

REGULAR MEETING OF THE COMMON COUNCIL
JULY 12, 2023
7:00 PM

PRESENT: Mayor Sandra Magiera
Council Members: John Hill, Kylee Johnson, Barry Smith,
Michael Reed, Janet Koch
City Clerk: Tracy Chamberlain
City Comptroller: Robert Earley
Grant Writer: Sandra Brundage
Human Resource Trainee: Elizabeth Downie
Account Clerk/Typist: Julia Wass
Doc Control Officer: Timothy Haynoski
Police Sergeant: Tina Darling
Assistant Fire Chief: Daniel Kruszynski
Firefighter: Joseph Grey

Mayor Magiera called the meeting to order at 7:02 PM. After the Pledge of Allegiance, Mayor Magiera asked for a moment of silence.

Moved by Reed and seconded by Smith:

RESOLVED: That we hereby approve and dispense with the reading of the minutes of the last regular meeting of June 28, 2023.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Moved by Johnson and seconded by Hill:

RESOLVED: That we hereby accept the bid of ASAP Glass of Olean, Olean, NY for the replacement of fifty-seven (57) windows at the Municipal Building in the amount of \$68,425.50.

Such bids are attached to and made part of these minutes.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Moved by Hill and seconded by Johnson:

RESOLVED: That we hereby accept the bid of Plyler Entry Systems, Jamestown, NY for the replacement of four (4) overhead garage doors and openers at the back of the Municipal Building, in the amount of \$20,430.00.

Such bids are attached to and made part of these minutes.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

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Moved by Hill and seconded by Smith:

RESOLVED: That we hereby approve the annual renewal between the NYS Unified Court System and the City of Salamanca for the period commencing on April 1, 2023 through March 31, 2024 (Court cleaning & minor repairs) and further authorizing the Mayor to sign such agreement.

There was some discussion regarding the calculation for reimbursement. Comptroller Earley stated he will contact the NYS Court regarding repairs that are needed.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Moved by Koch and seconded by Reed:

RESOLVED: That we hereby approve the wage increase of \$3.00 per hour for all Full-time and Part-time Non-Union Employees.

Council Member Koch stated the non-union employees follow the DPW contract, which the Council approved. The non-union did not receive the increase. Past practice is that the non-union receives the same as the DPW. Mayor Magiera stated the non-union benefits update is being worked on. She noted there was a resolution passed in 1971, it is not detailed on what the benefits are, except for the cost of living raise, this year was 2% that they did receive. However, the City Attorney stated the resolution should have been rescinded by the Council. They should pass a resolution to add a statement to the Non-union Employees Benefit Rules. Council Member Reed stated he is not against giving the increase, but would like to see the past practiced go away, and the benefits be made clear. Mayor Magiera noted the City Attorney stated the Council needs to make it clear what they want to give the non-union staff. Council Member Koch stated the Police staff and DPW staff received \$3.00 per hour and feels all the employees should receive it. Youth Bureau Director Brundage noted that the non-union employees do not have collective bargaining ability and the increase would help with retention of current staff. It was noted the non-union benefit rules should be amended to be clear, however this is still in the process of being updated. Council Member Smith asked for the figures on what this would cost. Comptroller Earley stated he will provide the Council with the information.

Adopted Ayes: Koch
Nays: Hill, Johnson, Smith, Reed

Moved by Hill and seconded by Johnson:

RESOLVED: That we hereby confirm the dismissal of Patrick Ireland as Part-time DPW Laborer effective July 5, 2023.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

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Moved by Koch and seconded by Hill:

RESOLVED: That we hereby approve the agreement with Vector Solutions, Tampa, FL, for TargetSolutions Learning, Vector Scheduling computer software for time and attendance in the amount of \$2,224.00 for one year and a one-time fee of \$400.00.

