REGULAR MEETING OF THE COMMON COUNCIL
MAY 24, 2023
7:00 PM

PRESENT: Mayor Sandra Magiera
Council Members: John Hill, Kylee Johnson, Barry Smith, Michael Reed, Janet Koch
City Clerk: Tracy Chamberlain
Grant Writer: Sandra Brundage
BPU General Manager: Dennis Hensel
Human Resource Trainee: Elizabeth Downie
Police Sergeant: Tina Darling

Mayor Magiera called the meeting to order at 7:08 PM. After the Pledge of Allegiance, Mayor Magiera asked for a moment of silence in memory of Wendy Boon, sister-in-law to Council Member Hill.

Moved by Johnson and seconded by Hill:
RESOLVED: That we hereby approve and dispense with the reading of the minutes of the last regular meeting of May 10, 2023.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Moved by Smith and seconded by Hill:
RESOLVED: That we hereby accept the quote of Pitney Bowes, Shelton, CT for leasing of a Send Pro C Auto postage machine, in the amount of $236.45 per month and authorizing the Mayor to sign an agreement.

Such quotes are attached and made part of these minutes.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Moved by Koch and seconded by Hill:
RESOLVED: That we hereby approve an increase in the wage for Salamanca Housing Authority Maintenance Mechanic Dennis Davies Jr. to $21.00 per hour effective April 24, 2023.

Council Member Hill noted this wage is not enough for the work of this position. Council Member Koch stated this is the amount the SHA Board can afford and it could revisited in the future.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Moved by Reed and seconded by Johnson:

WHEREAS, the City of Salamanca Board of Public Utilities (hereinafter the "City") maintains the water supply system; and

WHEREAS, the City of Salamanca is proposing development of new primary and reserve water sources, transmission main to existing system interconnection, fire protection and distribution system improvements (collectively, the "Project"); and

WHEREAS, the City of Salamanca has caused HUNT Engineers to develop a Preliminary Engineering Report for the project with a total project cost estimate of $27,223,840; and

WHEREAS, the City of Salamanca is seeking financial assistance through the 2023 NYS Environmental Facilities Corporation's Water Infrastructure Improvement Act Program; and

WHEREAS, the grant application requires that the applicant adopt a resolution that authorizes: the undertaking of the project and the maximum total cost of the project; expenditures for the project, including identification of any non-municipal source of funds; obligation of funds necessary to meet any required local match, including any cash and/or in-kind services; and when applicable, the submission of an application for financial assistance. The resolution must also designate a representative of the applicant who is authorized to sign the funding agreement with EFC and any associated documents.

NOW, THEREFORE, BE IT:

RESOLVED that the City authorizes the undertaking of the City of Salamanca Water System Improvement Project, and the maximum total cost of the project is $27,223,840; The City anticipates submission to WIIA for up to $5,000,000.00; anticipating receipt of the WIIA Grant the City's local match is estimated to be approximate $22,223,840; other future funding sources (e.g., Economic Development, USDA Rural Development, NYS Environmental Facilities Corp., etc.) will be pursued; and when applicable, the submission of an application for financial assistance; and

RESOLVED that the City of Salamanca authorizes preparation and submission of an application for grant funding under the NYS Environmental Facilities Corporation's Water Infrastructure Improvement Act Program on behalf of the City of Salamanca; and

RESOLVED that the Mayor, Sandra Magiera is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents, and instruments necessary to bring about the Project and to fulfill the City of Salamanca's obligations under the Water Infrastructure Improvement Act Grant Agreement; and

RESOLVED that the Mayor, Sandra Magiera is authorized to execute expenditures for the City of Salamanca Water System Project under the NYS Environmental Facilities Corporation's Water Infrastructure Improvement Act Program on behalf of the City of Salamanca.

This resolution shall take effect immediately.

Council Member Koch stated she is concerned with who will be responsible for the cost. BPU General Manager Hensel noted that the project will not be done all at once, but can be done in phases. It will be relocated to Route 49 (Killbuck Backroad).

