

REGULAR MEETING OF THE COMMON COUNCIL  
APRIL 23, 2025  
7:00 PM

PRESENT: Council Members: John Hill, Kylee Johnson, Barry Smith  
Michael Reed, Paul Myers  
City Clerk: Tracy Chamberlain  
City Administrator: Jay Bartoszek  
Assessor Trainee: Cynthia Smith  
Human Resource Specialist: Tina Rider  
ABSENT: Mayor Sandra Magiera

Mayor Magiera called the meeting to order at 7:30 PM. After the Pledge of Allegiance, Mayor Magiera asked for a moment of silence.

Moved by Reed and seconded by Smith:

RESOLVED: That we hereby approve and dispense with the reading of the minutes of the last regular meeting of April 9, 2025 and the special meeting of April 9, 2025.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers  
Nays: None

Moved by Smith and seconded by Reed:

RESOLVED: That we hereby update the Smoking Policy of the City of Salamanca.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers  
Nays: None

Moved by Johnson and seconded by Hill:

RESOLVED: That we hereby accept the attached quote of Stark Tech, Falconer, NY for the purchase and installation of ductless split heating and air conditioning units in the new records storage area and police department kennel in the amount of \$57,391.00, to be paid with grant funding.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers  
Nays: None

Moved by Hill and seconded by Johnson

RESOLVED: That we hereby appoint Joshua T. Auman, Salamanca, NY as Department of Public Works Part-time Seasonal Laborer, effective May 12, 2025.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers  
Nays: None

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Moved by Reed and seconded by Myers:

RESOLVED: That we hereby authorize the City Clerk to request proposals from foresters for City projects.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers  
Nays: None

Moved by Reed and seconded by Myers:

RESOLVED: That we hereby confirm the hiring of Raimondo & Sundquist LLP, Jamestown, NY as legal consultants.

Adopted Ayes: Hill, Johnson, Reed, Myers  
Abstain: Smith  
Nays: None

Moved by Myers and seconded by Smith:

RESOLVED: That we hereby accept the attached quote of Verkada Inc., New York, NY, for the purchase of City-wide Cameras in the amount of \$616,439.00, and

BE IT FURTHER RESOLVED: That we hereby approve five-year financing through Vartana Inc., San Francisco, CA, with a down payment in 2025 of \$140,920.00 and four additional annual payments for 2026, 2027, 2028 and 2029 of \$118,880.00 each.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers  
Nays: None

Moved by Smith and seconded by Johnson:

RESOLVED: That we hereby approve the following appointment:

LIBRARY BOARD OF TRUSTEES

Appointment of Matthew Bucholz, Salamanca, NY, to fill the unexpired term of Angel Fisher, who resigned, beginning on April 24, 2025 and ending January 31, 2028.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers  
Nays: None

Moved by Myers and seconded by Reed:

RESOLVED: That we hereby waive the agenda rule to consider other items.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers  
Nays: None

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Moved by Myers and seconded by Johnson:

RESOLVED: That we hereby appoint Tina Darling as Provisional Police Captain, in accordance to Civil Service rules, effective April 26, 2025, at a wage according to the current Police Union contract, with six month probation.

Adopted Ayes: Johnson, Smith, Reed, Myers  
Nays: Hill

Under Communications from the Mayor and Council:

- The City is starting to work in the Summer Fest.
- The Earth Day clean-up is planned for Saturday, April 26<sup>th</sup> starting at 25 Jefferson Street.

Moved by Reed and seconded by Johnson:

RESOLVED: That the bills be paid as warranted and recommended by the appropriate Commissions and/or Department Heads, the City Comptroller and City Clerk and that the report of the Police Chief for the month of March 2025 is hereby accepted and filed.

