



TOWN OF ARKWRIGHT

JUNE 2026 REGULAR BOARD MEETING

Arkwright Town Hall

9543 Center Rd, Fredonia, NY 14063

6:30 PM June 8, 2026

In Attendance: Supervisor Brian McAvoy

Board Members Polly Gambino, Bruce Gustafson, Larry Ball, Chris Jackson

Town Clerk Jane Lindquist

Absent:

Public: Braden Carmen, James Ziemba, Carol & Alex Gizowski, Stephen & Laurie Mead, Jeff Milliman, David Szydlo, Vivian Larson, Lauren Sharp, Linda Fairbanks & Roger Newell

The Meeting was called to order at 6:30 PM by Brian McAvoy.

Pledge of Allegiance

Roll Call and Establishment of a Quorum

Lauren Sharp Chautauqua County Planning – Ag Districts- Reviewed – see attached paperwork.

Review and Approval May 2026 Regular Board Meeting & Public Hearing Minutes - Motion by Chris Jackson & Larry Ball 2nd. All in favor.

Supervisor Report-

Review of 2020/2021 Recruitment of Highway Superintendent- see attached report.

Status of Change to Appointed Position- see attached report.

The Slippery slope- see attached report.

Deputy Highway Superintendent- see attached report.

Spectrum (ex-Time Warner) Public Notice- In the late 2010's, Time Warner installed 88 cable passings in Arkwright. Not sure how many of them have active customers. Time Warner installed them, evidently, under the expectation that they would get Public Service Commission approval after the fact. That has now happened but the Town was required to post a legal notice offering the chance for any interested party to request a public hearing. That notice was placed in the Observer. Typically, nothing comes from these notices but the Town was required to publish nevertheless.

Constitutional Pipeline- Senator George Borrello sent a notice to municipalities asking for a show of support to complete this natural gas pipeline. The Arkwright Town Board has decided to not do so.

NYS Labor Statistics Report- Brian McAvoy is working with Doeren Mayhem on this required submission.

Financial Report- Bank accounts remain strong. Received PILOT payment. Will still receive two quarterly sales tax payments. The Town could take out a bond at the end of the year to cover building costs, if required. See attached report.

Public Comment-

Steve Mead- Thank you. Very important. What year is the new truck coming?

Brian McAvoy – The truck just arrived.

Carol Gizowski- Thank you.

Steve Mead- what about the Highway Building improvements?

Brain McAvoy- We do have two hard stops. One is the amount of contract left to be paid compared to prevailing wage reimbursements, plus the deposit the Town has already paid. McAvoy said he watches this with every prevailing wage request to ensure there is ample head room for the contractor to finish. There is. Their productivity is good for the time they are on site but we would like them to be on site more often. We are charging ½ percent of the contract value for every week late since May 15th. The contractor did not have to agree to that - but they did. We went into this without an architect to keep it simple. A large job, like the Town Hall, will include performance bonds in the contract.

Jeff Milliman- Are they changing metal on roof? Why are they installing screws in old steel?

Brian McAvoy- Good question but, yes, they are replacing the roof. They have been pulling nails & putting in screws. They believe that will make the replacement of the panels quicker when they start that process.

Alex Gizowski- Who's paying worker's comp?

Brain McAvoy- We paid ½ and they paid ½. So, the Town paid \$6,000.00 but only for the one year. The contractor could only obtain workers comp on a yearly basis. McAvoy has reminded them that they can't be on site if that first year expires and is not renewed. The contractor understands that and also understands that Arkwright only contributed for that first year.

Jim Ziemba- Happen to drive on Ball Rd off from Miller Rd & it's really rough. Is it not maintained.

Lisa Waldron- It is a seasonal road.

Linda Fairbanks- Any plans to take care of wash boards? Have not had anything but millings. Can we have gravel or something done with Putnam Rd, Shaw Rd & Henry Rd? When do we get an answer?

Brain McAvoy- Asked Lisa Waldron to take away the concerns and be try to have a more presentation ready summary for the next board meeting.

Laurie Mead- Millings is not the solution.

Review and Approval of April Regular Board Meeting & Special Meeting Minutes - Motion by Larry Ball & Polly Gambino 2nd. All in favor.

Report: Highway Superintendent

Spending v. Budget Update (Monthly)- Snow removal is at 74% of budget. General repairs is at 23%. Machinery repair is at 35%. All of those values are reasonable for this time of the year. Equipment- \$20,000.00 remains unused.

CHIPS 2025 Update – Should receive the 2025 reimbursement of \$221,000.00 this month. Our 2026 allocation should be \$328,000.00. We will submit the new truck for reimbursement in 2027.

Highway Plans Summer 2026- Lisa Waldron will put the plan together for summer 2026 & come up with a presentable version for the Town Hall.

