

TOWN OF SHERIDAN

Building and Zoning Permit Application

Property Owners Name _____

Mailing Address _____ Post Office _____ Zip _____

Project Address _____ Post Office _____ Zip _____

Section _____ Block _____ Lot _____ Date Issued _____

Project Description _____

Property Owners Phone # _____ Phone # _____

E-Mail Address _____

☐ Yes ☐ No Municipal Water Connection

☐ Yes ☐ No Water Connection Fee Paid

☐ Yes ☐ No Health Department Septic Approval

☐ Yes ☐ No Site Plan With Dwelling

☐ Yes ☐ No Copy Of Survey From Surveyor

☐ Yes ☐ No Drainage Plan

☐ Yes ☐ No Modular Or Stick Built Homes Need Architectural Blue Prints

☐ Yes ☐ No Mobile Homes Need HUD Approval & Additional Application

☐ Yes ☐ No Used Mobile Homes Need HUD Approval & Pre-Inspection

☐ Yes ☐ No Contractors Copy Of Certificate Of Insurance



800-962-7962

Date Submitted _____

Permit # _____

PERMIT # _____ DATE _____ PERMIT FEE _____

No permit for new construction will be issued unless this application is properly filled out. One set of plans, specifications and a plot plan must be submitted with your request.

1. Please complete this application and submit to the Code Enforcement Officer (CEO) of the Town of Sheridan. Please type or print clearly.
2. No work shall commence until a building permit is issued.
3. The CEO will issue a permit provided the application is complete and complies with all State and Local Codes and Ordinances.
4. The Building Permit shall be posted upon the premises and must be visible from the street throughout the period of construction.
5. No structure or use for which a building Permit has been issued shall be occupied or used in whole or part upon completion for any purpose until a Certificate of Occupancy is granted by the CEO.

Nature of Work (Check all that apply)

- a. New Building _____ Addition _____ Alteration _____ Change of Use _____ Demolition _____
- b. Describe Scope of Work for the Project _____

- c. Estimated Cost of the Project _____

Sewage Disposal:

- a. New septic _____ b. Existing septic _____

Water Supply:

- a. New well _____ b. Existing well _____ c. Municipal water supply _____

Flood Plain (project located in a designated flood plain) Yes____ No____

Wetlands: (project located in a designated wetlands) Yes____ No____

Heating system: Electric _____ Oil _____ Gas _____ Wood _____

3RD Party Electrical Inspector Retained? Yes____ No____

Name of Electrical Inspector or Agency _____

Contractor _____

Address _____ **Phone** _____

The General Contractor must require sub-contractors to carry Workman's Compensation or have coverage for their workers. Proof of Insurance provided: Yes____ No____

This application is submitted to the Code Enforcement Officer of the Town of Sheridan for the issuance of a building permit pursuant to the New York State Uniform Fire Prevention and Building Code and Town of Sheridan Local Law #3-2006. The applicant agrees to comply with all the applicable laws, ordinances, and regulations.

The applicant states that he/she is the owner or agent of the owner, for the real property conveyed in this application, and is authorized to perform, or cause to perform, said work contained herein. That all statements made in this application are true to the best of their knowledge and belief, and that all work will be performed in the manner set forth in this application and the New York State Uniform Fire Prevention and Building Code.

The applicant agrees to notify the CEO at specified phases of construction as outlined in the permit, and upon completion of the work described herein. A final inspection of the project is required prior to occupying, using, or operating the structure, property, or equipment. Upon successful completion of this project described herein, the CEO will issue a Certificate of Occupancy or Compliance.

(Name of Owner or Petitioner)_____deposes and says that he/she is the petitioner and owner, or the authorized agent of the owner of the premises named and described herein, and that proof of Workman's Compensation Insurance has been provided.

The applicant further says that they have read and understand the contents of this petition, and that the same correctly states the estimated cost, use, and location of the structure to be erected, altered, improved, enlarged, demolished or otherwise modified and equipment contained within.

Agent of Owner

Petitioner & Owner

Town of Sheridan,
Code Enforcement Officer
2773 Rt. 20
PO Box 116
Sheridan, NY 14135
E-Mail: jcrowell@netsync.net

Phone (716) 672-7200
Fax (716) 672-5060

Town of Sheridan Assessor (716) 679-9880

Town of Sheridan Highway Superintendent (716) 673-1806

Chautauqua County Environmental Health Department (716) 753-4481

City of Dunkirk Water Meter & Maint. Department (716) 366-3255

IMPORTANT: You must contact **DIG SAFELY NY** before any excavation is started to determine locations of any existing utilities. 1-800-962-7962

PLOT PLAN

1. This page shall be used for the drawing of a plot plan for all major construction and additions and in such other cases as the Building and Zoning Officer deems necessary.
2. The plot plan shall show the location and size of the lot, locations and sizes of buildings and structures upon the premises (both existing and proposed) and their relationship to adjoining premises and public streets.
3. Locate and label clearly and distinctly all buildings and structures, show widths and depths of all yards, show names of all streets and indicate north with a north arrow.

Show Distance From Building To Side, Front And Rear Lot Lines

Rear of Lot _____ ft.

Left Side Depth of Lot _____ ft.

Right Side Depth of Lot _____ ft.

Frontage of Lot _____ ft.

Street Name _____