

**MINUTES – TOWN OF ALLEGANY**  
**ORGANIZATIONAL MEETING**  
**MONDAY, JANUARY 5, 2026 6:00 PM TOWN HALL**

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**PRESENT WERE:**

|                      |                         |
|----------------------|-------------------------|
| Supervisor McPherson | Town Clerk G. Straub    |
| Councilman Cooper    | Councilman Nazemetz     |
| Councilman Giardini  | Comptroller D. Piccioli |

**ABSENT:** Councilman Maguire

**ALSO PRESENT:** Kathy Martin, Town Justice Porter

**Salute to the Flag opened the meeting**

Town Supervisor Chris McPherson was sworn in by Town Justice Porter.  
Town Clerk Grace Straub was sworn in by Town Justice Porter.  
Town Councilman Alex Nazemetz was sworn in by Town Justice Porter.  
Town Councilman Greg Giardini was sworn in by Town Justice Porter.

**#1 – MOTION TO APPROVE ONE-YEAR APPOINTMENTS AND WAGES**

Motion by Supervisor McPherson to approve the following one-year appointments and wages. 2<sup>nd</sup> by Councilman Nazemetz. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

**Approve one-year appointments and wages**

|                              |                  |                            |
|------------------------------|------------------|----------------------------|
| • Town Comptroller           | Diana Piccioli   | \$64,915/yr                |
| • Dep. Comptroller           | Rosanne Capra    | \$22.00/hr                 |
| • Emergency Preparedness Dir | Chris McPherson  | \$-0-                      |
| • Budget Officer             | Chris McPherson  | \$-0-                      |
| • Dep. Budget Officer        | Diana Piccioli   | \$-0-                      |
| • Court & Highway Clerk      | Cynthia Moshier  | \$28.33/hr                 |
| • Z.B.A. Secretary           | Michele Lovern   | \$85/mtg                   |
| • Water Superintendent       | John M. Moshier  | \$10,137/yr                |
| • Sewer Superintendent       | John M. Moshier  | \$10,137/yr                |
| • Code Enforcement Officer   | Dan Brown        | \$56,650/yr                |
| • Dep. Hwy Superintendent    | Craig Maguire    | \$-0-                      |
| • Dep. Town Supervisor       | Alex Nazemetz    | \$/yr                      |
| • Town Historian             | Nancy Phearsdorf | \$200/yr                   |
| • Dog Control Officer        | Cindy Nupp       | \$6,755/yr                 |
| • Animal Control Officer     | Cindy Nupp       | \$20.00 hr. with a 2hr cap |
| • Tax Collector              | Grace Straub     | \$5,736/yr                 |
| • Reg. of Vital Statistics   | Grace Straub     | \$2,559/yr                 |
| • Website Manager            | Grace Straub     | \$500/yr                   |
| • Water Clerk                | Diana Piccioli   | \$4,386/yr                 |

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|                                        |                           |                           |
|----------------------------------------|---------------------------|---------------------------|
| • Sewer Clerk                          | Diana Piccioli            | \$4,386/yr                |
| • Planning Board Secretary             | Michele Lovern            | \$85/mtg                  |
| • Zoning Clerk                         | Michele Lovern            | \$23.00/hr                |
| • Zoning Officer                       | Dan Brown                 | \$-0-                     |
| • Cemetery Superintendent              | Stephanie Guthrie         | \$54,135/yr               |
| • Cemetery Caretaker                   | Aaron Harris              | \$22.00/hr                |
| • Cemetery Caretaker                   | Zach Kriner               | \$22.00/hr                |
| • Cemetery Caretaker                   | Cody Guthrie              | \$22.00/hr                |
| • Recreation Director                  | Charlene Cleveland        | \$23.00/hr                |
| • Parks Director                       | Stephanie Guthrie         | \$5,464/yr                |
| • Dep. Town Clerk                      | Nancy Phearsdorf          | \$20.00/hr                |
| • Town Attorney                        | Hopkins, Sorgi & McCarthy | \$22,000/yr               |
| (additional costs subject to approval) |                           |                           |
| • Records Management Officer           | Grace Straub              | \$-0-                     |
| • Dep. Sewer Clerk                     | Rosanne Capra             | \$22.00/hr                |
| • Dep. Water Clerk                     | Rosanne Capra             | \$22.00/hr                |
| • Dep. Court Clerk                     | Bonnie Harrier            | \$17.50/hr                |
| • Cemetery Equip. Operator             | Jeremy Guthrie            | \$215.00/grave&\$23.82/hr |