Trailer Refurbished- The highway crew rebuilt the excavator trailer with donated logs and saw mill time, saving the Town considerable expense.

Larry Ball- The box for the one ton (F550) needs to be repainted.

Cowden's Cemetery Driveway Update- Lisa Waldron has asked Kravitz get remove the tree stump so the highway crew can install a driveway. Brian McAvoy commented that the Town has sold the first plot in new section so understanding the footprint of the new driveway is gaining importance.

Lifecycle Road Cost Per Mile- Brian McAvoy again asked to see some progress on this. The cost of blacktop this year is up 30% over last year. So, not blacktopping this year seems to have been a good decision. McAvoy commented that we need to understand the lifecycle cost of paved versus gravel and use that in our master planning. We should be able to use a cost/benefit approach and map out the rest of our paving plans with a multi-year view.

Asset Tracking Process- Superintendent Waldron is working with Gina Vecchio to update our asset tracking process.

Report: Town Clerk/Tax Collector

Jane Lindquist read the Town Clerk report. See attached appendix.

DocuPet- This was offered by the Chautauqua County SPCA, but what started as an easy way for a resident to license an adopted dog grew into something more. Their system requires dog owning residents' data, including some PII, with the only benefit appearing to be that a license can be purchased on line. We believe our residents are fine to come to the Town Hall to license their dogs and the risks with sharing data outweigh the small benefit. Maybe it makes sense for a larger municipality but the Town has decided to drop this.

Dog Control- None.

Report: Town Justice

Jane Lindquist reported on behalf of Jeffrey Huyck- We had April and May reports 2026. See attached appendix.

Report: Assessor – Brian McAvoy Reported -

Update on BAR Meeting – Grievance Day went well. See attached appendix.

Report: Zoning – Ed Pagano reported

Update on Derelict Properties- The complaint about a Rood Road property is being resolved. Ed Pagano is working with the County to understand the status of a Bard Road property that also has been the subject of complaints. Brian McAvoy commented that there were guys mowing the Grange Hall. They told Brian that the Landbank had hired them. So, some activity. Brian McAvoy suggested to Ed Pagano that we work on battery storage zoning. We don't have any activity but we should look be prepared.

Report: Code Enforcement –Warren Kelly reported.

Update on Fire Inspections & Permits Issued – The building permit has been issued for the new Town Hall.

See attached appendix.

Report: Board Members

Polly Gambino	none
Chris Jackson	none
Larry Ball	none
Bruce Gustafson	none

Acceptance of Reports

Motion to Accept Supervisor, Departments and Councilperson reports- Motion by Larry Ball & Polly Gambino 2nd. All in favor.

Motion to accept June 2026 Abstract and Pay bills- Motion by Chris Jackson & Larry Ball 2nd. All in Favor.

Motion to Approve Budget Modifications \$3000 Contingent to Zoning Building Inspector & \$15 Contingent to zoning Contractual - Motion by Larry Ball & Chris Jackson 2nd. All in favor.

Resolution for Budget Modification- read resolution & vote. See attached appendix.

Old Business

Review of Ethics Policy and Resolution to Adopt- Read resolution and voted. See attached appendix.

Town Hall/Court/Community Center Update- Good. Bringing in engineer. Wider footer. Should have answer this week. Paperwork all set. Everything has been signed. Will pickup on Friday.

-Geotechnical Review Status- done.

Review of Building Code Law for Arkwright & Resolution to Set Public Hearing for July- Inspection to 2025 Laws. We have adopt a Local Law. Sent out Law to board members. Come back in a month. Craft Law & Public Hearing.

Review & Discuss 250th Giveaway Plans- Dog License Certificate, Estimated Participation- Saturday, July 25, 9am-3pm. Tire, garbage & electronics. Voucher for Dog Licenses. Tires off rim, 22" or smaller.

Primary June 23rd-

Salt Storage Shed & New State Requirements- Water Quality Improvement Project- Next year budget. The Town Board has previously approved the Supervisor to proceed with the process of obtaining a grant.

New Business

Suggested Board Consideration of Regarding the Election of a Highway Superintendent in 2027- Salary, Term, Geography of Residency- Brian McAvoy asked the Town Board to consider whether they want to implement any of these changes. None of these require a referendum. McAvoy said that these changes, if any, need to be approved in 2026 so candidates in 2027 know exactly what they are campaigning for. McAvoy said that he had spoken to the Democrat Party

Chairman about expanding the residency requirement, understanding they haven't had a candidate since 2019. McAvoy commented that the Chairman would support changing the residency requirement if moving to an appointed position is off the table.

Larry Ball- If we expanded residency area, couldn't someone from another town come in even if a resident was interested.

