

Standard Work Day and
Reporting Resolution for
Elected and Appointed Officials

Received Date

Employer Location Code

30781

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.12/23)

BE IT RESOLVED, that the Town of West Almond

/ 30781

hereby established the following standard work days for these titles and will

(Name of Employer)

(Location Code)

report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYS SLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Trevor Burt	5735	R11179643	Supervisor	01/01/2023-12/31/2026	6	N/A	☒	Semi-Annual	☐
Albert Hall	4992	R13315208	Deputy Town Supervisor	1/01/2025-12/31/2028	6	N/A	☒	Semi-Annual	☐
Mark Bainbridge	4657	R13315210	Councilman	01/01/2023-12/31/2028	6	N/A	☒	Semi-Annual	☐
Appointed Officials:									
Ryan Knapp	6517	R13155505	Highway Supervisor	01/01/2023-12/31/2026	8	N/A	☒	Bi-Weekly	☐
Crystal Rusaw	5291	R13199026	Deputy Town Clerk	01/01/2023-12/31/2026	6	N/A	☒	Bi-Weekly	☐
							☐		☐

I, Crystal Rusaw

(Name of Secretary or Clerk)

(Circle one)

secretary/clerk of the governing board of the Town of West Almond

(Name of Employer)

of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 6th day of July, 2026 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of West Almond

on this 6th day of July, 2026

Crystal Rusaw

(Signature of Secretary or Clerk)

(Name of Employer)

Affidavit of Posting: I, Crystal Rusaw

being duly sworn, deposes and says that the posting of the Resolution began on

7/06/2026

(Name of Secretary or Clerk)

and continued for at least 30 days. That the Resolution was available to the public on the:

(Date)

Employer's website at: WWW.Walmondctc@gmail.com

Official sign board at: Town of West Almond Town Hall

Main entrance Secretary or Clerk's office at: 2769 County Rd 2, West Almond



Employer Location Code

30781

RS 2417-B
(Rev.04/20)

(Rev. 04/20)

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form



Elected Officials:

[illegible]

Appointed Officials:

[illegible]

(use with form RS 2417-A)