



TOWN OF ARKWRIGHT

JANUARY 2026 REGULAR BOARD MEETING

Arkwright Town Hall

9543 Center Rd, Fredonia, NY 14063

6:30 PM February 9, 2026

In Attendance: Supervisor Brian McAvoy

Board Members Polly Gambino, Bruce Gustafson, Larry Ball, Chris Jackson

Town Clerk Jane Lindquist

Absent:

Public: Braden Carmen

The Meeting was called to order at 6:30 PM by Brian McAvoy.

Pledge of Allegiance

Roll Call and Establishment of a Quorum

Review and Approval of January Regular Board Meeting Minutes & Public Hearing Minutes, Excessive Late-Night Noise - Motion by Larry Ball & Polly Gambino 2nd. All in favor.

Public Comment- none

Report: Supervisor

Finance overview- No new revenue. Bank accounts are down a little. CHIPS should be coming. We did receive Tax collection payments. Town not hurting. Tentative- Special franchise - evaluation came in- went up \$108,106.00. Numbers set by state. For accounts details - See attached appendix.

Name Change BLB- Doeren Mayhew- office staying. Everything stays the same.

EDP: no complaints.

Meadows Road Parking Update- Larry Ball, Brian McAvoy and Lisa Waldron have all been involved trying to come up with additional parking. The Town received a response from Senator George Borrello's office explaining Meadows Road is a Wildlife Management Area and its principal use is that. Also, the offer of a land swap of a parking lot area in exchange for a small parcel the Town owns on the West side of Ball Road was rejected. The State is not interested since that land is not adjacent to their current Wildlife Management Area. Recreational activities such as snowmobiling would fall under Forestry as is the case in the Boutwell Hill area. McAvoy had asked the Forestry Representative whether the Town should put up signs directing traffic to the Boutwell area and was told no. That parking is plowed by the County and might not be accessible in the event of a major snow event. Supervisor McAvoy left the conversation off with the State that while the Town appreciates their response, it nevertheless leaves us in a bind. Both the State and County promote recreational snowmobiling and the Town is left holding the bag when it comes to parking. McAvoy stressed that simply ticketing offenders isn't a solution. Lisa Waldron

commented that the Town has done their due diligence. We feel that is an important consideration for the public record.

Discussion on Forestville Fire District- Supervisor McAvoy has been in contact with Lou Pelletter, Town of Hanover Supervisor in regard to the activities surrounding the potential merging of The Forestville Fire District with the new Bay Creek District. McAvoy reposted that Supervisor Pelletter assured him that Arkwright would be part of the discussion and, for sure, any legal structure coming from their efforts would ensure Arkwright could still contact with the new district. McAvoy expressed appreciation for the call and also appreciation for the coverage Arkwright receives from Forestville.

Discussion on Thursday Tax Collection in 2027- Thursday night collection for one hour seems unnecessary, considering other options tax payers have. Supervisor McAvoy suggested the Town consider dropping Thursday night collection in 2027 and officially collect for two hours on Tuesday to compensate.

Paperwork Reduction- The Board approved Supervisor McAvoy to work on obtaining a wall mounted television screen that could then be used to present agendas, meeting minutes and other paperwork normally printed in excess for every board meeting.

Report: Highway Superintendent

Spending v. Budget Update (Monthly)- Not much change. Track for next month.

CHIPS 2025 Update – March. New number in April.

Closure of Garage Safety Concern Raised in January Meeting- Employee working alone in garage. Employee know it was a mistake. Gave him a verbal talk about safety concerns.

NYMIR Review with Town, Update on To Do List (Or Not to Do)- Everything done.

Temporary Road Closure Process- Resident get ahold of board, Post in paper, Contact law Enforcement & First Responders. Lisa Waldron will send an email detailing the steps.

Historic Cheese Factory Sign Replacement-Next Spring.

Pond Water Standpipes for Fire Protection – A Resident on Center Road has offered the use of his pond to add a stand pipe to. Supervisor McAvoy commented that he has been told it can't be done and also it can be done in an existing pond. The Forestville Fire District knows of the offer. Also, once the building footprint for the Town is complete, we may consider a new pond on Town property that would serve as a reservoir for fire protection.

AED Training Lisa Waldron will talk to Kyle Barthel from the Forestville Fire District about training for full time staff.

Master Plan- Salt Shed & Lifecycle Road Cost Per Mile. Lisa will put together numbers for Salt shed.

New Truck- Got pushed back 3 weeks. End of March beginning of April.

Report: Town Clerk/Tax Collector

Jane Lindquist read the Town Clerk report. See attached appendix.

