TOWN OF ARKWRIGHT

9543 Center Road
Fredonia, NY 14063

REQUEST FOR PROPOSAL (RFP) BACKUP GENERATOR SYSTEM NEW TOWN HALL

1. INVITATION TO QUOTE

The Town of Arkwright invites qualified parties to submit proposals for the ***Equipment, Delivery, Set Up and Ongoing Support of a Propane Fired Gas Generator and Automatic Transfer Switch (ATS)*** to be located at the new construction Town Hall, 9543 Center Road, Fredonia NY.

Proposal Submission Deadline: November 20, 2026

Submission Method: Mail to Arkwright Town Supervisor, 9543 Center Road, Fredonia NY 14063 or e-mail mcavoy_brian@yahoo.com

2. INSTALLATION

Initial installation of the generator will likely be temporary. Proper, final installation will be in the Spring. Each step of the installation can be on a time and material basis, either as a change order with the current electrician and plumber or as a new quotation.

3. PROPOSAL SUBMISSION REQUIREMENTS

The quotation should be based on municipal cooperative purchasing pricing, or better, as follows:

Koehler equipment is on Sourcewell Contract #092222-KOH (or #062326-REO, as applicable) for Rehlko (formerly Kohler), and

Generac equipment is on Sourcewell Contract #092222-GNR(or #062326-GNR, as applicable.

The Town of Arkwright's Sourcewell Account Number is 188329

Please break out the following to assist the Town in its decision

Price and Lead Time of Equipment, Separate Generator and ATS
Price of Any Supplier Recommended Accessories
Freight and Set Up/Commissioning
Warranty – Base Term and Coverage Information
Price for Extended Warranty with Coverage Information
Price of Service Plan with Coverage Information

The pricing must be firm throughout the delivery of the equipment. Any pre-payment expectations should be included in the proposal. Lacking that, the Town will make one full payment during the week following the first Town Board meeting after delivery and receipt of the supplier's invoice.

Note: Please feel free to recommend a brand, based on total cost of ownership over the life of the equipment or any other feature beneficial to Arkwright's installation.

Note: The Town does reserve the right to split the order, potentially purchasing the ATS from a different supplier if their delivery is more beneficial to our construction schedule. Regardless of where the ATS is purchased, it will be the same brand as the selected generator.

4. ADDITIONAL DOCUMENTATION

1. **Load Analysis**: A copy of the power consumption analysis for our new Town Hall, arranged by H.F. Lenz, is attached for your reference.
2. **Tax Exempt:** A copy of the Town's tax-exempt certificate is included with this request.
3. **Non-Collusion Certification:** Pursuant to New York General Municipal Law § 103-d, all proposals must include a signed Non-Collusive Bidding Certification. A bank template is included.
4. **Insurance:** For installation work, the provider must submit proof of General Liability Insurance, listing Arkwright as additionally insured, and Workers' Compensation Insurance prior to working on Town premises. A CE200 Attestation may be considered if only true business owners are on site.

The Town explicitly reserves the right to reject any and all quotations.

5. PUBLIC RECORD:

Although the Town of Arkwright will not actively share details beyond a need to know basis, quotations will become a matter of Public Record and, as such, could be subject to a Freedom of Information (FOIL) records request. The successful bidder's pricing will be discussed in open meeting and will be posted on the Town's website.

Brian McAvoy

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Brian McAvoy
Town of Arkwright Supervisor

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