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Moved by Smith and seconded by Koch:
WHEREAS, a local Non-for-Profit organization has requested to hold a fundraiser in the intersection of Broad Street, Clinton Street and Main Street and intersection of Broad Street and Center Street, and
WHEREAS, the Police Commission has previously reviewed and advised that these locations are acceptable to hold the fundraisers, with caution, and
WHEREAS, the organization holding the fundraiser is required to use safety vests, have no children in the roadways, not unduly disrupt traffic and provide an insurance certificate naming the City as Additional Insured in the amount of $1,000,000.00, and
WHEREAS, the United Way of Cattaraugus County, Inc. has requested to hold such fundraiser.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City of Salamanca Common Council authorizes the following fundraiser to be held, subject to the conditions set forth above:
    a. United Way of Cattaraugus County, Inc. to hold a helmet drive on June 9, 2023, between the hours of 6:00 AM to 9:00 AM, at the intersection of Main Street, Broad Street and Clinton Street and the intersection of Broad Street and Center Street.

Youth Bureau Director Brundage stated she will working at the event and noted Salamanca has had the highest sales in Cattaraugus County for the last four years.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Moved by Hill and seconded by Johnson:
RESOLVED: That we hereby waive the agenda rule to consider other business.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Moved by Hill and seconded by Johnson:
RESOLVED: That we hereby authorize the BPU to replace the electrical components and lighting at Jefferson Street Park at a cost of approximately $3,000.00, and
BE IT FURTHER RESOLVED: That we hereby accept the quote of GoTToGo Electric, Inc., Leroy, NY for purchase of six Stresscrete Light Stands in the amount of $27,978.00 and six luminaries in the amount of $13,608.00 to be paid by Industrial Energy Efficiency Program (IEEP), for Jefferson Street Park, and
BE IT FURTHER RESOLVED: That we hereby accept the quote of GoTToGo Electric, Inc., Leroy, NY for purchase of two spare luminaries in the amount of $3,569.00 and five spare globes in the amount of $2,261.00.

BPU General Manager Hensel noted that he has requested the IEEP cover the cost of the two spare luminaries and five spare globes. BPU staff would provide in-kind for the installation.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Under Communications from the Mayor and Council:

- Mayor Magiera welcomed Human Resource Trainee Elizabeth Downie.
- Mayor Magiera thanked the BPU for helping with hanging the Hometown Hero Banners and flags on the poles along City streets. Sue Williams from the American Legion also called and said thank you.
- Council Member Hill received a call from the City Judge Matthew Swenson regarding code violation issues. Council Member Hill requested him to meet with the Council. It was agreed to invite him to the meeting of June 14, 2023 to have a work session following the regular Council agenda items.
- Council Member Koch asked to check on the status of the Nies Block Main Street grant.

- Council Member Koch asked if a "For Sale" sign could be placed on the State Park Avenue property. Mayor Magiera noted that B&L, the consultants, would like to meet with the Council on Thursday, June 8, 2023 at 9:30 AM. It was decided to wait on posting the sale of the property until after such meeting.
- Council Member Koch asked about the liability and insurance requirements for the proposed drone obstacle course at Elm Street playground. It was suggested to check with a school representative and the City's insurance company. The final course design will be confirmed by the Council. The Council wants the City to be protected from liability. Council Member Smith appreciates the questions and will work on getting answers.
- Council Member Smith asked about the Hoy Street liability with changes made to the properties by the Salamanca City Central School District. It was noted the proposed Broad Street round-about will reconstruct/eliminate the South end of Hoy Street. The street would remain the City's as a dead end. The BPU also has water and sewer lines under the Hoy Street.

Moved by Johnson and seconded by Reed:

RESOLVED: That the bills be paid as warranted and recommended by the appropriate Commissions and/or Department Heads, the City Comptroller and City Clerk and that the reports of the Police Chief and Dog Control Officer for the month of April 2023 are hereby accepted and filed.