| Vendor Number | Vendor Name                            | Payment Date | Payment Amount | Number |
|---------------|----------------------------------------|--------------|----------------|--------|
| 1590          | NICHOLAS RINEHART                      | 04/11/2025   | 686.81         | 4654   |
| 1587          | COLTON SCHUMAN                         | 04/11/2025   | 2,234.73       | 4655   |
| 1589          | FREIGHTLINER & WESTERN STAR OF BATAVIA | 04/11/2025   | 112,011.00     | 4656   |
| 1590          | NICHOLAS RINEHART                      | 04/11/2025   | 217.50         | 4657   |
| 0122          | ELAN FINANCIAL SERVICES                | 04/18/2025   | 1,809.75       | 4658   |
| 1059          | STAPLES                                | 04/18/2025   | 1,763.20       | 4659   |
| 9014          | HUNT ENGINEERS ARCHITECTS & LAND SURV  | 04/23/2025   | 7,000.00       | 4660   |
| 1045          | LAWLEY, LLC                            | 04/23/2025   | 3,000.00       | 4661   |
| 0831          | METROPOLITAN TELECOMMUNICATIONS        | 04/23/2025   | 2,404.86       | 4662   |
| 0158          | OLEAN TIMES HERALD                     | 04/23/2025   | 37.50          | 4663   |
| 1526          | PITNEY BOWES INC                       | 04/23/2025   | 125.91         | 4664   |
| 0638          | RANDOLPH VETERINARY CLINIC             | 04/23/2025   | 360.00         | 4665   |
| 0570          | SCOTT J COLLINS                        | 04/23/2025   | 1,459.00       | 4666   |
| 1216          | STONEY HOLLOW TIRE                     | 04/23/2025   | 441.36         | 4667   |
| 0340          | THE PAPER FACTORY                      | 04/23/2025   | 309.95         | 4668   |
| 1069          | TIM HAYNOSKI                           | 04/23/2025   | 158.71         | 4669   |
| 0166          | TYLER TECHNOLOGIES, INC.               | 04/23/2025   | 204.69         | 4670   |
| 1388          | UBEO, LLC                              | 04/23/2025   | 69.72          | 4671   |
| 1060          | W.B. MASON CO. INC                     | 04/23/2025   | 118.39         | 4672   |
| 0915          | BLUE COLLAR WORKWEAR                   | 04/23/2025   | 358.00         | 4673   |

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|      |                                         |            |           |         |
|------|-----------------------------------------|------------|-----------|---------|
| 0697 | EMERLING CHRYSLER DODGE JEEP RAM        | 04/23/2025 | 910.13    | 4674    |
| 0340 | THE PAPER FACTORY                       | 04/23/2025 | 128.00    | 4675    |
| 1064 | TOLLS BY MAIL PAYMENT PROCESSING CENTER | 04/23/2025 | 7.23      | 4676    |
| 1048 | WITMER PUBLIC SAFETY GROUP, INC         | 04/23/2025 | 278.50    | 4677    |
| 0807 | ZOLL MEDICAL CORPORATION                | 04/23/2025 | 132.00    | 4678    |
| 1023 | RANDOLPH AUTO SUPPLY                    | 04/23/2025 | 778.82    | 4679    |
| 0931 | RICOH USA (PO BOX 41564)                | 04/23/2025 | 57.89     | 4680    |
| 0002 | SPENGLER TOOLS LLC                      | 04/23/2025 | 288.50    | 4681    |
| 0197 | SPORTS LOCKER                           | 04/23/2025 | 125.00    | 4682    |
| 1035 | ULINE                                   | 04/23/2025 | 3,177.07  | 4683    |
| 1029 | 10-75 EMERGENCY LIGHTING, LLC           | 04/23/2025 | 17,846.42 | 4684    |
| 0122 | ELAN FINANCIAL SERVICES                 | 04/23/2025 | 90.67     | 4685    |
| 0560 | EMERLING FORD, INC                      | 04/23/2025 | 443.36    | 4686    |
| 0193 | GALLS PARENT HOLDINGS, LLC              | 04/23/2025 | 54.89     | 4687    |
| 1588 | MOBILE STORAGE SOLUTIONS, LLC           | 04/23/2025 | 4,600.00  | 4688    |
| 1064 | TOLLS BY MAIL PAYMENT PROCESSING CENTER | 04/23/2025 | 5.50      | 4689    |
| 0098 | WORTH W SMITH                           | 04/23/2025 | 19.99     | 4690    |
| 1134 | PROFESSIONAL AMBULANCE BILLING LLC      | 04/23/2025 | 3,330.68  | 4691    |
| 1182 | SUSAN WHITCOMB                          | 04/23/2025 | 68.60     | 4692    |
| 0884 | TRACY CHAMBERLAIN                       | 04/23/2025 | 37.39     | 4693    |
| 0915 | BLUE COLLAR WORKWEAR                    | 04/22/2025 | 600.00    | 4694    |
| 0191 | GERNATT ASPHALT                         | 04/22/2025 | 1,884.34  | 4695    |
| 0543 | OIL SERVICE, INC.                       | 04/22/2025 | 354.65    | 4696    |
| 0230 | PERKINS LLC                             | 04/22/2025 | 1,189.88  | 4697    |
| 0469 | STRATE WELDING SUPPLY CO., INC.         | 04/22/2025 | 179.74    | 4698    |
| 1081 | SUPERIOR AUTO SUPPLY INC                | 04/22/2025 | 104.49    | 4699    |
| 1048 | WITMER PUBLIC SAFETY GROUP, INC         | 04/23/2025 | 149.50    | 4700    |
| 1238 | AMAZON CAPITAL SERVICES                 | 04/23/2025 | 178.77    | 8000034 |

