

REGULAR MEETING OF THE COMMON COUNCIL
MAY 14, 2025
7:00 PM

PRESENT: Mayor Sandra Magiera
Council Members: Kylee Johnson, Barry Smith
Michael Reed, Paul Myers
City Clerk: Tracy Chamberlain
Assessor: Cynthia Franklin
Temporary Assessor: Cynthia Smith
City Administrator: Jay Bartoszek
Police Chief: Jamie Deck
Fire Chief: Tom Sturdevant
DPW Superintendent: Robert Carpenter
Human Resource Specialist: Tina Rider
Youth Bureau Director: Markie Phillips
City Historian: James Griffith
BPU General Manager: Dennis Hensel

ABSENT: Council Member John Hill

Mayor Magiera called the meeting to order at 7:00 PM. After the Pledge of Allegiance, Mayor Magiera asked for a moment of silence in honor of former City Firefighter Joseph Reed.

At this time the Mayor and Council honored Assessor Cynthia Franklin, who will be retiring May 16, 2025, on her 28 years of service for the City. Mayor Magiera noted 28 years is a big deal, not too many people work that long at one place. Assessor Franklin was presented with a plaque. She thanked everyone and notes the office will be in good hands.

Moved by Myers and seconded by Smith:

RESOLVED: That we hereby approve and dispense with the reading of the minutes of the last regular meeting of April 23, 2025

Adopted Ayes: Johnson, Smith, Reed, Myers

Nays: None

Moved by Johnson and seconded by Myers

RESOLVED: That we hereby authorize the City Comptroller to obtain financing with Five Star Bank, Salamanca, NY, for the purchase of the Verkada cameras in the amount of \$475,520.00 for five years.

Adopted Ayes: Johnson, Smith, Reed, Myers

Nays: None

REGULAR MEETING OF THE COMMON COUNCIL
MAY 14, 2025
PAGE TWO

Moved by Myers and seconded by Reed:

WHEREAS, the City of Salamanca and Salamanca Police Department. are proposing to install License Plate Reader equipment for Law Enforcement purposes only within State ROW, on or along Route 353, Route 417, Route 17 & Route 219, located in the City of Salamanca (hereinafter MUNICIPALITY), Cattaraugus County, and

WHEREAS, the MUNICIPALITY and the Salamanca Police Department. are desirous to have such above-mentioned equipment installed within the geographical jurisdiction of the Municipality, and

WHEREAS, the MUNICIPALITY and the Salamanca Police Department will meet all State and Municipal requirements during the above-mentioned project, and

WHEREAS, the MUNICIPALITY and the Salamanca Police Department reserves the rights to monitor and inspect the above mentioned project conducted within the geographical jurisdiction of the Municipality, and

WHEREAS, the Salamanca Police Department will execute the above-mentioned project, as shown on the plans/maps and other documents related to the above-mentioned project funded by the 2023 Governor of NY Grant for New Technology and Equipment to Prevent and Solve Crimes, Improve Public Safety apportioned and approved for the MUNICIPALITY or for Salamanca Police Department

NOW, THEREFORE, BE IT RESOLVED, that the MUNICIPALITY, by means of this Resolution, and upon NYSDOT approval, grants permission to the Salamanca Police Department to conduct the above-mentioned project within State ROW and within the geographical jurisdiction of the Municipality.

BE IT FURTHER RESOLVED that the Salamanca Police Department shall maintain or cause to be maintained the installed equipment at the project location(s) and shall cover any expenses that may arise from the executing of the above-mentioned project utilizing the above-mentioned Grant or other Municipal funding, and

BE IT FURTHER RESOLVED, that Jamie Deck the Police Chief, Salamanca Police Department or their duly-authorized successor has the authority to sign, with the concurrence of the City's Legal Counsel and by the City Common Council, any and all documentation that may be necessary as a result of the above-mentioned project as it relates to the MUNICIPALITY, and

REGULAR MEETING OF THE COMMON COUNCIL
MAY 14, 2025
PAGE THREE

BE IT FURTHER RESOLVED: That the Clerk of the MUNICIPALITY is hereby directed to electronically transmit signed, sealed, notarized, stamped, and certified copy of the foregoing resolution to the Salamanca Police Department for processing of and inclusion to License Plate Reader Equipment (LPR) Application and Agreement with NYSDOT.

