



TOWN OF ARKWRIGHT

August 2026 REGULAR BOARD MEETING

Arkwright Town Hall

9543 Center Rd, Fredonia, NY 14063

6:30 PM August 10, 2026

In Attendance: Supervisor Brian McAvoy

Board Members Polly Gambino, Bruce Gustafson, Larry Ball, Chris Jackson

Absent: Town Clerk Jane Lindquist (notes taken by Supervisor McAvoy)

Public: James Ziemba, Stephen & Laurie Mead, David Szydlo, Roger Newell,
Vivian Larson

The Meeting was called to order at 6:30 PM by Brian McAvoy.

Pledge of Allegiance

Roll Call and Establishment of a Quorum

Review and Approval July 2026 Regular Board Meeting Minutes- Motion by Larry Ball & Polly Gambino 2nd. All in favor.

Review and Approval July Special Board Meeting Minutes- Dealing with decision to change designation of a section of Ball Road. Motion by Polly Gambino & Larry Ball 2nd. All in favor.

Supervisor Report-

Letter from Senator Borrello's Office - The Town received a letter acknowledging our resolution supporting the NYS AOT's Bill of Rights. The Senator supports this initiative, including the importance of Home Rule.

Tire Amnesty Day – Only good feedback. The Town took in 468 tires from 58 different customers. Gave out many dog licenses and the Town Clerk has coupons to use for walk in dog license customers.

Salt Shed – Our grant application has been accepted. Waiting for the next step. Grants will be 75% and Town's work in kind counts in the cost. Plan to budget \$100K against the all in cost of roughly \$400K. Reminder that the State will require even sand to be under cover.

NYMIR Recommendations – The Town still has some things NYMIR wants to see but the very important battery disconnects are in place. McAvoy has asked Superintendent Waldron to ensure they are being used daily. The other items on the list will be addressed by McAvoy and Waldron as they can.

Dog Shelter Enhancements – The DCO is still working on obtaining costs for the required facility upgrades. A Town can invest in a private facility if there is a contract for the services. That said, the DCO is looking for modular cages or kennels that could meet the requirement yet be removable by the Town if necessary. There are new check-in and inoculation requirements for dogs. McAvoy explained that some Towns read the new regulations as requiring a veterinary check of all dogs.

Arkwright reads it as veterinary approved, meaning our DCO can do the check and inoculation. Arkwright is checking on that interpretation. Finally, McAvoy has asked a nearby Town for an indication whether Arkwright could sub-contract dogs that need to be isolated to their facility.

Financial Report- The Town's combined bank balance is again down from the previous month but not unexpected since no major revenue has been received. Cash flow projection still is adequate to meet Town's operating needs and building projects. That said, the absence of CHIPS revenue is a concern. Superintendent Waldron said she has received a notification of \$199K being approved and imminent.

Report: Highway Superintendent

Spending v. Budget Update (Monthly)- On track with all budget lines. See attached appendix.

CHIPS 2025 Update – CHIPS is still outstanding but \$199K is on its way.

Highway Plans Summer 2026- Superintendent Waldron reviewed the highway plan on display and updated work already done.

Cowden's Cemetery Driveway Update- The top soil has been removed and the driveway is laid out. Gravel is the next step.

Lifecycle Road Cost Per Mile- Progress has been made. In rough numbers, six to seven years of gravel totals the same cost as paving would in the first year. Additional factors need to be considered but the comparison of year after year gravel cost versus paving is a good start.

Asset Tracking Process- The Highway Department does have a book of non highway and non inland marine assets and recently did an inventory. McAvoy would like to see this formalized a bit more but believes the record keeping and process is solid.

Report: Town Clerk/Tax Collector

McAvoy reported on behalf of the Clerk. See Appendix.

Also, we believe we have a process in place to cash in dog license coupons and calculate the Ag and Markets payment with a zero dollar price in the system.

Report: Town Justice

McAvoy reported on behalf of the Court. See Appendix.

