

REGULAR MEETING OF THE COMMON COUNCIL
SEPTEMBER 24, 2025
7:00 PM

PRESENT: Mayor Sandra Magiera
Council Members: John Hill, Kylee Johnson,
Michael Reed, Paul Myers
City Clerk: Tracy Chamberlain
City Administrator: Jay Bartoszek
DPW Superintendent: Robert Carpenter
Human Resources Manager: Tina Rider
City Assessor: Cynthia Smith
Youth Bureau Director: Markie Phillips
Fire Chief: Tom Sturdevant
Fire Department Personnel
ABSENT: Council Member Barry Smith

Mayor Magiera called the meeting to order at 7:00 PM. After the Pledge of Allegiance, Mayor Magiera asked for a moment of silence.

At this time Mayor Magiera read the attached in honor of retiring Assistant Fire Chief William Porter. He was presented with a wall plaque clock from the Fire Department. Asst. Fire Chief Porter thanked the City for everything they have done and he thinks there are great things to come from the departments and they have great leadership. He feels the Fire Department is headed in a direction it has never been before and there is only good coming from it. He thanked his brothers and sister in the Department, God Bless them and he loves them all. He noted in a way the City saved his life, as he was a trouble maker and was given a chance at the time, by the DPW, Fire and Mayor.

Moved by Reed and seconded by Hill:

RESOLVED: That we hereby approve and dispense with the reading of the minutes of the last regular meeting of September 10, 2025.

Adopted Ayes: Hill, Johnson, Reed, Myers
Nays: None

Moved by Hill and seconded by Myers:

RESOLVED: That we hereby approve the reinstatement of Ransom Felt, Salamanca, NY as Part Time Dog Caretaker effective September 16, 2025.

Adopted Ayes: Hill, Johnson, Reed, Myers
Nays: None

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Moved by Hill and seconded by Reed:

RESOLVED: That we hereby appoint Charles Burke, Randolph, NY as Department of Public Works Construction Manager with an annual wage of \$62,500.00, under the Non-Union Employees Benefits/Rules, effective September 29, 2025.

Adopted Ayes: Hill, Johnson, Reed, Myers
Nays: None

Moved by Hill and seconded by Myers:

RESOLVED: That we hereby approve the removal of Andrew Hunter Sawyer as Full Time DPW Class B Driver effective September 18, 2025.

Adopted Ayes: Hill, Johnson, Reed, Myers
Nays: None

Moved by Reed and seconded by Myers:

RESOLVED: That we hereby approve the following appointment:

ASSESSOR

Appointment of Cynthia Smith, Salamanca, NY, to a six year term beginning on October 1, 2025 and ending September 30, 2031.

BOARD OF ASSESSMENT REVIEW

Reappointment of Robert Ellis, Salamanca, NY, to a five year term beginning on October 1, 2025 and ending September 30, 2030.

Adopted Ayes: Hill, Johnson, Reed, Myers
Nays: None

Moved by Reed and seconded by Hill:

RESOLVED: That we hereby waive the agenda rule to consider other items.

Adopted Ayes: Hill, Johnson, Reed, Myers
Nays: None

Moved by Hill and seconded by Johnson:

RESOLVED: That we hereby confirm the appointment of Joshua Auman, Salamanca, NY, to the Department of Public Works Full Time Assistant Shop Supervision, according to the Non-Union Employee Benefit/Rules, at an annual wage of \$45,500.00, effective September 23, 2025.

Adopted Ayes: Hill, Johnson, Reed, Myers
Nays: None

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Moved by Johnson and seconded by Hill:

RESOLVED: That we hereby accept the Memorandum of Agreement for the City of Salamanca Professional Firefighters Local 2501 Union contract with regard to the new position of Deputy Fire Chief.

Adopted Ayes: Hill, Johnson, Reed, Myers
Nays: None

Moved by Johnson and seconded by Myers:

RESOLVED: That we hereby appoint William Smith, Weston Mills, NY, as Provisional Deputy Fire Chief, contingent on being reachable on the Civil Service list, according to the current Salamanca Professional Firefighters Union Contract, effective September 26, 2025

Adopted Ayes: Hill, Johnson, Reed, Myers
Nays: None

Moved by Reed and seconded by Johnson:

RESOLVED: That we hereby approve the final separation payout for William Porter effective September 26, 2025.