RESOLVED, that this Resolution shall take effect immediately.

Adopted Ayes: Johnson, Smith, Reed, Myers
Nays: None

Moved by Myers and seconded by Reed:

RESOLVED: That we hereby confirm the purchase of 282-284 Central Avenue, TM# 73.065-5-31, 73.065-5-2.1 and 73.065-5-3 from Hedlund Holding, LLC in the amount of \$250,000.00 from Economic Development funds, and

BE IT FURTHER RESOLVED: That we hereby authorize a lease with the tenant in the amount of \$1,000.00 per month, with proceeds to go to development projects.

Adopted Ayes: Johnson, Smith, Reed, Myers
Nays: None

Moved by Johnson and seconded by Smith:

RESOLVED: That we hereby appoint Cynthia Smith, Salamanca, NY as Assessor effective May 17, 2025, as Department Head according to the Non-Union Employee Rules, with an annual wage of \$72,500.00, with retroactive pay effective April 23, 2025.

Adopted Ayes: Johnson, Smith, Reed, Myers
Nays: None

Moved by Smith and seconded by Johnson:

RESOLVED: That we hereby appoint Janay Ghani, Salamanca, NY as Department of Public Works Part-time Seasonal Laborer, effective May 12, 2025.

Adopted Ayes: Johnson, Smith, Reed, Myers
Nays: None

Moved by Reed and seconded by Myers:

RESOLVED: That we hereby appoint the attached list of Youth Bureau staff for Summer Playground and Arts-Alive programs effective June 30, 2025.

Adopted Ayes: Johnson, Smith, Reed, Myers
Nays: None

REGULAR MEETING OF THE COMMON COUNCIL
MAY 14, 2025
PAGE FOUR

Moved by Reed and seconded by Smith:

WHEREAS, the Allegany River Development Commission (the "ARDC") was established as a formal mechanism for coordination and execution of joint planning activities between the Seneca Nation and the City of Salamanca with respect to the following:

1. The development and implementation of a joint long-range economic development strategy to improve the quality of life for all residents of the Nation's Allegany Territory;
2. The identification of municipal service needs and capital improvements, including the identification of funding mechanisms for each; and
3. The pursuit of projects that will help to create jobs; retain existing jobs; and stimulate industrial, commercial, and residential growth; and

WHEREAS, Council desires to reestablish the ARDC and to appoint City commission members.

NOW, THEREFORE, BE IT RESOLVED, that Council reestablishes the ARDC and readopts its charter (attached hereto); and

BE IT FURTHER RESOLVED, that the City's Council appoints the following persons to the ARDC as commissioners:

1. James Griffith (4-year term) May 14, 2025 – 2029
2. Jay Bartoszek (4-year term) May 14, 2025 – 2029
3. John Hedlund (2-year term) May 14, 2025 – 2027
4. Sandra Magiera (2-year term) May 14, 2025 – December 31, 2026

Adopted Ayes: Johnson, Smith, Reed, Myers

Nays: None

Moved by Reed and seconded by Myers:

RESOLVED: That we hereby approve a 2% general raise for all full and part time Salamanca Housing Authority non-union employees, with the exception of the Full-time Housing Manager and Full-time Account Clerk/Typist, who are to receive a \$1.00 per hour raise, plus the 2% general raise, all effective April 1, 2025, as recommended by the Salamanca Housing Authority Board.

Adopted Ayes: Johnson, Smith, Reed, Myers

Nays: None

REGULAR MEETING OF THE COMMON COUNCIL
MAY 14, 2025
PAGE FIVE

The following appointment was made by Mayor Magiera:

SALAMANCA HOUSING AUTHORITY

Appointment of Derick Cuozzo, Salamanca, NY, to fill the unexpired term of Jeffrey Sherwood, who resigned, beginning on May 1, 2025 and ending March 10, 2027.

Moved by Reed and seconded by Johnson:

RESOLVED: That we hereby approve the following appointment:

SALAMANCA YOUTH BOARD

Appointment of Ashlee Abrams, Salamanca, NY, for a five year term beginning on May 15, 2025 and ending February 28, 2030.

Adopted Ayes: Johnson, Smith, Reed, Myers

Nays: None

Moved by Reed and seconded by Myers:

RESOLVED: That we hereby waive the agenda rule to consider other items.

