

REGULAR MEETING OF THE COMMON COUNCIL
MARCH 22, 2023
7:00 PM

PRESENT: Mayor Sandra Magiera
Council Members: John Hill, Kylee Johnson,
Barry Smith, Janet Koch
City Clerk: Tracy Chamberlain
Grant Writer: Sandra Brundage
Police Sergeant: Tina Darling
Human Resource Specialist: William Hernandez
ABSENT: Council Member Michael Reed

Mayor Magiera called the meeting to order at 7:00 PM. After the Pledge of Allegiance, Mayor Magiera asked for a moment of silence in memory of Tim Haynoski's mother.

Moved by Hill and seconded by Johnson:

RESOLVED: That we hereby approve and dispense with the reading of the minutes of the last regular meeting of March 8, 2023 and the special meeting of March 8, 2023, with the following corrections:

- In the regular meeting minutes, add to the resolution regarding the SAFER grant, the statement "...with three years covered by the grant and two years covered by the City."
- In the special meeting minutes, add to the last paragraph "Or let the City know if the projects are not feasible."

Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

Moved by Johnson and seconded by Smith:

RESOLVED: That we hereby authorize the notification to the Cattaraugus County Health Department that the City wishes to participate in the aerial mosquito spraying program for 2023. Please note that the cost will be determined after the County determines the number of municipalities wishing to participate in the program.

Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

Moved by Koch and seconded by Hill:

RESOLVED: That we hereby approve a 2% general raise for all full and part time Salamanca Housing Authority non-union employees, effective April 1, 2023, with the exception of one employee hired February 27, 2023 and an additional \$2,000.00 raise for Housing Manager Tracy Fuller-Meek effective April 2, 2023, as recommended by the Salamanca Housing Authority Board.

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Moved by Koch and seconded by Johnson:

RESOLVED: That we hereby accept the resignation of Adam Johnson as Full-time Police Officer effective March 25, 2023 and further resolve to appoint Adam Johnson as Part-time Police Officer effective March 26, 2023, in accordance with the current union contract.

Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

Moved by Koch and seconded by Smith:

RESOLVED: That we hereby accept the bid for garbage pick-up received from Beichner Waste Services, Sinclairville, NY, as the lowest reasonable bid, at a cost of \$225 per ton, \$40 per freon item and \$20 per television/ computer for the cleanup days.

Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

Moved by Johnson and seconded by Smith:

RESOLVED: That we hereby establish the dates, rules and the fees to be paid by the participants for the pickup of items for cleanup days in the City.

Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

Moved by Koch and seconded by Johnson:

RESOLVED: That we hereby approve the ESI Employees Assistance Group contract for the City of Salamanca employees for the period commencing on April 1, 2023 through March 31, 2024 and further authorize the Mayor to sign such agreement.

Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

Under Communications from the Mayor and Council:

- Council Member Koch also asked if the next tax auction can be scheduled. It was noted that the City Attorney is working on the transfer of properties for back taxes to be included in the auction.
- Council Member Smith thanked the Council for approving the Clean-up week program. The dates are needed for the requests for donations to the program. He noted that people with issues with scavengers can separate metal and other recyclables to help reduce this problem. He asked that the Salamanca Press do an article. Council Member Koch asked that different businesses be asked to participate this year. Council Member Smith noted that the information will be provided to the Salamanca Chamber of Commerce to distribute to businesses.

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Moved by Johnson and seconded by Smith:

RESOLVED: That the bills be paid as warranted and recommended by the appropriate Commissions and/or Department Heads, the City Comptroller and City Clerk and that the report of the City Clerk, Police Chief and Dog Control Officer for the month of February 2023 is hereby accepted and filed.

