

REGULAR MEETING OF THE COMMON COUNCIL
FEBRUARY 11, 2026
7:00 PM

PRESENT: Mayor Sandra Magiera
Council Members: John Hill, Kylee Johnson, Barry Smith
Michael Reed, Paul Myers
City Clerk: Tracy Chamberlain
City Administrator: Jay Bartoszek
City Assessor: Cynthia Smith
Youth Bureau Director: Markie Phillips
Community Engagement & Operations Coordinator: Jolene Longley

Mayor Magiera called the meeting to order at 7:00 PM. After the Pledge of Allegiance, Mayor Magiera asked for a moment of silence in memory of former Mayor Rosalyn (Rosie) Hoag.

Moved by Johnson and seconded by Reed:

RESOLVED: That we hereby approve and dispense with the reading of the minutes of the last regular meeting of January 28, 2026.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Under Old Business, Agenda Item # 3 regarding a survey for Lowe Lane, was not brought to the table.

Moved by Johnson and seconded by Smith:

RESOLVED: That we hereby adopt a Tentative Budget for the City for fiscal year April 1, 2026 to March 31, 2027 to raise the amount of \$964,120.00 by taxes at a rate of \$67.024459 per one thousand of assessed valuation, which includes a 2% tax increase.

A copy of such Tentative Budget is attached and made a part of these minutes.

The required Public Hearing for such Tentative Budget will be held on February 18, 2026 at 7:00 PM.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Reed and seconded by Hill:

RESOLVED: That we hereby authorize the purchase of 116 Fawn Avenue, Salamanca, NY, TM# 82.023-1-17 from Sandra Abrams Hill in the amount of \$25,000.00.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

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Moved by Hill and seconded by Smith:

RESOLVED: That we accept the low bid of Amherst Paving, Inc., Amherst, NY, for the Wildwood Avenue Milling and Resurfacing Project in the amount of \$245,451.40.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Reed and seconded by Hill:

RESOLVED: That we hereby waive the agenda rule to consider other business.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Reed and seconded by Myers:

RESOLVED: That the BPU's Electric Department is hereby authorized to borrow up to \$1,700,000.00 from the City for the purpose of paying outstanding accounts payable invoices of the Electric Department, due to recent demand for electricity arising and market costs exceeding the ability of the BPU pending receipt of customer payments, and further authorize the Mayor to sign an Intra-Fund Agreement with the BPU for repayment.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Smith and seconded by Johnson:

RESOLVED: That we hereby create the position of Full-time Animal Care and Operations Coordinator with a wage of \$32,000.00 under the Non-Union Employee Benefits.

Adopted Ayes: Johnson, Smith, Reed, Myers
Nays: Hill

Moved by Hill and seconded by Myers:

RESOLVED: That we hereby appoint Ples Breazeale, Salamanca, NY as Part-time Department of Public Works Laborer effective February 17, 2026 in accordance with the current union contract.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

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Moved by Hill and seconded by Reed:

RESOLVED: That we hereby approve the attached agreement with Hunt Engineers, Architects, Land Surveyors and Landscape Architects, DPC for professional services (Construction Inspector) as needed, for the Wildwood Avenue Milling and Resurfacing project.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Myers and seconded by Johnson:

RESOLVED: That we hereby request an area variance for the City owned property at 197-199 Wildwood Avenue to install a fence on the property line.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Under Communications from the Mayor and Council:

- Council Member Smith thanked the Seneca Nation of Indians for cleaning up the demolished house at 39 Lincoln Avenue.
- Mayor Magiera reminded everyone of the Grand Opening for the Ice Pond to be held Friday, February 13, 2026 at 4:00 PM. There will be refreshments served.
- Mayor Magiera requested the City Attorney to prepare a Local Law and an Ordinance amending the Municipal Code regarding the administration of Code Enforcement activities and enforcement of NYS Uniform and Energy Codes.
- Mayor Magiera reminded everyone of the Town Hall meeting to be held by Assemblyman Joseph Sempolinski on Tuesday, February 17, 2026, 6-7 PM.

Moved by Hill and seconded by Johnson:

RESOLVED: That the bills be paid as warranted and recommended by the appropriate Commissions and/or Department Heads, the City Comptroller and City Clerk and that the reports of the City Clerk and City Judge for the month of January 2026, are hereby accepted and filed.

