Mayville, NY **Special Meeting** **October 1, 2026**

Present: Supervisor Donald Emhardt, Councilmen Thomas Carlson, Kenneth Burnett, Leroy Parker and Scott Cummings. Highway Superintendent, Terry Sanden and Town Clerk, Rebecca Luba.

Others Present: Joan Hicks

Meeting called to order by Supervisor Donald Emhardt at 5 P.M.

Budget

A special meeting was held for the presentations and discussion of the 2027 Tentative Budget. Notice was published in the Jamestown Post-Journal on September 21, 2026.

Supervisor Emhardt presented the 2027 Tentative Budget for board review. The budget, as presented, will exceed the state tax cap. The projected increase is approximately 36 cents per $1,000 of assessed value, resulting in a tax rate of approximately $0.75 per $1,000. The last tax cap override occurred in approximately 2009–2010. Total sales tax applied across all funds amounts to approximately $2,003,081.

The Board reviewed and discussed each line-item highlighting the following points:

Town-Wide General Fund (A Fund)

- Town Board salaries were amended to remain flat with no increase for 2027
- Town Clerk personnel was corrected from an erroneous higher figure to $126,000, consistent with the Clerk's submitted budget reflecting a 3% increase from the prior year.
- Municipal Court personnel was reduced from $71,899 to $69,000.
- Attorney/legal contractual was reduced to $25,000.
- Safety Inspection was removed from the A Fund and reassigned to the B Fund.

Part-Town General Fund (B Fund)

- Safety inspection revenues and expenditures were moved from the A Fund into the B Fund.
- Demolition of Unsafe Buildings was increased from $5,000 to $6,000.
- Youth Programs (Lakeside Park) increased from $27,784 to $35,000.
- The Mayville Library allocation increased from $53,000 to $65,000.
- The Historical Society allocation increased by $250, bringing it to $2,000.

Town-Wide Highway Fund (DA Fund)

No amendments were made to DA Fund line items during this review.

Part-Town Highway Fund (DB Fund)

- Fuel oil was increased to $100,000.

Special Improvement Districts

- No amendments were made to Special Improvement District budgets during this review.
- Town Supervisor stated that a new special district fund(SS2) was added for the Extension Area for Sewer District 1 (SS1). Each district budget includes administrative charges payable to the A Fund for billing, meter reading, and related services, totaling approximately $38,000 in reimbursements to the A Fund. The board acknowledged that district funds are self-contained and do not impact the general tax levy.

Motion made by Councilman Thomas Carlson adopting the tentative budget as the preliminary 2027 budget including no salary increase for Town Board members, an increase for the Supervisor, and a 4% increase for employees
Second: Councilman Scott Cummings
Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye
Councilman Leroy Parker – Aye
Carried

A follow-up budget workshop was scheduled for October 15, 2026 at 5:00 PM to review corrected figures prior to the required public hearing which must be scheduled no later than November 5, 2026.
Motion made by Councilman Scott Cummings **Second:** Councilman Thomas Carlson
Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye
Councilman Leroy Parker – Aye
Carried

Lease Agreement- Chautauqua County Public Defender Office
The board reviewed a proposed 10-year lease with Chautauqua County for the Public Defender's office in the Town Hall third wing for 1,080sq ft of office space, at $10 per square foot, plus $600,000 toward construction costs. The board expressed concern that the 10-year term contained no escalation clause and directed that the term be reduced to 5 years. Supervisor Emhardt noted that the lease renewal includes construction reimbursement of $600,000.

Lease Agreement- Chautauqua County Probation Office
An existing lease with the Chautauqua County Probation Office updated to 2,457sq ft of office space was also presented for renewal at $10 per square foot. As with the Public Defender lease, the Board directed that the lease term be revised from 10 years to 5 years.
Motion made by Councilman Thomas Carlson to approve both lease agreements with Chautauqua County (Public Defender and Probation Office) as amended, reducing the lease term from 10 years to 5 years for each.
Second: Councilman Scott Cummings
Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye
Councilman Leroy Parker – Aye
Carried

Sawmill on Walker Rd. – Set Public Hearing for Special Use Permit
A Special Use Permit application was submitted by Andy Byler to operate a sawmill on Walker Rd. Case is presented to the Zoning Board for recommendation on September 15, 2026.
Motion made by Councilman Scott Cummings to set the hearing for October 14, 2026 at 7:20pm
Second: Councilman Leroy Parker

Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye
Councilman Leroy Parker – Aye
Carried

Water District 2 Water Supply Project- Engineering Amendment No. 9
The board discussed a pending amendment request from the project engineer (Ramboll) seeking additional compensation for inspection services, project management, and engineering on an active water district construction project. The board expressed significant dissatisfaction with the engineer's performance, citing delays in providing information to contractors, failure to identify all eligible service connections, a misplaced fire hydrant installed in a private driveway, an improperly installed guardrail that was subsequently removed, and failure to timely secure a National Grid electrical service connection. The contractor has requested a project extension, which the board attributed directly to engineering delays rather than weather or site conditions. The board declined to act on the amendment at this meeting and to defer any decision to the regular board meeting on October 14, 2026, to allow maximum time to pressure project completion before approving any additional engineering fees.

Motion made by Councilman Thomas Carlson to adjourn the special meeting at 6:39pm
Second: Councilman Leroy Parker
Vote: Supervisor Donald Emhardt – Aye
Councilman Scott Cummings – Aye
Councilman Thomas Carlson – Aye
Councilman Kenneth Burnett – Aye
Councilman Leroy Parker – Aye
Carried

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Rebecca Luba, RMC
Town Clerk
Town of Chautauqua