Adopted Ayes: Hill, Johnson, Reed, Myers
Nays: None

Moved by Reed and seconded by Myers:

RESOLVED: That we hereby amend the agreement between the City and Barton and Loguidice for consulting services to provide Project Funding Strategy Development services, not to exceed \$10,000.00.

It was noted this is for the State Park Avenue development project.

Adopted Ayes: Hill, Johnson, Reed, Myers
Nays: None

Communication from the Mayor and Council:

- Council Member Johnson thanked Asst. Chief Porter for all his years of service.
- Mayor Magiera stated the Falling Leaves Festival still has a lot of work to be done and there is a need for some volunteers and judges. There are only 5 committee members and they could use more help next year also. She noted it is worth all the hard work and all the entertainment is free to the public.
- Mayor Magiera also thanked Asst. Fire Chief Porter and noted he will be missed.

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Moved by Johnson and seconded by Hill:

RESOLVED: That the bills be paid as warranted and recommended by the appropriate Commissions and/or Department Heads, the City Comptroller and City Clerk and that the reports of the Police Chief for the months of July and August 2025 and the Dog Control Officer for the month of August 2025 is hereby accepted and filed.

Vendor Number	Vendor Name	Payment Date	Payment Amount	Number
1238	AMAZON CAPITAL SERVICES	09/12/2025	4,087.93	5331
0218	CITY OF SALAMANCA BPU	09/12/2025	14.10	5332
1134	PROFESSIONAL AMBULANCE BILLING LLC	09/12/2025	3,202.89	5333
1069	TIM HAYNOSKI	09/12/2025	19.94	5334
1654	TOSHIBA AMERICA BUSINESS SOLUTIONS	09/12/2025	69.00	5335
1674	GAVIN A ELLIOTT	09/12/2025	313.60	5336
1238	AMAZON CAPITAL SERVICES	09/19/2025	1,195.14	5337
0218	CITY OF SALAMANCA BPU	09/19/2025	6.94	5338
1675	CORI MCKINNEY	09/19/2025	25.00	5339
0198	JAMIE DECK	09/19/2025	131.11	5340
1677	JENNIFER SHINNERS	09/19/2025	25.00	5341
0693	JOHN SANDY	09/19/2025	39.52	5342
1393	PETRUZZI INSURANCE AGENCY	09/19/2025	838.00	5343
1134	PROFESSIONAL AMBULANCE BILLING LLC	09/19/2025	7,059.66	5344
0931	RICOH USA (PO BOX 41564)	09/19/2025	57.89	5345
1069	TIM HAYNOSKI	09/19/2025	19.94	5346
0884	TRACY CHAMBERLAIN	09/19/2025	230.73	5347
0591	TUSTIN SWIFT	09/19/2025	73.78	5348
1238	AMAZON CAPITAL SERVICES	09/24/2025	89.19	5349
1097	BREEZELINE	09/24/2025	155.86	5350
0186	CASELLA WASTE SYSTEMS, INC.	09/24/2025	104.21	5351
1678	GLC BUSINESS SERVICES, LLC	09/24/2025	12,000.00	5352
1205	HIGHMARK BCBSWNY	09/24/2025	446.00	5353
0709	HODGSON RUSS, LLP	09/24/2025	4,144.00	5354
1045	LAWLEY, LLC	09/24/2025	1,545.00	5355
0831	METROPOLITAN TELECOMMUNICATIONS	09/24/2025	2,389.94	5356
1418	MICHALA REDEYE	09/24/2025	25.00	5357
1526	PITNEY BOWES INC	09/24/2025	125.91	5358
0638	RANDOLPH VETERINARY CLINIC	09/24/2025	1,252.00	5359
0570	SCOTT J COLLINS	09/24/2025	1,459.00	5360
1069	TIM HAYNOSKI	09/24/2025	25.72	5361
1238	AMAZON CAPITAL SERVICES	09/24/2025	628.18	5362
0970	BILLIE JO BLISS	09/24/2025	19.98	5363