**#2 – MOTION TO APPROVE PARKS & RECREATION WAGES**

Motion by Supervisor McPherson to approve the following Parks & Recreation wages.  
2<sup>nd</sup> by Councilman Cooper. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

**Approve Parks & Recreation Department Workers**

|                         |            |
|-------------------------|------------|
| • David Bess            | \$20.00/hr |
| • Deborah Bess          | \$20.00/hr |
| • Crystal Blaske-Cooney | \$17.50/hr |
| • Collin Forrest        | \$17.50/hr |
| • Maddyson Cowburn      | \$17.50/hr |
| • Christine Cowburn     | \$17.50/hr |
| • Kimberly Miller       | \$17.50/hr |
| • David Kime            | \$17.50/hr |
| • Maddox King           | \$17.50/hr |
| • Gary Phearsdorf       | \$20.00/hr |
| • Nancy Phearsdorf      | \$20.00/hr |
| • Stephen Piccirillo    | \$20.00/hr |

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|                                 |            |
|---------------------------------|------------|
| • Emerson Ortega                | \$17.50/hr |
| • Quincy Stebbins               | \$17.50/hr |
| • Dillon Wagner                 | \$17.50/hr |
| • Summer Rhow                   | \$17.50/hr |
| • Marcus Forrest                | \$17.50/hr |
| • Amaessa Lynch                 | \$17.50/hr |
| • Youth Center Supervisors      | \$17.50/hr |
| • Parks Maint - (Karl Larrabee) | \$22.00/hr |

**Others**

1. Appoint Zoning Board of Appeals Member Kathleen Martin for a 5-year term from 1/1/2026-12/31/2030

**# 3 – MOTION TO APPOINT ZONING BOARD OF APPEALS MEMBER KATHLEEN MARTIN FOR A 5-YEAR TERM**

Motion by Supervisor McPherson to appoint Zoning Board of Appeals member Kathleen Martin for a 5-year term from 1/1/2026-12/31/2030. 2<sup>nd</sup> by Council. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

2. Appoint Zoning Board of Appeals Chairman Kathleen Martin for a 1-year term from 1/1/2026-1/31/2026

**#4 – MOTION TO APPOINT ZONING BOARD OF APPEALS CHAIRMAN KATHLEEN MARTIN FOR A 1-YEAR TERM**

Motion by Supervisor McPherson to appoint Zoning Board of Appeals Kathleen Martin for a 1-year term from 1/1/2026-12/31/2026. 2<sup>nd</sup> by Councilman Cooper. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

3. Re-appoint Board of Assessment Review Member Andrea Jones for a 5-year term from 1/1/2026-09/30/2030

**#5 – MOTION TO APPOINT BOARD OF ASSESSMENT REVIEW MEMBER ANDREA JONES FOR A 5-YEAR TERM**

Motion by Supervisor McPherson to appoint Board of Assessment Review Member Andrea Jones for a 5-year term from 1/1/2026 to 9/30/2030. 2<sup>nd</sup> by Councilman Cooper. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

4. Re-appoint Board of Assessment Review Member Jason Crisafulli for a 5-year term from 1/1/2026-09/30/2030

**#6 – MOTION TO APPOINT BOARD OF ASSESSMENT REVIEW MEMBER JASON CRISAFULLI FOR A 5-YEAR TERM**

Motion by Supervisor McPherson to appoint Board of Assessment Review Member Jason Crisafulli for a 5-year term from 1/1/2026 to 9/30/2030. 2<sup>nd</sup> by Councilman Nazemetz. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

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5. Approve annual payments and rates for Zoning Board of Appeals and Planning Board Members: \$85.00 per meeting for members and \$115.00 per meeting for Chairmen of each

**#7 – MOTION TO APPROVE ANNUAL PAYMENTS FOR THE ABOVE-MENTIONED POSITIONS**

Motion by Supervisor McPherson to approve annual payments of \$85.00/mtg. for ZBA/Planning Board and \$115/mtg for Chairmen of each. 2<sup>nd</sup> by Councilman Cooper. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

