

REGULAR MEETING OF THE COMMON COUNCIL
JULY 22, 2026
7:00 PM

PRESENT: Mayor Sandra Magiera
Council Members: John Hill, Kylee Johnson, Barry Smith
Michael Reed, Paul Myers,
City Clerk: Tracy Chamberlain
City Administrator: Jay Bartoszek
Youth Bureau Director: Markie Phillips

Mayor Magiera called the meeting to order at 7:01 PM. After the Pledge of Allegiance, Mayor Magiera asked for a moment of silence in memory City residents Brooke Baker and Heidi O'Connor.

Moved by Smith and seconded by Johnson:

RESOLVED: That we hereby approve and dispense with the reading of the minutes of the last regular meeting of July 8, 2026.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Reed and seconded by Myers:

WHEREAS, the City of Salamanca desires to apply for \$456,750 in financial assistance through the 2026 Consolidated Funding Application (CFA) under the HCR New York Main Street, with the City responsible for 25% matching funds of \$152,250, for a total project cost of \$609,000; and

WHEREAS, the application proposes funding for roof replacement and repairs to the Ray Evans Seneca Theater located at 10 Main Street, Salamanca NY 14779; and

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Salamanca approves and endorses the 2026 Homes and Community Renewal New York Main Street Consolidated Funding Application for assistance, to be prepared and further submitted by the City of Salamanca.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

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Moved by Reed and seconded by Myers:

WHEREAS, the City of Salamanca (hereinafter the “City”) proposes to complete roof improvements at the Ray Evans Seneca Theater; and

WHEREAS, in accordance with the State Environmental Quality Review Act (“SEQRA”), the City is required to assess impacts to the environment in compliance with SEQRA regulations included in 6 NYCRR Part 617 (Title 6 of the New York Code of Rules and Regulations); and

WHEREAS, the City is the appropriate agency to be the lead agency to undertake the project review under SEQRA; and

WHEREAS, 6 NYCRR §617.5 under SEQRA provides that certain actions identified in subdivision (c) of that section are Type II actions and not subject to environmental review under SEQRA; and

WHEREAS, based upon an examination of SEQRA regulations, the City classified the Project as a Type II Action under 6 NYCRR § 617.5(c) and that such activities include “maintenance or repair involving no substantial changes in an existing structure or facility” (617.5(c)(1)) and/or “rehabilitation of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes” (617.5(c)(2)); and

WHEREAS, the proposed improvements consist solely of roof improvements and roof replacements at the Ray Evans Seneca Theater, located at 10 Main St, Salamanca, NY.

NOW, THEREFORE, BASED ON SUCH REVIEW AND CONSIDERATION, BE IT RESOLVED by the City of Salamanca – Common Council that:

1. The City of Salamanca – Common Council is the lead agency for the SEQRA review of the proposed project.
2. The proposed project is a Type II action which is not subject to review under SEQRA, and it will not result in a significant adverse impact on the environment.
3. The City Mayor is hereby authorized to sign and file, or have filed, on behalf of the City all documents necessary to comply with SEQRA.
4. This resolution is effective immediately.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers

Nays: None

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Moved by Reed and seconded by Smith:

WHEREAS, the City of Salamanca desires to apply for \$200,000 in financial assistance through the 2026 Consolidated Funding Application (CFA) under the NY Kicks, with the City responsible for 50% matching funds of \$200,000, for a possible total project cost of \$400,000; and

WHEREAS, the application proposes funding for creating soccer fields to be located on Fawn Avenue, Salamanca NY 14779; and

WHEREAS, the proposed funding will contribute to community recreation improvement efforts; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Salamanca approves and endorses the 2026 NY Kicks Consolidated Funding Application for assistance, to be prepared and further submitted by the City of Salamanca.

Council Member Hill asked how the City will come up with the funds for these projects. City Administrator Bartoszek explained this grant is up to \$200,000 with the City match funds. However, the project may not cost the full amount and if awarded the City could still opt out of the grant. He also noted this will fit in nicely with the other proposed projects in the Fawn Avenue area.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Johnson and seconded by Reed:

WHEREAS, the City of Salamanca (hereinafter the “City”) owns property on Fawn Avenue in the City; and

WHEREAS, the City is proposing to create soccer field space on Fawn Avenue (collectively, the “Project”); and

WHEREAS, the City is obligated under SEQRA and corresponding regulations to review the Project, and if necessary, undertake a review of the potential environmental impacts associated with the Project before undertaking the same; and

WHEREAS, the City is the appropriate agency to be the lead agency to undertake the project review under SEQRA; and