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers

Nays: None

Public Discussion:

Resident Kathi Gimbrone stated she is curious what the Council's thought process was for the surveillance camera project.

- Council Member Hill stated he feels they are a good idea and the police have made quite a few arrests on the Pennsy Trail and located cars. He feels they are good for safety.
- Council Member Myers noted that the City of Bradford has the same cameras throughout the City and believes the crime rate has significantly gone down since installing the cameras. He stated that is what we are looking to do here and want to make this a safe City.

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- Council Member Johnson noted that the Police Chief stated this will not replace the number of officers patrolling the City streets.
- Council Member Smith noted that witnesses will not need to attend court and risk retaliations because there is camera footage.
- Ms. Gimbrone stated she checked into the Bradford cameras and found they are not in residential areas. She noted the Fourth Amendment Rights states “reasonable expectation of privacy”. There was discussion regarding privacy and NY State case law.
- Council Member Hill stated he does not know how to please Ms. Gimbrone, as she asked for cameras to watch certain houses and now does not want cameras all over.
- It was noted a policy will be in place for camera procedures. There was discussion regarding who will have access to the camera footage, community involvement, the number of cameras and locations in residential areas.
- It was noted that if a resident is uncomfortable they could work with the Police of possible relocation.
- Angela Little discussed condemning properties that are uninhabitable.

Moved by Johnson and seconded by Smith:

RESOLVED: That the Mayor and Council enter into executive session for the purpose of discussion employment history or a particular person and contract negotiations under the provisions of the State’s Open Meetings Law.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers

Nays: None

Moved by Reed and seconded by Myers:

RESOLVED: That the Mayor and Council reconvene after approximately forty minutes in executive session.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers

Nays: None

Moved by Smith and seconded by Myers:

RESOLVED: That we hereby appoint Cynthia Smith, Salamanca, NY as Temporary Assessor, effective April 24, 2025.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers

Nays: None

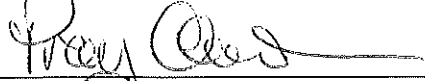
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Council Member Hill stated that the Department of Public Works Superintendent Robert Carpenter had a conversation with the NYS Department of Transportation regarding the reconstruction of Center Street. The NYS DOT has mentioned they would agree to assume the reconstruction and future maintenance of the section of Center Street that the City has been required to maintain, in exchange for the City to maintain North Main Street.

Moved by Johnson and seconded by Hill:

RESOLVED: That we hereby adjourn – 8:29 PM.

Carried.



Tracy Chamberlain, City Clerk

Dated: April 29, 2025

THE ABOVE RESOLUTIONS, AS ADOPTED BY THE COMMON COUNCIL,  
ARE HEREBY APPROVED.

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Sandra Magiera, Mayor

Dated: April , 2025



**Date:** April 10, 2025

**Site:** Salamanca Municipal Building

**Subject:** Alterations of the Records Storage Room

**Attn.:** Jay Bartoszek

Stark Tech Integration is pleased to provide our proposal for the subject project above. As per the project documentation we were provided; a new ductless split system to serve the storage room . As such, we make the following proposal. This proposal is priced in accordance with our Equals Group Purchasing Co-Op Contract Number: R10-1132D.

**Price..... \$46,585.00**

**Included:**

- Perform demolition and removal of: existing exhaust fan, duct, fittings, dampers, and hangers and existing damper linkage.
- Provide and install (1) split system; install (1) indoor cassette per provided hanging detail.
- Provide and install (1) pipe curb/portal in place of existing exhaust fan.
- Provide and install (2) curb rails per heat pump support detail. Perform required roofing work to flash/seal the new rails.
- Install (1) outdoor heat pump on new curb rails.

