

**VILLAGE OF BEMUS POINT
VACATION RENTAL PERMIT APPLICATION**

Property Location _____

Section _____ Block _____ Lot _____

Owner Name: _____

Owner Address: _____

Owner Phone: _____ Cell Phone _____

Owner e-mail: _____

Agent or Broker: _____

Agent/Broker Address: _____

Agent/Broker Phone: _____ Cell Phone _____

Agent/Broker e-mail: _____

Local Contact Name: _____

Local Contact Address: _____

Local Contact Phone: _____ Cell Phone _____

Local Contact e-mail: _____

Proposed Occupancy Load of Premises: _____

Number of bedrooms: _____

Please Attach the Following:

1. Scaled plan showing lot, location of buildings and improvements and parking.
2. Proof of ownership
3. Garbage/Trash pickup schedule.
4. Copy of written list of rules to be posted in dwelling unit
5. Number of beds including daybeds and sleeper sofas.
6. _____ annual application fee. \$125
7. Copy of New York State Certificate of Authority (Tax ID number)

Signature of Owner _____ Date _____

Approval of Zoning Board _____ Date _____



VILLAGE OF BEMUS POINT

P.O. Box 450
Bemus Point, New York 14712-0450
Phone (716) 386-4398
Fax (716) 386-2334

VACATION RENTAL PERMIT VILLAGE OF BEMUS POINT COUNTY OF CHAUTAUQUA STATE OF NEW YORK

Owner of Premises: _____

Address: _____

Phone: _____

Cell Phone: _____

Local Contact: _____

Address: _____

Phone: _____

Cell Phone; _____

Location of Premises:

Address: _____

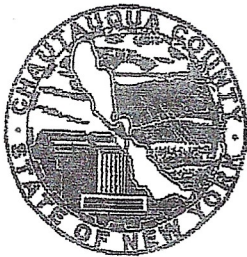
Tax Parcel No.. _____

Allowed Use: _____

Issued To; _____

Date Issued: _____

Expiration Date: _____



Chautauqua County Director of Finance
COUNTY OF CHAUTAUQUA
3 North Erie Street
Mayville, NY 14757

CERT: _____

CERTIFICATION OF REGISTRATION
Application for Certificate of Authority to Collect Occupancy Tax

PLEASE PRINT OR TYPE

FEDERAL ID or SS# _____

1. Business/ Owner Name: _____
2. Mailing Address: _____
3. Location of Business: _____
4. List Below Name, Home Address, Telephone Number, E-mail Address of Main Contact Person
NAME HOME ADDRESS TELEPHONE

E-MAIL: _____

5. Type of Establishment: ☐ Hotel ☐ Motel ☐ Condominium ☐ House
☐ Bed & Breakfast ☐ Cottage ☐ Apartment ☐ Other _____
Specify

6. Number of Rooms/Units: _____

7. Type of Ownership: ☐ Individual ☐ Partnership ☐ Corporation

8. Date Started Business in Chautauqua County: _____

9. If acquired after December 1, 2003:

Former owner/Business name _____

Registration number (if known) _____

10. Do you operate any other establishment? ☐ Yes ☐ No
If yes, where is it located? _____

I hereby certify that the statements made herein have been examined by me, and are to the best of my knowledge and belief, true and complete.

Date _____

Name _____

Title _____

**AMENDMENT
TO THE VILLAGE OF BEMUS POINT ZONING LAW
CONCERNING TRANSIENT/COMMERCIAL
USE OF DWELLING UNITS
EFFECTIVE FEBRUARY 1, 2011**

The following should be included in the Uses by right in all zoning districts in the Village of Bemus Point.

THE TRANSIENT /COMMERCIAL USE OF A DWELLING UNIT, SUBJECT TO THE FOLLOWING CONDITIONS:

1. Criteria Required: **PRIOR TO** undertaking such transient use the owner of the premises upon which the use shall be exercised shall supply, in writing, the following information to the Village of Bemus Point: PO Box 450, Bemus Point, NY 14712

A. Street address and section, block and lot number of the premises as set forth on the official Village of Bemus Point Tax Map.

B. A plan, drawn to scale, showing the lot, location of the improvements and available parking area. Number of bedrooms and beds available shall be specified, including day beds and sleeper sofas.

C. Proof of ownership and the name, address and telephone number of each and every person or entity with an ownership interest in the premises.

D. Full name, address and telephone number of any agent or real estate agent or broker acting on behalf of the owner or owners with respect to renting or leasing the premises.

E. Occupancy load of the premises. This number must be approved by the Code Enforcement Officer and must meet all fire and safety laws, rules and regulations.

F. Name, address and telephone number of local contact person available to respond to any and all complaints concerning the transient use of the premises within 24 hours after said complaint is filed with the Village of Bemus Point.

G. Garbage/trash pickup schedule for the property. Garbage must be placed in a sealed container.

H. A copy of the written list of rules to be posted in the dwelling unit for the renters. Certain rules are mandatory such as no fireworks, no tents on the premises and quiet hours are from 10:00 pm to 7:00 am weekdays and midnight to 7:00 am on weekends. Additional information to be posted shall include garbage and recycling information and information about our local leash law. The compilation of said list is the responsibility of the homeowner.

I. Written certification that the above mentioned rules will be conspicuously posted in the premises.

J. Any additional information required by the Village of Bemus Point to determine compliance with the provisions of this Section.

2. Upon the submission of the written documentation as set forth above, together with a determination by the Code Enforcement Officer that the premises are not in violation of any of the provisions of the Village Zoning Code and payment of the applicable application fee, a notice shall be sent by the Village of Bemus Point to all neighboring properties.

3. It shall be unlawful for any owner, tenant, agent or other representative of the owner to rent, lease, advertise or hold out for rent any dwelling unit for transient/commercial use without a Vacation Rental Permit. Failure to comply will result in the penalties described in number 7 below.

4. Transient/Commercial Use shall be defined as follows:

Transient/commercial use of a dwelling unit shall mean a commercial use of the dwelling unit wherein it is rented, leased or assigned for a term of daily, weekly, or monthly basis. It does not include hotels, motels, and RV spaces which are specifically addressed in Section 624 of the Village Zoning Law.

5. A Vacation Rental Permit may only be issued for one dwelling unit per lot or adjoining lots under a common ownership.

6. Violations. A complaint alleging a violation of the provisions and requirements set forth herein may be filed with the Village of Bemus Point. Such complaint shall be in writing and signed by a person having personal knowledge of the facts alleged therein. The Village of Bemus Point Code Enforcement Officer shall then cause an investigation to take place, within five business days, based on such written complaint. In the event such investigation results in the Code Enforcement Officer having reasonable belief that the violation has occurred, a Notice of Violation shall be served either personally or by the United States Postal Service upon the owner, owners or agents thereof setting forth the nature of the violation. Said Notice of Violation shall specifically set forth any terms and conditions which it is alleged have been violated.

7. Penalties. Any violation of the provision of this Section by any person shall be punishable as a fee. First Offence - \$250. Second Offence - \$500.

8. Any signs displayed on the premises advertising the same for lease or rent shall be in compliance with all local laws, rules and regulations as set forth in Section 614, A, 3, a of the Village Zoning Law.

9. A Vacation Rental Permit may be revoked after finding at least one of the following:

- A. Two separate violations of the requirements and provisions of this Section.
- B. For any material misrepresentation of information provided, required by Paragraph 1 of this section, after the permit holder is given notice and hearing is held by the Zoning Board of Appeals.
- C. Failure to pay fines within one week.

10. Vacation Rental Permits must be renewed annually with the proper fee.