Adopted Ayes: Johnson, Smith, Reed, Myers

Nays: None

Moved by Smith and seconded by Johnson:

RESOLVED: That we hereby authorize the Cattaraugus County Living Arts Association (CCLAA) to sublease 8 Main Street to Jonathan Young.

Adopted Ayes: Johnson, Smith, Reed, Myers

Nays: None

Moved by Johnson and seconded by Myers:

RESOLVED: That we hereby approve the attached separation payout of Cynthia Franklin upon her retirement of May 16, 2025.

Adopted Ayes: Johnson, Smith, Reed, Myers

Nays: None

Under Communications from the Mayor and Council:

- Council Member Reed explained that the purchase of the property at 282-284 Central Avenue is for future development reasons. The current business will continue to lease from the City. He noted if another business is interested, it would be an easier transaction.

REGULAR MEETING OF THE COMMON COUNCIL
MAY 14, 2025
PAGE SIX

- Mayor Magiera stated there will be a Memorial Day ceremony held on Monday, May 26th at 10:00 AM.
- The Summer Fest is being planned for Saturday, July 12, 2025.
- Mayor Magiera thanked the Department Heads for coming to the meeting.
- Council Member Smith stated that the City is accepting sponsor donations for the City Clean-up program.

Moved by Reed and seconded by Myers:

RESOLVED: That the bills be paid as warranted and recommended by the appropriate Commissions and/or Department Heads, the City Comptroller and City Clerk and that the reports of the City Comptroller, Fire Chief, Dog Control Officer and City Judge for the month of April 2025 are hereby accepted and filed.

Vendor Number	Vendor Name	Payment Date	Payment Amount	Number
0937	SOUTHWORTH-MILTON, INC	04/25/2025	370.50	4701
1093	U.S. JETTING, LLC	04/25/2025	1,126.16	4702
0326	AUSTIN LOCKSMITHING, INC	04/25/2025	53.90	4703
1097	BREEZELINE	04/25/2025	152.47	4704
0237	FASTENAL COMPANY	04/25/2025	185.70	4705
0065	HULL ELECTRIC, INC	04/25/2025	451.00	4706
1363	INTEGRATED FIRE PROTECTION LLC	04/25/2025	500.00	4707
0248	NATIONAL FUEL	04/25/2025	319.80	4708
0515	NOCO ENERGY CORP.	04/25/2025	11,011.22	4709
0972	NORTH EASTERN EQUIPMENT SALES & RENTALS	04/25/2025	599.42	4710
0318	OLEAN GENERAL HOSPITAL PHARMACY	04/25/2025	220.26	4711
1009	THOMSON REUTERS - WEST	04/25/2025	72.24	4712
1489	VALPRO SANITARY PRODUCTS INC.	04/25/2025	296.50	4713
0915	BLUE COLLAR WORKWEAR	05/02/2025	600.00	4714
1012	CATTARAUGUS COUNTY DPW	05/02/2025	352.75	4715
0116	BKG TRUCK REPAIR LLC	05/02/2025	400.00	4716
0565	CAPPELLINO CHEVROLET	05/02/2025	283.00	4717
0979	COAST TO COAST SOLUTIONS	05/02/2025	2,079.92	4718
0237	FASTENAL COMPANY	05/02/2025	88.64	4719
1330	HOME DEPOT CREDIT CARD SERVICES	05/02/2025	4,109.50	4720
0248	NATIONAL FUEL	05/02/2025	410.31	4721
0384	SALAMANCA PUBLIC LIBRARY	05/02/2025	55,845.00	4722
1069	TIM HAYNOSKI	05/02/2025	97.98	4723
1392	ARMSTRONG UTILITIES, INC.	05/07/2025	150.45	4724
1171	COURTNEY JAMES	05/07/2025	57.00	4725
1361	FIREMATIC SUPPLY CO. INC.	05/07/2025	22.09	4726

