

AGENDA FOR THE VILLAGE OF LITTLE VALLEY
REGULAR MEETING
TUESDAY, SEPTEMBER 22, 2026 – 7:00 PM – MUNICIPAL BUILDING

Pledge of Allegiance

Approval of Minutes:

- September 8, 2026

Visitors:

Guest:

- Kristin Lasseter
- Barbara Burns

Mayor:

Old Business:

- ZBA member still needed – Kristin Lasseter?
- 505 Rock City St. remove Special Use Permit
- Clerk Treasurer's Contract
- Deed
- Stump Grinder – Shared Services with County?

New Business:

- Pay App #12 – Contract 2A – General Construction
- Sewer Dept – NYSDEC's Inspection Report on the Land Application

Electric Dept. Supervisor:

- Hotel Room for 10/22 – Supervisor wants to attend Adam's graduation
- Sell the Ford Pickup Truck on Auctions International
- PLM Proposal for rate case

Streets/Water Working Supervisor:

Trustees:

Trustee Craig Bedell:

Trustee Raymond Hughes:

Trustee Jeremy Keesler:

Trustee Todd Palmatier:

Clerk:

- Upcoming training through Tyler University
- MEUA Fall Accounting & Finance Workshop – Karli would like to attend, depending on agenda.

Code Enforcement:

Pay bills and approve payroll reports:

Executive Session:

Adjournment:

Summary Sheet for Contractor's Pay Application for Payment Number:

12

		Application Period:	8/24/26 thru 9/18/26	Application Date:	9/18/2026
To (Owner):	Village of Little Valley	From (Contractor):	Willey Well Drilling, Inc.	Via (Engineer):	Barton & Logudice DPC
Project:	Water System Improvements Project	Contract:	No. 2A - General Construction	Application Number:	12

1. ORIGINAL CONTRACT PRICE	\$1,312,250.00
2. Net change by Change Orders	\$0.00
3. Current Contract Price (Line 1 ± 2)	\$1,312,250.00
4. Total Completed and Stored to Date	\$1,251,323.30
5. Retainage	\$62,566.17
6. Amount Eligible to Date (Line 4 - Line 5)	\$1,188,757.14
7. Total Previous Payments	\$979,740.95
8. Payment Due this Period	\$209,016.19

CONTRACTOR SIGN-OFF ON PAYMENT

DATE

Jade Quinn

09/18/2026

ENGINEER SIGN-OFF ON PAYMENT

DATE

Ma. Willey

09/18/2026

VILLAGE OF LITTLE VALLEY SIGN-OFF ON PAYMENT

DATE

Little Valley Water System Improvements Project Contract No. 2A - General Construction Contractor's Pay Application

Contractor: Willey Well Drilling, Inc.							Application Number: 12			
Application Period:		8/24/26 thru 9/18/26					Application Date: 9/18/2026			
A		A1	A2	A3	All Previous Periods Quantity		Total Quantity (Including Previous Periods)		D1	E
#	Description	Bid Value	Quantity	Total Value	B1	B2	C1	C2	Materials Presently Stored	Total Completed to Date
					Quantity	Amount of (A1*B1)	Quantity	Amount (A1*C1)		C2 + D1
1	Mobilization (Not to Exceed 5% of Bid)	\$56,750.00	1	\$56,750.00	74.00%	\$41,995.00	74.0%	\$41,995.00		\$41,995.00
2	General Construction	\$48,000.00	1	\$48,000.00	78.00%	\$37,440.00	98.0%	\$47,040.00		\$47,040.00
3	Well No. 1 Exterior	\$128,750.00	1	\$128,750.00		\$0.00	96.0%	\$123,600.00	\$0.00	\$123,600.00
4	Well No. 1 Interior	\$55,961.00	1	\$55,961.00	97.00%	\$54,282.17	100.0%	\$55,961.00		\$55,961.00
5	Well No. 3 Exterior	\$187,500.00	1	\$187,500.00	60.00%	\$112,500.00	96.0%	\$180,000.00	\$0.00	\$180,000.00
6	Well No. 3 Interior	\$55,961.00	1	\$55,961.00	97.00%	\$54,282.17	100.0%	\$55,961.00		\$55,961.00
7	Well No. 4A Exterior	\$352,250.00	1	\$352,250.00	90.00%	\$317,025.00	100.0%	\$352,250.00	\$0.00	\$352,250.00
8	Well No. 4A Interior	\$55,963.00	1	\$55,963.00	97.00%	\$54,284.11	100.0%	\$55,963.00		\$55,963.00
9	Well Abandonment	\$14,250.00	1	\$14,250.00	75.00%	\$10,687.50	75.0%	\$10,687.50		\$10,687.50
10	Foundation & Flat Work	\$131,865.00	1	\$131,865.00	100.00%	\$131,865.00	100.0%	\$131,865.00		\$131,865.00
11	Masonry	\$100,000.00	1	\$100,000.00	100.00%	\$100,000.00	100.0%	\$100,000.00		\$100,000.00
12	Roofing & Siding	\$75,000.00	1	\$75,000.00	100.00%	\$75,000.00	100.0%	\$75,000.00		\$75,000.00
13	Contingency Allowance	\$50,000.00	1	\$50,000.00	42.00%	\$21,000.80	42.0%	\$21,000.80		\$21,000.80
	TOTALS			\$1,312,250.00		\$1,010,361.75		\$1,251,323.30	\$0.00	\$1,251,323.30