Vendor Number	Vendor Name	Payment Date	Payment Amount	Check Number
0491	UNIFIRST CORPORATION	03/10/2023	563.72	1472
0086	CHURCHVILLE FIRE EQUIPMENT CORP.	03/13/2023	1,824.31	1473
1188	FRED SARADIN	03/13/2023	675.00	1474
0724	PATRICK STEFFAN	03/13/2023	26.99	1475
1	TRAVIS LAWRENCE MARTIN	03/13/2023	50.00	1476
0540	WILLIAM SMITH	03/13/2023	167.94	1477
0646	SANDRA L. BRUNDAGE	03/15/2023	74.99	1478
1	TRAVIS LAWRENCE MARTIN	03/15/2023	2,880.00	1479
0592	BRANDON SMITH	03/20/2023	845.48	1480
0122	ELAN FINANCIAL SERVICES	03/20/2023	949.06	1481
0412	TOM STURDEVANT	03/20/2023	49.95	1482
0181	TRAVIS WHITEHOUSE	03/20/2023	174.99	1483
1188	FRED SARADIN	03/20/2023	1,025.00	1484
1222	JAMESTOWN HONDA	03/20/2023	10,000.00	1485
1223	UPMC CHAUTAUQUA W.C.A. HOSPITAL	03/20/2023	240.00	1486
0494	AMCHAR WHOLESALE INC.	03/24/2023	4,591.12	1487
0122	ELAN FINANCIAL SERVICES	03/24/2023	70.00	1488
1023	RANDOLPH AUTO SUPPLY	03/24/2023	567.73	1489
0774	URBAN AUTO CENTER	03/24/2023	10.00	1490
0098	WORTH W SMITH	03/24/2023	79.00	1491
0581	BOUND TREE MEDICAL, INC.	03/24/2023	392.82	1492
0979	COAST TO COAST SOLUTIONS	03/24/2023	809.56	1493
0598	EAGLE RADIO TECHNOLOGIES	03/24/2023	216.34	1494
0619	INCIDENT RESPONSE & MITIGATION SERVICES	03/24/2023	1,681.69	1495
1220	IOWA AMERICAN RESCUE	03/24/2023	3,250.00	1496
0404	MOTOROLA SOLUTIONS, INC.	03/24/2023	3,390.75	1497
1023	RANDOLPH AUTO SUPPLY	03/24/2023	704.73	1498
1189	SAFE LIFE DEFENSE	03/24/2023	335.54	1499
0982	UNITED UNIFORM CO, INC.	03/24/2023	89.95	1500
0774	URBAN AUTO CENTER	03/24/2023	15.00	1501

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1048	WITMER PUBLIC SAFETY GROUP, INC	03/24/2023	130.00	1502
0098	WORTH W SMITH	03/24/2023	54.61	1503
0915	BLUE COLLAR WORKWEAR	03/24/2023	104.50	1504
1097	BREEZELINE	03/24/2023	381.73	1505
0186	CASELLA WASTE SYSTEMS, INC.	03/24/2023	93.40	1506
0153	CNA SURETY DIRECT BILL	03/24/2023	120.00	1507
1196	DYNASTY CONSTRUCTION	03/24/2023	9,097.20	1508
1140	ESI	03/24/2023	2,503.68	1509
1205	HIGHMARK BCBSWNY	03/24/2023	2,412.00	1510
9014	HUNT ENGINEERS ARCHITECTS & SURVEYOR	03/24/2023	7,776.01	1511
1134	PROFESSIONAL AMBULANCE BILLING LLC	03/24/2023	2,358.80	1512
0135	QUADIENT LEASING USA, INC.	03/24/2023	755.31	1513
0931	RICOH USA (PO BOX 41564)	03/24/2023	104.63	1514
0570	SCOTT J COLLINS	03/24/2023	1,459.00	1515
0912	U.S. BANK EQUIPMENT FINANCE	03/24/2023	119.13	1516
0429	VALPRO SANITARY SUPPLIES, INC.	03/24/2023	176.70	1517
0098	WORTH W SMITH	03/24/2023	62.04	1518
0326	AUSTIN LOCKSMITH & SECURITY, INC	03/24/2023	79.95	1519
0055	BOYLE'S MOTOR SALES INC.	03/24/2023	175.68	1520
0121	CHEMUNG SUPPLY CORP	03/24/2023	650.00	1521
0571	CYNCON EQUIPMENT, INC	03/24/2023	60.44	1522
0900	DECKER TREE SERVICE	03/24/2023	4,200.00	1523
0134	DEN'S AUTO	03/24/2023	169.75	1524
0237	FASTENAL COMPANY	03/24/2023	91.19	1525
0183	GANOUNG'S FIRE PROTECTION, INC.	03/24/2023	525.00	1526
0164	GRAINGER	03/24/2023	256.23	1527
0563	M.I.S. OF AMERICA, INC.	03/24/2023	306.00	1528
0491	UNIFIRST CORPORATION	03/24/2023	41.66	1529
0429	VALPRO SANITARY SUPPLIES, INC.	03/24/2023	747.20	1530

