

REGULAR MEETING OF THE COMMON COUNCIL
JANUARY 14, 2026
7:00 PM

PRESENT: Mayor Sandra Magiera
Council Members: John Hill, Kylee Johnson, Barry Smith
Michael Reed, Paul Myers
City Clerk: Tracy Chamberlain
City Administrator: Jay Bartoszek
City Assessor: Cynthia Smith
Human Resource Manager: Tina Rider

Mayor Magiera called the meeting to order at 7:03 PM. After the Pledge of Allegiance, Mayor Magiera asked for a moment of silence.

Moved by Johnson and seconded by Myers:

RESOLVED: That we hereby approve and dispense with the reading of the minutes of the last regular meeting of December 10, 2025.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

AT THIS TIME, THE REORGANIZATION OF THE COMMON COUNCIL FOR 2026 WAS HELD, AS FOLLOWS:

Moved by Hill and seconded by Johnson:

RESOLVED: That Kylee Johnson is hereby nominated for Council President for the year 2026.

There were no other nominations.

Moved by Smith and seconded by Hill:

RESOLVED: That the nominations for Council President are hereby closed.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Hill and seconded by Reed:

RESOLVED: That one vote is hereby cast for Kylee Johnson as Council President for 2026.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

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Moved by Smith and seconded by Hill:

RESOLVED: That the regular Common Council meetings will be held on the second and fourth Wednesday of each month at 7:00 PM in the courtroom area of the City Municipal Building, and

WHEREAS, the City of Salamanca Common Council designates the City's official depositories at the reorganizational meeting each year, and

WHEREAS, the City of Salamanca has governmental type funds which consist of the following:

1. General Fund
2. Capital Projects Fund (as needed)
3. Special Revenue Fund

WHEREAS, the City of Salamanca has a fiduciary fund which consists of the Trust and Agency Fund, and

WHEREAS, the City of Salamanca has a Special Revenue Fund which consists of processing and issuing checks for the City's Community Development projects, and City's Special Grant Fund, and

WHEREAS, the City of Salamanca collects County Taxes and such funds are deposited into Cattaraugus County controlled account, and

WHEREAS, the City of Salamanca has, through past practice and statutory provision, established that certain persons are authorized to sign for certain types of checks and to withdraw for cash in time deposit accounts, and

WHEREAS, the City of Salamanca maintains user accounts for "online banking" with Cattaraugus County Bank, Five Star Bank, and Community Bank, N.A. for the purpose of monitoring checking, savings and money market account balances, printing reports, and transfer of funds, with manual documentation of such transactions authorized by two signatories on file with the appropriate bank, and

WHEREAS, signatures for new, renewals and withdrawals of Certificates of Deposits will be directed from the policy of the Cattaraugus County Bank, Five Star Bank, and Community Bank, N.A., and

WHEREAS, signatures of the Mayor, City Comptroller and City Clerk are required on transfer of funds from the Special Revenue Fund to the General Fund, once the need has been established. All three signatures shall be required.

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NOW, THEREFORE BE IT RESOLVED, that the City of Salamanca formally designates the persons authorized to handle the funds of the City in such a manner as to comply with the Laws of the State of New York and in compliance with the New York State Comptroller's financial guidelines. They are as follows:

A. GOVERNMENTAL FUNDS

1. General Fund
Checks: Two of the following person's signatures are required: Mayor, City Comptroller or City Clerk. Cash In Time Deposit: Two (2) signatures of the following are required for withdrawals: Mayor, City Comptroller or City Clerk.
2. Capital Projects Fund
Checks: Two of the following person's signatures are required: Mayor, City Comptroller, or City Clerk. Cash In Time Deposit: Two (2) signatures of the following are required for withdrawals: Mayor, City Comptroller or City Clerk.
3. Special Revenue Fund
Checks: Two of the following person's signatures are required: Mayor, City Clerk or City Comptroller.
4. Handling of Small Cities Block Grant Funds are to be known as City-Community Development.
(The following procedure starts after Common Council action and all contracts are signed for the project(s).)

PROCEDURE FOR SMALL CITIES GRANT FUNDS:

- a. The bills are to be submitted to the Mayor or the Architect/Clerk of the Works for their approval.
- b. The person who has the most direct knowledge of the project will approve the bills.
i.e. The Consultant and Architect bills are to be approved by Mayor, Contractors bills approved by Architect/Clerk of the Works.
- c. Payment is made in accordance with terms of contract. Including the electronic formal drawdown request.
- d. Once the funds are wired into the Community Development Account, the City Comptroller's Office will process payment in a timely manner.
- e. The paid vouchers will then be given to the Consultant for completing the accounting cycle.