Assistant Chief Kruszynski reviewed the current process for time and attendance. The Fire Department currently used Vector Solutions for tracking training. This software would reduce the Fire Department and Comptroller's Office time spent on scheduling and reporting time. It was noted this will be a one year agreement to be sure the system will work for the Department.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Moved by Koch and seconded by Hill:

RESOLVED: That we hereby authorize the sale of a portion of the Senior Center parcel at 18 Main Street (# 73.079-3-19) of approximately twelve (12) feet by eighty (80) feet, to William Canella, along with the original approved portion of the Theater parcel at 8 Main Street, for a total purchase price of \$500.00.

It was requested that there be a right-of-way clause to allow the City access to the Senior Center building.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Moved by Hill and seconded by Koch:

RESOLVED: That we hereby waive the agenda rule to consider other business.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Moved by Johnson and seconded by Koch:

RESOLVED: That we hereby accept the proposal of Wendel, Williamsville, NY for professional services associated with the US Department of Energy Grant for the Municipal Building Window and Door Replacement Energy Assessment for a fee of \$8,000.00 and authorize the Mayor to sign documents.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

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Moved by Hill and seconded by Smith:

RESOLVED: That we hereby authorize the City Clerk to advertise for a Public Hearing to be held on a proposal for the Local Government Efficiency Grant/ NYS Consolidated Funding Application to replace the existing fuel tanks and fuel tracking system at the Department of Public Works. This public hearing would be held during the next Regular Common Council Meeting, on July 26th, 2023 at 7:00 PM.

Grant Writer Brundage noted the Salamanca City Central School District utilizes the City fuel pumps and has approached the City about upgrading the system. Grant funds can be applied for up to \$200,000.00.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Dog Control Officer (DCO) Haynoski stated the shelter did not accept a dog that is currently being housed by the City. He asked if two individuals could possibly be appointed to cover times in case one is not available. It was noted that one applicant is a City employee and the attorney has advised against appointing that person.

Moved by Koch and seconded by Reed:

RESOLVED: That we hereby appoint Karen Yehl as part-time Dog Caretaker up to 20 hours per week at minimum wage, effective immediately, with the requirement of receiving the rabies pre-exposure vaccination.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Under Communications from the Mayor and Council:

- Council Member Koch asked that the City Attorney provide an opinion on past practices of the non-union employees following the DPW contract and the consequences of not following past practices. She would like to know how it is stopping after 51 years and no resolution to make a change.

Moved by Hill and seconded by Smith:

RESOLVED: That the bills be paid as warranted and recommended by the appropriate Commissions and/or Department Heads, the City Comptroller and City Clerk and that the report of the Fire Chief for the month of June 2023 is hereby accepted and filed.