[continued on next page]

This proposal is valid for 30 days. Payment terms are 30 days from date of invoice. Changes in Law, Price Adjustment - Notwithstanding anything contained herein or any document or agreement ancillary thereto, in the event that, as a result of any increases in the cost of materials or supplies due to (i) any law, regulation, treaty, tax, tariff, or directive or in the interpretation or application thereof, whether new or existing either direct or indirect, or (ii) any other condition or increased cost whatsoever, either direct or indirect, imposed open or applicable to Stark, the result of which is to increase Stark's cost of performing its obligations (whether such increase in cost is for materials, labor, services, or otherwise) by at least two and a half percent (2.5%) for any one item or in the aggregate, Stark shall have the right to pass along such additional or increased cost. The Parties hereby expressly acknowledge that Stark's right to increase the price, in the event of any of the foregoing, is equitable and reasonable.

**Stark Tech Operating Company**

**By:** Chris Short

**Signature:** 

**Title:** Account Manager

**Date:** April 10, 2025

**Customer**

**By:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

By signing the above, we will consider this a formal notice to proceed. Please issue a purchase order and tax-exempt certificate to Stark Tech Operating Company, LLC if we are to proceed so that we may invoice appropriately. Thank you for the opportunity of proposing the above. Should you have any questions regarding this matter please contact our office.

- Provide and install (1) pre-insulated line set for R-32 refrigerant (1/4" liquid, 3/8" suction). Verify refrigerant charge and modify as required to meet manufacturer requirements.
- Provide and install (1) condensate pump and rigid PVC piping. Route condensate piping through portal and drain to the roof.
- Provide factory authorized startup of the new unit.
- Provide and install a BACNet communication gateway for the new unit. Connect gateway to existing building automation system.
- Provide and install a water detection system w/ (4) water sensors and a notifier on the room exterior. Connect the water alarm to the existing building automation system.
- Clean up and dispose of project debris
- Provide a graphic user interface screen on the existing control system for the new split system and water detector. Include trending and alarming.  
Provide as-built documentation and wiring diagrams.

**Not Included:**

- NYS sales tax.
- Overtime labor and holiday labor. All work to be performed during normal business hours.
- Asbestos abatement or any testing for asbestos
- TERO compliance and any associated fee's
- Electrical/Power scope of work. Power for HP-1 and power for water detector by others.
- Engineering review or stamped drawings.
- Permits or inspections.

**Optional Additional Work:**

**New Dog Kennel**

As discussed with the site staff, there is a desire to provide a split system to offer air conditioning to the new kennel that is part of the new police department addition. This work can be included as an added cost to the above project.

- Provide a Samsung, ductless split heat pump with wall mounted indoor unit. Include a manufacturer wall mount bracket for outdoor unit
- Install (1) outdoor condensing unit on wall bracket.
- Install (1) indoor unit, mount to block wall.
- Install (1) line set, test and charge with refrigerant.
- Install condensate piping to drain or outside (gravity).
- Create and seal penetrations in exterior wall required for the line set and wiring.
- Clean up and dispose of project debris.
- Provide 208/1 power wiring from the existing breaker box to the new, outdoor unit.
- Startup and checkout operation of the new system.

**Not Included:**

- NYS sales tax.
- Overtime labor and holiday labor. All work to be performed during normal business hours.
- Asbestos abatement or any testing for asbestos
- TERO compliance