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B. FIDUCIARY FUND

1. Trust and Agency Fund Checks:
 - a. The City payroll account requires the signatures of the Mayor and City Comptroller which are automatic signatures printed on checks.
 - b. The other payroll-related accounts require one signature or as noted of Mayor, City Clerk, or City Comptroller or set up for electronic transfer of funds for the following:
 - i. State Retirement System (for electronic wire)
 - ii. Federal Tax Payments (for electronic wire)
 - iii. NYS Tax Payments (for electronic wire)
 - iv. Payroll Electronic (for electronic wire)
 - c. The Guaranty & Bid Deposit Account, Tax Redemption Account, the Pooled Cash Account and the Cash Trust & Agency Account require two of the following signatures: Mayor, City Clerk or City Comptroller.

C. PROPRIETARY TYPE FUNDS:

Board of Public Utilities – Electric, Water and Sewer Accounts.

Checks: Two of the following signatures are required: General Manager, Business Office Manager and Account Clerk Typist with seniority.

Cash In Time Deposits: Two signatures of the following are required for withdrawals: General Manager, Business office Manager and Account Clerk Typist with seniority.

Signatures for new, renewals and withdrawals of Certificates of Deposits will be directed from the policy of the Cattaraugus County Bank, Five Star Bank, and Community Bank, N.A.

Certified copies of this Resolution shall be provided to the three banks.

D. CASH IN TIME DEPOSIT:

The Special Youth Center Building Trust and other Youth Center Trust Account requires two (2) of the following signatures: Mayor, City Clerk or City Comptroller for withdrawals.

The Ambulance Memorial Trust Funds requires two (2) of the following signatures: Mayor, City Clerk or City Comptroller for withdrawals.

This shall take effect immediately, and

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BE IT FURTHER RESOLVED: That the Mayor, City Clerk and City Comptroller are hereby authorized to sign checks ahead of time where discounts may be saved or penalties may be avoided by paying them on time, and

BE IT FURTHER RESOLVED: That the Salamanca Press and the Olean Times Herald are hereby designated as the official newspapers and WPIG is hereby designated as the official radio station for the City, and

BE IT FURTHER RESOLVED: That the Common Council complies with the Open Meetings Law of New York State and they shall conduct its business in such a way that order is maintained at all times. Meetings are open to the public and any of our citizens attending these meeting shall be fully aware of what is taking place here. Therefore:

1. Any Council member having the floor shall be entitled to its privileges for a reasonable length of time and shall not be interrupted by another member or any member of the audience until he has finished speaking.
2. The Mayor or any Council member may recognize anyone from the audience and that person may speak for a reasonable length of time only on the specific agenda item being considered at the time.
3. The State's Open Meetings Law does not include any provisions about the public addressing the Council during its meetings. However, the City of Salamanca Common Council will allow visitors to its meetings to address the Council. In order for the Council to fulfill its obligation to complete its scheduled agenda in an effective and efficient fashion, a maximum of thirty minutes of public participation will be permitted at the end of each meeting.
4. All persons wishing to address to the Council are required to sign in prior to the call of order and will be recognized in the order in which they signed-in. Each speaker is given a maximum of five (5) minutes to address the Council. If several persons wish to speak, each will be allotted a maximum of five (5) minutes until the public participation of 30 minutes is used. Persons who address the Council may speak only once per meeting and for no longer than a maximum of five (5) minutes each. Speakers must limit their topic to City matters only.
5. The Council President at the meeting will introduce each registered speaker and will keep track of the time. Any person securing the floor shall give his/her name and address and briefly state the purpose. They shall address their remarks to such issue(s) however not discuss personalities nor use profanity. Comments must be addressed to the Council as a whole and not directed to individual members or city staff. The Council appreciates comments from the public, but may not address the issues.

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6. If the speaker wishes to share additional comments, he/she may schedule an appointment with the City Clerk or Mayor, who will then present a summary of that meeting to the Council.
7. It is the duty of the Mayor to enforce the rules and order of the Council. When the Mayor is unable the Council President may call for order.
8. In fairness to anyone in the audience and to the representatives of the press, the Mayor, any member of the Council or the Clerk thereof shall speak in a voice loud enough to be heard by all present.
9. When the Clerk takes the roll of any resolution or other matters requiring a vote, she shall call the Council member's names by ward numerically (1 to 5) and slowly to leave no room for error. At the conclusion of such a vote, the Clerk shall announce the results of the vote and declare whether the question was carried or defeated.
10. Business conducted at all official meetings of the Common Council shall be governed by Roberts Rules of Order, where applicable, with the exception of the above rules.
11. In all cases, an abstention shall be considered as no vote at all, and

WHEREAS: It is the responsibility of the City Clerk to prepare and distribute the Agenda for the Regular Meetings of the Common Council on the Friday before the Common Council meetings, and