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Vendor Number	Vendor Name	Payment Date	Payment Amount	Number
0218	CITY OF SALAMANCA BPU	07/03/2023	169,684.80	1928
1171	COURTNEY JAMES	07/03/2023	15.00	1929
1125	DENISE WILS	07/03/2023	25.00	1930
1113	IDENTOGO	07/03/2023	88.50	1931
1241	LISA KRANOCK	07/03/2023	304.98	1932
1242	MINDY JOHN	07/03/2023	25.00	1933
0248	NATIONAL FUEL	07/03/2023	39.53	1934
1244	ALICIA FISKE	07/07/2023	37.34	1935
0958	RENAISSANCE	07/07/2023	233.26	1936
0646	SANDRA L. BRUNDAGE	07/07/2023	85.00	1937
0367	VERIZON WIRELESS	07/07/2023	904.07	1938
0382	AUTOZONE, INC.	07/12/2023	288.99	1939
0164	GRAINGER	07/12/2023	276.56	1940
0742	MUNICIPAL EMERGENCY SVCS	07/12/2023	500.37	1941
0314	SYMBOLARTS	07/12/2023	950.00	1942
0499	TWIN TIERS OUTERWEAR	07/12/2023	81.20	1943
1048	WITMER PUBLIC SAFETY GROUP, INC	07/12/2023	112.28	1944
0098	WORTH W SMITH	07/12/2023	135.98	1945
0807	ZOLL MEDICAL CORPORATION	07/12/2023	666.00	1946
1207	AHLSTROM SCHAEFFER ELECTRIC	07/12/2023	18,601.00	1947
0738	INSCALE ARCHITECTS	07/12/2023	506.25	1948
1245	LAW ENFORCEMENT SEMINARS, LLC	07/12/2023	425.00	1949
1247	NORTHEASTERN ENVIRONMENTAL MANAGEMENT	07/12/2023	2,550.00	1950
1023	RANDOLPH AUTO SUPPLY	07/12/2023	405.09	1951
0931	RICOH USA (PO BOX 41564)	07/12/2023	57.89	1952
1189	SAFE LIFE DEFENSE	07/12/2023	665.10	1953
0300	SIRCHIE	07/12/2023	110.14	1954
1081	SUPERIOR AUTO SUPPLY INC	07/12/2023	119.00	1955
0499	TWIN TIERS OUTERWEAR	07/12/2023	60.34	1956
0545	AIRLINE HYDRAULICS CORPORATION	07/12/2023	597.16	1957
1246	ALTA CONSTRUCTION EQUIPMENT NY, LLC	07/12/2023	130.35	1958
0432	BEICHNER WASTE SERVICES, INC.	07/12/2023	157.66	1959
0366	BRUTE SPRING & EQUIPMENT INC.	07/12/2023	1,191.00	1960
0121	CHEMUNG SUPPLY CORP	07/12/2023	1,274.00	1961
0900	DECKER TREE SERVICE	07/12/2023	1,600.00	1962
0237	FASTENAL COMPANY	07/12/2023	136.13	1963
0164	GRAINGER	07/12/2023	177.50	1964
0407	JOHN SIXT & SON INC.	07/12/2023	4,108.04	1965
1033	MAC TRUCK PARTS	07/12/2023	1,551.98	1967
0248	NATIONAL FUEL	07/12/2023	63.71	1968

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0568	NEW ENTERPRISE STONE & LIME CO., INC	07/12/2023	3,562.56	1969
1023	RANDOLPH AUTO SUPPLY	07/12/2023	955.15	1970
1233	SAWMILL CREEK OUTDOORS, LLC	07/12/2023	1,450.00	1971
0781	SCHAEFFER MANUFACTURING CO.	07/12/2023	1,548.60	1972
1249	STEAMBURG SERVICE CENTER FLEET PRIDE	07/12/2023	618.58	1973
1081	SUPERIOR AUTO SUPPLY INC	07/12/2023	26.06	1974
0491	UNIFIRST CORPORATION	07/12/2023	491.86	1975
0098	WORTH W SMITH	07/12/2023	580.52	1976
1244	ALICIA FISKE	07/12/2023	35.37	1977
0432	BEICHNER WASTE SERVICES, INC.	07/12/2023	54,030.75	1978
0778	BRADFORD PUBLISHING COMPANY	07/12/2023	401.52	1979
0094	CATT. COUNTY MUNICIPAL CLERKS ASSOC	07/12/2023	25.00	1980
0218	CITY OF SALAMANCA BPU	07/12/2023	9,564.73	1981
1251	DARLENE MILANOWSKI	07/12/2023	25.00	1982
1240	DENISE WILLIAMS	07/12/2023	880.00	1983
1248	DERISE WATERMAN	07/12/2023	75.00	1984
0200	EMPIRE ANIMAL RESCUE SOCIETY	07/12/2023	6,310.00	1985
0144	FLAGS USA LLC	07/12/2023	2,268.00	1986
1105	JAMES B SCHWAB CO	07/12/2023	50.76	1987
0449	JANETTE MCCLURE	07/12/2023	900.00	1988
1250	JOHNETTE WHITCOMB	07/12/2023	25.00	1989
0158	OLEAN TIMES HERALD	07/12/2023	37.50	1990
0557	PRO-FLEX ADMINISTRATORS LLC	07/12/2023	270.60	1991
0931	RICOH USA (PO BOX 41564)	07/12/2023	104.63	1992
0384	SALAMANCA PUBLIC LIBRARY	07/12/2023	53,411.50	1993
0646	SANDRA L. BRUNDAGE	07/12/2023	75.99	1994
0429	VALPRO SANITARY SUPPLIES, INC.	07/12/2023	62.75	1995

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch

Nays: None

Public Discussion:

- Human Resource Trainee Downie reviewed the “Code of Ethics for City Officers and Employees” Section 3, Paragraph i, Family Members. There is a department where family members work together. The City Attorney advises to define the term “family”, rescind the paragraph or create a waiver. There was a consensus to request the Attorney to prepare a waiver.
- Carlos explained that the “Friends of the Library” will show a movie Friday, July 14, 2023 at 2:00 PM held at the Library. He is asking for donations of drinks and popcorn.