Brian McAvoy – I suppose so but you would think the Chairman could manage that.

Steve Mead- It is not up to chairman.

Brian McAvoy – OK but the out of towners would still have to win the primary process.

Resolution for Budget Modification to Pay for New Single Axle from Reserves- Read resolution and vote. See attached appendix.

Groundbreaking Date, Time & Participation- Friday June 12th, 9am- anyone welcome.

Investment Policy- A municipality investment policy should prioritize liquidity, safety and yield in that order. Brian McAvoy commented that he believes our actions would align with a proper investment policy. Part of that is because we have always been trying to build so we kept our investments liquid. From a security perspective, our accounts are collateralized above FDIC limits so we are good on that. Our yield is based on what we could negotiate with the bank but in the last example, the rate offered on a CD was barely better than our savings rate. So, within the constraints put onto a municipality, we are not bad. Once the Town Hall is paid for, however, the Town should have some room for longer term investment. We need a proper process to guide that activity when the time comes.

Ideas to Revisit and Update Comprehensive Plan for Town- We should review the comprehensive plan from our website. We also need to start looking at a soft landing when windmills reach their end of life. The windfarm might be repowered but we can't stake the Town's future on that possibility.

Cleaning- Motion to approve Gin Vecchio to clean Town Hall up to 5 hours per month at regular rate of \$19.00 per hour. Motion by Polly Gambino & Larry Ball 2nd. All in favor.

Public Comment-

Alex Gizowski- Do you guys have money to maintain the new building? You can't just let it go.

Brian McAvoy- Good point. We know we need to plan for that.

Jim Ziemba- Have you thought about parking lot? Dirt or paved?

Chris Jackson- Why spend money on Town Hall & then put in dirt driveway?

Steve Mead- Having highway guys do parking lot? You don't have time. Also, did you roll over CHIPS from last year?

Lisa Waldron- Yes - \$80,000.00 was rolled over from last year.

Brian McAvoy- The new building plans include some activities for which the Town is responsible. Septic, parking, landscaping, sidewalks, etc. Whether we do things with our own guys or sub-contract is yet to be determined.

Motion to Adjourn Regular Meeting- Motion by Chris Jackson & Larry Ball 2nd. All in favor.



Chautauqua County
DEPARTMENT OF PLANNING AND DEVELOPMENT

201 West Third Street • Jamestown, New York 14701
214 Central Avenue • Dunkirk, New York 14048
Phone (716) 661-8900 • www.planningchautauqua.com

PUBLIC NOTICE

30-Day Public Review Period for Chautauqua County Agricultural District 10 Eight-Year Review Towns of Arkwright, Charlotte, Cherry Creek, Ellington, Gerry, and Villenova

Per New York State Agriculture and Markets Law Section 303-a(1), the County Legislature is required to review an Agricultural District eight years after its creation and every eight-years thereafter. Chautauqua County has designated August 1st through August 30th as the thirty (30) day public review period for the eight-year review. The review of Chautauqua County Agricultural District 10 will take place in the Towns of Arkwright, Charlotte, Cherry Creek, Ellington, Gerry, Villenova, and the Village of Sinclairville encompassing 84,281 acres. During this thirty (30) day period, any municipality, landowner, or State Agency whose territory is within the Agricultural District may propose a modification to the Agricultural District. Landowners may submit requests to add parcels of predominantly viable agricultural land or remove parcel(s).

The Chautauqua County Department of Planning and Development will accept requests from August 1st through August 30th. Please submit all requests to the Department of Planning and Development, 201 West Third Street Suite 115 Jamestown, New York 14701 or email to sharp@chqgov.com on or before 4:30 PM on August 30th, 2026. Any questions on the process should be directed to the Chautauqua County Department of Planning and Development.

The Agricultural District 10 Review Worksheet, current Agricultural District Maps, and additional information can be found on the Chautauqua County Department of Planning and Development website at bit.ly/CHQagdistrict. A map of District 10 is on file and open to public inspection at the Clerk's Office of the Chautauqua County Legislature in Mayville, New York. Please call 716-753-4215 to schedule an appointment.

At the end of the thirty (30) day period, the proposed modifications will be submitted to the Chautauqua County Agricultural and Farmland Protection Board (AFPB). Based on the AFBP's recommendations, a report will be prepared for the Planning and Economic Development (PED) Legislative Committee's review. After review by the PED Legislative Committee, the recommendation will be forwarded to the Chautauqua County Legislature for a public hearing. Following the public hearing, the Legislature will vote via resolution to accept the recommendations made by the AFBP. The County Legislature will then send the resolution to the NYS Department of Agriculture and Markets to certify the modifications. If the Commissioner certifies the modifications, all changes will be in effect.