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0565	CAPPELLINO CHEVROLET	09/24/2025	1,476.75	5364
0697	EMERLING CHRYSLER DODGE JEEP RAM	09/24/2025	476.87	5365
0237	FASTENAL COMPANY	09/24/2025	44.40	5366
0277	JAMESTOWN MACADAM, INC	09/24/2025	5,076.40	5367
1405	KISS MY GRASS LAWN CARE LLC	09/24/2025	8,100.00	5368
0683	LANDPRO EQUIPMENT LLC	09/24/2025	285.94	5369
0563	M.I.S. OF AMERICA, INC.	09/24/2025	1,618.20	5370
0469	MAINE OXY	09/24/2025	47.34	5371
0515	NOCO ENERGY CORP.	09/24/2025	27,874.89	5372
0543	OIL SERVICE, INC.	09/24/2025	2,025.48	5373
1609	STARK TECH OPERATING COMPANY, LLC	09/24/2025	5,300.00	5374
1216	STONEY HOLLOW TIRE	09/24/2025	311.48	5375
0774	URBAN AUTO CENTER	09/24/2025	21.00	5376
0098	WORTH W SMITH	09/24/2025	813.72	5377
1202	AMERICAN HEART ASSOCIATION	09/24/2025	346.00	5378
0915	BLUE COLLAR WORKWEAR	09/24/2025	473.00	5379
1361	FIREMATIC SUPPLY CO. INC.	09/24/2025	19,918.21	5380
0543	OIL SERVICE, INC.	09/24/2025	1,100.49	5381
1023	RANDOLPH AUTO SUPPLY	09/24/2025	403.95	5382
0807	ZOLL MEDICAL CORPORATION	09/24/2025	762.00	5383
0193	GALLS PARENT HOLDINGS, LLC	09/24/2025	646.86	5384
1588	MOBILE STORAGE SOLUTIONS, LLC	09/24/2025	2,790.00	5385
1189	SAFE LIFE DEFENSE, LLC	09/24/2025	66.50	5386
0765	SEWING TECHNOLOGY UNIFORM INC	09/24/2025	1,698.37	5387
0197	SPORTS LOCKER	09/24/2025	106.00	5388
0774	URBAN AUTO CENTER	09/24/2025	125.00	5389
SPECIAL ACCOUNTS - CAPITAL PROJECT FUND				
1596	RAIMONDO & SUNDQUIST	09/24/2025	525.00	1030

Adopted Ayes: Hill, Johnson, Reed, Myers
Nays: None

Public Discussion:

- Assistant Fire Chief Porter stated he appreciated Assessor Cynthia Smith and Lola Shaw for all their help with the codes work and feels they all work well together.
- Resident Kathy Nerogic noted there is a broken sign on Parkway Drive in need of removal and replacement. DPW Superintendent Carpenter will have his staff look at what needs to be done.

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Moved by Reed and seconded by Johnson:

RESOLVED: That the Mayor and Council enter into executive session for the purpose of contract negotiations and the employment history of a particular person under the provisions of the State's Open Meetings Law.

Adopted Ayes: Hill, Johnson, Reed, Myers
Nays: None

Moved by Reed and seconded by Myers:

RESOLVED: That the Mayor and Council reconvene after approximately two hour and fifteen minutes in executive session.

Adopted Ayes: Hill, Johnson, Reed, Myers
Nays: None

Moved by Myers and seconded by Hill:

RESOLVED: That we hereby adjourn – 9:37 PM.

Carried.



Tracy Chamberlain, City Clerk

Dated: October 1, 2025

THE ABOVE RESOLUTIONS, AS ADOPTED BY THE COMMON COUNCIL, ARE
HEREBY APPROVED.



Sandra Magiera, Mayor

Dated: October 3, 2025

We are here tonight to honor and say Happy Retirement to William Porter after 32 years with us.

William Porter (Bill) started his journey with our City as a PT DPW worker in 1993- then he became FT DPW in 1997.

On January 11, 2003 he decided to answer his calling and his little boy dream and became one of our First Responders as a Fireman. Over the years he received lots of training and certification to become an EMT. I was told that one of his favorite things he loved to do was that at Christmas time he transformed into Santa Claus and helped with Pay It Forward deliver presents to the community children. I'm sure they would still love you to help with that even though you are retired.

The last 2 years of his career with us has been working in codes, not always a thankful job but he did it well.

As I look out in the audience tonight I see one more thing, yes, we are saying enjoy your retirement as a city worker, but the Salamanca Fire Dept is losing a family member from their unit and he will always be one of their family no matter what he does or where he goes.

So, to you Bill, we thank you for 32 years of service to our community and wish you well in whatever and wherever your next part of your journey leads you.

GOD BLESS ---- now go drive that dump truck

Sincerely,

Sandra Maguire