WHEREAS: All agenda items (including all back up material) must be submitted to the City Clerk by noon on the Thursday before the regular meeting of the Common Council. The only exception is when Friday falls on a scheduled city holiday. In that case, items must be submitted on Wednesday before the Common Council meeting, and

WHEREAS: An item not appearing on the agenda (such items should be city matters which need to be addressed immediately and cannot wait until the next meeting) can be considered by the Common Council after a majority of the Common Council votes to waive the agenda rule to consider such item, and

WHEREAS: When an agenda item is recommended by a City Commission or Board, the sponsor shall automatically be the Council members who sit on the Board or Commission. Note: This sponsorship only means that the legislative member has agreed that the item will appear on the agenda for consideration and the sponsor can still vote no on the agenda item, and

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WHEREAS: All other agenda items (not recommended by a Board or Commission) will be sponsored by the member (s) of the legislative body (Mayor or Council member (s)) who first contacts the City Clerk with a request to place the item on the agenda, and

WHEREAS: Only the sponsor of the agenda item may withdraw the item from the agenda, and under no circumstances can the sponsor of the agenda item be changed without the sponsor's permission, and

RESOLVED: That this policy shall become part of the Rules of Order for Council Meetings which are considered at the reorganizational meeting in January of each year.

This resolution shall take effect immediately.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Smith and seconded by Johnson:

RESOLVED: That we hereby confirm the appointment of Jem Yarbour, Salamanca, NY as Part-time Dog Caretaker as needed with a maximum of 28 hours per week at hourly minimum wage, effective December 17, 2025.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Myers and seconded by Reed:

RESOLVED: That we hereby confirm the acceptance of the attached proposal of 4Ward Planning Inc., New York, NY for services on the evaluation of Central Avenue / Route 219 property, in the amount of \$32,000.00.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Hill and seconded by Myers:

WHEREAS, pursuant to the City of Salamanca-Seneca Nation of Indians Settlement Act of 1990, Section D (2) (c) of Technical Document No. 3, the annual budget of the Joint Leasing Commission is subject to approval by the Seneca Nation of Indians and the City of Salamanca, and

WHEREAS, the Joint Leasing Commission has submitted a budget which is for budget year 2026 in the amount of \$10,000.00, and

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WHEREAS, the Seneca Nation of Indians has approved a budget appropriation of \$5,000.00, and the City of Salamanca is also approving a budget appropriation of \$5,000.00 because such budget requires total revenues to be paid fifty percent by the

Seneca Nation of Indians and fifty percent by the City of Salamanca. Any further budget appropriations will need the approval of the City of Salamanca and the Seneca Nation of Indians, and a revised budget must be submitted at such time, and

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. That the Joint Leasing Commission Budget in the amount of \$10,000.00, as approved by the Seneca Nation of Indians, is hereby approved by the Common Council of the City of Salamanca.
2. That the payment of \$5,000.00 to be made to the Joint Leasing Commission is hereby authorized for the JLC Budget year of 1/1/2026 – 12/31/2026.
3. This resolution shall take effect immediately.

It was noted this year's total budget of the JLC is \$10,320, however the City and SNI will provide \$5,000 each.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Hill and seconded by Johnson:

RESOLVED: That we hereby make the following appointments:

AMERICANS W/ DISABILITIES ACT COORDINATOR

Reappointment of Tracy Chamberlain, Salamanca, NY, for a two year term beginning on January 15, 2026 and ending December 31, 2027.

FIRE COMMISSION

Reappointment of John Slater, Salamanca, NY, for a two year term beginning on February 1, 2026 and ending January 31, 2028.

Reappointment of Jeffrey Harrison, Salamanca, NY, for a two year term beginning on February 1, 2026 and ending January 31, 2028.

CITY HISTORIAN

Reappointment of James Griffith, Salamanca, NY, for a two year term beginning on January 15, 2026 and ending December 31, 2027.

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PLANNING COMMISSION

Reappointment of Wendy O'Neil, Salamanca, NY, for a seven year term beginning on January 15, 2026 and ending December 31, 2033.

Reappointment of Larry Butler, Salamanca, NY, for a seven year term beginning on January 15, 2026 and ending December 31, 2033.

Reappointment of Tina Becker, Salamanca, NY, as alternate for a two year term beginning on January 15, 2026 and ending December 31, 2027.

PLUMBING INSPECTOR

Reappointment of Michael Foreman, Salamanca, NY, for a two year term beginning on January 15, 2026 and ending December 31, 2027.

POLICE COMMISSION

Reappointment of Brian Spako, Salamanca, NY, for a three year term beginning on February 1, 2026 and ending January 31, 2029.

RECORDS ACCESS OFFICER

Reappointment of Tracy Chamberlain, Salamanca, NY, to a two year term beginning on January 15, 2026 and ending December 31, 2027.

