. Online training for Weebly is being offered. Trustee Kortz said he may be able to do it, so Clerk/Treasurer Scott will forward the information to him.

CLERK/TREASURER – BARBARA SCOTT (continued)

Mayor Killock asked for a motion to accept the Clerk/Treasurer report. Trustee Tabak made a motion to accept the Clerk/Treasurer report. Trustee Butcher seconded the motion. AYE 5. NAY 0. ABSTAIN 0. Carried.

NEW BUSINESS & MAYOR’S REPORT – MAYOR ROBERT KILLOCK

Mayor Killock presented assignments for the 2026 – 2027 Fiscal Year:

VILLAGE BOARD

Robert Killock	Mayor
Kevin Butcher	Trustee
Melinda Frederickson	Trustee
Joseph Kortz	Trustee
Jenna Tabak	Trustee

APPOINTMENTS

Kevin Butcher	Deputy Mayor
Christopher Claiborne	Deputy Clerk/Treasurer
Kathleen Hagner	Dog Control Officer
David Heckman	Building Inspector
Robert Killock	Fair Housing Officer
Barbara Scott	Clerk/Treasurer, Tax Collector
Stephen Smuda III	Water/Sewer Operator
Gretchen Snyder	DPW Lead
Jenna Tabak	Affirmative Action Officer
Erich Weyand	Village Attorney

VILLAGE STAFF

Kirkland Smuda	DPW Laborer
Robert Steward	DPW Laborer
Rebecca Wightman	Janitor, Gardens

COURT STAFF

Ellsworth Textor	Justice & Court Clerk
Raymond Hadley	Court Officer

AFFIRMATIVE ACTION

Jenna Tabak	Affirmative Action Officer
Melinda Frederickson	Trustee

AUDIT

Barbara Scott	Chairman
Jenna Tabak	Trustee
Robert Killock	Mayor
Melinda Frederickson	Chairman
Joseph Kortz	Trustee
Karen Strickland	Volunteer

DEPOT

Karen Strickland	Chairman
Kevin Butcher	Trustee
Melinda Frederickson	Trustee

ECONOMIC DEVELOPMENT

Rob Killock	Chairman
Joseph Kortz	Trustee

ETHICS

Melinda Frederickson	Chairman
Joseph Kortz	Trustee

FAIR HOUSING

Robert Killock	Fair Housing Officer
----------------	----------------------

NEW BUSINESS & MAYOR’S REPORT – MAYOR ROBERT KILLOCK (continued)

LEGAL

Erich Weyand	Village Attorney
--------------	------------------

LIBRARY

Kristy Kohler	Chairman
oseph Kortz	Trustee

MUSIC IN THE PARK

Melinda Frederickson	Chairman
Joseph Kortz	Trustee

PAPER PLANS FOR SIDEWALKS, DITCH CLEANING, UPDATING VILLAGE ORDINANCES

Robert Killock	Chairman
Kevin Butcher	Trustee

PLAYGROUND

Lori Petersen	Chairman
Melinda Frederickson	Trustee
Jenna Tabak	Trustee

PUBLIC WORKS - OVERSIGHT

Robert Killock	Chairman
Kevin Butcher	Trustee
Jenna Tabak	Trustee

PUBLIC WORKS – SEWER & DITCH CLEANING

Robert Killock	Chairman
Kevin Butcher	Trustee
Jenna Tabak	Trustee

PUBLIC WORKS – STREETS & SIDEWALKS

Kevin Butcher	Chairman
Melinda Frederickson	Trustee
Jenna Tabak	Trustee

TREES

Jenna Tabak	Chairman
Kevin Butcher	Trustee
Gretchen Snyder	DPW Lead

TOURISM & AMISH TRAIL

Melinda Frederickson	Chairman
Kevin Butcher	Trustee
Karen Strickland	Volunteer

WATER

Robert Killock	Chairman
Melinda Frederickson	Trustee
Joseph Kortz	Trustee

NEW BUSINESS & MAYOR’S REPORT – MAYOR ROBERT KILLOCK (continued)

Mayor Killock presented the following Resolution to the Board for consideration:

**VILLAGE OF SOUTH DAYTON
RESOLUTION NO. 4-2-26**

RESOLUTION TO APPROVE IRS MILEAGE REIMBURSEMENT RATE OF \$.725 PER MILE

At a regular meeting of the Village of South Dayton Board of Trustees, held on April 8, 2026, the following resolution was adopted by the Village Board of Trustees. WHEREAS, the Board of Trustees has determined that Village Officers and employees who use their personal vehicles while performing official duties on behalf of the Village of South Dayton, will be reimbursed the IRS mileage rate \$.725 per mile for fiscal year 06/01/26 through 05/31/27. NOW, THEREFORE BE IT RESOLVED this Resolution shall take effect 06/01/26.