Update on Tax Collection. Collection is going well. We paid the town \$412,716.00 for Town Charges and Special Districts and also sent the County \$450,000.00 towards the tax warrant.

Noise Ordinance Law- received notice from NYS that they received the law.

Dog Control- none

Report: Town Justice

Jane Lindquist reported on behalf of Jeffrey Huyck- See attached appendix.

Report: Assessor

Supervisor Brian McAvoy Reported on behalf of Jeanne Ebersole. See attached appendix.

Report: Zoning - none

Report: Code Enforcement

Supervisor McAvoy Reported. See attached appendix.

Need to Adopt New Building Code Law- excepting 2025.

Report: Board Members

Polly Gambino Researched National Fuel bill to see if getting best rate. Estimated this month. After contacting National fuel and America Gas. We are getting the best rate from America Gas.

Chris Jackson none

Larry Ball none

Bruce Gustafson none

Acceptance of Reports

Motion to Accept Supervisor, Departments and Councilperson reports- Motion by Chris Jackson & Larry Ball 2nd. All in favor.

Motion to accept February 2026 Abstract and Pay bills- Motion by Chris Jackson & Polly Gambino 2nd. All in Favor.

Resolution to Approve Budget Modification in Highway General Repairs Contractual. Read resolution and vote. See appendix attached.

Old Business

Roofing and Siding Project Update-Congdon Brothers – Did a little bit- working on trim.

Cowden's Cemetery Driveway Update- Schedule Tree Removal- Lisa Waldron will work with Kravitz tree service.

Pro-Housing Community Update- Ed Pagano gave Brian McAvoy paperwork. Will get submitted.

Future Ethics Training for Elected Officials & Policy- none

New (Updated) Law Accepting 2025 NYS Building Code – Discuss Timeline- Gives authority for Warren Kelly to do what he does.

New Business

Reappoint BAR Members to New Term- Term expired September 2025. New Term started October 1st, 2025, to Sept 30th, 20230. Motion to Appoint BAR Members Hebner, Houch & Merrill to New Term, 10/1/2025 to 9/30/30. Motion by Polly Gambino & Larry Ball 2nd. All in favor.

Change Grievance Day to First Tuesday in June- Jeanne Ebersole needed to change date due to conflict with other towns. Resolution to Schedule Public Hearing on Local Law 2 of 2026

Changing the Date of the Board of Assessment Review Grievance Day – read and voted. See appendix attached.

Ideas For America's 250th- Hand out flags. Supervisor McAvoy requested Lisa Waldron to investigate the cost for a 250th Tire Amnesty. Perhaps give out vouchers to every parcel in Arkwright and let residents exchange them with one another if they wish. If not cost prohibitive, McAvoy will review the idea with the Town's Attorney. McAvoy reminded those in attendance that we are still looking for ideas.

Possible Replacement of Texting System with Workflow Routing System- No trigger yet. Got cold call- with textgov.com- text could directed to certain people within the town. (Example: call coming in for town clerk would go to town clerk.) When call taken care of Clerk could close message and mark taken care of. Right now, we pay \$30.00/mo. for Slick text. This would cost us \$150.00/mo. Try to keep on table. It would be more efficient.

Solar Panels- We have to decide what we want to do about the Solar panels, when we get close to the end of the lease.

Gas Well- Merle Goot – We should have a refund coming.

Public Comment-

Motion to Adjourn Regular Meeting & Open Executive Meeting- Motion by Chris Jackson & Polly Gambino 2nd. All in favor.

Motion to Adjourn Executive Session & Reopen Regular Meeting- Motion by Polly Gambino & Larry Ball 2nd. All in favor.

Motion to Adjourn Regular Meeting- Motion by Larry Ball & Polly Gambino 2nd. All in favor.



Town of Arkwright Monthly Clerk Report

For Month of (MM/YY) Jan-25

Sales

	Quantity	Total Receipt
Dog Licenses	<u>13</u>	<u>\$ 89.00</u>
Marriage Licenses	<u>0</u>	<u>\$ -</u>
Building Permits	<u>2</u>	<u>\$ 20.00</u>
Genealogy	<u>.</u>	<u>\$ -</u>
Birth Certificates	<u>0</u>	<u>\$ -</u>
Death Certificates	<u>2</u>	<u>\$ 20.00</u>
Cemetery Plots	<u></u>	<u>\$ -</u>
Miscellaneous	<u>0</u>	<u>\$ -</u>
Total		<u>\$ 129.00</u>