Report: Assessor

McAvoy reported on behalf of the Assessor. See Appendix.

Report: Zoning

Ed Pagano reported progress has been made on cleaning up one property. Also, he has a contract for the TV tower and will continue to explore whether the current business model is consistent with their tax exempt status.

Report: Code Enforcement

McAvoy reported on behalf of the Code Enforcement Officer. See Appendix.

Report: Board Members

Polly Gambino – will work with Lacy regarding furnishings for new Town Hall.

Chris Jackson none

Larry Ball none

Bruce Gustafson none

Acceptance of Reports

Motion to Accept Supervisor, Departments and Councilperson reports- Motion by Larry Ball & Chris Jackson 2nd. All in favor.

Motion to accept August 2026 Abstract and Pay bills- Motion by Chris Jackson & Larry Ball 2nd. All in Favor.

Motion to Approve Budget Modifications \$203 to Municipal Dues, \$3000 to Building Inspector and \$15 to Zoning Contractual, All from Contingent. Motion by Chris Jackson & Larry Ball 2nd. All in favor.

Old Business

Insurance Renewal- See Appendix for Adopted Resolution, renewing coverage with Gallagher (NYMIR).

Ball Road Minimum Maintenance Section – Reviewed a letter to be sent certified mail to all stakeholders. Also adopted a board resolution supporting the findings behind this designation change and scheduling a public hearing for the regular October board meeting. A notification of public hearing is included in the letter and will be advertised. See Appendix for Adopted Resolution.

Building Code – McAvoy still trying to get together with Warren Kelly to discuss choices Town has to make in order to adopt 2025 code. Need a decision on small buildings which currently do not need a permit. May be other decisions but Warren has to explain. To be clear, inspections are proceeding per the newest code. Arkwright's official adoption via law is a formality.

New Business

Veteran's Tax Exemption – Reviewed the Law and set Public Hearing for September meeting. See Appendix for Adopted Resolution.

LaBella Septic System Proposal – LaBella has quoted \$8640 to design the septic system for the new town hall. A design by a licensed engineer is required since this is considered a commercial building. McAvoy opined that keeping the job under one roof with LaBella will ensure the Town is not caught in the middle if something goes awry.

Motion to accept LaBella's Proposal - Motion by Larry Ball and Bruce Gustafson 2nd. All in Favor

Public Comment-

Roger Newell – one of the landowners on Ball Road isn't in favor of the change of designation. He feels the Town is limiting what a person can do on their own property. McAvoy – the concerned landowner certainly isn't wrong but we have to consider the balance and the greater public good. Sometimes laws do restrict things people want to do.

Stephen Mead- Why no perimeter drain around the new town hall? McAvoy commented that the question came up already, we double checked with the architect and based on the style of building and grade, it is not necessary.

Stephen Mead and Jim Zimba – why are we just now learning that the septic wasn't included? McAvoy – sorry - we knew. There are some items, like septic, generator and sidewalks that are the Town's responsibility. It has been that way since the beginning. There is no bait and switch or double dipping going on here. We are not paying for any of this in the main building project.

Stephen Mead- What about including the Town Barns in the generator system? Not a common thing but why not? There are likely good used generators on the market. McAvoy – we can consider that. The big push for a generator is that the Town Hall will be electric only, with the building being empty a lot of the time. We want automatic changeover to a gas generator to keep things from freezing. We don't have that same concern with the barns, but it is a good thing to consider.

Lisa Waldron – What about a time capsule for the new Town Hall? McAvoy – talk it over and come up with a plan. Sounds like a good idea.

Motion to Adjourn Regular Meeting- Motion by Chris Jackson & Polly Gambino 2nd. All in favor.