Roll Call Vote.

	Aye	Nay	Abstain
Robert Killock, Mayor	X		
Kevin Butcher, Trustee	X		
Melinda Frederickson, Trustee	X		
Joseph Kortz, Trustee	X		
Jenna Tabak, Trustee	X		

AYE 5. NAY 0. ABSTAIN 0. Carried.

I hereby certify that this resolution was adopted on April 8, 2026 and is recorded in the Meeting Minutes of the Village of South Dayton Board of Trustees.

Barbara L. Scott Clerk/Treasurer

Mayor Killock presented the following Resolution to the Board for consideration:

**VILLAGE OF SOUTH DAYTON
RESOLUTION NO. 4-3-26**

**RESOLUTION TO DESIGNATE THE OBSERVER AS THE OFFICIAL NEWSPAPER
FOR THE VILLAGE OF SOUTH DAYTON**

At a regular meeting of the Village of South Dayton Board of Trustees, held on April 8, 2026, the following resolution was adopted by the Village Board of Trustees. WHEREAS, the Board of Trustees has designated the Observer as the official newspaper for the Village of South Dayton, thereby replacing the Post Journal as the official newspaper. NOW, THEREFORE, BE IT RESOLVED this Resolution shall take effect 06/01/26.

Roll Call Vote.

	Aye	Nay	Abstain
Robert Killock, Mayor	X		
Kevin Butcher, Trustee	X		
Melinda Frederickson, Trustee	X		
Joseph Kortz, Trustee	X		
Jenna Tabak, Trustee	X		

AYE 5. NAY 0. ABSTAIN 0. Carried.

I hereby certify that this resolution was adopted on April 8, 2026 and is recorded in the Meeting Minutes of the Village of South Dayton Board of Trustees.

Barbara L. Scott Clerk/Treasurer

NEW BUSINESS & MAYOR’S REPORT – MAYOR ROBERT KILLOCK (continued)

Mayor Killock presented the following Resolution to the Board for consideration:

VILLAGE OF SOUTH DAYTON
RESOLUTION NO. 4-4-26

RESOLUTION THAT THE VILLAGE OF SOUTH DAYTON HAS ESTABLISHED
A STAFF PAY SCHEDULE FOR FISCAL YEAR 06/01/26 THROUGH 05/31/27

At a regular meeting of the Village of South Dayton Board of Trustees, held on April 8, 2026 the following resolution was adopted by the Village Board of Trustees. WHEREAS, the Board of Trustees has determined a staff pay schedule for Fiscal Year 06/01/26 through 05/31/27 as follows. The pay schedule for any position may be increased at the discretion of the Mayor and Board of Trustees based on performance.

Position	Annual Gross \$	Monthly Rate \$	Hourly Rate \$
Bailiff	1,000.00	83.33	
Building Inspector	3,250.00	270.83	
Clerk/Treasurer	34,320.00		22.00
Deputy Clerk/Treasurer	11,450.00		18.00
Contracted Maintenance (Cleaning)	2,000.00	166.66	
Contracted Maintenance (Gardens May to October)	650.00		
Court Clerk	3,500.00	291.66	
Dog Control Officer	1,140.00	95.00	
Justice	5,000.00	416.66	
Mayor	5,000.00	416.66	
Public Works Superintendent / Lead with CDL			25.00
Public Works Laborer with CDL (Full Time or Part Time)			22.50
Public Works Laborer without CDL (Full Time or Part Time)			17.00
Records Management	100.00		
Trustee 1	1,500.00	125.00	
Trustee 2	1,500.00	125.00	
Trustee 3	1,500.00	125.00	
Trustee 4	1,500.00	125.00	
Waste Water Treatment Operator	15,000.00	1,250.00	
Water Operator	27,500.00	2,291.67	

NOW, THEREFORE, BE IT RESOLVED this Resolution shall take effect 06/01/26.

Roll Call Vote.

	Aye	Nay	Abstain
Robert Killock, Mayor	X		
Kevin Butcher, Trustee	X		
Melinda Frederickson, Trustee	X		
Joseph Kortz, Trustee	X		
Jenna Tabak, Trustee	X		

AYE 5. NAY 0. ABSTAIN 0. Carried.