Bank Deposits

Town Clerk	<u>\$ 129.00</u>
Total	<u>\$ 129.00</u>

Checks Written

Town of Arkwright	<u>\$ 114.00</u>
NYS AG & Markets	<u>\$ 15.00</u>
NYS Department of Health	<u>0</u>
Total	<u>\$ 129.00</u>

Attach copy of latest bank statement

Submitted by Jane Lindquist Town Clerk

Reviewed by Brian M. Arz Town Supervisor

TOWN CLERK'S MONTHLY REPORT

JANUARY, 2026

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DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND

114.00

PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM

15.00

TOTAL DISBURSEMENTS

129.00

Transaction Receipt

DEPOSITS

- ☐ Checking
- ☐ Money Market
- ☐ Savings
- ☐ Other

PAYMENTS

- ☐ Installment Loan
 - ☐ Commercial Loan
 - ☐ Star Access
 - ☐ Overdraft Line of Credit
 - ☐ Mortgage
 - ☐ Home Equity
 - ☐ Other
- (Checks received are subject to collection)



800.NBT.BANK www.nbtbank.com

Transaction or account number, amount and date of your deposit or payment are shown below.

Arkwright
General Fund

DEPOSIT ACCT # 00 **0195
Br 466 Tr 2121 -6601 Seq 63
02/20/2026 12:33 PM
Deposit Amt \$437.23
Thank You

TELOG102 8/2025

Member FDIC NMLS ID #500501



FEBRUARY 3, 2026

Brian McAvoy

SUPERVISOR

STATE OF NEW YORK, COUNTY OF CHAUTAUQUA, TOWN OF ARKWRIGHT

I, Jane Lindquist, being duly sworn, says that I am the Clerk of the Town of Arkwright that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

12/03/2026
6:15:20

Town of Arkwright
Detail of Other Revenue Transactions
For the period 01/01/2026 through 01/31/2026

Type	Date	Comment	Name	Quantity	Fee
BLDG	BUILDING PERMITS				
1.BLDG	01/03/2026	POLE BUILDING	JERRY KINNEY	1	10.00
2.BLDG	01/10/2026	POLE BARN	DANIEL SCINTA	1	10.00
				2	20.00
CCD	DEATH CERTIFICATES				
3.CCD	01/10/2026	ALEX NORTON DEATH CERT	LARSON TOMKO FUNERAL HOME	2	20.00
				2	20.00
Total Sales				4	40.00

TOWN CLERK'S MONTHLY REPORT

TOWN OF ARKWRIGHT, NEW YORK

JANUARY, 2026

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255	<u>2</u>	DEATH CERTIFICATES	<u>20.00</u>	
		TOTAL TOWN CLERK FEES		20.00
A2544	<u>13</u>	DOG LICENSES	<u>74.00</u>	
		TOTAL A2544		74.00
A2555	<u>2</u>	BUILDING PERMITS	<u>20.00</u>	
		TOTAL A2555		20.00

Arkwright Town Court
Charge Volume Summary Report
All Judges

Charges from: 01/01/2026
to: 01/31/2026

Report date: 02/07/2026

Statute	Charges Received	Charges Disposed
VTL	4	1
ECL	1	0
DEC	0	1
NYC	0	2
TOTALS	5	4

Total money collected and remitted to State Comptroller:

Fines: 170.00
Surcharges: 150.00
Civil Fees: 0.00
Total: 320.00

Jacy Dress - covr + Clerk

MEMORANDUM

To: Arkwright Town Board
From: Jeanne Ebersole, Assessor
Date: February 9, 2026
Subject: Assessor's Office Update

Below is a summary of what has been completed and what is currently in progress:

Completed:

- Sent grid of new owners for tax bills for sales that were received after the file was sent to the county for tax bills.
- Corrected addresses from tax collection

In Progress:

- Reviewing parcels with potential data discrepancies in preparation for 2026 roll.
- Continuing to standardize filing and documentation procedures.
- Preparing for the 2026 assessment roll.
- Split parcels will updated for the 2026 roll
- Working with State on new EQ rate
- Telecommunications Ceilings are in and being calculated
- Special Franchise are in and being calculated
- Adding bank codes
- We will need to change grievance day for the town to the first Tuesday in June (it should be done soon)

Next Steps:

The transfer of calls has been seamless and taxpayers seem happy. We are available by phone for them from 8-4 every day and by appointment I will continue to provide regular updates to the Board as progress continues.