Vendor Number	Vendor Name	Payment Date	Payment Amount	Number
1029	10-75 EMERGENCY LIGHTING, LLC	01/30/2026	22,918.63	5903
0404	MOTOROLA SOLUTIONS, INC.	01/30/2026	1,445.00	5904
0856	NYS DEPARTMENT OF STATE	01/30/2026	200.00	5905
8013	CATTARAUGUS COUNTY HUMAN RESOURCES	02/04/2026	52,856.52	5906

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0131	CATTARAUGUS COUNTY TREASURER	02/04/2026	118,819.14	5907
0131	CATTARAUGUS COUNTY TREASURER	02/04/2026	224,191.15	5908
0808	BURT YOUNG SALES CENTER	02/06/2026	30.68	5909
0638	RANDOLPH VETERINARY CLINIC	02/06/2026	652.00	5910
0545	AIRLINE HYDRAULICS CORPORATION	02/11/2026	145.00	5911
0432	BEICHER WASTE SERVICES, INC.	02/11/2026	331.08	5912
0092	CHAUTAUQUA BRICK CO., INC	02/11/2026	275.09	5913
0237	FASTENAL COMPANY	02/11/2026	16.56	5914
0407	JOHN SIXT & SON INC.	02/11/2026	599.96	5915
0683	LANDPRO EQUIPMENT LLC	02/11/2026	315.95	5916
0248	NATIONAL FUEL	02/11/2026	6,670.76	5917
0515	NOCO ENERGY CORP.	02/11/2026	13,844.71	5918
1023	RANDOLPH AUTO SUPPLY, INC.	02/11/2026	1,839.89	5919
1717	SPARX HOCKEY	02/11/2026	4,940.90	5920
1052	TWIN TIERS OVERHEAD DOORS, INC.	02/11/2026	538.00	5921
0783	VALLEY FAB AND EQUIPMENT INC	02/11/2026	230.00	5922
1489	VALPRO SANITARY PRODUCTS INC.	02/11/2026	1,122.34	5923
0164	W.W. GRAINGER, INC	02/11/2026	213.96	5924
0098	WORTH W SMITH	02/11/2026	128.28	5925
0778	BRADFORD PUBLISHING COMPANY	02/11/2026	149.23	5926
0218	CITY OF SALAMANCA BPU	02/11/2026	19,524.43	5927
0200	EMPIRE ANIMAL RESCUE SOCIETY	02/11/2026	8,855.00	5928
1099	GENERAL CODE	02/11/2026	1,295.00	5929
1363	INTEGRATED FIRE PROTECTION LLC	02/11/2026	50.00	5930
1537	KINGSVIEW ENTERPRISES, INC	02/11/2026	68,277.00	5931
1045	LAWLEY, LLC	02/11/2026	1,545.00	5932
0248	NATIONAL FUEL	02/11/2026	637.81	5933
1252	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	02/11/2026	709.35	5934
1059	STAPLES	02/11/2026	658.32	5935
1654	TOSHIBA AMERICA BUSINESS SOLUTIONS, INC	02/11/2026	83.00	5936
1388	UBEO, LLC	02/11/2026	95.12	5937
0367	VERIZON WIRELESS	02/11/2026	2,266.61	5938
1060	W.B. MASON CO. INC	02/11/2026	42.99	5939
0193	GALLS PARENT HOLDINGS, LLC	02/11/2026	787.64	5940
1055	IDEMIA IDENTITY & SECURITY USA LLC	02/11/2026	3,275.00	5941
1588	MOBILE STORAGE SOLUTIONS, LLC	02/11/2026	120.00	5942
1023	RANDOLPH AUTO SUPPLY, INC.	02/11/2026	234.87	5943
0931	RICOH USA (PO BOX 41564)	02/11/2026	115.78	5944
0197	SPORTS LOCKER	02/11/2026	1,541.75	5945
0017	ACME BUSINESS MACHINES	02/11/2026	50.82	5946
0099	BARMORE SELLSTROM INC.	02/11/2026	761.28	5947
0349	CATTARAUGUS CO. OFFICE EMERGENCY SERVICES	02/11/2026	2,445.91	5948
0407	JOHN SIXT & SON INC.	02/11/2026	16.99	5949

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1033	MAC TRUCK PARTS & EQUIPMENT CO. INC.	02/11/2026	52.05	5950
0469	MAINE OXY	02/11/2026	7.35	5951
1023	RANDOLPH AUTO SUPPLY, INC.	02/11/2026	42.56	5952
1489	VALPRO SANITARY PRODUCTS INC.	02/11/2026	137.64	5953
1048	WITMER PUBLIC SAFETY GROUP, INC	02/11/2026	74.50	5954
0098	WORTH W SMITH	02/11/2026	238.81	5955
1718	FAMILY MEDICAL HEALTH SERVICES	02/11/2026	291.00	5956
SPECIAL REVENUE FUND				
1329	BARTON & LOGUIDICE, DPC	02/11/2026	1,477.50	1613

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Under public discussion:

- Resident Seneca Ray asked if there have been any meetings with the Seneca Nation of Indians. It was noted there has not been a recent joint meeting.
- Resident Justin Kennison stated residents are concerned about the electric rates. There was some discussion regarding the rates and it was noted the Casino has a separate electric substation.