REGULAR MEETING OF THE COMMON COUNCIL
MAY 14, 2025
PAGE SEVEN

1586	HARBOR FREIGHT	05/07/2025	149.99	4727
1205	HIGHMARK BCBSWNY (MEDICARE 286543)	05/07/2025	446.00	4728
1593	KEVIN SCHUMAN	05/07/2025	5,140.25	4729
1595	KRIS HARRIS	05/07/2025	34.98	4730
1258	SALAMANCA LITTLE LEAGUE	05/07/2025	50.00	4731
0166	TYLER TECHNOLOGIES, INC.	05/07/2025	23,644.20	4732
0367	VERIZON WIRELESS	05/07/2025	1,944.11	4733
0415	ADAM'S SERVICES, LLC	05/14/2025	362.25	4734
0778	BRADFORD PUBLISHING COMPANY	05/14/2025	69.94	4735
0186	CASELLA WASTE SYSTEMS, INC.	05/14/2025	104.21	4736
0794	CHAUTAUQUA COUNTY HUMANE SOCIETY SPCA	05/14/2025	75.00	4737
0218	CITY OF SALAMANCA BPU	05/14/2025	14,894.74	4738
1582	CORELOGIC	05/14/2025	230.53	4739
8078	CROSBY-O'MANN, INC	05/14/2025	22,898.32	4740
0709	HODGSON RUSS, LLP	05/14/2025	4,366.00	4741
0738	INSCALE ARCHITECTS	05/14/2025	1,980.00	4742
1045	LAWLEY, LLC	05/14/2025	1,500.00	4743
0158	OLEAN TIMES HERALD	05/14/2025	37.50	4744
1380	PITNEY BOWES BANK INC PURCHASE POWER	05/14/2025	2,024.75	4745
1252	PITNEY BOWES GLOBAL FINANCIAL SERVICES	05/14/2025	709.35	4746
0776	RICOH USA, INC. (PO BOX 827577)	05/14/2025	240.14	4747
1563	SAMANTHA FINCH	05/14/2025	25.00	4748
1059	STAPLES	05/14/2025	1,177.59	4749
1388	UBEO, LLC	05/14/2025	55.44	4750
0098	WORTH W SMITH	05/14/2025	41.97	4751
1246	ALTA CONSTRUCTION EQUIPMENT NEW YORK	05/14/2025	1,797.94	4752
0326	AUSTIN LOCKSMITHING, INC	05/14/2025	50.00	4753
0432	BEICHER WASTE SERVICES, INC.	05/14/2025	165.54	4754
0915	BLUE COLLAR WORKWEAR	05/14/2025	780.00	4755
1012	CATTARAUGUS COUNTY DPW	05/14/2025	18.63	4756
0092	CHAUTAUQUA BRICK CO., INC	05/14/2025	2,158.38	4757
0448	CJ LOGGING EQUIPMENT & MOTOR SPORTS	05/14/2025	1,729.95	4758
0571	CYNCON EQUIPMENT, INC	05/14/2025	893.50	4759
0697	EMERLING CHRYSLER DODGE JEEP RAM	05/14/2025	38.44	4760
0237	FASTENAL COMPANY	05/14/2025	59.31	4761
0191	GERNATT ASPHALT	05/14/2025	349.28	4762
1363	INTEGRATED FIRE PROTECTION LLC	05/14/2025	40.00	4763
0277	JAMESTOWN MACADAM, INC	05/14/2025	8,447.00	4764
0407	JOHN SIXT & SON INC.	05/14/2025	495.00	4765
0683	LANDPRO EQUIPMENT LLC	05/14/2025	282.92	4766
1084	LANGFORD TESTING & CONSULTING LLC	05/14/2025	260.00	4767