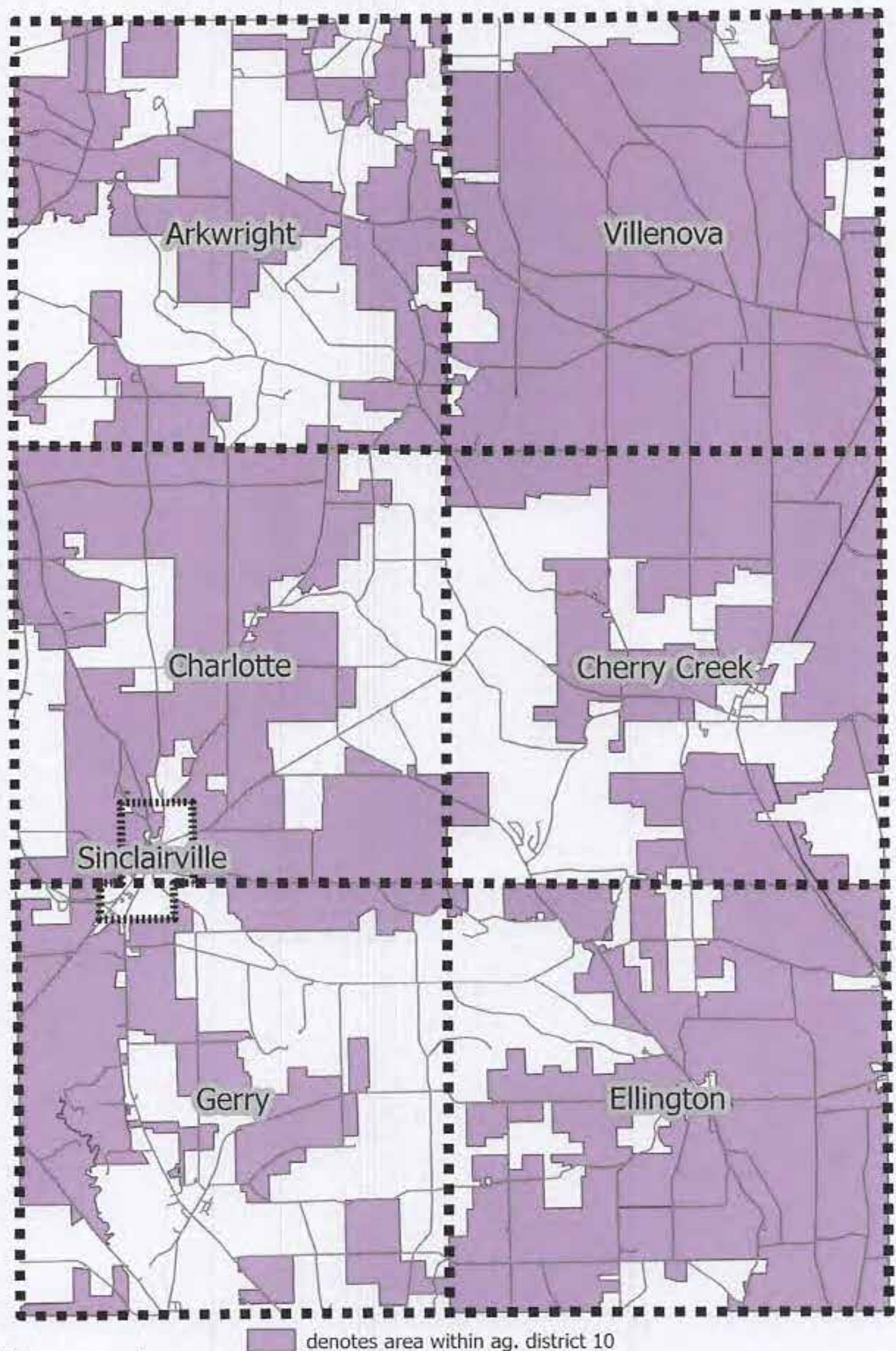
An agricultural district is a geographic area which consists predominantly of viable agricultural land. Agricultural operations within the district are the priority land use and afforded benefits and protections to promote the continuation of farms and the preservation of agricultural land. This should not be confused with the agricultural assessment program which allows eligible farmland to be taxed at its agricultural assessment. Land owners should see their local assessor to find out more information on agricultural assessment for their parcel(s).