Vendor Number	Vendor Name	Payment Date	Payment Amount	Number
0080	CATTARAUGUS COUNTY CLERK	05/10/2023	3,550.00	1736
0131	CATTARAUGUS COUNTY TREASURER	05/10/2023	129,480.81	1737
0831	METROPOLITAN TELECOMMUNICATIONS	05/10/2023	3,320.38	1738
0931	RICOH USA (PO BOX 41564)	05/10/2023	104.63	1739
0396	SALAMANCA CENTRAL SCHOOL DISTRICT	05/10/2023	6,112.25	1740
0646	SANDRA L. BRUNDAGE	05/10/2023	75.99	1741
0591	TUSTIN SWIFT	05/10/2023	57.66	1742
0831	METROPOLITAN TELECOMMUNICATIONS	05/10/2023	5,960.47	1743
1113	IDENTOGO	05/17/2023	88.50	1744
0958	RENAISSANCE	05/17/2023	253.31	1745
1046	SANDRA MAGIERA	05/17/2023	54.37	1746
0181	TRAVIS WHITEHOUSE	05/17/2023	158.00	1747
1105	JAMES B SCHWAB CO	05/17/2023	62.77	1748
0626	LOTTER & LOTTER FENCING	05/26/2023	13,180.00	1749
0434	D & J'S LAWN SERVICE & SNOWPLOWING	05/23/2023	315.00	1750
0900	DECKER TREE SERVICE	05/23/2023	3900.00	1751
0237	FASTENAL COMPANY	05/23/2023	170.33	1752
0164	GRAINGER	05/23/2023	292.14	1753

1091	KURK FUEL COMPANY	05/23/2023	1,3675.43	1754
0683	LANDPRO EQUIPMENT LLC	05/23/2023	388.27	1755
0568	NEW ENTERPRISE STONE & LIME CO., INC	05/23/2023	9,878.28	1756
0515	NOCO ENERGY CORP.	05/23/2023	13,879.14	1757
1233	SAWMILL CREEK OUTDOORS, LLC	05/23/2023	1,450.00	1758
0385	SOUTHERN TIER ELECTRIC SUPPLY INC	05/23/2023	3,714.13	1759
1216	STONEY HOLLOW TIRE	05/23/2023	734.64	1760
0491	UNIFIRST CORPORATION	05/23/2023	101.32	1761
1234	UPSTATE EQUIPMENT	05/23/2023	1,531.03	1762
0429	VALPRO SANITARY SUPPLIES, INC.	05/23/2023	466.95	1763
0560	EMERLING FORD, INC	05/23/2023	2,954.42	1764
0183	GANOUNG'S FIRE PROTECTION, INC.	05/23/2023	41.00	1765
0685	LINSTAR	05/23/2023	38.40	1766
1235	MIKE O'SULLIVAN	05/23/2023	21.99	1767
1023	RANDOLPH AUTO SUPPLY	05/23/2023	376.20	1768
1097	BREEZELINE	05/23/2023	126.22	1769
0186	CASELLA WASTE SYSTEMS, INC.	05/23/2023	93.40	1770
0080	CATTARAUGUS COUNTY CLERK	05/23/2023	60.00	1771
1196	DYNASTY CONSTRUCTION	05/23/2023	48,406.30	1772
0290	NYS UNEMPLOYMENT INSURANCE	05/23/2023	3,035.94	1773
0396	SALAMANCA CENTRAL SCHOOL DISTRICT	05/23/2023	8,810.29	1774
0570	SCOTT J COLLINS	05/23/2023	1,459.00	1775
1059	STAPLES CONTRACT & COMMERCIAL	05/23/2023	457.84	1776
0912	U.S. BANK EQUIPMENT FINANCE	05/23/2023	119.13	1777
0581	BOUND TREE MEDICAL, INC.	05/23/2023	420.22	1778
0349	CATT COUNTY OFFICE OF EMERGENCY SERVICES	05/23/2023	20.00	1779
0206	MY-LOR, INC.	05/23/2023	87.30	1780
0499	TWIN TIERS OUTERWEAR	05/23/2023	272.41	1781

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Public Discussion:

BPU General Manager Hensel stated that the BPU made the final repayment of the $400,000.00 borrowed from the City.

Moved by Reed and seconded by Smith:

RESOLVED: That the Mayor and Council enter into executive session for the purpose of discussing the employment history of a particular employee and collecting bargaining agreement negotiations under the provisions of the State's Open Meetings Law.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Moved by Smith and seconded by Reed:

RESOLVED: That the Mayor and Council reconvene after approximately forty minutes in executive session.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Moved by Johnson and seconded by Hill:

RESOLVED: That we hereby adjourn – 8:19 PM.
Carried.

Tracy Chamberlain, City Clerk

Dated: June 2, 2023

THE ABOVE RESOLUTIONS, AS ADOPTED BY THE COMMON COUNCIL, ARE HEREBY APPROVED.