Stored Material Summary										Contractor's Pay Application		
For (contract):		No. 2A - General Construction								Application Number: 12		
Application Period:		8/24/26 thru 9/18/26								Application Date: 9/18/2026		
A	B	C	D	E1	E2	E3	E4	E5	E6	E7		E8
Associated Bid Items	Supplier	Materials Description	Invoice	Units	Invoice Qty.	Price Per Qty	Total Invoice \$=E2*E3	Qty Installed to date	Qty Currently in Stored Materials = E2 - E5	Incorporated in Work		Materials Remaining in Storage (\$) (E4-E7)
										Quantity	Amount (\$)	
3	Morris Industries, Inc.	Well No. 1 Equipment	20022174-02, 20022174-01, 20022174-00	LS	1	\$20,944.51	\$ 20,944.51	100.0%		100.0%	\$20,944.51	\$ -
5	Morris Industries, Inc.	Well No. 3 Equipment	20022172-02, 20022172-01, 20022172-00	LS	1	\$37,814.93	\$ 37,814.93	100.0%		100.0%	\$37,814.93	\$ -
7	Morris Industries, Inc.	Well No. 4A Equipment	20022173-02, 20022173-01, 20022173-00	LS	1	\$14,430.71	\$ 14,430.71	100.0%		100.0%	\$14,430.71	\$ -
7	Core&Main	16-inch DR-18 PVC Water Main	Y348789	LF	160	\$69.00	\$ 11,040.00	160		100.0%	\$11,040.00	\$ -
7	Core&Main	16-inch 90 DI Bends	Y348789	EA	4	\$1,445.61	\$ 5,782.44	4		100.0%	\$5,782.44	\$ -
							\$ -					\$ -
							\$ -					\$ -
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							\$ -					\$ -
							\$ -					\$ -
							\$ -					\$ -
							\$ -					\$ -
							\$ -					\$ -
							\$ -					\$ -
		Totals					\$90,012.59				\$90,012.59	\$ -

Contingency Allowance

Contractor's Pay Application

13 - Contingency Allowance			
Items	Date	Amount	Description
Hydrant Assembly Complete	3/2/2026	\$13,628.32	Additional blow-off hydrant assembly complete prior to connection
Concrete Sidewalk	5/5/2026	\$7,372.48	Additonal concrete sidewalk around corner of building
	Total Value	\$21,000.80	
	Fraction of Bid Item (\$50k)	0.420	

Change Orders

Contractor's Pay Application

Contractor: Willey Well Drilling, Inc.

Application Number: 12

Application Period: 8/24/26 thru 9/18/26

Application Date: 9/18/2026

CHANGE ORDER TRACKING	
CO1 - Contract Time Extension (No Cost)	\$ -
TOTAL	\$0.00

A		A1	A2	A3	All Previous Periods Quantity		Total Quantity (Including Previous Periods)		D1	D2	E (Split)
		Change Order Value	Change Order Quantity	Total Value	B1	B2	C1	C2	Total Payment withheld for restoration	Materials Presently Stored	Total Completed to Date
#	Description				Quantity	Amount of (A1*B1)	Quantity	Amount (A1*C1)			C2 - D1 + D2
	SEE BID ITEM SHEET			\$0.00	0	\$0.00		\$0.00			\$0.00
				\$0.00	0	\$0.00		\$0.00			\$0.00
				\$0.00	0	\$0.00		\$0.00			\$0.00
				\$0.00	0	\$0.00		\$0.00			\$0.00
				\$0.00	0	\$0.00		\$0.00			\$0.00
				\$0.00	0	\$0.00		\$0.00			\$0.00
				\$0.00	0	\$0.00		\$0.00			\$0.00
	Totals			\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00



NYSDEC DIVISION OF MATERIALS MANAGEMENT
6 NYCRR Part 360 Series
SOLID WASTE MANAGEMENT FACILITY INSPECTION REPORT
CONTINUATION SHEET

FACILITY NAME: Little Valley Land Application		ACTIVITY #: 05AP0031	DATE: 9/8/2026	TIME: 10:00 AM
SHEET 1 OF 1	CONTINUATION SHEET ☐ YES ☒ NO			

OTHER (e.g., diagrams; pictures; comments; additional operating, variance or consent order conditions that can be observed or measured)

Inspection Notes:

- I met with Dennis Watson (Chief WWTP Operator) to observe the land application of sludge from the wastewater treatment plant (WWTP) on the field directly north of the WWTP.
- The wastewater treatment plant located at 1 Creekside Drive, Little Valley, NY was land applying sludge from the North tank.
- Dennis said that the WWTP will most likely be land applying sludge yearly instead of every two years as the facility has been filling up sludge tanks at a faster rate than they have in the past.
- The farmer, Logan, was completing the land application using his own farm equipment. The farm, rents the field from the WWTP. The sludge was being injected 6-12 inches below the ground (Picture 2).
- The facility uses permanent metal poles with yellow reflectors at the top located at the boundaries of the field to help measure out the separation distances for the land application.

