

REGULAR MEETING OF THE COMMON COUNCIL
AUGUST 27, 2025
7:00 PM

PRESENT: Mayor Sandra Magiera
Council Members: John Hill, Kylee Johnson, Barry Smith
Michael Reed, Paul Myers
City Clerk: Tracy Chamberlain
City Administrator: Jay Bartoszek
City Assessor: Cynthia Smith
Youth Bureau Director: Markie Phillips
Human Resources Manager: Tina Rider

Mayor Magiera called the meeting to order at 7:00 PM. After the Pledge of Allegiance, Mayor Magiera asked for a moment of silence.

Moved by Smith and seconded by Myers:

RESOLVED: That we hereby approve and dispense with the reading of the minutes of the last regular meeting of August 13, 2025.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers

Nays: None

Moved by Johnson and seconded by Hill:

RESOLVED: That we hereby approve the agreement between GLC Business Services, Rochester, NY and the City of Salamanca for records services in the amount not to exceed \$60,670.00.

It was noted the cost will be covered with the NYS Archive Grant funds.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers

Nays: None

Moved by Hill and seconded by Myers:

RESOLVED: That we hereby approve the following appointment:

Salamanca Industrial Development Agency/Salamanca Area Development Corp
Appointment of Robert Reynolds, Salamanca, NY, to fill the indefinite term of Matthew Proctor, who resigned beginning on August 28, 2025.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers

Nays: None

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Moved by Reed and seconded by Smith:

RESOLVED: That we hereby waive the agenda rule to consider other business.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers

Nays: None

Moved by Johnson and seconded by Myers:

RESOLVED: That we hereby appoint Tina Rider as Permanent Human Resources Manager, Department Head according to the current Non-Union Employee Benefits, effective August 26, 2025.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers

Nays: None

Moved by Johnson and seconded by Smith:

RESOLVED: That we hereby appoint Robin Claus as Permanent Junior Accountant according to the current Non-Union Employee Benefits, effective August 26, 2025.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers

Nays: None

Moved by Hill and seconded by Johnson:

RESOLVED: That we hereby accept the preventative maintenance plan agreement with Stark Tech Operating Company LLC, Tonawanda, NY for the five-year maintenance of the heating and cooling systems in the municipal building.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers

Nays: None

Communication from the Mayor and Council:

- Council Member Hill stated the Youth Center put on a good program this last week. Youth Bureau Director stated there were 50 participants in the Arts-Alive Program and over 300 attend the performance.

Moved by Reed and seconded by Myers:

RESOLVED: That the bills be paid as warranted and recommended by the appropriate Commissions and/or Department Heads, the City Comptroller and City Clerk and that the reports of the City Comptroller and Police Chief for the month of July 2025 is hereby accepted and filed.