Sandra Magiera, Mayor

Dated: June 8, 2023

pitney bowes

April 26, 2023

CITY OF SALAMANCA CITY CLERKS OFFICE
Tracy Chamberlain
225 WILDWOOD AVE STE 6
SALAMANCA, NY, 14779-1547
US

Tracy,

Thank you for your interest in Pitney Bowes. I appreciate the opportunity to better understand your business needs.

Attached is a Quotation for our solution to help achieve your business goals. Please contact me if you have any questions in relation to this Quotation.

Monthly - $236.45

I look forward to speaking to you soon.

Yours sincerely

Robert Zurat
Pitney Bowes
robert.zurat@pb.com

About Pitney Bowes

Pitney Bowes (NYSE: PBI), is a global technology company powering billions of transactions – physical and digital – in the connected and borderless world of commerce. Clients around the world, including 90 percent of the Fortune 500, rely on products, solutions and services from Pitney Bowes in the areas of customer information management, location intelligence, customer engagement, shipping, mailing, and global ecommerce. And with the innovative Pitney Bowes Commerce Cloud, clients can access the broad range of Pitney Bowes solutions, analytics, and APIs to drive commerce. For additional information visit Pitney Bowes, the Craftsmen of Commerce, at www.pitneybowes.com.

This Quotation is for budgeting and planning purposes only and is not legally binding. The supply of any goods or services is subject to a separate written order which will be issued by Pitney Bowes and will be subject to the terms and conditions incorporated therein.

pitney bowes

Sourcewel State & Local FMV Lease

Agreement Number

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee

CITY OF SALAMANCA CITY CLERKS OFFICE

Tax ID # (FEIN/TIN)

Sold-To: Address

225 WILDWOOD AVESTE 6, SALAMANCA, NY, 14779-1547, US

Sold-To: Contact Name	Sold-To: Contact Phone #	Sold-To: Account #
Tracy Chamberlain	(716) 945-4620	0010888554

Bill-To: Address

225 WILDWOOD AVESTE 6, SALAMANCA, NY, 14779-1547, US

Bill-To: Contact Name	Bill-To: Contact Phone #	Bill-To: Account #	Bill-To: Email
Tracy Chamberlain	(716) 945-4620	0010888554	tchamberlain@salmun.com

Ship-To: Address

225 WILDWOOD AVESTE 6, SALAMANCA, NY, 14779-1547, US

Ship-To: Contact Name	Ship-To: Contact Phone #	Ship-To: Account #
Tracy Chamberlain	(716) 945-4620	0010888554

PO #	Quote Expiration Date
	2022-11-28

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROCAUTO	SendPro C Auto
1	1FXA	Interface to InView Dashboard
1	7H00	C Series IMI Meter
1	APAC	Connect+ Accounting Weight Break Reports
1	APAX	Cost Acctg Accounts Level (100)
1	APB2	Cost Accounting Devices (10)
1	APKN	Account List Import/Export
1	C5CC	Sendpro C Auto 95
1	CAAB	Basic Cost Accounting
1	COVER-SPCA	Protective Dust Cover - SendPro C Auto
1	F9PG2	PowerGuard LE Service Package
1	ME1A	Meter Equipment - C Series
1	MT30	Platform Scale 30lb/12kg
1	NV50	InView Dashboard 1 unit DM125/DM225

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Pitney Bowes Confidential Information

Acme Business
313 W State St
Olean, NY, 14760
Phone: 716 372 1325 Fax: 716 372 1335

Sales Quote

Sales Quote #:
230510-0003

Bill To: Tracy Chamberlain
City Of Salamanca-Clerks Office
Mailfinance
225 Wildwood Avenue
Salamanca, NY, 14779
716-945-4620
tchamberlain@salmun.com

Ship To: City Of Salamanca-Clerks Office
Mailfinance
225 Wildwood Avenue
Salamanca, NY, 14779
716-945-4620
tchamberlain@salmun.com

QUOTE DATE	CUSTOMER ORDER #	PAYMENT TERMS	SALESPERSON	SHIPPED VIA
05/10/2023		NET 20	Richard Davis	

Items

Item #	Description	Quantity	Unit of Measure	Unit Price	Amount
Other Charges					
iX-7 Series Base w/ Mixed Size Feeder, Sealer, Drop Tray, Ink Cartridge & IXWP10					$6366.00
Tax Summary					
NX					$0.00

Comments:

Quadient iX-7 Mail Machine w/ Auto-Feed & 10lb Scale.
Complete Setup & Installation included in quote.