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- Dog Control Officer Haynoski spoke regarding the recent dog not accepted by the local shelters. The City has not adopted out any dogs in the past. Tawnee Bocharski of Empire Animal Rescue Society (EARS) is willing to provide information of their process and assist DCO Haynoski as much as they can.
- Resident John Bach spoke about the neighborhood of East Jefferson St, South Main Street and Summit Street. He concerned with the bad condition of properties and illegal activity in the area. He has spoken with many departments on various issues. Council Member Hill stated the City is trying to address the problems, however the court process takes time. The Council has met with the City Judge to discuss the issues. There was discussion regarding possible regulations for inspection to rental properties. Mayor Magiera will check on letters for code violations. Mr. Bach also feels there is a lack of security on Main Street, Clinton Street and Jefferson Street. Council Member Koch noted she will pass this information on at the Police Commission meeting. The Council thanked Mr. Bach for coming to the meeting. Council Member Reed stated he appreciates that Mr. Bach can have a sense of humor about the bad things in his neighborhood.

Moved by Koch and seconded by Reed:

RESOLVED: That the Mayor and Council enter into executive session for the purpose of discussing personnel matters relating to a particular person under the provisions of the State's Open Meetings Law.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

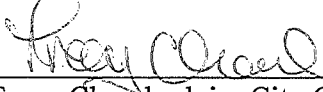
Moved by Smith and seconded by Reed:

RESOLVED: That the Mayor and Council reconvene after approximately one hour in executive session.

Adopted Ayes: Hill, Johnson, Smith, Reed, Koch
Nays: None

Moved by Johnson and seconded by Koch:

RESOLVED: That we hereby adjourn – 9:25 PM.
Carried.

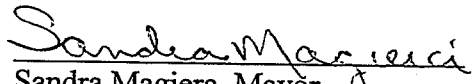


Tracy Chamberlain, City Clerk

Dated: July 14, 2023

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THE ABOVE RESOLUTIONS, AS ADOPTED BY THE COMMON COUNCIL,
ARE HEREBY APPROVED.


Sandra Magiera, Mayor

Dated: July 21, 2023

ASAP

BID SHEET FOR WINDOW REPLACEMENT

City of Salamanca Municipal Building
Sealed Bids Due: June 27, 2023 at 10:00 AM

This is for purchase and installation of fifty-four (54) windows at the Salamanca Municipal Building at 225 Wildwood Avenue Salamanca, NY. The cost should include materials and labor according to NYS Prevailing Wage Rates. All bids must be accompanied by a certificate of non-collusion. Please submit in a sealed envelope clearly marked "Window Replacement"

Equal Opportunity/Affirmative Action Employer

All qualified contractors will receive consideration without regard to race, color, religion, creed, sex, age, or national origin. The City of Salamanca encourages M/WBE and Section 3 businesses to submit.

For inspection of the location please contact DPW Superintendent Robert Carpenter at 716-945-4680.

BID WINDOW REPLACEMENT

Windows consist of eleven ¹²(11) triple units, nine (9) double units, and three (3) single units. Install fifty-four (54) Sunrise replacement windows with Ultra-U Plus, Thermal-U Plus, Low E package, white inside/white outside, all double hung, with picture window mulled on top, lifetime warranty, insulate around all windows, use white solar seal #900 caulk on exterior. Remove all existing windows and storms and take to dump.

Bid Amount \$ 68,425.50 TOTAL

Optional - Tempered glass package

Bid Amount \$ 130,422.92 TOTAL
(All Glass)

*Tempered GLASS on ONLY Ground Level
Bottom of units.