6. Approve weekly pay periods: Highway Union Employees

**#8 – MOTION TO APPROVE WEEKLY PAY PERIODS FOR HIGHWAY UNION EMPLOYEES**

Motion by Supervisor McPherson to approve weekly pay periods for the Highway Union employees. 2<sup>nd</sup> by Councilman Nazemetz. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

7. Approve bi-weekly pay periods: Highway/Water/Sewer Superintendent; Comptroller, Deputy Town Clerk, Highway & Court Clerk; Deputy Comptroller; Recreation & Parks Director; Code Enforcement Officer; Town Clerk; Zoning Clerk; Cemetery Caretakers; Cemetery Superintendent; Highway & Town Hall Cleaner; Tax Collector; Registrar of Vital Statistics; Recreation Supervisor.

**#9 – MOTION TO APPROVE BI-WEEKLY PAY PERIODS FOR THE ABOVE-MENTIONED DEPARTMENTS**

Motion by Supervisor McPherson to approve bi-weekly pay periods for the above-mentioned departments. 2<sup>nd</sup> by Councilman Nazemetz. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

8. Approve monthly pay periods: Town Justices; Town Supervisor; Zoning Board of Appeals Secretary; Town Hall Custodian; Town Councilmen, Town Attorney; Planning Board Secretary; part-time Recreation /Parks employees; Dog Control Officer.

**#10 – MOTION TO APPROVE MONTHLY PAY PERIODS FOR THE ABOVE-MENTIONED DEPARTMENTS**

Motion by Supervisor McPherson to approve monthly pay periods for the above-mentioned departments. 2<sup>nd</sup> by Councilman Cooper. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

9. Authorize Supervisor to invest Town monies.

**#11 – MOTION TO AUTHORIZE SUPERVISOR TO INVEST TOWN MONIES**

Motion by Councilman Cooper to authorize Supervisor McPherson to invest Town monies. 2<sup>nd</sup> by Councilman Nazemetz. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

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10.Designate official Town newspaper (Olean Times Herald)

**#12 – MOTION TO DESIGNATE TOWN'S OFFICIAL NEWSPAPER**

Motion by Supervisor McPherson to designate the official town newspaper as the Olean Times Herald. 2<sup>nd</sup> by Councilman Cooper. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

11.Approve Procurement Policy (updated in 2025)

**#13 – MOTION TO APPROVE THE TOWN'S PROCUREMENT POLICY**

Motion by Supervisor McPherson to approve the Town's Procurement Policy (updated in 2025). 2<sup>nd</sup> by Councilman Nazemetz. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

12.Approve Investment Policy (unchanged from 2025)

**#14 – MOTION TO APPROVE THE TOWN'S INVESTMENT POLICY**

Motion by Supervisor McPherson to approve the Town's Investment Policy (unchanged from 2024). 2<sup>nd</sup> by Councilman Cooper. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

13.Approve Code of Ethics (unchanged from 2025)

**#15 – MOTION TO APPROVE THE TOWN'S CODE OF ETHICS**

Motion by Supervisor McPherson to approve the Town's Code of Ethics (unchanged from 2025). 2<sup>nd</sup> by Councilman Nazemetz. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

14.Designate Official Banks (Five Star & Community Bank)

**#16 – MOTION TO DESIGNATE TOWN'S OFFICIAL BANKS**

Motion by Supervisor McPherson to designate the official banks as Five Star & Community Bank. 2<sup>nd</sup> by Councilman Cooper. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

15.Motion to Appoint Chris McPherson and Alex Nazemetz as account signors for Five Star Bank & Community Bank

**#17 – MOTION TO APPOINT CHRIS MCPHERSON AND ALEX NAZEMETZ AS ACCOUNT SIGNORS FOR FIVE STAR AND COMMUNITY BANK**

Motion by Councilman Cooper to appoint Chris McPherson and Alex Nazemetz as signors for Five Star Bank & Community Bank. 2<sup>nd</sup> by Councilman Giardini. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

16.Establish Town Board meeting days and times

**#18 – MOTION TO ESTABLISH TOWN BOARD MEETING DATES & TIMES**

Motion by Supervisor McPherson to establish Town Board Meeting days and times (2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of each month at 6 pm. Subject to change in summer). 2<sup>nd</sup> by Councilman Cooper. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