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WHEREAS, based upon an examination of 6 NYCRR § 617.4 and § 617.5, the City classified the Project as an Unlisted Action. A Short Environmental Assessment Form was prepared for the Project, and pursuant to 6 NYCRR § 617.6(b), an uncoordinated review was undertaken by the City and no objections were received regarding the City serving as lead agency, and

WHEREAS, the Project consists of clearing trees and brush from a vacant lot and adding drainage material and sod to a vacant lot; and

NOW, THEREFORE, BASED ON SUCH REVIEW AND CONSIDERATION, BE IT RESOLVED by the City of Salamanca – Common Council that:

1. The City of Salamanca – Common Council is the lead agency for the SEQRA review of the proposed project.
2. The proposed project is a Type II action which is not subject to review under SEQRA, and it will not result in a significant adverse impact on the environment.
3. The City Mayor is hereby authorized to sign and file, or have filed, on behalf of the City all documents necessary to comply with SEQRA.
4. This resolution is effective immediately.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Myers and seconded by Johnson:

RESOLVED: That we hereby authorize the City to apply for Community Oriented Policing Services (COPS) Hiring Program Federal grant funds for additional police officers, to include the City's share of wages and benefits at a minimum of 25% for year one, two and three and 100% for two additional years.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Reed and seconded by Smith:

RESOLVED: That we hereby accept the attached design of the Youth Center mural, to be installed on an inside recreation room wall.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

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Moved by Johnson and seconded by Reed:

RESOLVED: That we hereby waive the agenda rule to consider other items.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers

Nays: None

Moved by Smith and seconded by Johnson:

RESOLVED: That we hereby appoint Ransom Felt, Salamanca, NY, as Full-time Dog Care and Operations Coordinator, under the NYS Civil Service HELPS program, effective July 27, 2026, at \$19 per hour for forty hours per week, with up to 52 weeks of probation.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers

Nays: None

Communications from the Mayor and Council:

- Mayor Magiera thanked everyone for coming to Salamanca Summer Fest. She noted it is a lot of work and thanked all that helped with the festival.
- The National Night Out event is being planned for Tuesday, August 4, 2026.
- Council Member Hill noted to thank Michael O'Brien for helping with the Hometown Hero's Banners.

Moved by Johnson and seconded by Hill:

RESOLVED: That the bills be paid as warranted and recommended by the appropriate Commissions and/or Department Heads, the City Comptroller and City Clerk and that the reports of the City Comptroller and Police Chief for the month of June 2026, are hereby accepted and filed.

Vendor Number	Vendor Name	Payment Date	Payment Amount	Number
0449	JANETTE MCCLURE	07/10/2026	1,184.00	6532
1380	PITNEY BOWES BANK INC PURCHASE POWER	07/10/2026	2,024.75	6533
1515	BOUNCE ABOUT INFLATABLES	07/10/2026	1,300.00	6534
0371	CALE BENJAMIN	07/17/2026	281.52	6535
1679	HAIDON MORAN	07/17/2026	13.99	6536
1478	HANNAH POLING	07/17/2026	48.64	6537
1113	IDENTOGO	07/17/2026	3.25	6538
1113	IDENTOGO	07/17/2026	3.25	6539
1756	LAURIE TIMBLIN	07/17/2026	25.00	6540
1713	LINDA D GIMBRONE	07/17/2026	105.00	6541
0384	SALAMANCA PUBLIC LIBRARY	07/17/2026	62,273.00	6542