Contact:

Lauren Sharp, Senior Planner
Chautauqua County Department of Planning & Development
BWB Center
201 West Third Street Suite 115
Jamestown, New York 14701
Phone: (716) 661-8245
Email: sharp@chqgov.com

Paul M. Wendel, Jr., County Executive
WendelP@chqgov.com

Mark Geise, Director of Planning & Development
GeiseM@chqgov.com





Supervisor's Report to Town Board for Month of June 2026

2020/2021 Recruitment of Highway Superintendent. The Board accepted Craig Harrington's resignation in October of 2020. Lisa Waldron was sworn in February of 2021. The time between those two events was a bit tumultuous for the Town but we managed to do the needful. I want to apologize for previously saying that nobody "stepped up" to take the job. It wasn't a great choice of words and the more I hear them repeated back, the worse they sound. Clearly Jeff Milliman stepped up in his role as Deputy Superintendent. Jane Lindquist also stepped up taking on the responsibilities of time cards and vouchers for the highway department. Jim Zimba took his own time to attend board meetings and give us his insight. I believe I was also calling Steve Mead for advice. People were helpful and it definitely was appreciated. I should have just said that, when it came time to appoint a Highway Superintendent, we received one application which, of course, was from Lisa Waldron.

There have also been some comments made about the process of hiring the Appointed Highway Superintendent. It was a hectic time and we were in uncharted waters. I initially thought that we could carry on as we were until an election in November. I was informed by our attorney however that, no, we needed to appoint a Highway Superintendent. I asked a few people around Town if they would serve as a figure head sort of signing authority leader, with the work being done by Jeff, Jane and me. I got some laughter but no takers. So, then we decided to advertise for the opening and, by that time, it was clear that we were hiring a Highway Superintendent, with the full authority of the job. This was discussed in open meetings and there was no ambiguity in the wording of the advertisement. We didn't know how Lisa would actually approach the job but she jumped in with both feet, assuming all of the responsibilities granted to her. I can see how that maybe that didn't set well but I can't apologize for hiring somebody who took the job seriously. Also, as a reminder, we only appointed Lisa to an 11 month term. She has been elected to the job ever since, running two times unopposed in the general election.

Status of Changing Highway Superintendent to Appointed. The Public Hearing in May was intended to adopt a local law allowing us to get this question onto the November ballot. This particular change can only happen with a mandatory referendum. After the public hearing was closed, I decided not to move the question. In other words, I did not present the resolution for a board vote. One reason was the public comment. There were a couple of reasonable arguments presented, including residents' desire to have a choice and the question as to whether the board had the bandwidth to take on this challenge with everything we have on our plate. A second reason was the realization that, even if the resolution did pass, it likely would have done so with only a minimum majority. Finally, thinking about where the Town is now compared to when I started in 2020, I frankly did not want the controversy surrounding this idea to be the face of Arkwright for the rest of the year. We have many positive things going on and this was never so important that I wanted it to be a distraction.

Councilman Ball made a motion that the question be tabled. That motion passed with one nay vote from Councilman Gambino. So, technically, the board can still discuss or move this at a later date. Practically speaking,

however, it seems unlikely. In order to be on November's ballot, the measure would have to be presented to the Board of Elections by August 3rd. This is our June meeting and there is no movement. Also, considering my phone isn't exactly lighting up with messages of support, it seems that this will die on the vine. Then the question might be, well, what about 2027? I want to assure people that I won't pursue this in 2027. It is an election year and it would be entirely unfair to expect people to run campaigns while we simultaneously attempt to change to an appointed position. Also, it would be confusing and misleading for voters. So, barring some sort of incredible show of support for this change in the next few weeks, it seems like it will not happen before a newly elected Highway Superintendent is sworn in.

The Slippery Slope. A question was raised whether this proposed change to the Highway Superintendent role was the start of a more involved effort to change Arkwright government. Well, in order for a slope to be slippery, it first has to be a slope. You can't make a slope from one data point. The Highway Superintendent is the only full-time administrative position in Arkwright Government. All of the remaining administrative salaries together are barely one full time equivalent. I can't think of a single instance where I have ever suggested Arkwright Government become less available for our residents. We are building a new Town Hall with a Justice Court even though some question that value proposition. I believe a functioning Town Government should provide the mechanism for residents to have their grievances heard. Somebody even mused if the proposed change to the Highway Superintendent's job was the start of getting rid of the Highway Department. One only has to look next door to see our commitment to our local Highway Department. I have said many times in our board meetings and it has even been on the front page of the *Observer* that I believe our centrally located Highway Department provides the best return on our tax payer dollars. This works because manpower, fuel and highway materials are variable, per mile costs and, for the latter two, we have the opportunity to buy at State bid prices. Changing to either a larger or more remote organization would undoubtedly either drive up our per mile cost or diminish the level of service we provide to our residents living on town roads. We do have to be careful not to over spend on administration or on equipment that isn't used regularly. If the equipment is something we use partially every day and it can't be borrowed or shared, then that cost will be part of the per mile cost, regardless of the organizational structure. We need enough good, reliable trucks on the road so we can manage a plowing schedule that gets people to work and kids to school with the small crew we have. Just as a reminder, the first new 10-wheeler International was purchased with an agreement to reduce the fleet maintenance budget line by \$10K per year. The second, single axel International, will be turned in under CHIPS. If the Town achieves the longevity expected from these trucks, they will have been good investments.