REGULAR MEETING OF THE COMMON COUNCIL
MAY 14, 2025
PAGE EIGHT

0248	NATIONAL FUEL	05/14/2025	3,380.41	4768
0568	NEW ENTERPRISE STONE & LIME CO., INC	05/14/2025	6,657.93	4769
0515	NOCO ENERGY CORP.	05/14/2025	12,180.87	4770
1247	NORTHEASTERN ENVIRONMENTAL MANAG.	05/14/2025	153.99	4771
1023	RANDOLPH AUTO SUPPLY	05/14/2025	1,510.17	4772
0575	SHERWIN-WILLIAMS	05/14/2025	270.50	4773
1081	SUPERIOR AUTO SUPPLY INC	05/14/2025	461.67	4774
1489	VALPRO SANITARY PRODUCTS INC.	05/14/2025	851.14	4775
0098	WORTH W SMITH	05/14/2025	643.13	4776
0581	BOUND TREE MEDICAL, INC.	05/14/2025	1,704.98	4777
0482	FIRE SERVICE SAFETY TESTING INC	05/14/2025	1,884.38	4778
1361	FIREMATIC SUPPLY CO. INC.	05/14/2025	809.10	4779
1087	NYS ASSOCIATION OF FIRE CHIEFS	05/14/2025	200.00	4780
1592	PENN CARE, INC.	05/14/2025	279.30	4781
0575	SHERWIN-WILLIAMS	05/14/2025	174.08	4782
0469	STRATE WELDING SUPPLY CO., INC.	05/14/2025	158.11	4783
1489	VALPRO SANITARY PRODUCTS INC.	05/14/2025	59.99	4784
1048	WITMER PUBLIC SAFETY GROUP, INC	05/14/2025	1,591.00	4785
0098	WORTH W SMITH	05/14/2025	321.23	4786
0807	ZOLL MEDICAL CORPORATION	05/14/2025	2,617.00	4787
0494	AMCHAR WHOLESALE INC.	05/14/2025	8,699.99	4788
0465	DALE WYMER THE PHONE GUY	05/14/2025	200.00	4789
1389	LYON MICRO, LLC	05/14/2025	4,601.43	4790
1594	MID-STATE COMMUNICATIONS	05/14/2025	3,100.00	4791
1216	STONEY HOLLOW TIRE	05/14/2025	260.52	4792
0314	SYMBOLARTS	05/14/2025	4,278.50	4793
0098	WORTH W SMITH	05/14/2025	87.96	4794
1238	AMAZON CAPITAL SERVICES	05/14/2025	182.47	8000035
1238	AMAZON CAPITAL SERVICES	05/14/2025	3,396.98	8000036

CAPITAL PROJECT FUND CHECKING

RAIMONDO & SUNDQUIST	05/07/2025	1,000.00	1019
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SPECIAL ACCOUNTS

CAYAS CANAPIES – FALLING LEAVES FESTIVAL	04/18/2025	1,393.00	1067
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Adopted Ayes: Johnson, Smith, Reed, Myers

Nays: None

REGULAR MEETING OF THE COMMON COUNCIL
MAY 14, 2025
PAGE NINE

Moved by Johnson and seconded by Smith:

RESOLVED: That the Mayor and Council enter into executive session for the purpose of contract negotiations under the provisions of the State's Open Meetings Law.

Adopted Ayes: Johnson, Smith, Reed, Myers

Nays: None

Moved by Myers and seconded by Johnson:

RESOLVED: That the Mayor and Council reconvene after approximately twenty-five minutes in executive session.

Adopted Ayes: Johnson, Smith, Reed, Myers

Nays: None

Moved by Reed and seconded by Smith:

RESOLVED: That we hereby adjourn – 7:45 PM.

Carried.



Tracy Chamberlain, City Clerk

Dated: May 21, 2025

THE ABOVE RESOLUTIONS, AS ADOPTED BY THE COMMON COUNCIL,
ARE HEREBY APPROVED.



Sandra Magiera, Mayor

Dated: May 23, 2025

SUMMER PLAYGROUND PROGRAM APPLICANTS – 2025
Effective June 30, 2025 through August 15, 2025