I hereby certify that this resolution was adopted on April 8, 2026 and is recorded in the Meeting Minutes of the Village of South Dayton Board of Trustees.

Barbara L. Scott Clerk/Treasurer

NEW BUSINESS & MAYOR’S REPORT – MAYOR ROBERT KILLOCK (continued)

Mayor Killock presented the following information to the Board from the Mayor's Appointment Handout for consideration:

- BE IT HEREBY RESOLVED BY THE SOUTH DAYTON VILLAGE BOARD to allow the Treasurer to invest money not currently in use in Savings Accounts and Certificates of Deposit without Board approval in order to take advantage of interest gains to the Village Budget and be allowed to transfer funds from the accounts as needed within each fund.
- ALSO BE IT FURTHER RESOLVED to set the value of fixed assets to be inventoried yearly at more than \$2,000.00. All other items are considered supplies or materials.
- BE IT FURTHER RESOLVED to adopt the procurement plan and emergency response plan currently in place after being reviewed by the Board of Trustees.
- ADVANCE APPROVAL OF CLAIMS

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight, and express charges, and WHEREAS all such claims shall be presented at the next regular meeting for audit and WHEREAS the claimant and officer incurring or approving the same shall be jointly and separately liable for any amount disallowed by the Board of Trustees. NOW THEREFORE BE IT RESOLVED that the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage freight and express charges, and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and separately liable for any amount disallowed by the Board of Trustees.

Roll Call Vote.

	Aye	Nay	Abstain
Robert Killock, Mayor	X		
Kevin Butcher, Trustee	X		
Melinda Frederickson, Trustee	X		
Joseph Kortz, Trustee	X		
Jenna Tabak, Trustee	X		

AYE 5. NAY 0. ABSTAIN 0. Carried.

I hereby certify that this was adopted on April 8, 2026 and is recorded in the Meeting Minutes of the Village of South Dayton Board of Trustees.

Barbara L. Scott Clerk/Treasurer

Village of South Dayton Dissolution

Mayor Killock stated the Village of South Dayton Board has been reviewing information compiled and presented by CGR (Center for Governmental Research) for a possible Village Dissolution. The Village Board has to accept, amend or reject the Proposed Dissolution Plan that was discussed at the Public Hearing on March 25, 2026, with revisions and updates that have been made to the Plan since then based on comments from the Board and the public.

Trustee Kortz said CGR updated the Plan with the request to show a different calculation of 70% for estimated tax base.

Mayor Killock said there was a typo for the Depot on the property list that was corrected.

Mayor Killock read a letter from Tim Stockman and a letter from Melanie Zollinger.

Discussion with the Trustees and those in attendance suggested residents may need more time to understand the Dissolution Plan and what they might lose if the Village dissolved.

Steve Szymanski commented if the Board feels it's time to proceed, we should proceed, but 180 days more would give more time.

Mayor Killock reiterated the Board's vote tonight to accept the Plan will allow the public to vote in June.

Trustee Tabak commented her conversations with the public indicate residents feel the Village has not been transparent. Tabak feels the Village is rushing too fast. Public needs to make an educated decision. We as a board do not understand many things. Tabak feels we should pump the breaks. People need time to understand. The Town information is not accurate. Asking the Board to allow the public to be educated.

NEW BUSINESS & MAYOR’S REPORT – MAYOR ROBERT KILLOCK (continued)

Village of South Dayton Dissolution (continued)

Steve Szymanski stated the public should have more time.

Trustee Butcher stated people are still coming up with questions.

Trustee Tabak stated there has been talk that Town figures given to CGR were wrong. Kortz said he didn't know how he was going to vote. Kortz said he would talk to Town Supervisor Crystal Abers to see if figures provided to CGR were accurate.

Trustee Frederickson said there is a lot of confusion. This is not a simple thing.

Mayor Killock commented that CGR is in the business of dissolving municipalities. Killock again clarified that tonight the Board is going to vote to accept, reject or amend the Dissolution Plan. If the Board approves it, we will go to vote. If the Board rejects it, we can stop it.

Karen Strickland commented the Town and Village Boards should meet.

Chris Rupp stated the Town has not discussed the possible dissolution of the Village.

10 Minute Adjournment

Mayor Killock called for a ten-minute adjournment at 9:05 pm so people could take a short break. The meeting was called back to order by Mayor Killock at 9:15 pm.

After the meeting resumed, there was more discussion about the Dissolution Plan. Killock asked for the Board's intentions on how they wanted to proceed. Trustee Kortz made a motion to amend the Dissolution Plan to allow more time for people to be educated about the possible dissolution of the Village. Trustee Tabak seconded the motion. AYE 5. NAY 0. ABSTAIN 0. Carried.