RECORDS MANAGEMENT OFFICER

Reappointment of Tracy Chamberlain, Salamanca, NY, to a two year term beginning on January 15, 2026 and ending December 31, 2027.

REGISTRAR OF VITAL STATISTICS

Reappointment of Tracy Chamberlain, Salamanca, NY, to a two year term beginning on January 15, 2026 and ending December 31, 2027.

RECREATION COMMISSION

Reappointment of Ronald Smith Salamanca, NY, to a three year term beginning on February 1, 2026 and ending January 31, 2029.

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ZONING BOARD OF APPEALS

Reappointment of Laurie Hunt, Salamanca, NY, for a three year term beginning on February 1, 2026 and ending January 31, 2029.

Reappointment of Tina Becker, Salamanca, NY, for a three year term beginning on February 1, 2026 and ending January 31, 2029.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Smith and seconded by Reed:

RESOLVED: That we hereby waive the agenda rule to consider other business.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Hill and seconded by Johnson:

RESOLVED: That we hereby approve the attached change order for BECC Electric, Fredonia, NY, for electrical work on the Records Room alternations project, in the amount of \$2,622.63.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Under Communications from the Mayor and Council:

- Council Member Smith thanked the Code Enforcement Officer for the updated monthly report. Council Member Reed asked if they could be filtered to remove the completed projects for the listing.
- Council Member Hill thanked all the individuals appointed to Commission for spending their time attending meetings for no pay. Mayor Magiera noted the Commission members also thanked her for being appointed.
- Mayor Magiera requested the City Attorney to prepare a Local Law amending the City Charter regarding the residency of the City Judge.
- Mayor Magiera hoped everyone had good holidays and the City has been busy. She noted there are a lot of projects being worked on and hope to get completed.
- The Ice Pond synthetic ice has been completed and are now looking to hire supervisors.

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Moved by Hill and seconded by Smith:

RESOLVED: That the bills be paid as warranted and recommended by the appropriate Commissions and/or Department Heads, the City Comptroller and City Clerk and that the reports of the Fire Chief for the month of November and December 2025 and City Clerk for the month of December 2025, are hereby accepted and filed.

Vendor Number	Vendor Name	Payment Date	Payment Amount	Number
0709	HODGSON RUSS, LLP	12/12/2025	7,413.00	5727
1670	UBEO, LLC (POBOX 791790)	12/12/2025	15.00	5728
0371	CALE BENJAMIN	12/19/2025	343.48	5729
1023	RANDOLPH AUTO SUPPLY, INC.	12/19/2025	716.90	5730
1709	SAFELITE AUTO GLASS	12/19/2025	524.00	5731
1701	BOND, SCHOENECK & KING, PLLC	12/19/2025	10,657.50	5732
1710	BRUCE WINSHIP	12/19/2025	850.00	5733
0864	MILLIMAN INC	12/19/2025	3,150.00	5734
0275	R.A. MERCER & CO., P.C.	12/19/2025	20,000.00	5735
1392	ARMSTONG BUSINESS SOLUTIONS	12/24/2025	308.85	5736
1097	BREEZELINE	12/24/2025	152.47	5737
0464	CASE COMPUTER CONSULTING	12/24/2025	1,050.00	5738
0186	CASELLA WASTE SYSTEMS, INC.	12/24/2025	104.21	5739
0122	ELAN FINANCIAL SERVICES	12/24/2025	7,402.98	5740
0167	FERGUSON PRINTING, INC	12/24/2025	145.00	5741
0848	HASKELL VALLEY VETERINARY CLINIC	12/24/2025	241.50	5742
0407	JOHN SIXT & SON INC.	12/24/2025	216.97	5743
0831	METROPOLITAN TELECOMMUNICATIONS	12/24/2025	2,406.60	5744
0454	NYS ASSOCIATION OF CITY AND VILLAGE CLERKS	12/24/2025	50.00	5745
0638	RANDOLPH VETERINARY CLINIC	12/24/2025	714.00	5746
0570	SCOTT J COLLINS	12/24/2025	1,459.00	5747
1059	STAPLES	12/24/2025	32.98	5748
1069	TIM HAYNOSKI	12/24/2025	150.80	5749
1654	TOSHIBA AMERICA BUSINESS SOLUTIONS, INC	12/24/2025	69.00	5750
1060	W.B. MASON CO. INC	12/24/2025	45.08	5751
0098	WORTH W SMITH	12/24/2025	67.89	5752
1238	AMAZON CAPITAL SERVICES	12/24/2025	1,069.74	5753
0326	AUSTIN LOCKSMITHING, INC	12/24/2025	24.00	5754
0598	EAGLE RADIO TECHNOLOGIES	12/24/2025	654.59	5755
0697	EMERLING CHRYSLER DODGE JEEP RAM	12/24/2025	104.04	5756
0164	GRAINGER	12/24/2025	181.30	5757
0637	HENDERSON PRODUCTS INC	12/24/2025	470.33	5758
0469	MAINE OXY	12/24/2025	58.26	5759
0972	NORTH EASTERN EQUIPMENT SALES & RENTALS	12/24/2025	385.56	5760
0385	SOUTHERN TIER ELECTRIC SUPPLY INC	12/24/2025	212.02	5761