The Deputy Highway Superintendent. Somebody questioned whether this change was inspired by nepotism, intending to benefit a family member. Jamie Hebner works for the Highway Department and is married to my lovely niece Julie. Jamie worked for the Town well before I ever became involved so, if there is a nepo-baby here, it is me. I purposely stay back from union negotiations due to this relationship. Also, the Deputy Superintendent is chosen by the Highway Superintendent with no input at all from the board or me. Jamie was

appointed as Deputy by Lisa Waldron but she could change that tomorrow if she so chooses. Currently, the Deputy receives an additional \$1 per hour. This was negotiated in the fall of 2025 by Councilman Ball, well before any discussion about an appointed Highway Superintendent. The rate was fifty cents per hour under the old contract and was increased to one dollar per hour starting in 2026. The point seems moot now but had we gone forward with the change to appointed and eventually part-time and had we officially moved work to the Deputy, as allowed under contract, it seems consistent with my point of view to have said that person ought to be compensated. That's no different than me saying we need to offer a competitive compensation package if we expect to attract and retain workers. I would not have been the person deciding the amount of that compensation nor would I have decided who would have received it. That seems a far cry from nepotism.

Financial Report:

Month of	May-26								
			Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26
Bank Accounts	General Fund	\$	825,508	\$ 682,905	\$ 644,961	\$ 1,037,350	\$ 1,008,947	\$ 965,611	\$ 1,342,440
	Highway	\$	454,596	\$ 522,717	\$ 428,605	\$ 364,982	\$ 311,871	\$ 273,199	\$ 242,651
	Cemetery	\$	105,076	\$ 105,087	\$ 105,099	\$ 105,204	\$ 105,216	\$ 105,229	\$ 101,393
		\$	1,385,180	\$ 1,310,709	\$ 1,178,665	\$ 1,507,536	\$ 1,426,034	\$ 1,344,039	\$ 1,686,484
	Month to Month Change			-5%	-10%	28%	-5%	-6%	25%
Significant Revenue Since Last Reported	Host Agreement Payment				\$ 322,111.00				
	PILOT Payment				\$ 58,718.00				
Open Items to Complete or of Interest	Notification from State Comptroller that 2025 Financial Audit was accepted								
Cash Outlook	Actual	Budget	Variance						
	New Truck Payment Due in June	\$ 273,543.59							
	Highway & Machinery Reserve Towards Truck	\$ 36,625.15							
	Transfer From Town General Savings	\$ 236,918.44							
	Town Requires to Run for Balance of 2026	\$ 109,390.00	Includes Congdon Brothers						
	Town Cash Outlook	\$ 996,131.56	Cash on Hand Minus 2026 Operating Minus New Truck						
	Two Quarters of Sales Tax	\$ 140,000.00							
	Wind Mill Money								
	Money for Building	\$ 1,136,131.56	Not Counting Borrowing Internally						



Town of Arkwright Monthly Clerk Report

For Month of (MM/YY) Apr-26

Sales

	Quantity	Total Receipt
Dog Licenses	<u>3</u>	<u>\$ 42.00</u>
Marriage Licenses	<u>2</u>	<u>\$ 50.00</u>
Building Permits	<u>4</u>	<u>\$ 40.00</u>
Genealogy	<u> </u>	<u> </u>
Birth Certificates	<u>0</u>	<u>\$ -</u>
Death Certificates	<u>0</u>	<u>\$ -</u>
Cemetery Plots	<u>0</u>	<u>\$ -</u>
Miscellaneous	<u>1</u>	<u>\$ 25.00</u>
Total		<u>\$ 157.00</u>

Bank Deposits

Town Clerk	<u>\$ 157.00</u>
Total	<u>\$ 157.00</u>

Checks Written

Town of Arkwright	<u>\$ 127.50</u>
NYS AG & Markets	<u>\$ 7.00</u>
NYS Department of Health	<u>22.5</u>
Total	<u>\$ 157.00</u>

Attach copy of latest bank statement

Submitted by *Jane Lindquist* Town Clerk

Reviewed by *Ben McAvoy* Town Supervisor
10/8/26

Arkwright Town Court
Charge Volume Summary Report
All Judges

Charges from: 04/01/2026
to: 04/30/2026

Report date: 05/07/2026

Statute	Charges Received	Charges Disposed
VTL	2	2
TOTALS	2	2

Total money collected and remitted to State Comptroller:

Fines: 110.00
Surcharges: 0.00
Civil Fees: 0.00
Total: 110.00

[Signature]

5/8/26
[Signature]

Transaction Receipt

DEPOSITS ☐ Checking ☐ Money Market ☐ Savings ☐ Other _____	PAYMENTS ☐ Installment Loan ☐ Commercial Loan ☐ Star Access ☐ Overdraft Line of Credit (Checks received are subject to collection)	☐ Mortgage ☐ Home Equity ☐ Other _____
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Transaction or account number, amount and date of your deposit or payment are shown below.