Priced Using Quadient Local Govt Pricing.

ACME Annual Maintenance: $750, Billed Annually, includes labor and parts under $50 for 3 years; at which time the contract will be revisited. $62.50 monthly

Mail Machine & Meter Lease Amount
48-Months: $195.25/Month
Meter Lease $57.00 that goes to USPS.
Total Lease Payment Amount: $252.25/Month.

Sure Seal & Ink Purchased Separately.

Unless otherwise indicated on the Quote, written Quotes by ACME shall expire automatically thirty (30) days after the date appearing on the Quote unless ACME receives and accepts Buyer's Order within that period or withdraws the Quote.

SUBTOTAL	$0.00
DISCOUNT	-$0.00
OTHER CHARGES	$6,366.00
TAX	$0.00
Total Amount	$6,366.00

Monthly cost 62.50 + 252.50 = $314.75

Signature: _____ Date: _____

1	NV90	InView Subscription
1	NV90KIT	InView Welcome Kit
1	NV99	InView MMS Base Software
1	NV99KIT	InView Welcome Kit
1	PAB1	C Series Premium App Bundle
1	PTJ1	SendPro Online-PitneyShip
1	PTJA	SPO-PitneyShip Basic 1 User
1	PTJN	Single User Access
1	PTK1	Web Browser Integration
1	PTK2	SendPro C Series Shipping Integration
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro C Auto)
1	ZH24	Manual Weight Entry
1	ZH29	HZ03 95 LPM Speed
1	ZHA3	30lb Weighing Option for MT30 Scale
1	ZHC5	SendPro C500 Base System Identifier
1	ZHD5	USPS Rates with Metered Letter
1	ZHD7	E Conf Services for Metered LTR. BDL

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	**Monthly Amount**	**Billed Quarterly at***
60	$ 236.45	$ 709.35

**Does not include any applicable sales, use, or property taxes which will be billed separately.*
If the equipment listed above is replacing your current meter, your current meter will be taken out of service once this lease commences.

( ) Tax Exempt Certificate Attached
( ) Tax Exempt Certificate Not Required

(X) Purchase Power® transaction fees included
( ) Purchase Power® transaction fees extra

Sales Information

Robert Zurat	robert.zurat@pb.com	
Account Rep Name	Email Address	PBGFS Acceptance

This Quotation is for budgeting and planning purposes only and is not legally binding. The supply of any goods or services is subject to a separate written order which will be issued by Pitney Bowes and will be subject to the terms and conditions incorporated therein.

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See Pitney Bowes Terms for additional terms and conditions

iX-7 Series Specifications

Speed (batch processing)	150 lpm
Inline weighing speed (dynamic scale)	90 lpm
Control panel colour touchscreen	Yes
Envelope - minimum	89 x 127 mm
Envelope - maximum	229 x 324 mm
Maximum envelope thickness	16 mm
Tape dispenser	Automatic
Imprint memories	9
Advertising slogans	10
Mail class	Automatically printed
Incoming mail date stamp	Yes
Adjustable water flow for seal	Yes
Account reporting & control	70 departments standard
System Dimension	
Length x Height x Depth	1219 x 457 x 330 mm
With Auto Feeder	1657 x 457 x 330 mm

Online Service	
Postal rate change downloads	Yes
Low-ink E-Mail alerts	Yes
Remote diagnostics	Yes
Monthly postage usage (value & items) data archive	MyQuadient
Postal class and department usage	MyQuadient
Options	
Dynamic Scale	Yes
Weighing platforms	3, 5, 10 or 35 kg
Differential Weighing	Yes
Department upgrades	100/200/500
Barcode scanner	Yes
USB mass storage	Yes

About Quadient

Quadient is the driving force behind the world's most meaningful customer experiences. By focusing on four key solution areas including Customer Experience Management, Business Process Automation, Mail-related Solutions, and Parcel Locker Solutions, Quadient helps simplify the connection between people and what matters. Quadient supports hundreds of thousands of customers worldwide in their quest to create relevant, personalized connections and achieve customer experience excellence. Quadient is listed in compartment B of Euronext Paris (QDT) and belongs to the SBF 120 index.

For more information about Quadient, visit quadient.com.

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Because connections matter

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