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1489	VALPRO SANITARY PRODUCTS INC.	12/24/2025	703.00	5762
1063	WEATHERPROOFING TECHNOLOGIES, INC.	12/24/2025	4,410.00	5763
0098	WORTH W SMITH	12/24/2025	1,076.73	5764
0915	BLUE COLLAR WORKWEAR	12/24/2025	297.00	5765
1398	SELPH'S FIRE SERVICE	12/24/2025	44.00	5766
0197	SPORTS LOCKER	12/24/2025	124.00	5767
1048	WITMER PUBLIC SAFETY GROUP, INC	12/24/2025	425.00	5768
0098	WORTH W SMITH	12/24/2025	29.96	5769
0807	ZOLL MEDICAL CORPORATION	12/24/2025	166.00	5770
0598	EAGLE RADIO TECHNOLOGIES	12/24/2025	182.50	5771
0193	GALLS PARENT HOLDINGS, LLC	12/24/2025	131.39	5772
1023	RANDOLPH AUTO SUPPLY, INC.	12/24/2025	600.47	5773
0931	RICOH USA (PO BOX 41564)	12/24/2025	57.89	5774
0765	SEWING TECHNOLOGY UNIFORM INC	12/24/2025	125.00	5775
1216	STONEY HOLLOW TIRE, INC	12/24/2025	929.92	5776
0848	HASKELL VALLEY VETERINARY CLINIC	12/26/2025	241.50	5777
1330	HOME DEPOT CREDIT CARD SERVICES	12/26/2025	1,143.63	5778
1711	TIMOTHY OLEARY DVM	12/26/2025	480.00	5779
0193	GALLS PARENT HOLDINGS, LLC	01/02/2026	605.93	5780
1678	GLC BUSINESS SERVICES, LLC	01/02/2026	12,000.00	5781
0248	NATIONAL FUEL	01/02/2026	5,580.16	5782
1069	TIM HAYNOSKI	01/02/2026	94.93	5783
0367	VERIZON WIRELESS	01/02/2026	2,267.52	5784
1709	SAFELITE AUTO GLASS	01/06/2026	565.93	5785
1679	HAIDON MORAN	01/09/2026	44.26	5786
0307	JAMESTOWN COMMUNITY COLLEGE	01/09/2026	10,654.25	5787
0476	MAC TOOLS - PETER BOLDT	01/09/2026	76.73	5788
0248	NATIONAL FUEL	01/09/2026	976.81	5789
0384	SALAMANCA PUBLIC LIBRARY	01/09/2026	55,845.00	5790
1059	STAPLES	01/09/2026	4,941.21	5791
1182	SUSAN WHITCOMB	01/09/2026	43.12	5792
1033	MAC TRUCK PARTS & EQUIPMENT CO. INC.	01/09/2026	76.73	5793
1238	AMAZON CAPITAL SERVICES	01/14/2026	170.16	5794
0027	ASSOCIATION OF NYS YOUTH BUREAUS	01/14/2026	125.00	5795
0778	BRADFORD PUBLISHING COMPANY	01/14/2026	1,299.65	5796
0186	CASELLA WASTE SYSTEMS, INC.	01/14/2026	108.38	5797
0218	CITY OF SALAMANCA BPU	01/14/2026	16,480.37	5798
1678	GLC BUSINESS SERVICES, LLC	01/14/2026	24,670.00	5799
1558	HIGHMARK BCBSWNY (SAP 281263A)	01/14/2026	107.10	5800
1045	LAWLEY, LLC	01/14/2026	1,545.00	5801
0286	MICHAEL FOREMAN	01/14/2026	90.30	5802
0356	NYS ASSESSORS' ASSOCIATION/IAO DUES	01/14/2026	125.00	5803
1380	PITNEY BOWES BANK INC PURCHASE POWER	01/14/2026	2,024.75	5804
0638	RANDOLPH VETERINARY CLINIC	01/14/2026	951.00	5805