*Arkwright
General Fund
Checking*

DEPOSIT AMT # 00195
Br 466 Tr 2176 - 6603 Seq 165
05/22/2026 1:49 PM
DEPOSIT AMT \$805.00
Thank You

800.NBT.BANK www.nbtbank.com



Markwright Town Court
Charge Volume Summary Report
All Judges

Charges from: 05/01/2026
to: 05/31/2026

Report date: 06/01/2026

Statute	Charges Received	Charges Disposed
VTL	9	12
PL	1	0
TOTALS	10	12

Total money collected and remitted to State Comptroller:

Fines: 1464.00
Surcharges: 466.00
Civil Fees: 70.00
Total: 2000.00



MEMORANDUM

To: Arkwright Town Board
From: Jeanne Ebersole, Assessor
Date: June 4, 2026
Subject: Assessor's Office Update

Below is a summary of what has been completed and what is currently in progress:

Completed:

- New EQ rate is 29% is now final
- Grievance Day was June 2nd we had one complainant.

In Progress:

- Preparing the 2026 final roll due July 1
- Preparing Assessors Report due to the state
- Working with Warren on building permits for the roll to make things more seamless
- Adding bank codes
- Continuing to standardize filing and documentation procedures.

This is still a crazy time of year.

The transfer of calls has been seamless and taxpayers seem happy. We are available by phone for them from 8-4 every day and by appointment I will continue to provide regular updates to the Board as progress continues.

Permit Report By Type

01/01/2026 - 05/31/2026

Permit Type: All

Permit Type:						
Permit #	Applicant	Location	SBL#	Issued	Valuation	Fee Amount
Commercial						
2026-007	Arkwright Town Hall	9543 Center Rd	132.00-2-40	05/08/2026	\$1,103,183.00	\$0.00
			Commercial Total:		1	
			Amount Totals:		\$1,103,183.00	\$0.00
Decks/Porches						
2026-001	Angel Ruiz Leone	8807 Center Rd	166.00-1-15	03/16/2026	\$4,000.00	\$10.00
			Decks/Porches Total:		1	
			Amount Totals:		\$4,000.00	\$10.00
Emergency Generator						
2026-002	Irrevocable Trust Lawrence J and Natalie A	2882 Ball Rd	149.00-1-64	02/09/2026	\$18,900.00	\$10.00
	Ball					
2026-004	Living Trust Rundell Family Irrevocable	9784 Creek Rd	133.00-2-46	03/30/2026	\$12,500.00	\$10.00
			Emergency Generator Total:		2	
			Amount Totals:		\$31,400.00	\$20.00
Pole Barn						
2026-006	Anne Narraway	3214 Cable Road	131.00-2-20.2	05/06/2026	\$9,600.00	\$10.00
			Pole Barn Total:		1	
			Amount Totals:		\$9,600.00	\$10.00
Res. Garage/Storage Bldg.						
2026-003	Leonard Kuzora	3516 Brainard Rd	148.00-2-8	03/18/2026	\$4,500.00	\$10.00
2026-009	Patrick Coughlin	8267 Hall Rd	183.00-1-7	05/20/2026	\$3,000.00	\$10.00
2026-011	Anne Berlin	9950 Christy Rd	131.00-2-1	05/27/2026	\$50,000.00	\$10.00
			Res. Garage/Storage Bldg. Total:		3	
			Amount Totals:		\$57,500.00	\$30.00
SFD Addition/Renovation						
2026-005	Carl Kellerman	9473 Center Rd	149.00-1-22.2	05/02/2026	\$1,900.00	\$10.00
2026-010	Daniel Strutzenbecker	3399 Straight Rd	131.00-2-40	05/20/2026	\$8,000.00	\$10.00
			SFD Addition/Renovation Total:		2	
			Amount Totals:		\$9,900.00	\$20.00

Permit Type:		Applicant	Location	SBL#	Issued	Valuation	Fee Amount
Permit #							
Swimming Pool		Brita Howe	8080 Barnum Rd	182.00-3-34	05/19/2026	\$96,000.00	\$10.00
2026-008				Swimming Pool Total:		<u>1</u>	
				Amount Totals:		<u>\$96,000.00</u>	<u>\$10.00</u>
				Permit Grand Total:		<u>11</u>	
				Amount Grand Totals:		<u>\$1,311,583.00</u>	<u>\$100.00</u>