Moved by Hill and seconded by Smith:

RESOLVED: That we hereby adjourn – 7:20 PM.

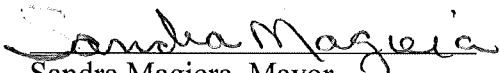
Carried.



Tracy Chamberlain, City Clerk

Dated: February 19, 2026

THE ABOVE RESOLUTIONS, AS ADOPTED BY THE COMMON COUNCIL, ARE
HEREBY APPROVED.



Sandra Magiera, Mayor

Dated: February 20, 2026

February 2, 2026

Mayor Sandy Magiera
City of Salamanca
225 Wildwood Ave
Salamanca, NY 14779

**Re: Bid Analysis and Award Recommendation
Wildwood Avenue Milling and Resurfacing Project
HUNT 2962-018**

Dear Mayor Magiera:

Hunt Engineers, Architects, Land Surveyors & Landscape Architect D.P.C. (HUNT) has reviewed the five (5) bids received and opened at the office of the City of Salamanca City Hall, 225 Wildwood Ave, Salamanca, NY 14779, on Thursday, January 29, 2026, at 10:00 am for the above referenced project and wish to report the following.

The five bids received were from:

- Amherst Paving, Inc.....\$245,451.40 (corrected)
- D&H Excavating, Inc.....\$263,550.00
- D&H Paving, Inc.....\$264,875.10
- Lake Shore Paving.....\$303,300.82
- Occhino Corp.....\$338,299.60

Proper paperwork accompanied all bids.

Recommendation

Based on our review and analysis of the bids, we recommend award to the low bidder, Amherst Paving, Inc., in the amount of their corrected bid, \$245,451.40 (copy of bid attached). A summary of our analysis and award justification follows.

Review Summary

- The project was advertised and made available to contractors on Thursday, January 8, 2026.
- There was one (1) addendum published.
- Following a 21-day bid period, bids were opened, and read aloud as advertised.
- Five (5) bids were received with the appropriate bonds.
- A small mathematical error was found in the low bid, but it did not affect the bid order.

Bidder Responsibility

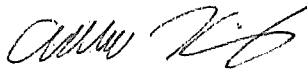
The low bidder, Amherst Paving, Inc. is well known in the area. They have completed numerous projects in western New York similar in nature to this one. In checking the OSHA website, they have no safety infractions listed in the last five (5) years. They are not on the NYSDOL or WCB debarment list. They are listed as an active entity on the NYSDOS website.

Summary

Based on the review of the bids, we recommend awarding the bid as received and corrected for the minor math error.

Sincerely,

HUNT ENGINEERS, ARCHITECTS, LAND SURVEYORS & LANDSCAPE ARCHITECT DPC



Andrew E. Kinsley, P.E.
Transportation Project Manager / Associate.

Attachments: Amherst Paving, Inc. Bid
Bid Tab Analysis

Copy: Rob Carpenter, Salamanca DPW
Tracy Chamberlain, Salamanca Clerk

February 11, 2026

Rob Carpenter, DPW Superintendent
City of Salamanca
241 Rochester St.
Salamanca, NY 14779

**Re: Supplemental Engineering Services Proposal
Wildwood Avenue Milling and Resurfacing
Salamanca, New York**

Dear Rob:

Hunt Engineers, Architects, Land Surveyors, & Landscape Architect DPC (HUNT) is submitting this proposal to provide additional engineering services (Construction Inspection) for the Wildwood Avenue Milling and Resurfacing Project, amending the existing contract for engineering services related to this project in the amount of \$31,500 plus disbursements, approved May 29, 2025.

Project Description

The City of Salamanca plans to award the Wildwood Avenue Milling and Resurfacing Project to Amherst Paving, which is anticipated to be completed by May 31, 2026 per Amherst Paving. The City has asked HUNT to provide an estimate for construction inspection tasks during the construction of the project. Additional services not originally included in HUNT's agreement will be required.