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1682	SCHUMAKER CONSTRUCTION	01/14/2026	12,540.00	5806
0340	THE PAPER FACTORY	01/14/2026	549.00	5807
1388	UBEO, LLC	01/14/2026	95.12	5808
1670	UBEO, LLC (POBOX 791790)	01/14/2026	10.92	5809
1202	AMERICAN HEART ASSOCIATION	01/14/2026	346.00	5810
0382	AUTOZONE, INC.	01/14/2026	45.47	5811
0099	BARMORE SELLSTROM INC.	01/14/2026	290.00	5812
0618	BREATHING AIR RESOURCES	01/14/2026	519.55	5813
0349	CATTARAUGUS COUNTY EMERGENCY SERVICES	01/14/2026	10.00	5814
1361	FIREMATIC SUPPLY CO. INC.	01/14/2026	115.00	5815
1033	MAC TRUCK PARTS & EQUIPMENT CO. INC.	01/14/2026	45.95	5816
0469	MAINE OXY	01/14/2026	132.63	5817
1592	PENN CARE, INC.	01/14/2026	686.84	5818
1023	RANDOLPH AUTO SUPPLY, INC.	01/14/2026	87.49	5819
1048	WITMER PUBLIC SAFETY GROUP, INC	01/14/2026	196.50	5820
0098	WORTH W SMITH	01/14/2026	40.15	5821
1238	AMAZON CAPITAL SERVICES	01/14/2026	304.20	5822
0326	AUSTIN LOCKSMITHING, INC	01/14/2026	55.00	5823
0432	BEICHNER WASTE SERVICES, INC.	01/14/2026	331.08	5824
0915	BLUE COLLAR WORKWEAR	01/14/2026	27.00	5825
0092	CHAUTAUQUA BRICK CO., INC	01/14/2026	105.98	5826
1179	EKOS INC.	01/14/2026	2,148.00	5827
0560	EMERLING FORD, INC	01/14/2026	138.78	5828
0237	FASTENAL COMPANY	01/14/2026	233.31	5829
1007	FSC SYSTEMS, LLC	01/14/2026	403.00	5830
0164	GRAINGER	01/14/2026	637.53	5831
1363	INTEGRATED FIRE PROTECTION LLC	01/14/2026	417.56	5832
0407	JOHN SIXT & SON INC.	01/14/2026	38.73	5833
0583	LACAL EQUIPMENT, INC	01/14/2026	1,444.25	5834
1084	LANGFORD TESTING & CONSULTING LLC	01/14/2026	440.00	5835
0515	NOCO ENERGY CORP.	01/14/2026	25,287.43	5836
1023	RANDOLPH AUTO SUPPLY, INC.	01/14/2026	1,238.25	5837
0002	SPENGLER TOOLS LLC	01/14/2026	31.75	5838
1609	STARK TECH OPERATING COMPANY, LLC	01/14/2026	4,500.00	5839
1081	SUPERIOR AUTO SUPPLY INC	01/14/2026	115.49	5840
0783	VALLEY FAB AND EQUIPMENT INC	01/14/2026	267.20	5841
1489	VALPRO SANITARY PRODUCTS INC.	01/14/2026	360.93	5842
0746	WINTER EQUIPMENT COMPANY INC	01/14/2026	507.91	5843
0098	WORTH W SMITH	01/14/2026	355.39	5844
0979	COAST TO COAST SOLUTIONS	01/14/2026	1,647.76	5845
1023	RANDOLPH AUTO SUPPLY, INC.	01/14/2026	12.88	5846
0197	SPORTS LOCKER	01/14/2026	840.00	5847
0098	WORTH W SMITH	01/14/2026	13.90	5848
1649	ZERO9 HOLSTERS	01/14/2026	36.95	5849

REGULAR MEETING OF THE COMMON COUNCIL
JANUARY 14, 2026
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	SPECIAL ACCOUNTS -CAPITAL PROJECTS FUND			
1696	ALL YEAR SPORTS GALAXY, LLC	12/24/2025	50,065.00	800001
1596	RAIMONDO & SUNDQUIST, LLP	12/24/2025	4,187.50	1037
	SPECIAL REVENUE			
1329	BARTON & LOGUIDICE, DPC	12/24/2025	610.00	1612

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Under public discussion:

- Resident Seneca Ray stated the name Salamanca is associated with witchcraft. His mother has been ill with lung infection and lived in the City for her entire life. Their wish is to change the name of the City, possibly to “Bellaville”. Noting this could attract new businesses and may bring a renewed interest in keeping the river clean. Council Member Johnson is sending prayers for his mother.
- Resident Justin Kennison noted there have been concern with the snow removal on City sidewalks. It was explained that it is the responsibility of the property owner to remove the snow, however the City tries to do this as a curtesy.
- Mr. Kennison noted there may be a drug store moving into the former Rite Aid building. He noted the former Fisher Big Wheel on Broad Street, could be used as a roller rink. It was noted the building is in bad shape. He is also happy to hear Tim Jackson has taken over the former Dudley Hotel on Main St.
- Human Resource Manager Rider recognized Deputy Fire Chief William Smith and Assistant Chief Brandon Smith for 17 years of employment at the City. Also, City Clerk Tracy Chamberlain will have 28 years of employment with the City.
- Mr. Kennison asked why some part time employees’ hours were cut. It was noted that legally they can only work a certain number of hours.
- There was some discussion regarding the Broad Street round-about and a proposed new one at the Burger King intersection.
- Mayor Magiera noted Chill Creations has opened on Main Street. She stated the Chamber of Commerce is planning grand openings for a few new businesses in the City. Possibly for the Redemption Center on Central Avenue and an additional business.