Special Revenue

9009	SALAMANCA TOWN TAX COLLECTOR	03/20/2023	1,954.22	1601
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Special Accounts

Date	Account Name	Amount	Check #
3/20/2023	Private Purpose Trust- Special Activities -Pepsi Cola	\$469.28	1001

Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

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Moved by Smith and seconded by Koch:

RESOLVED: That the Mayor and Council enter into executive session for the purpose of discussing personnel matters relating to a particular person under the provisions of the State's Open Meetings Law.

Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

Moved by Johnson and seconded by Smith:

RESOLVED: That the Mayor and Council reconvene after approximately fifty minutes in executive session.

Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

Moved by Hill and seconded by Johnson:

RESOLVED: That we hereby offer Casey Ryan the position of Account Clerk Typist in the City Comptroller's and Clerk's Office at \$21.00 per hour for 35 hours per week, under the Non-Union Employee Benefits, effective April 10, 2023, with 52 weeks probation.

Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

Moved by Smith and seconded by Johnson:

RESOLVED: That we hereby approve the March 14, 2023 recommendations from Human Resource Specialist William Hernandez, effective immediately. Such list is attached to and made part of these minutes.

Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

Moved by Hill and seconded by Johnson:

RESOLVED: That the Mayor and Council enter into executive session for the purpose of discussing personnel matters relating to a particular person under the provisions of the State's Open Meetings Law.

Adopted Ayes: Hill, Johnson, Smith, Koch
Nays: None

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Moved by Hill and seconded by Johnson:

RESOLVED: That the Mayor and Council reconvene after approximately fifty minutes in executive session.

Adopted Ayes: Hill, Johnson, Smith, Koch

Nays: None

Moved by Hill and seconded by Johnson:

RESOLVED: That we hereby adjourn – 9:04 PM.

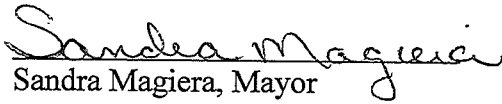
Carried.



Tracy Chamberlain, City Clerk

Dated: March 24, 2023

THE ABOVE RESOLUTIONS, AS ADOPTED BY THE COMMON COUNCIL,
ARE HEREBY APPROVED.



Sandra Magiera, Mayor

Dated: March , 2023

Hernandez, William

From: Hernandez, William
Sent: Tuesday, March 14, 2023 8:55 AM
To: Chamberlain, Tracy
Subject: Resolutions

Greetings,

Bellow is the recommendations that I would like to have as resolutions at the next council meeting.

- Even though the situation is considered inconclusive, there has been another event that involved touching and similar circumstances where there are no witnesses nor any footage. Considering what the city has experienced and being cognizant of similar situations reported in the news, it is Human Resources recommendation that a committee be formed to look into installing Cameras into the Police Department and to create the policies and procedures regarding the use of the Camera. People to recommend being on the board would be the Chief, Council Member, Commission Member, Union Rep and Human Resources.
- Review of procedure on how to bring to order a public meeting
- Clarification sent out to PD clarifying that contractual concerns need to be brought to the attention of the council via an executive meeting
- Revise the board of ethics/code of conduct so that it is inclusive and given to each commissioner currently in office and to be given to them at their oath going forward as if they are a new employee
- Remove the commission from being part of the grievance process as it has already been discussed that they have no part on contractual concerns, more as an advisor
- Suggest to the commission to create a consistent procedure to utilize in determining recommendations for promotions. Civil Service exams just determines eligibility. It is up to the commission to come up with the best method to determine who is ~~work~~ ^{work} promoting such as looking at evaluations, recommendations, arrests, awards, training etc.
- Implementation of an annual review of all Directors to hold them accountable and to determine best method to receive concerns in regards to directors going forward.
- Email to PD officers on behalf of the council that the commission has no say in disciplinary matters

Let me know if there are any questions,

Billy.H