\$ 88,704.36 TOTAL

PRICE GUARANTEE FOR: 1 MONTHS

DELIVERY TIME: 4-5 WEEKS *Non Tempered.*

Tempered Add 3-4 wks.

BIDDER INFORMATION:

Name of Company: ASAP Glass of Olean

Address: 138 N Union St. Olean NY 14760

Phone: 716 904 3040 Email: ASAPGLASSofOlean@gmail.com

Signature: *Mike Zarzelki*

Print Name: Mike Zarzelki



Glass of Olean
138 N. Union St.
Olean NY 14760
P (716) 904-3040
F (716) 790-8343
ASAPGlassofOlean@gmail.com
Asapglassofolean.com

Energy King Windows, Buffalo NY

100% vinyl frames, aluminium reinforced, Foam insulated, Low E glass, window with Patented Seal Technology and Owens Corning weather seals. EK Double hung windows with Transoms fixed (ite above).

- 1) Total Bid amount. \$ 68,425.50
- 2) Total Bid amount
w/ Tempered glass on
Bottoms only \$ 88,704.36
- 3) EK windows as mentioned
with All Tempered glass
\$ 130,422.92

NOTE. EK commercial windows, upgraded to residential warrentee.
life time on 100% of product, even glass Breakage. @ n/c
rather than 10yr. commercial warrentee.
See note attached From EK.

Reference;

City of Salamanca
"Window Replacement"

BID SHEET FOR WINDOW REPLACEMENT

City of Salamanca Municipal Building
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BID WINDOW REPLACEMENT

Windows consist of eleven ¹²~~(11)~~ triple units, nine (9) double units, and three (3) single units. Install fifty-four (54) Sunrise replacement windows with Ultra-U Plus, Thermal-U Plus, Low E package, white inside/white outside, all double hung, with picture window mulled on top, lifetime warranty, insulate around all windows, use white solar seal #900 caulk on exterior. Remove all existing windows and storms and take to dump.

Bid Amount \$ 88,101.00

Optional - Tempered glass package

Bid Amount \$ 102,881.00

PRICE GUARANTEE FOR: 1 MONTHS
DELIVERY TIME: 12-14 WEEKS

BIDDER INFORMATION:

Name of Company: MAPLE LEAF Contracting
Address: 9126 JACKSON Hill RD CWOA NY 14727
Phone: 716-307-8410 Email: MAPLE/LEAF Contracting@yahoo.com
Signature: [Signature]
Print Name: Bobby Woolhiser

BID SHEET FOR OVERHEAD GARAGE DOORS

City of Salamanca Municipal Building
Sealed Bids Due: June 21, 2023 at 10:00 AM

This is for purchase and installation of four (4) doors at the Salamanca Municipal Building at 225 Wildwood Avenue Salamanca, NY. The cost should include materials and labor according to NYS Prevailing Wage Rates. All bids must be accompanied by a certificate of non-collusion

Equal Opportunity/Affirmative Action Employer

All qualified contractors will receive consideration without regard to race, color, religion, creed, sex, age, or national origin. The City of Salamanca encourages M/WBE and Section 3 businesses to submit.

For inspection please contact DPW Superintendent Robert Carpenter at 716-945-4680.

BID # 2 - Back Doors

Three (3) - 12' 0"x 12' 6" - white steel insulated doors to include: Full thermal break, metal/foam/metal panel construction, 1-3/4" panel thickness, R-Value = 16.2, (3) 24 "x 12" windows located at eye level, with 1/2" thick insulated glass, industry standard 10,000 cycle torsion springs, 2" bracket mount track, with 15" radius top track, low headroom front torsion track, wood jamb mount, all new exterior weather seals.

Bid Amount \$ 11,895.00

One (1) - 12' 0" x 12' 0" - white steel insulated door to include : Full thermal break, metal/foam/metal panel construction, 1-3/4" panel thickness, R-Value = 16.2, (3) 24 "x 12" windows located at eye level, with 1/2" thick insulated glass, industry standard 10,000 cycle torsion springs, 2" bracket mount track, with 15" radius top track, low headroom front torsion track, wood jamb mount, all new exterior weather seals.