NAME	EXP.	ADDRESS	STUDENT	POSITION	
PAST EMPLOYEES:			Up to 25 hours weekly @ Hourly Rate		
1. Alicia Fiske	4 Years	29 Grove Place Salamanca, NY	Senior Nazareth	Recreation Leader	\$20.00
2. Emily Benjamin	4 Years	40 Ward St. Salamanca, NY	Senior SHS	Recreation Attendant	\$15.50
3. Brock Johnson	2 Years	140 Kent Blvd Salamanca, NY	Junior SHS	Recreation Attendant	\$15.50
4. Dominick Hill	1 Year	47 Erie St. Salamanca, NY	Junior SHS	Recreation Attendant	\$15.50
5. Sawyer Miller	1 Year	397 Fair Oak St. Salamanca, NY	Sophomore SHS	Recreation Attendant	\$15.50
6. Andrew Herrick	1 Year	53 Carlton Ave. Salamanca, NY	Sophomore Hilbert	Recreation Attendant	\$15.50
7. Jacob Herrick	1 Year	53 Carlton Ave. Salamanca, NY	Senior SHS	Recreation Attendant	\$15.50
8. Kailyn Pierce	1 Year	8 Cricks Place Salamanca, NY	Senior SHS	Recreation Attendant	\$15.50
9. Kruz Coustenis	1 Year	8132 Crandall Rd. Salamanca, NY	Senior SHS	Recreation Attendant	\$15.50
NEW APPLICANTS:					
10. Knox Johnson	New	140 Kent Blvd Salamanca, NY	Sophomore SHS	Recreation Attendant	\$15.50
11. Logan Abrams	New	63 Filmore Ave Salamanca, NY	Sophomore SHS	Recreation Attendant	\$15.50
12. Cory Hollerman	New	6710 Oyler Ave Salamanca, NY	Senior SHS	Recreation Attendant	\$15.50
13. Gavin Elliot	New	114 State Park Ave. Salamanca, NY	Senior SHS	Recreation Attendant	\$15.50
14. Max Kalyan	New	404 East State St. Salamanca, NY	Sophomore SHS	Substitute Rec. Attendant	\$15.50
15. Gage Mullin	New	8048 Breed Run Rd. Salamanca, NY	Sophomore SHS	Substitute Rec Attendant	\$15.50

ARTS ALIVE PROGRAM APPLICANTS – 2025
Effective June 30, 2025 through August 22, 2025

NAME	EXP.	ADDRESS	STUDENT	POSITION	
PAST EMPLOYEES:			Up to 25 hours weekly @ Hourly Rate		
1. Brandon Milanowski	7 Years	340 West State St. Salamanca, NY	Computer Teacher Prospect Elementary	Recreation Leader	\$ 30.00
2. Janette McClure	9 Years	20 Pine St. Salamanca, NY	Kindergarten Teacher Prospect Elementary	Recreation Attendant	\$15.50
3. Hannah Klusek	5 Years	456 Wildwood Ave. Salamanca, NY	Senior Keuka	Recreation Attendant	\$15.50
4. Tristen Duhan	2 Year	4203 Route 219 Salamanca, NY	Junior Alfred State	Recreation Attendant	\$15.50
5. Norah Clayson	1 Year	6699 Brol Rd. Great Valley, NY	Junior SHS	Recreation Attendant	\$15.50
NEW EMPLOYEES:					
6. Talyn Wyatt	New	4511 Bear Hollow Rd. Great Valley, NY	Junior ECS	Part -Time Recreation Attendant	\$15.50
7. Alyssa Wilson	New	4026 Newton St. Salamanca, NY	Junior SHS	Part - Time Recreation Attendant	\$15.50
8. Rowan Brown	New	121 Jefferson St. Salamanca, NY	Freshman SHS	Substitute Rec. Attendant	\$15.50
9. Jadyn Nevins	New	363 East State St. Salamanca, NY	Junior SHS	Substitute Rec. Attendant	\$15.50

Program Dates & Hours:

Both programs begin June 30th

Playground Program: Runs through August 15th (7 weeks)

Arts Alive: Runs through August 22nd (8 weeks)

Staff in both programs can work up to 25 hours per week

Pay Rates: Seasonal

Recreation Attendants (both programs): \$15.50/hour (minimum wage)

Recreation Leader – Playground Program: \$20/hour

Recreation Leader – Arts Alive: \$30/hour

For Arts Alive, I've included two part-time Recreation Attendants. Each will be scheduled for 4 weeks of the program. This was done to maximize the number of youths we could offer jobs to this summer.



ROBERT EARLEY
CITY COMPTROLLER

225 WILDWOOD AVE
SALAMANCA, NY 14779

Employees Name:
Separation Type
Date of Separation

Cynthia Franklin
Retirement
5/16/2025

Separation Payouts are as followed as of:

	Hours	Allowed	Rate	Payment
Sick Time*	545.5	70%	53.26	\$20,337.33
Vacation Time	148.81	100%	53.26	\$7,925.62
Comp Time	18	100%	53.26	\$958.68
Holiday Time		100%	53.26	\$0.00
Total Separation Payment				\$29,221.63

Council President's Signature

[Signature]
HR Signature

Date

5-14-2025
Date

Mayor's signature

Date

Comptroller's signature

Date

Signature means that there is an agreement with these amounts.