REGULAR MEETING OF THE COMMON COUNCIL
JANUARY 14, 2026
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Moved by Reed and seconded by Johnson:

RESOLVED: That the Mayor and Council enter into executive session for the purpose of contract negotiation and the employment history of a particular person under the provisions of the State's Open Meetings Law.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Smith and seconded by Johnson:

RESOLVED: That the Mayor and Council reconvene after approximately one hour and twenty minutes in executive session.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Hill and seconded by Johnson:

RESOLVED: That we hereby create the position of Full-time Community Engagement and Operations Coordinator, and

BE IT FURTHER RESOLVED: We hereby appoint Jolene Longley, Salamanca, NY as Community Engagement and Operations Coordinator according to the Non-Union Benefit Rules, effective February 2, 2026 with fifty-two weeks probation, at an annual wage of \$49,000.00.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Johnson and seconded by Hill:

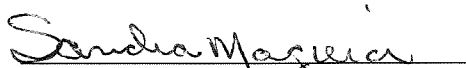
RESOLVED: That we hereby adjourn – 8:55 PM.
Carried.



Tracy Chamberlain, City Clerk

Dated: January 20, 2026

THE ABOVE RESOLUTIONS, AS ADOPTED BY THE COMMON COUNCIL, ARE
HEREBY APPROVED.



Sandra Magiera, Mayor

Dated: January 26, 2026



66
4ward Planning Inc.
41 Madison Avenue
25th and 31st Floors
New York, NY 10010
646.383.3611 O
866.974.3777 F

Is Your Land-Use Strategy "4ward Tested"?™

December 23, 2025

Jay Bartoszek
City Administrator
City of Salamanca
225 Wildwood Avenue
Salamanca, NY 14779

Dear Mr. Bartoszek

Per our previous discussion concerning the evaluation of a potential destination activity, retail and entertainment town commons district (the "District") to be located along U.S. Route 219 in Salamanca, New York, I'm pleased to provide you with a proposed scope of services in support of this analysis.

Upon completing your review, I'm happy to discuss next steps.

Kind regards,

Todd J. Poole,
Managing Principal

Economic & Real Estate Analysis for Sustainable Land Use Outcomes™

NEW YORK PHILADELPHIA PITTSBURGH

www.LandUseImpacts.com

Task 1 – We will perform a high-level socio-economic analysis for a 45-minute and 60-minute drive-time area, supplementing the socio-economic primary market area (25-minute drive-time) analysis performed for the State Park Avenue Highest and Best Use (HBU) study. This analysis will focus on household incomes, household types, age and consumer expenditures, as they relate to spending on entertainment, recreation and dining.

The analysis will examine data trends over the 2020, 2025 (estimated) and 2030 (projected) timeframe. Findings from this analysis will help to identify existing demand from households located within a reasonable driving distance to the prospective District in Salamanca, as well as the associated discretionary spending potential.

Task 2 – Using proprietary and publicly available data sources, we will identify seasonal visitation to the area (30-minute travel boundary surrounding the prospective District), focusing on visitors to the Holiday Valley Resort in Ellicottville, Allegany State Park and other area camping grounds.

Interviews will be performed with operators of lodging facilities in this travel shed area (e.g., hotel and motel operators, as well as campground managers) to understand the volume of visitors to these facilities throughout the year, demographic profile, and observed spending patterns. Additionally, we will inquire with interviewees about observed unmet demand for certain entertainment, recreation and retail offerings that might be accommodated within the prospective entertainment and retail district in Salamanca.

Findings from this task will help identify the scale and type of unmet entertainment and retail demand by visitors to the region and what share of this unmet demand an entertainment and retail district in Salamanca could reasonably be expected to capture annually.

Task 3 – We will perform case study analysis on entertainment districts, nationally, that have some degree of application to the prospective entertainment district in Salamanca. Using third-party reports, and interviews with operators of such districts, we will identify lessons learned and the underpinning factors for success.

We will identify up to three entertainment districts and provide an overview of the district (e.g., location, size, visitorship (where available), and offerings and operations). We will also identify development opportunities associated with such districts, such as mixed-use residential.