Bid Amount \$ 3,530.00

Four (4) - 14' - commercial grade trolley operator to each include: 14' - 1/2" H.P. 230 single phase power, adjustable clutch, emergency disconnect, built-in radio receiver, (1)- Open/Close/Stop wall console, (1)- single button remote control, with U.L. 325 safety compliant photo eyes.

Bid Amount \$ 3,780.00

Note : Above should be three 14 ' operators , and 1 - 12 ' operator for small door out back. \$3,780.00 for three 14 ' operators , and \$1,225.00 for 1 - 12 ' operator total of \$5,005.00

BID SHEET FOR OVERHEAD GARAGE DOORS

City of Salamanca Municipal Building
Sealed Bids Due: June 21, 2023 at 10:00 AM

BID # 2 - Back Doors

TOTAL AMOUNT \$ 20,430.00

PRICE GUARANTEE FOR: 3 MONTHS

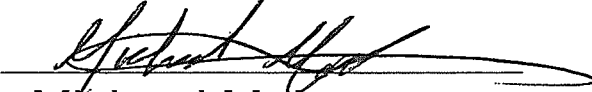
DELIVERY TIME: 3 - 4 WEEKS

BIDDER INFORMATION:

Name of Company: Plyler Entry Systems

Address: 1884 Mason Drive Jamestown N.Y. 14701

Phone: 716-296-0595 Email: mikem@plylerentry.com

Signature: 

Print Name: Michael Mabee

Please submit in a sealed envelope clearly marked as "Overhead Garage Door Project"

BID SHEET FOR OVERHEAD GARAGE DOORS

City of Salamanca Municipal Building

Sealed Bids Due: June 21, 2023 at 10:00 AM

This is for purchase and installation of four (4) doors at the Salamanca Municipal Building at 225 Wildwood Avenue Salamanca, NY. The cost should include materials and labor according to NYS Prevailing Wage Rates. All bids must be accompanied by a certificate of non-collusion

Equal Opportunity/Affirmative Action Employer

All qualified contractors will receive consideration without regard to race, color, religion, creed, sex, age, or national origin. The City of Salamanca encourages M/WBE and Section 3 businesses to submit.

For inspection please contact DPW Superintendent Robert Carpenter at 716-945-4680.

BIDD # 2 - Back Doors

Three (3) - 12' 0" x 12' 6" - white steel insulated doors to include: Full thermal break, metal/foam/metal panel construction, 1-3/4" panel thickness, R-Value = 16.2, (3) 24 "x 12" windows located at eye level, with 1/2" thick insulated glass, industry standard 10,000 cycle torsion springs, 2" bracket mount track, with 15" radius top track, low headroom front torsion track, wood jamb mount, all new exterior weather seals.

Bid Amount \$ 12,615.⁰⁰

One (1) - 12' 0" x 12' 0" - white steel insulated door to include : Full thermal break, metal/foam/metal panel construction, 1-3/4" panel thickness, R-Value = 16.2, (3) 24 "x 12" windows located at eye level, with 1/2" thick insulated glass, industry standard 10,000 cycle torsion springs, 2" bracket mount track, with 15" radius top track, low headroom front torsion track, wood jamb mount, all new exterior weather seals.

Bid Amount \$ 3,955.⁰⁰

Four (4) - 14' - commercial grade trolley operator to each include: 14' - 1/2" H.P. 230 single phase power, adjustable clutch, emergency disconnect, built-in radio receiver, (1)- Open/Close/Stop wall console, (1)- single button remote control, with U.L. 325 safety compliant photo eyes.

