

PRESENT: Sean Tuttle, Supervisor - NOT PRESENT  
Theresa Lowe, Council –  
Tara Kent-Leonard, Council – NOT PRESENT  
Jim Cline, CEO - **PRESENT**

Rebecca Wetherby – Council –  
Arthur Howell, Council  
Kelle Brisky, Clerk –

OTHER TOWN OFFICIALS: Julie McConnaughey-Goodyear, Collector; Rose Edwards de Cordova, Historian, Rich Michael, Hwy Super., Jim Cline, CEO, Bobbi Jo Elderkin, Assessor, Mark Sage, Judge, Dog Control Officer, James Morgan

*Pledge to the Flag*

## **ORGANIZATIONAL MEETING 7:00 – REGULAR MEETING TO FOLLOW.**

**RESOLUTION #1 Year 2025** Establishing the annual Appointments, Salaries and Payment schedule for the year 2025. This resolution was adopted by a majority vote of the Town of Ischua Town Board at an official meeting held on the 14<sup>TH</sup> day of January, 2025; the ayes and nays were taken. All were in favor. Roll call was taken and recorded. All were in favor. MOTION CARRIED.

On a MOTION made Councilmember Becky Wetherby, seconded by Councilman Art Howell, the following

**RESOLUTION No. 2 Year 2025** was adopted. ALL ARE IN FAVOR.

- Official Newspaper – Olean Times Herald
- Depositories – Community Bank
- Meeting Night – 2<sup>nd</sup> Tuesday of Month at 7:00 pm
- COURT - 2<sup>nd</sup> Monday of the Month
- Mileage - .50 per mile

Appointments of the following persons with same enumeration as in the previous year except where noted.

- Animal Control Officer – James Morgan –
- Town Constable (Peace officer) - VACANT FOR NOW
- Code Enforcement Officer – James Cline
- Cleaning –Theresa Lowe \$20.00 a month
- Deputy Registrar – Theresa Lowe
- Court Clerk – Robin Pearl
- Deputy Supervisor – Rebecca Wetherby
- Deputy Highway Superintendent – Pete Houck
- Town's Financial Bookkeeper – Diane Finch, CPA.
- Town Attorney – Pullen & Richardson
- Town Historian – Rose Edwards de Cordova
- To authorize payment in advance of claims for public utility services, postage, insurance services, freight and express charges with all claims to be presented at the next regular meeting for audit.
- BAR Members: William Chamberlin, Marty Brisky, and Gary Wetherby. \$ 50.00 + any mileage, etc. that is incurred.
- DOG SHELTER – A new contract will be received from the SPCA. Will be on the agenda for February.
- Cemetery Plots - \$300.00 per plot.

### **Town of Ischua Year-end December 31, 2024, Resolution No. 3 Budget Adjustments:**

Deputy Supervisor, Becky Wetherby, asked for a MOTION to accept the adjustments for the year end on December 31, 2024. MOTION was made by Theresa Lowe, 2<sup>nd</sup> by Art Howell.

All present were in favor.

Roll Call: Art Howell *aye*; Becky Wetherby *aye*; Theresa Lowe *aye*;

MOTION was Carried.

Becky Wetherby made a MOTION to close the Organization meeting. The MOTION was seconded by Theresa Lowe. All were in favor.

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## REGULAR BOARD MEETING

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**MINUTES** – Deputy Wetherby asked for a MOTION to accept the minutes for the month of December (the 10<sup>th</sup> and the 23<sup>rd</sup>) 2024. MOTION was made by Art Howell; 2<sup>nd</sup> by Theresa Lowe. All were in Favor.

**FINANCIAL REPORT – FINANCIAL REPORT** – Deputy Wetherby asked for a MOTION to accept the financials for December 2024. Art made a MOTION to accept; Theresa seconded the MOTION. All were in favor.

- Assets & Liabilities = \$ 457,055.92

### **HIGHWAY REPORT** –

- Rich brought up that the highway employee's are interested in Deferred Compensation. He has the initial forms to be completed once approved by the Town.  
Deputy Wetherby asked for a MOTION to enter the Town into a Deferred Compensation Agreement. Art made a MOTION TO accept; Theresa 2<sup>nd</sup> the MOTION. MOTION WAS CARRIED. Rich will move forward.
- Rich also asked about Direct Deposit for the Highway Department. – TABLED FOR NOW.

**RETAINER AGREEMENT** between the TOWN & RICHARDSON, PULLEN & BUCK, P.C. was signed and submitted. All were in Favor.

Sample of an EMPLOYEE HANDBOOK was handed out.

**WARRANTS:** General Vouchers 1-7      \$ 33,598.79      Highway Vouchers 1-11      \$ 21,423.28

MOTION made by Becky to close the Board Meeting; Theresa seconded the MOTION. All in Favor.