**Town of Arkwright Town Board Resolution to Schedule Public Hearing on Local Law 2 of 2026
Changing the Date of The Board of Assessment Review Grievance Day**

WHEREAS, the Town Board of the Town of Arkwright is empowered under the New York State Real Property Tax Law to establish an alternative date for the convening of the Board of Assessment Review (BAR) Grievance Day; and

WHEREAS, the Town of Arkwright is currently part of a shared services agreement for the role of Assessor, necessitating a change to the previous date; and

WHEREAS, the New York State Real Property Tax Law requires the BAR Grievance Day to be held between the **Fourth Tuesday in May and the Second Tuesday in June**; and

WHEREAS, the Town of Arkwright wishes to establish an alternative date of the **First Tuesday in June**; and

WHEREAS, public participation and input are essential to the legislative process; and

WHEREAS, a public hearing is required by law before the adoption of a Local Law;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Arkwright will hold a public hearing on **March 9, 2026 at 6:45 PM** at the Arkwright Town Hall, 9543 Center Road, Fredonia NY 14063 to hear all interested parties and citizens concerning the proposed law; and

BE IT FURTHER RESOLVED that the Town Supervisor and Town Clerk are hereby directed to make copies of the proposed law available at the Town Hall and on the Town's website; and

BE IT FURTHER RESOLVED that the Town Supervisor is hereby directed to publish a legal notice of the time and place of such hearing, describing the general terms the proposed local law, at least 10 days prior to the date of said hearing in the **Dunkirk Observer**, a newspaper of general circulation in the Town of Arkwright.

February 9, 2026

Moved: Larry Ball

Seconded: Chris Jackson

Brian McAvoy Brian McAvoy, Supervisor Vote: ☒ Yes / No (Circle One)

Bruce Gustafson Bruce Gustafson, Councilman Vote: ☒ Yes / No (Circle One)

Polly Gambino Polly Gambino, Councilman Vote: ☒ Yes / No (Circle One)

Chris Jackson Chris Jackson, Councilman Vote: ☒ Yes / No (Circle One)

Larry Ball Larry Ball, Councilman Vote: ☒ Yes / No (Circle One)

Certified Jane Lindquist

Jane Lindquist, Town Clerk 2-9-2026



Town of Arkwright Town Board Resolution Approving Budget Modifications

WHEREAS, The Town Board of the Town of Arkwright is granted authority over the Town budget, and

WHEREAS, A data entry error was made in the 2026 preliminary and adopted budget amount for Highway General Repairs as shown below, and

WHEREAS, The Town *did not* use this number when calculating 2026's property tax rate, and

WHEREAS, The Town's Intent remains unchanged to use reserve funding to supplement operating expenses in 2026;

TOWN OF ARKWRIGHT 2026 BUDGET							
ACCOUNTS	CODE	ACTUAL LAST YEAR 2024	YEAR TO DATE JULY 2025	BUDGET THIS YEAR AS AMENDED 2025	BUDGET OFFICERS TENTATIVE BUDGET 2026	PRELIMINARY BUDGET 2026	ADOPTED 2026
HIGHWAY APPROPRIATIONS - TOWNWIDE							
GENERAL REPAIRS							
PERSONAL SERVICES DA 5110.1		117,055	65,825	147,400	131,227	131,227	131,227
PERSONAL INS BUYOUT DA 5110.1		0	0	0	0	0	0
EQUIPMENT DA 5110.2		0	0	0	0	0	0
CONTRACTUALS EOP DA 5110.4		164,330	48,870	485,200	58,000	7,200	7,200
HALL ROAD REPAIRS DA 5110.42		0	0	0	0	0	0
MULTI MODAL GRANT DA 5110.41		0	0	0	0	0	0
TOTAL		281,385	114,700	292,600	189,227	138,427	138,427

Now Therefore Be It **RESOLVED**, that at the Town Board meeting held on February 9, 2026 at the Arkwright Town Hall, the Town Board of the Town of Arkwright resolved to make the following budget modifications for the month of January 2026

We resolve to increase the DA5110.4 - GENERAL REPAIRS - CONTRACTUAL expense line in the amount of: \$ **67,500.00**

February 9, 2026

Moved by: Larry Ball Seconded: Bruce Gustafson

Brian McAvoy, Supervisor Brian McAvoy Vote (Y/N)

Bruce Gustafson, Councilman Bruce Gustafson Vote (Y/N)

Chris Jackson, Councilman Chris Jackson Vote (Y/N)

Larry Ball, Councilman Larry Ball Vote (Y/N)

Polly Gambino, Councilman Polly Gambino Vote (Y/N)

Certified Jane Lindquist Jane Lindquist, Town Clerk 2-9-2026