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1069	TIM HAYNOSKI	07/17/2026	173.80	6543
0412	TOM STURDEVANT	07/17/2026	59.85	6544
0415	ADAMS SERVICES, LLC	07/22/2026	270.00	6545
1097	BREEZELINE	07/22/2026	158.12	6546
0186	CASELLA WASTE SYSTEMS, INC.	07/22/2026	108.38	6547
0085	CATT CO DEPT OF HEALTH	07/22/2026	8,527.03	6548
1759	COLLEENA BROWN	07/22/2026	25.00	6549
1478	HANNAH POLING	07/22/2026	50.16	6550
1330	HOME DEPOT CREDIT CARD SERVICES	07/22/2026	21.99	6551
1665	INTEGRATED PEST CONTROL LLC	07/22/2026	175.00	6552
1045	LAWLEY, LLC	07/22/2026	1,591.35	6553
1760	MARJORY NEWARK	07/22/2026	25.00	6554
0831	METROPOLITAN TELECOMMUNICATIONS	07/22/2026	2,412.31	6555
1134	PROFESSIONAL AMBULANCE BILLING LLC	07/22/2026	4,321.01	6556
0638	RANDOLPH VETERINARY CLINIC	07/22/2026	729.00	6557
0570	SCOTT J COLLINS	07/22/2026	1,459.00	6558
1717	SPARX HOCKEY	07/22/2026	736.98	6559
1654	TOSHIBA AMERICA BUSINESS SOLUTIONS, INC	07/22/2026	69.00	6560
1388	UBEO, LLC	07/22/2026	95.12	6561
0012	ALLIED ALARM SERVICES INC	07/22/2026	125.00	6562
0432	BEICHER WASTE SERVICES, INC.	07/22/2026	165.54	6563
0571	CYNCON EQUIPMENT LLC	07/22/2026	124.58	6564
0134	DEN'S AUTO CENTER, LLC	07/22/2026	7,413.41	6565
0191	GERNATT ASPHALT PRODUCTS INC	07/22/2026	116.60	6566
1758	JOHN DERX AUTO ELECTRIC, INC.	07/22/2026	360.25	6567
1405	KISS MY GRASS LAWN CARE LLC	07/22/2026	7,500.00	6568
0568	NEW ENTERPRISE STONE & LIME CO., INC	07/22/2026	15,258.77	6569
1748	OLEANNY WELLNOW URGENT CARE	07/22/2026	162.00	6570
1023	RANDOLPH AUTO SUPPLY, INC.	07/22/2026	2,004.74	6571
0774	URBAN AUTO CENTER	07/22/2026	63.00	6572
1489	VALPRO SANITARY PRODUCTS INC.	07/22/2026	365.11	6573
0278	AIRGAS, INC	07/22/2026	171.67	6574
1592	PENN CARE, INC.	07/22/2026	951.41	6575
1489	VALPRO SANITARY PRODUCTS INC.	07/22/2026	81.68	6576
1048	WITMER PUBLIC SAFETY GROUP, INC	07/22/2026	49.00	6577
1419	BLAIR TECHNOLOGY SOLUTIONS LLC	07/22/2026	437.45	6578
0122	ELAN FINANCIAL SERVICES	07/22/2026	55.00	6579
0560	EMERLING FORD, INC	07/22/2026	451.25	6580
0193	GALLS PARENT HOLDINGS, LLC	07/22/2026	186.05	6581
0198	JAMIE DECK	07/22/2026	241.63	6582
1023	RANDOLPH AUTO SUPPLY, INC.	07/22/2026	614.98	6583

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CAPITAL PROJECT FUND

1730	ELEV8 ARCHITECHTURE PLLC	07/10/2026	2,000.00	1064
1596	RAIMONDO & SUNDQUIST, LLP	07/15/2026	65,000.00	1065
1745	GARLAND/DBS, INC	07/22/2026	174,987.96	1066
----	VOID	07/22/2026	0.00	1067
1596	RAIMONDO & SUNDQUIST, LLP	07/22/2026	1,858.79	1068

SPECIAL ACCOUNTS

1221	PEPSI BEVERAGES COMPANY	07/22/2026	421.48	1118
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Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Public Discussion:

- Resident Seneca Ray stated he is a loving and forgiving person. He noted he has a complaint regarding Council Member Smith and his wife. He feels it is a serious issue and has filed with the Police Department.
- Resident Kathi Gimbrone asked about economic development and the City's Comprehensive Plan – it was noted the City was awarded grant funds to revise the Plan. Ms. Gimbrone feels the community should be more involved in the development plans for the City.
- Mayor Magiera noted the City is working on the State Park Avenue development. Council Member Reed noted the project has to be done in phases – such as timber clearing, infrastructure, surveys and environmental studies.
- Ms. Gimbrone asked about code enforcement of various properties – she was advised to contact the Assessor/ Code Enforcement Office regarding those issues.
- Ms. Gimbrone asked to be included in the Comprehensive Plan revisions.
- Ms. Gimbrone noted she is curious as to what happened with the items received through grant funds, such as the boat launches and car charging stations. It was noted the City can only install one of the launches due to water current and the DPW needs to coordinate installation with the company. In regard to the car chargers, one was damaged and one is available for use behind City Hall.
- Resident Justin Kennison stated the Jefferson Street gazebo looks nice with improvements.

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Moved by Johnson and seconded by Myers:

RESOLVED: That we hereby adjourn – 7:36 PM.

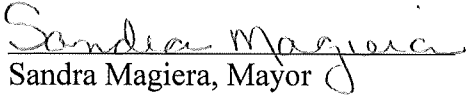
Carried.



Tracy Chamberlain, City Clerk

Dated: July 24, 2026

THE ABOVE RESOLUTIONS, AS ADOPTED BY THE COMMON COUNCIL, ARE
HEREBY APPROVED.



Sandra Magiera, Mayor

Dated: August 7, 2026