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Vendor Number	Vendor Name	Payment Date	Payment Amount	Number
0307	JAMESTOWN COMMUNITY COLLEGE	07/25/2025	15,665.00	5133
0824	DAVE SCHUMAN	08/15/2025	22.00	5225
1046	SANDRA MAGIERA	08/15/2025	140.00	5226
1069	TIM HAYNOSKI	08/15/2025	210.48	5227
1244	ALICIA FISKE	08/22/2025	71.40	5228
1238	AMAZON CAPITAL SERVICES	08/22/2025	1,142.43	5229
0122	ELAN FINANCIAL SERVICES	08/22/2025	1,978.41	5230
1361	FIREMATIC SUPPLY CO. INC.	08/22/2025	182.85	5231
1667	PERRY WINSHIP	08/22/2025	150.00	5232
1307	ROBIN JACOBS	08/22/2025	25.00	5233
0415	ADAM'S SERVICES, LLC	08/27/2025	350.00	5234
1238	AMAZON CAPITAL SERVICES	08/27/2025	268.32	5235
1392	ARMSTONG BUSINESS SOLUTIONS	08/27/2025	150.45	5236
1097	BREEZELINE	08/27/2025	155.86	5237
0794	CHAUTAUQUA COUNTY HUMANE SOCIETY	08/27/2025	25.00	5238
1205	HIGHMARK BCBSWNY (MEDICARE 286543)	08/27/2025	446.00	5239
1665	INTERGRATED PEST CONTROL LLC	08/27/2025	325.00	5240
0831	METROPOLITAN TELECOMMUNICATIONS	08/27/2025	2,395.33	5241
0240	SCHUBERT ENTERPRISES, LLC	08/27/2025	723.58	5242
0570	SCOTT J COLLINS	08/27/2025	1,459.00	5243
1668	STEPHANIE MILLER	08/27/2025	25.00	5244
1069	TIM HAYNOSKI	08/27/2025	15.90	5245
1664	TIMES OBSERVER	08/27/2025	100.00	5246
1367	TYLER BUSINESS FORMS	08/27/2025	637.50	5247
1238	AMAZON CAPITAL SERVICES	08/27/2025	1,062.24	5248
1211	ASCENDANCE TRUCKS PENNSYLVANIA, LLC	08/27/2025	2,409.48	5249
0116	BKG TRUCK REPAIR LLC	08/27/2025	275.00	5250
1383	BUFFALO BEARINGS, INC.	08/27/2025	58.19	5251
0448	CJ LOGGING EQUIPMENT & MOTOR SPORTS	08/27/2025	29.99	5252
0598	EAGLE RADIO TECHNOLOGIES	08/27/2025	91.77	5253
0237	FASTENAL COMPANY	08/27/2025	65.00	5254
0164	GRAINGER	08/27/2025	692.93	5255
1405	KISS MY GRASS LAWN CARE LLC	08/27/2025	2,700.00	5256
0098	WORTH W SMITH	08/27/2025	271.77	5257
0122	ELAN FINANCIAL SERVICES	08/27/2025	140.39	5258
0975	INTERACTION INSIGHT CORPORATION	08/27/2025	544.00	5259
1023	RANDOLPH AUTO SUPPLY	08/27/2025	618.23	5260
1360	ROOD COMPANY	08/27/2025	125.00	5261
0765	SEWING TECHNOLOGY UNIFORM INC	08/27/2025	924.73	5262
0197	SPORTS LOCKER	08/27/2025	680.50	5263

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0765	SEWING TECHNOLOGY UNIFORM INC	08/13/2025	1,375.92	5219
1216	STONE HOLLOW TIRE	08/27/2025	3,076.08	5264
	POOLED CASH - FLF			
0240	SCHUBERT ENTERPRISES, LLC	08/15/2025	444.31	1076
0000	VOID	08/15/2025	0.00	1077
1663	MICHAEL H. BRANDES	08/22/2025	1,000.00	1078

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Public Discussion:

- Resident Kathy Nerogic stated the wonderful cameras on Parkway Drive helped the Police to catch someone that damaged a sign. She noted that the Police Officer did a great job and the cameras are great.

Moved by Johnson and seconded by Smith:

RESOLVED: That the Mayor and Council enter into executive session for the purpose of contract negotiations and personnel under the provisions of the State's Open Meetings Law.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Johnson and seconded by Reed:

RESOLVED: That the Mayor and Council reconvene after approximately one hour and ten minutes in executive session.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

Moved by Johnson and seconded by Reed:

RESOLVED: That we hereby create the Department of Public Works Non-Union position of Construction Manager with an annual wage between \$50,000 and \$70,000, and

BE IT FURTHER RESOLVED: That we hereby create the Department of Public Works Non-Union position of Maintenance Mechanic with an annual wage between \$35,000 and \$50,000.

Adopted Ayes: Hill, Johnson, Smith, Reed, Myers
Nays: None

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There was a consensus to have the entire ice pond area filled to prepare for the synthetic ice surface. There is a facility that is willing to give a demonstration of their process for annual installation of the synthetic ice.

Moved by Johnson and seconded by Reed:

RESOLVED: That we hereby adjourn – 8:27 PM.

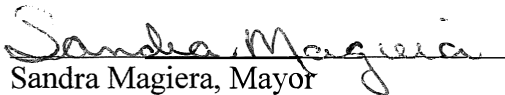
Carried.



Tracy Chamberlain, City Clerk

Dated: September 4, 2025

THE ABOVE RESOLUTIONS, AS ADOPTED BY THE COMMON COUNCIL, ARE
HEREBY APPROVED.



Sandra Magiera, Mayor

Dated: September 5, 2025