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17. Establish mileage rate (72.5 cents per mile)

**#19 – MOTION TO ESTABLISH THE MILEAGE RATE**

Motion by Supervisor McPherson to establish Town mileage rate (72.5 cents per mile). 2<sup>nd</sup> by Councilman Nazemetz. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

18. Establish per diem rates as listed on [www.gsa.gov/perdiem](http://www.gsa.gov/perdiem)

**#20 – MOTION TO ESTABLISH PER DIEM RATES**

Motion by Supervisor McPherson to establish Town per diem rates as listed on [www.gsa.gov/perdiem](http://www.gsa.gov/perdiem). 2<sup>nd</sup> by Councilman Cooper. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

19. Appoint Primary Kennel for 2026 (Town of Olean)

**#21 – MOTION TO APPOINT PRIMARY KENNEL**

Motion by Supervisor McPherson to appoint Primary Kennel for 2026 (Town of Olean). 2<sup>nd</sup> by Councilman Giardini. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

20. Approve Library Contract with the Village: \$59,832 for 2026

**#22 – MOTION TO APPROVE LIBRARY CONTRACT WITH THE VILLAGE**

Motion by Supervisor McPherson to approve Library Contract with the Village: \$59,832 for 2026. 2<sup>nd</sup> by Councilman Giardini. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

21. Approve Overtime beforehand (non-union only)

**#23 – MOTION TO HAVE OVERTIME PRE-APPROVED**

Motion by Supervisor McPherson to have overtime approved beforehand (non-union only). 2<sup>nd</sup> by Councilman Cooper. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

22. Establish Health Care Buy Back at \$3,000.00/year

**#24 – MOTION TO ESTABLISH HEALTH CARE BUY BACK**

Motion by Supervisor McPherson to establish Health Care Buy Back at \$3,000.00/year. 2<sup>nd</sup> by Councilman Nazemetz. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

23. Approve Clark-Patterson-Lee as Town Engineer for 2026

**#25 – MOTION TO ESTABLISH TOWN ENGINEER**

Motion by Supervisor McPherson to approve Clark-Patterson-Lee as Town engineer for 2026. 2<sup>nd</sup> by Councilman Giardini. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

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24. Approve Court Security Agreement with the Village

**#26 – MOTION TO APPROVE COURT SECURITY AGREEMENT WITH THE VILLAGE**

Motion by Supervisor McPherson to approve the Court Security Agreement with the Village. 2<sup>nd</sup> by Councilman Cooper. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

25. Approve Emergency Services Agreement with Village: \$10,000 for 2026

**#27 – MOTION TO APPROVE THE EMERGENCY SERVICES AGREEMENT**

Motion by Supervisor McPherson to approve the Emergency Services Agreement with the Village (\$10,000 for 2026). 2<sup>nd</sup> by Councilman Cooper. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

26. Approve Committee Appointments for 2026

**#28 – MOTION TO APPROVE COMMITTEE ASSIGNMENTS FOR 2026**

Motion by Supervisor McPherson to approve Committee Assignments for 2026 as listed below. 2<sup>nd</sup> by Councilman Nazemetz. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

- Building/Grounds & Safety – Greg Giardini & Chris McPherson
- Highway – Chris McPherson & Craig Maguire
- Parks & Cemetery – Greg Giardini & Alex Nazemetz
- Personnel – Andy Cooper & Chris McPherson
- Recreation – Greg Giardini & Andy Cooper
- Technology – Craig Maguire & Andy Cooper
- Union Negotiation – Chris McPherson & Councilman Nazemetz
- Water/Sewer – Chris McPherson & Craig Maguire

From the Floor: none

**#29 – MOTION TO ADJOURN THE 2026 ORGANIZATIONAL MEETING**

Motion by Councilman Nazemetz to adjourn the 2026 Organizational meeting at 6:21 pm. 2<sup>nd</sup> by Councilman Cooper. McPherson-aye, Nazemetz-aye, Maguire-absent, Cooper-aye, Giardini-aye. CARRIED.

Respectfully Submitted,

Grace C. Straub, Town Clerk  
1/5/2026