

SPECIAL MEETING OF THE COMMON COUNCIL
JANUARY 22, 2024
9:00 AM

PRESENT: Mayor Sandra Magiera
Council Members: John Hill, Kylee Johnson,
Barry Smith, Michael Reed, Janet Koch
City Comptroller: Robert Earley
City Clerk: Tracy Chamberlain
DPW Superintendent: Robert Carpenter
City Assessor: Cynthia Franklin
Fire Chief: Tom Sturdevant
Human Resource Trainee: Elizabeth Downie

The meeting was called to order at 9:05 AM. The purpose of the meeting was to review proposed figures submitted by City Department Heads for the 2024-2025 City Budget. Worksheets for the budget were distributed to the Mayor and Common Council on January 19, 2024.

Department of Public Works Superintendent Rob Carpenter reviewed all the DPW proposed budget lines. He is proposing to purchase a blacktop recycling machine, one new front loader, one new backhoe, and two replacement dump truck bodies. It was suggested to look into the cost of a new truck for rotation. The fuel pump station is in need of repairs, which would cost \$6,000. Superintendent Carpenter suggested replacing with a new system at a cost of \$20,400.

City Assessor Cynthia Franklin reviewed the proposed Assessment budget. She will work in figures for the cost of retirement. It was noted that one day of pay for her Account Clerk/Typist is charged to the Law budget for assistance provided to the City Attorney.

Fire Chief Sturdevant reviewed the proposed budgets for Public Safety Administration (Codes), Fire Department and Ambulance. These include a projected increase in wages after the union contract negotiations are completed. He would also like to purchase replacement Jaws-of-life equipment, which would cost approximately \$45,000. The City could sell the old fire engine for approximately \$40,000 to help offset purchasing the Jaws equipment. He would like to purchase a computer for training.

Human Resource Trainee Downie reviewed the proposed Human Resource budget. She asks to add a service program and do some professional development.

The review of the budget will continue on Monday, January 29, 2024.

The meeting was adjourned at 1:35 PM.



Tracy Chamberlain, City Clerk
DATED: February 26, 2024