The following additional services would be provided:

- Perform part-time construction inspection. It is assumed that one (1) HUNT representative will visit the project site during key construction operations such as drainage structure concrete placement, pavement milling, and asphalt paving, as well as traffic control during these operations, to ensure the contractor's work is in accordance with the plans and specifications.
- Be available to answer questions from the contractor during construction.
- Review payment applications submitted by the contractor.

Fee

HUNT is proposing to have Mark Pawloski perform the work as outlined above. Since it is difficult to estimate the inspection hours required on an "as needed" basis for the construction inspection tasks for this project, we are proposing an hourly billing rate of **\$180.00/hour**, including travel time, for the additional services listed above.

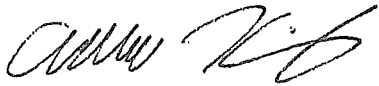
Project-related disbursements are not included in the fee above and will be billed as they are incurred. Mileage will be invoiced according to HUNT's current schedule of fees.

If this proposal is acceptable, please sign the attached agreement and return a copy to HUNT.

Please do not hesitate to contact me at (607) 358-1000, EXT. 1032 or kinsleya@hunt-eas.com with any questions.

Sincerely,

HUNT ENGINEERS, ARCHITECTS, LAND SURVEYORS & LANDSCAPE ARCHITECT DPC



Andrew Kinsley, P.E.
Transportation Project Manager/Associate

AGREEMENT FOR PROFESSIONAL SERVICES

The Terms and Conditions set out herein and in the referenced cover letter constitute an offer by Hunt Engineers, Architects, Land Surveyors & Landscape Architect D.P.C. (hereinafter called HUNT), to perform for the City of Salamanca (hereinafter called the CLIENT) the services described. HUNT's offer constitutes a Contract on these same Terms and Conditions when receipted or acknowledged by the CLIENT. This Contract supersedes all previous understandings, if any, and constitutes the entire Agreement between HUNT and the CLIENT relating to the services described.

TERMS AND CONDITIONS

CLIENT OBLIGATIONS: At such time as HUNT may request, the CLIENT at his expense, shall provide full, complete and correct information, including a written program of objectives, constraints and criteria, with respect to which the services are performed.

HUNT OBLIGATIONS: Professional Services, basic to the Scope of Work, shall be performed, findings obtained, and recommendations prepared in accordance with generally accepted engineering, architectural, and land surveying practices. This Warranty is in lieu of all other Warranties expressed or implied. HUNT assures no responsibility for interpretations made by others based upon the work or recommendations made by HUNT. Project cost estimates are to the best of HUNT's knowledge and are not guarantees of actual construction costs.

ADDITIONAL SERVICES: Additional services or changes requested in writing by the CLIENT, beyond the original Scope of Work agreed upon as described per the referenced cover letter, shall be performed by HUNT in the same methods and manner as herein stated. Payment to HUNT for additional services shall be the same as outlined under PAYMENT of these Terms and Conditions, unless superseded by Separate Terms and Conditions as may be proposed and agreed to in writing by both parties.

PAYMENT: Payment for services rendered shall be monthly as billed. No percentage of bills shall be withheld or retained. In the event that any payment is not made within thirty (30) days from the date of billing, interest will be charged at a rate of one and one-half percent (1-1/2%) per month, or the legal rate of interest, whichever is less.

WAIVER: The CLIENT and HUNT mutually agree to waive all claims of consequential damages arising from disputes, claims, or other matters relating to this agreement.

This Agreement may be terminated by either party upon thirty (30) days written notice to the other. In the event of termination, HUNT shall be compensated for services performed up to the date of termination, plus reasonable termination costs. Upon receipt of final payment to HUNT, all finished or unfinished documents prepared to the date of termination shall become the property of the CLIENT and shall be surrendered to the CLIENT by HUNT.

ACCEPTANCE:

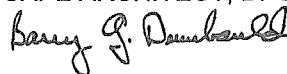
I have read and understand the Scope of Work as described in the attached letter from Andrew Kinsley dated February 11, 2026, and the above Terms and Conditions, and accept the terms and costs as stated. I hereby retain Hunt Engineers, Architects, Land Surveyors & Landscape Architect D.P.C. to provide services as necessary to accomplish the Scope of Work.

CLIENT:
CITY OF SALAMANCA

BY: _____

DATE: _____

CONSULTANT:
HUNT ENGINEERS, ARCHITECTS,
LAND SURVEYORS &
LANDSCAPE ARCHITECT, DPC



BY: _____
Barry J. Dumbauld, P.E.

DATE: February 11, 2026