Michael Pawlowski

Inspector's Signature

9/8/2026

Date



To: Louis Szabo, Village of Little Valley, NY
From: Dylan Marsland
Date: September 3, 2026
Subject: Proposed Scope of Work, Schedule and Estimate for Retail Rate Filing

Following up on Louis Szabo reaching out regarding a rate study for Little Valley, we are providing a Scope of Work, Schedule, and Cost Estimate for a retail rate filing for the Village of Little Valley. We understand that the current rates have been in effect since 2014. A rate filing is necessary to rebuild the capital base and fund capital projects.

Scope of Services

PLM proposes to perform the following work to meet the objectives:

- Work with Village of Little Valley staff to determine the desired level of revenue to be produced by the proposed rates;
- Prepare a rate filing for submittal to the PSC comparable to the filing that PLM recently submitted for other NYMPA members. That filing will include:
 - A forecasted statement of operations for the base year with normalizing adjustments to the rate year;
 - A calculation of the rate of return allowed by the Village of Little Valley's capitalization;
 - A summary of the significant forecast assumptions
 - Historic and forecast balance sheets and income statements;
 - Statement of historic years' surplus;
 - A rate of return study including a detailed calculation of rate base and cash working capital;
 - A statement of the revenue change in the proposed rates;
 - A calculation of the factor of adjustment to account for losses and electric department use;
 - A detailed comparison of the present and proposed rates by customer class including a comparison of monthly bills for representative customer usage levels;
 - A projection of operating plant by plant account including capital additions and depreciation;
 - A forecast of capital improvements;

- A forecast of cash flows including the last three historic years plus the forecast rate year;
- Tariff sheets for the proposed rates
- Review the draft filing with the NYMPA rate filing team including:
 - Legal counsel Ken Podolny, Zachary Perdek, & Hunter Reinhardt of Read & Laniado;
 - Advisor Jim Lahtinen; and,
 - Little Valley's management and staff to obtain their feedback and recommendations.

Project Schedule

PLM will provide a draft of the rate filing to the team with the intention of starting work upon completion of the Data Request found on Page 3 of this scope of work. This schedule will target rates to become effective approximately 6 months after submitting the Filing.

Cost Estimate

We estimate the cost to provide the Scope of Services set forth above and produce the Rate Filing to be approximately \$30,000¹, including the costs of NYMPA team members summarized above. The above cost estimate does not include participation in any hearings or responding to staff interrogatories (post filing expenses), which will be performed on a time and expenses basis.

We therefore recommend an initial authorization of \$40,000 to cover the production of the Rate Filing and provide initial funding for post filing expenses. Post filing expenses may require a supplemental authorization request.

This price proposal is valid for 60 days.

Data Needed

An initial data request in follows on page 3.

Please contact me if there are any questions regarding this.



Dylan Marsland

Power Supply Economist

Village of Little Valley

Date: September 3, 2026

Date:

¹ This estimated cost to produce the Filing could be lower depending on the level of assistance provided by Village staff.

Village of Little Valley Rate Filing Data Request

For purposes of providing examples of Exhibits and Workpapers referenced below, we are including the Groton Rate Filing.

1. The 5 most recently completed PSC Annual Reports
2. Planned capital additions and retirements over the next five years as shown in Exhibit 15 broken out monthly
3. Forecast labor dollars (rates and hours per employee) for the rate year (FY27) as shown in Workpaper E as well as any COLA and raises anticipated for FY28
4. PSC assessment as shown in Workpaper F
5. PILOT calculation as shown in Workpaper G
6. Forecast benefit dollars as shown in Workpaper H
7. Lighting charges as shown in Workpaper I
8. Energy Efficiency Contributions (i.e. actual monthly dollar contributions as shown in Column H of Workpaper D)
9. How much of the labor cost increase for FY2026 and beyond is covered by contract and how much is estimated?
10. Debt Service Schedule for any outstanding debt
11. Any non-recurring expenses that occurred during FY25
12. Breakdown by account of contributed plant (Plant in Service not subject to depreciation)
13. Breakdown of Miscellaneous Electric Revenues

Additional Data To-Be Requested / NOT necessary to begin developing a Filing

- a. What are you doing that will impress the Consumer Services Division?
- b. Bill stuffers on rights and responsibilities, availability of public assistance
- c. IEEP - what are you doing (i.e. please describe IEEP projects Little Valley is doing)?
- d. Do you provide benefits to the municipality other than what is captured in the PSC report?
- e. Provide copies of the current rate tariffs in editable form