Bid Amount \$ 5,480.⁰⁰

BID SHEET FOR OVERHEAD GARAGE DOORS

City of Salamanca Municipal Building

Sealed Bids Due: June 21, 2023 at 10:00 AM

BID # 2 - Back Doors

TOTAL AMOUNT \$ 22,050
PRICE GUARANTEE FOR: 1 MONTHS
DELIVERY TIME: 5 WEEKS

BIDDER INFORMATION:

Name of Company: Valley Overhead Doors & Docks
Address: 4905 Rt. 219 Great Valley NY 14741
Phone: 716-265-2131 Email: Ceozzo@hotmail.com
Signature: Chad A. Ceozzo
Print Name: Chad Ceozzo

Please submit in a sealed envelope clearly marked as "Overhead Garage Door Project"

TargetSolutions Learning, LLC Agreement Schedule A

Date: Wednesday, July 5, 2023

Client Information

Client Name: City of Salamanca Fire Department (NY)	
Address: 225 Wildwood Avenue Salamanca, NY 14779	
Primary Contact Name: Tom Sturdevant	Primary Contact Phone:

Agreement Term

Effective Date: 08/31/2023	Initial Term: 12 months
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Invoicing Contact Information (Please fill in missing information)

Billing Contact Name: Tom Sturdevant		
Billing Address: 225 Wildwood Avenue Salamanca, New York 14779		Billing Phone: Billing Email: tsturdevant@salmun.com
PO#:	Billing Frequency: Annual	Payment Terms: Net 30

Annual Fee(s)

Product Code	Product	Description	Minimum Annual Commitment	Price	Sub Total
TSSCH	Vector Scheduling	Vector Scheduling for web and mobile	20	\$103.00	\$2,060.00
TSSCHMF	Vector Scheduling - Maintenance Fee	Annual maintenance of Vector Scheduling	1	\$164.00	\$164.00

Annual Total: \$2,224.00

One-Time Fee(s)

Product Code	Product	Description	Qty	Price	Sub Total
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SCHIMP	Vector Scheduling Implementation Investment	Implementation investment for Vector Solutions Scheduling Platform	1	\$800.00	\$800.00
OTD	One-Time Discount	Discount for: Vector Scheduling Implementation Investment	1	(\$400.00)	(\$400.00)

One-Time Total: \$400.00

Grand Total (including Annual and One-Time): \$2,624.00

Please note this is not an invoice. An invoice will be sent within fourteen (14) business days.

Additional Terms and Conditions.

The following are in addition to the Client Agreement General Terms and Conditions.

1. Additional Named Users added after the Effective Date will be invoiced at the full per Named User fee. Such additional Named Users shall become part of the Minimum Annual Commitment for subsequent years, on the anniversary date of each contract year or upon renewals under the Agreement.
2. You agree to pay for the number of Named Users using or licensed to access the Services in a given contract year. Subject to the Minimum Annual Commitment, Changes in Named User counts will be reflected in the annual contract amount from that period forward for all Users.
3. Subject to the above Minimum Annual Commitment, annual fees for your use of the Services will be based upon the number of Named Users in a given contract year.
4. Named Users deactivated in a given contract year will not count towards the total number of Named Users in the year following such deactivation, unless reactivated;
5. Fees, both during the Initial Term, as well as any Renewal Terms, shall be increased by 5.0% per contract year. Changes in Named User counts will be reflected in the annual contract amount from that period forward for all Users.
6. All undisputed invoices are due and payable Net 30 days after invoice date ("Due Date"). Any fees unpaid for more than 10 days past the Due Date shall bear interest at 1.5% per month or the highest applicable rate permitted by law.
7. **AUTOMATIC RENEWAL. UNLESS OTHERWISE AGREED OR WHERE PROHIBITED BY APPLICABLE LAW OR REGULATION, UPON EXPIRATION OF THE ABOVE INITIAL TERM, THIS AGREEMENT WILL RENEW FOR A RENEWAL TERM EQUAL TO THE INITIAL TERM AT VECTOR SOLUTIONS' THEN CURRENT FEES, UNLESS NOTICE IS GIVEN BY EITHER PARTY OF ITS INTENT TO TERMINATE THE AGREEMENT AT LEAST SIXTY (60) DAYS PRIOR TO THE SCHEDULED TERMINATION DATE.**

Address for Notices:

4890 W. Kennedy Blvd., Suite 300
Tampa, FL 33609

225 Wildwood Avenue
Salamanca, NY 14779