Task 4 – Based on findings from the preceding tasks, we will evaluate projected operating metrics associated with up to four entertainment related venues/facilities, inclusive of programming, revenue potential, operating expenses, staffing, and operating days. We will also identify one or more management structures for the District venues, including private concession arrangements and 501(c)4 entity (controlled by the city of Salamanca).

As part of this task, we will also identify capital-related costs associated with the development of the entertainment venues and possible public funding sources, if sponsored by the City.

Task 5 – Based on the identified market receptive entertainment and retail/dining land-uses, we will determine the likely build-out area to accommodate said uses and estimate likely parking requirements (note, this is not intended to replace a formal site plan analysis or parking study). We will also examine the feasibility of including the Rail Museum within the footprint of the District.

Task 6 – We will create a draft feasibility study, inclusive of an executive summary, section narratives and supporting tables, graphs, maps and photos, as appropriate. Upon receiving final comments, we will develop a final report.

Fee: The above scope of services will be performed for a flat fee of \$32,000, inclusive of travel expenses and onsite meetings and interviews.

Schedule: Upon receiving a signed agreement and notice to proceed, the study will be completed within 60 days.

AIA Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Alterations - Records Storage
City of Salamanca
225 Wildwood Ave.
Salamanca, NY 14779

CONTRACT INFORMATION:
Contract For: Electrical
Date: 01-06-2025

CHANGE ORDER INFORMATION:
Change Order Number: EC-001
Date: 01-08-2026

OWNER: *(Name and address)*
City of Salamanca

225 Wildwood Ave.
Salamanca, NY 14779

ARCHITECT: *(Name and address)*
Inscale Architects, Professional
Corporation
1723 Liberty St.
Warren, PA 16365

CONTRACTOR: *(Name and address)*
BECC Electric

69 Orchard Street
Fredonia, NY 14063

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Time and material changes approved during construction. Items include the following:

1. Adding receptacles for the condensate pump and shredder in the records storage space.
2. Rerouting the MC cable around the new room entry door from the corridor.
3. Electrical work tied to the new HVAC system.

Total change order is add to the contract in the amount of \$2,622.63

The original Contract Sum was

\$ 13,250.00

The net change by previously authorized Change Orders

\$ 0.00

The Contract Sum prior to this Change Order was

\$ 13,250.00

The Contract Sum will be increased by this Change Order in the amount of

\$ 2,622.63

The new Contract Sum including this Change Order will be

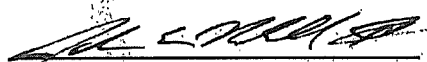
\$ 15,872.63

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be 08-21-2025

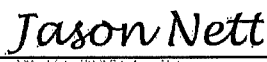
NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.


ARCHITECT *(Signature)*

John E. Newhall / Project Manager
*(Printed name, title, and
license number if required)*

January 8, 2026
Date


CONTRACTOR *(Signature)*

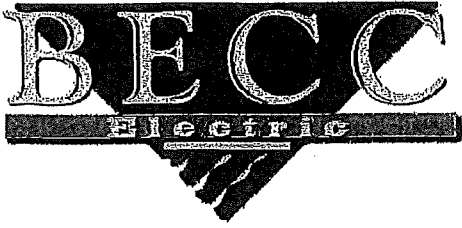
Jason Nett Project Manager
(Printed name and title)

1/9/2026
Date


OWNER *(Signature)*

Sandra L. Magiera
(Printed name and title)

1-15-26
Date



Becc Electric
1007 Central Avenue
Dunkirk, NY 14048
Phone (716) 363-7602 Fax (716) 366-9528

CHANGE ORDER

Proposal To: John Newhall Inscale Architects

Proposal Date: December 16, 2025

Change Proposal #: 1

Customer Request #: Verbal

Becc Elec Job #: 28241

Contract #: 23.13

Phone:

Fax:

Project: Salamanca Record Storage

Description of Work:

Additional work requested, see attached.

Labor: \$2,125.24

Material: \$145.43

SUBTOTAL: \$2,270.67

Bond: \$0.00

Sales Tax: \$0.00

Overhead and Profit: \$351.96

TOTAL PROPOSAL: \$2,622.63

Submitted By: Jason Nett Project Manager

Tax Status: ☐ Full ☐ Capital Improvement

☒ Exempt

Acceptance of Proposal will require a 0 day extension to contract.

ACCEPTANCE OF PROPOSAL - The above prices, specifications, and conditions are satisfactory and are hereby accepted. Becc Electric is hereby authorized to do the work as specified.

This proposal may be withdrawn by Becc Electric if not accepted within 30 days.

Accepted By: Sandra L. Magiera

Signature x Sandra L. Magiera

Date of Acceptance: 1-15-26

Becc Electric
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