Mayor Killock then presented the following resolution for the Board's consideration:

**VILLAGE OF SOUTH DAYTON
RESOLUTION NO. 4-5-26**

RESOLUTION TO APPROVE THE VILLAGE OF SOUTH DAYTON DISSOLUTION PLAN

WHEREAS, the Village of South Dayton Board of Trustees endorsed a proposed Dissolution Plan on February 11, 2026; and

WHEREAS, the plan was presented to the residents of the Village of South Dayton at a properly noticed public meeting on March 25, 2026; and

WHEREAS, the Village of South Dayton Board of Trustees has made the following modifications to the plan:

- Updates to where the Village is in the process as of April 8, 2026; pages i and 1-2
- Identification of the Depot parcel in the list of municipally owned real estate; page 5
- Clarification of statutory limits on the collection of gross utilities tax by NYS towns: page 14
- Impact of both 100% and 70% application of the Citizens Empowerment Tax Credit (CETC) pages 14-16, Summary, and Appendix B.

NOW, THEREFORE, BE IT RESOLVED, the Village of South Dayton Board of Trustees approves the Village of South Dayton Proposed Dissolution Plan – Final Version, that outlines a plan for dissolution of the Village of South Dayton on May 31, 2027, pursuant to General Municipal Law Article 17-A.

Roll Call Vote.

	Aye	Nay	Abstain
Robert Killock, Mayor			X
Kevin Butcher, Trustee			X
Melinda Frederickson, Trustee			X
Joseph Kortz, Trustee			X
Jenna Tabak, Trustee			X
AYE 0. NAY 0. ABSTAIN 5.			

I hereby certify that this resolution was not adopted on April 8, 2026 and is recorded in the Meeting Minutes of the Village of South Dayton Board of Trustees.

Barbara L. Scott Clerk/Treasurer

NEW BUSINESS & MAYOR’S REPORT – MAYOR ROBERT KILLOCK (continued)

After Resolution 4-5-26 was not accepted, the Board discussed ways to educate the public. It was decided public forum meetings where residents could come and discuss the dissolution would be a good idea. Mayor Killock suggested it would be good to have 2 Board members present at the same time when possible. Board Members from the Town could also attend.

Trustee Kortz said he would coordinate schedules with the Trustees and the Town, and come up with a meeting schedule. Kortz said he feels it is up to the people to decide if we actually dissolve. Discussion on this topic ended shortly after.

Mayor Killock asked for Board Members to help with the 250th Anniversary of the United States and a Town Picnic. Trustee Kortz and Trustee Butcher said they would help.

Mayor Killock said Dirtworxx will start work on Monday 4/13/26 on the Stormwater Project. They will place equipment at the Nestle Plant. Work will start by the Hotel.

Mayor presented the following resolution to the Board for consideration:

**VILLAGE OF SOUTH DAYTON
RESOLUTION NO. 4-6-26**

RESOLUTION TO SCHEDULE VILLAGE OF SOUTH DAYTON BOARD MEETINGS

At a regular meeting of the Village of South Dayton Board of Trustees held on April 8, 2026, it was determined that monthly Village Board Meetings will be held at 7:00 pm in the Village Library on the second Wednesday of the month for January, February, March, April, May, June, September, October, November, December. For the months of July and August, monthly Village Board Meetings will be held at 7:00 pm in the Village Library on the second Thursday of the month.

Roll Call Vote.

	Aye	Nay	Abstain
Robert Killock, Mayor	X		
Kevin Butcher, Trustee	X		
Melinda Frederickson, Trustee	X		
Joseph Kortz, Trustee	X		
Jenna Tabak, Trustee	X		

AYE 5. NAY 0. ABSTAIN 0. Carried.

I hereby certify that this resolution was adopted on April 8, 2026 and is recorded in the Meeting Minutes of the Village of South Dayton Board of Trustees.

Barbara L. Scott Clerk/Treasurer

NEXT MEETING

- Wednesday, May 13, 2025 at 7:00 pm at the Village Library

MEETING ADJOURNMENT

Mayor Killock asked for a motion to adjourn the meeting. Trustee Kortz made a motion to adjourn the meeting. Trustee Tabak seconded the motion. AYE 5. NAY 0. ABSTAIN 0. Carried.

The meeting adjourned at 9:47 pm.

Barbara L. Scott
Clerk/Treasurer