Town of Arkwright Town Board Resolution

WHEREAS, The Town Board of the Town of Arkwright is granted authority over the Town budget, and

WHEREAS, the Town possesses a reserve earmarked for cemetery expansion and preservation, and

WHEREAS, a tree removal was necessary in Cowdens Cemetery, at the cost of \$500,

Now Therefore Be It **RESOLVED**, that the Town Board of the Town of Arkwright approves the following budget modifications for the month of June 2026

We resolve to increase the A5031 INTERFUND TRANSFERS revenue line
in the amount of: \$ 500.00

We resolve to increase the CM9901.9 INTERFUND TRANSFERS expense line
in the amount of: \$ 500.00

June 8, 2026

Moved by: Chris Jackson Seconded: Larry Ball

Brian McAvoy, Supervisor Brian McAvoy Vote ☒ (Y) ☐ (N)

Bruce Gustafson, Councilman Bruce Gustafson Vote ☒ (Y) ☐ (N)

Chris Jackson, Councilman Chris Jackson Vote ☒ (Y) ☐ (N)

Larry Ball, Councilman Larry Ball Vote ☒ (Y) ☐ (N)

Polly Gambino, Councilman Polly Gambino Vote ☒ (Y) ☐ (N)

Certified Jane Lindquist Jane Lindquist, Town Clerk 6-8-2026



Resolution Adopting Town of Arkwright Ethics Policy Dated June 8, 2026

Town Board, Town of Arkwright

Whereas, Article 18 of the General Municipal Law prohibits conflicts of interest, and Section 806 requires the adoption of a code of ethics; and

Whereas, a code of ethics is required to provide guidance to officials regarding the disclosure of interests, investments, and private employment that may be in conflict with their official duties;

Now, Therefore, be it Resolved that the Town Board of the Town of **Town of Arkwright** hereby adopts the Ethics Policy for the Town of Arkwright dated June 8, 2026; and

Be it Further Resolved that the Town will provide annual training for all Officials and Employees of the Town; and

Be it Further Resolved that the Town will ensure that all new hires are made aware of this policy as part of their on-boarding.

June 8, 2026

Moved by: Chris Jackson

Seconded by Polly Gambino

Polly Gambino ☒ Polly Gambino

Larry Ball ☒ Larry Ball

Chris Jackson ☒ Chris Jackson

Bruce Gustafson ☒ Bruce Gustafson

Brian McAvoy ☒ Brian McAvoy

Certified By Jane Lindquist Jane Lindquist Town Clerk 6-8-2026



Town of Arkwright Town Board Resolution

Budget Increase and Reserves Transfer to Purchase New Plow Truck

WHEREAS, The Town Board of the Town of Arkwright is granted authority over the Town budget and financial management, and

WHEREAS, the Town has received a new 2026 International Plow Truck, valued at \$273,543.59, and

WHEREAS, when preparing the 2026 Town Budget, it was anticipated that a Bond Anticipation Note would be taken out to pay for this truck, and

WHEREAS, the Town's anticipated cash position has improved by approximately \$300,000 due to lower than anticipated bids for the new Town Hall, and

WHEREAS, with no earmarked money for a "Highway Reserve" and no immediate plans for one, that bank account is redundant,

Now Therefore Be It RESOLVED, that the Town Board of the Town of Arkwright approves the following reserves transfers and budget modification for the month of June 2026

Bank Accounts:

Transfer \$34,829.01 (or current full value) from Highway Reserve to Highway Checking, allowing the Highway Reserve Bank Account to close if NBT wishes,

Transfer \$1,770.00 (leaving approximately \$25 in account) from Machinery Reserve to Highway Checking

Transfer \$237,000 from General Fund Savings to Highway Checking

Budget Lines:

Increase D5130.2 Machinery Equipment by \$273,544.00 to \$293,544.00

June 8, 2026

Moved by: Larry Ball Seconded: Bruce Gustafson ~~2365~~

Brian McAvoy, Supervisor Brian McAvoy Vote ☒ (Y) ☐ (N)

Bruce Gustafson, Councilman Bruce Gustafson Vote ☒ (Y) ☐ (N)

Chris Jackson, Councilman Chris Jackson Vote ☒ (Y) ☐ (N)

Larry Ball, Councilman Larry Ball Vote ☒ (Y) ☐ (N)

Polly Gambino, Councilman Polly Gambino Vote ☒ (Y) ☐ (N)

Certified Jane Lindquist Jane Lindquist, Town Clerk 6-8-2026