THE SENATE
STATE OF NEW YORK



GEORGE M. BORRELLO
SENATOR
57TH DISTRICT

RANKING MINORITY MEMBER

AGRICULTURE
BANKS

COMMITTEES

COMMERCE, ECONOMIC
DEVELOPMENT AND SMALL BUSINESS

ELECTIONS

FINANCE

HOUSING, CONSTRUCTION AND
COMMUNITY DEVELOPMENT

INSURANCE

ALBANY OFFICE

ROOM 707
LEGISLATIVE OFFICE BLDG.
ALBANY, NEW YORK 12247
PHONE: (518) 455-3563
FAX: (518) 426-6905

DISTRICT OFFICE

2-6 EAST SECOND STREET
SUITE 302
JAMESTOWN, NEW YORK 14701
PHONE: (716) 664-4603
FAX: (716) 664-2430

SATELLITE OFFICE

WESTGATE PLAZA
700 W. STATE STREET
OLEAN, NEW YORK 14760
PHONE: (716) 372-4901
FAX: (716) 372-5740

July 30, 2026

RECEIVED
AUG 04 2026

Hon. Brian McAvoy, Supervisor
Ms. Jane Lindquist, Town Clerk
Town of Arkwright
9543 Center Road
Fredonia, NY 14063

Dear Supervisor McAvoy and Clerk Lindquist,

I am in receipt of the Town of Arkwright Resolution, supporting the NYS Association of Town's Bill of Rights.

As your representative in the NYS Senate, I recognize Article IX, of the State Constitution as the "Home Rule" article, granting protections and affirmative lawmaking powers upon local governments in the spirit of local autonomy which is free of state influence. Therefore, I am glad you shared this resolution with the Governor's Office and will be certain to keep your concerns in mind should this Bill of Rights comes to the floor of the full NYS Senate for a vote.

Please accept my best wishes. Do not hesitate to contact me if I may be of further assistance.

Sincerely,

George M. Borrello
George M. Borrello
57th Senate District

GMB/glf

Supervisor Report to Town of Arkwright Board

Month of Jul-26

Bank Accounts	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26
General Fund	\$ 825,508	\$ 682,905	\$ 644,961	\$ 1,037,350	\$ 1,008,947	\$ 965,611	\$ 1,342,440	\$ 1,149,736	\$ 1,080,840
Highway	\$ 454,596	\$ 522,717	\$ 428,605	\$ 364,982	\$ 311,871	\$ 273,199	\$ 242,651	\$ 157,647	\$ 110,607
Cemetery	\$ 105,076	\$ 105,087	\$ 105,099	\$ 105,204	\$ 105,216	\$ 105,229	\$ 101,393	\$ 102,404	\$ 102,415
Month to Month Change	\$ 1,385,180	\$ 1,310,709	\$ 1,178,665	\$ 1,507,536	\$ 1,426,034	\$ 1,344,039	\$ 1,686,484	\$ 1,409,787	\$ 1,293,862
Significant Revenue Since Last Reported		-5%	-10%	28%	-5%	-6%	25%	-16%	-8%

Open Items to Complete or of Interest

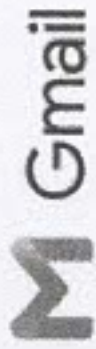
CHIPS is still outstanding but Lisa is pushing the State

Cash Outlook	Actual	Budget	Variance
Highway Expenses For Remainder of Year	\$ 236,000		
General Expenses for Remainder of Year	\$ 154,685		
Town Requires to Run for Balance of 2026	\$ 450,685		Includes Congdon Brothers
Town Cash Outlook	\$ 856,698		Cash on Hand Minus Operating Minus Congdon Brothers
Two Quarters of Sales Tax	\$ 140,000		
CHIPS	\$ 221,000		
Money for Building	\$ 1,217,698		Not Counting Borrowing Internally

Submitted by:

Beverly H. Hays

Town of Arkwright Supervisor



Jane Lindquist <ark.town.clerk@gmail.com>

Chautauqua County ACH Invoice Payment - DO NOT REPLY

1 message

AccountsPayable@chqgov.com <AccountsPayable@chqgov.com>
To: Ark. Town.Clerk@gmail.com