**Added Cost of..... \$10,806.00**

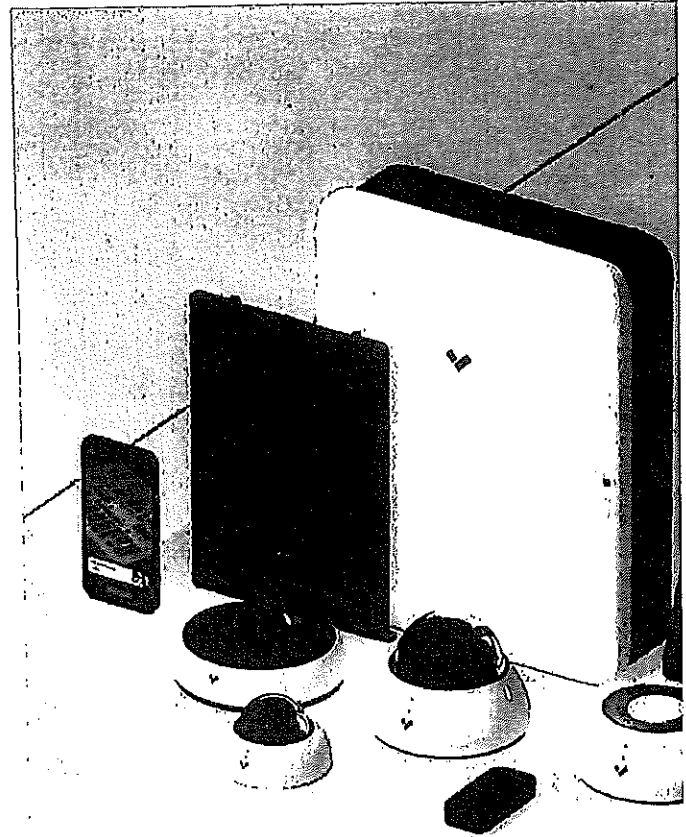


# Delivering a Safer City

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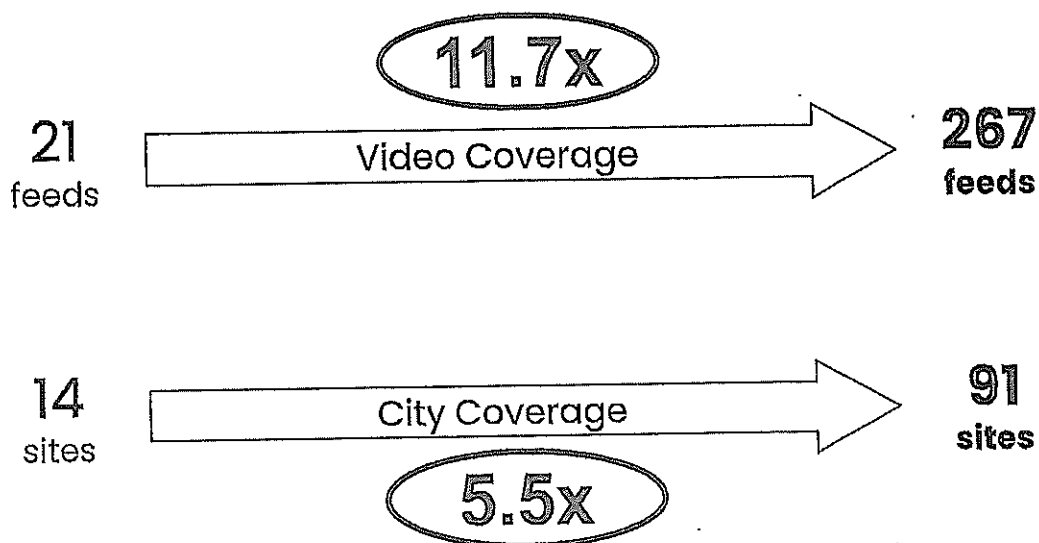
Financing Proposal for City of Salamanca  
***City-wide Camera Deployment***

Prepared by Samuel Vespone  
Expires **April 18th, 2025**





## City-wide Camera Deployment Overview



## 5 Year HW & SW Financing Offer – Total Amounts Due

|        |                  |           |
|--------|------------------|-----------|
| Year 1 | Approved<br>2025 | \$140,920 |
| Year 2 | 2026             | \$118,880 |
| Year 3 | 2027             | \$118,880 |
| Year 4 | 2028             | \$118,880 |
| Year 5 | 2029             | \$118,880 |

## Estimated Savings with Financed vs. Phased Approach

\*BPU Labor & Cellular Data not included

| <b>*Phased</b>                |                  |
|-------------------------------|------------------|
| Phase 1-5 Current MSRP        | \$854,463        |
| Est. Total Discounts (15%)    | -\$128,169       |
| Est. Price Increases (5% YoY) | \$93,765         |
| Est. Total Shipping           | \$11,130         |
| Sub Total                     | \$831,188        |
|                               | -\$140,920       |
| <b>Grand Total</b>            | <b>\$690,268</b> |

| <b>*Financed</b>                |                  |
|---------------------------------|------------------|
| Full Deployment MSRP + Shipping | \$864,581        |
| One Time Discounts              | -\$348,960       |
| Interest                        | \$110,937        |
| Free Shipping                   | -\$10,118        |
| Sub Total                       | \$616,439        |
|                                 | -\$140,920       |
| <b>Grand Total</b>              | <b>\$475,519</b> |

Estimated Savings Over 5 years:

**\$215,000**