Wed, Aug 5, 2026 at 11:24 AM



Chautauqua County ACH Invoice Payment - DO NOT REPLY

To: ARKWRIGHT TOWN OF SUPERVISOR

From: Chautauqua County
Gerace Office Building
3 North Erie Street
Mayville, NY 14757-1007

Payment Date: 08/06/2026
Payment Amount: \$82,531.59

You have received an ACH transaction from Chautauqua County for payment of an invoice. These funds will be direct deposited into your bank account. THIS EMAIL IS NOT MONITORED. If the amount does not match what you anticipated, please contact the department who you submit your invoice to. Your direct deposit information can be viewed on our eSupplier portal. <https://ccsuite.chautauquacounty.com/eSuite.Supplier/Shared/Default.aspx>
Payment is for the following invoices:

Invoice Number	Invoice Date	Invoice Description	Invoice Amount
3rd QTR 2026	07/29/2026	2026 Sales Tax Distribution 3rd Quarter	\$82,531.59

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Highway Department Expenses		2026 Through to End of		July	
Account	Description	Expense Year to Date		2026 Allotment with Rollover	% Of Budget Including Rollover
		Current Month	2026 Budget		
DA5142.4	Snow Removal Contractual	\$ 47,995	\$ 65,000		74%
D5110.4	General Repairs Contractual	\$ 39,935	\$ 75,000		53%
D5112.2	Capital Outlay (CHIPS)	\$ 4,029	\$ 220,000		2%
DA5130.4	Machinery Contractual	\$ 20,515	\$ 40,000		51%
D5130.2	Machinery Equipment	\$ 273,544	\$ 293,544		93%



Town of Arkwright Monthly Clerk Report

For Month of (MM/YY) Jul-26

Sales

	Quantity	Total Receipt
Dog Licenses	<u>4</u>	\$ <u>29.00</u>
Marriage Licenses	<u>0</u>	\$ <u>-</u>
Building Permits	<u>0</u>	\$ <u>-</u>
Genealogy		
Birth Certificates	<u>0</u>	\$ <u>-</u>
Death Certificates	<u>4</u>	\$ <u>40.00</u>
Cemetery Plots	<u>0</u>	\$ <u>-</u>
Miscellaneous	<u>0</u>	\$ <u>-</u>
Total		\$ <u>69.00</u>

Bank Deposits

Town Clerk	\$ <u>69.00</u>
Total	\$ <u>69.00</u>

Checks Written

Town of Arkwright	\$ <u>65.00</u>
NYS AG & Markets	\$ <u>4.00</u>
NYS Department of Health	<u>0</u>
Total	\$ <u>69.00</u>

✓ Attach copy of latest bank statement

Submitted by

Aime Lindquist Town Clerk

Reviewed by

Brian McHugh Town Supervisor
8/10/26



Jeffrey Huyck (June 2026)

Report View

i Information

Summary

Report Amount \$5.00
Date Check Sent to CFO 07/08/2026
Adjustment Amount \$0.00
AC-1030 AC260606.491

Report

Report Month and Year June 2026
Report Status **Certified**
Prepared Date Jul 8, 2026 1:22:03 PM
Prepared By Jeffrey Huyck (JCR06491)
Certified Date Jul 8, 2026 1:26:01 PM
Certified By Jeffrey Huyck (JCR06491)

Transaction Receipt

DEPOSITS		PAYMENTS	
☐ Checking	☐ Mortgage	☐ Installment Loan	☐ Home Equity
☐ Money Market	☐ Commercial Loan	☐ Star Access	☐ Other
☐ Savings	☐ Overdraft Line of Credit	(Checks received are subject to collection)	
☐ Other			

Transaction or account number, amount and date of your deposit or payment are shown below.

Deposit Acct # DD #40195
Br 466 Tr 2392 - 6603 Seq 34
08/26/2026 11:31 AM
Deposit Amt \$90.00

Thank You



It starts here

800.NBT.BANK www.nbtbank.com



Member FDIC NMLS ID #500501

TELO0102 11/2025

gwh
7/8/26