

AGENDA FOR THE VILLAGE OF LITTLE VALLEY
REGULAR MEETING
TUESDAY, FEBRUARY 24, 2026 – 7:00 PM – MUNICIPAL BUILDING

Pledge of Allegiance

Approval of Minutes:

- January 27, 2026

Visitors:

Guest:

Mayor:

Old Business:

New Business:

- Contractor's Pay App #6 – Contract 2A – General Construction

Sr. Line Worker:

Streets/Water Working Supervisor:

Trustees:

Trustee Craig Bedell:

Trustee Raymond Hughes:

Trustee Jeremy Keesler:

Trustee Todd Palmatier:

Clerk:

- Changes to the County Directory?

Code Enforcement:

Pay bills and approve payroll reports:

Executive Session:

Adjournment:

MINUTES OF THE VILLAGE OF LITTLE VALLEY
REGULAR MEETING
TUESDAY, JANUARY 27, 2026 – 7:00 PM – MUNICIPAL BUILDING

PRESENT:

James Bowen – Mayor
Raymond Hughes – Trustee
Craig Bedell – Trustee

JoElla Emborsky – Clerk Treasurer
Larry Imhoff – Sr. Line Worker
Kory Gross – Streets/Water Supervisor & CEO

ABSENT:

Todd Palmatier – Deputy Mayor/Trustee

Jeremy Keesler - Trustee

VISITORS:

Brad Lockwood Todd Fuller

Mayor James Bowen called the regular meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION #89, 2025-2026

Motion made by Trustee Bedell, seconded by Trustee Hughes, to approve the minutes of December 9, 2025, regular meeting. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Keesler, Trustee Palmatier

GUEST: None

MAYOR:

- **OLD BUSINESS:**

- **NEW BUSINESS:**

1. **Need to appoint a new Fire Commissioner for the Fire District Board** – I would like to appoint Dennis Viereck as the new Fire Commissioner for the Fire District Board.

MOTION #90, 2025-2026

Motion made by Trustee Bedell, seconded by Trustee Hughes, to approve the appointment of Dennis Viereck to the Fire District Board. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Keesler, Trustee Palmatier

2. **Contractor's Pay Application #5 for Contract 2A – General Construction** – Willey Well Drilling, Inc. is requesting \$96,765.88 for Pay App #5 for work done from December 1st – January 2nd.

MOTION #91, 2025-2026

Village Board Meeting

Regular Meeting

January 27, 2026

Motion made by Trustee Hughes, seconded by Trustee Bedell, to approve Contractor's Pay Application #5 for Contract 2A – General Construction to Willey Well Drilling, Inc. in the amount of \$96,765.88. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Keesler, Trustee Palmatier

3. **Contractor's Pay App #2 – Contract 2B – Electrical Construction – Gerwitz & McNeil Electric, Inc. is requesting \$27,491.91 for Pay App #2 for work done from November 1st – December 26th.**

MOTION #92, 2025-2026

Motion made by Trustee Hughes, seconded by Trustee Bedell, to approve Contractor's Pay Application #2 for Contract 2B – Electrical Construction to Gerwitz & McNeil, Inc. in the amount of \$27,491.91. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Keesler, Trustee Palmatier

4. **Sewer Credits requested – One customer reported a broken pipe, and another reported a leak to an outdoor water line. Both customers stated the water did not run through the sewer lines and would like a credit to their account.**

MOTION #93, 2025-2026

Motion made by Trustee Bedell, seconded by Trustee Hughes, to approve the two sewer credits that were requested. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Keesler, Trustee Palmatier

ELECTRIC DEPARTMENT:

1. **MEUA Meter School – Would like to send Adam and Lou to this 2 day schooling in March.**

MOTION #94, 2025-2026

Motion made by Trustee Bedell, seconded by Trustee Hughes, to approve sending Adam and Lou to the MEUA Meter School in March. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Keesler, Trustee Palmatier

2. **MEUA Spring Engineering & Accounting/Finance Workshop will be held March 10-11th. Would like to send Karli, Jake and Larry.**

MOTION #95, 2025-2026

Motion made by Trustee Bedell, seconded by Trustee Hughes, to approve sending Karli, Jake, and Larry to the MEUA Spring Engineering & Accounting/Finance Workshop in March. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Keesler, Trustee Palmatier

Village Board Meeting

Regular Meeting

January 27, 2026

3. **Ramboll Contract** – would like to hire Ramboll Engineering as the Engineers to navigate the substation issues.

MOTION #96, 2025-2026

Motion made by Trustee Hughes, seconded by Trustee Bedell, to approve Ramboll Engineering as the engineers to navigate the substation issues. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Keesler, Trustee Palmatier

4. **Discussion on Apprentice Zeafra's situation** – Adam has finished his 7000 hours and is working on getting his journeyman card from the Department of Labor. He still needs to get his CDL License. He needs his instructor to walk him through the steps for the pre-inspection so he can take the test. Kory will meet with Adam on Wednesday.
5. **Electric Department Supervisor** – Are we planning on hiring someone for this position because I'm being spread out too thin doing both jobs?

Verizon and Armstrong have been calling regarding the list of all the infractions penalizing them with their placements of their line on the poles. They are asking us what we are going to do.

6. **New Computer for Electric Department** – our IT guy recommended three options for a replacement computer for the shop.
 - a. Dell Pro 24 All-in-One 35W Desktop - \$858.00
 - b. Dell Pro Slim Desktop - \$852.00 (we would use the current monitor)
 - c. Dell Pro 24 All-in-One 35W Desktop - \$894.00

MOTION #97, 2025-2026

Motion made by Trustee Hughes, seconded by Trustee Bedell, to approve the purchase of a new computer at the price of \$858.00. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Keesler, Trustee Palmatier

7. **Rate Proposal Increase** – wanted to mention that Karli and Larry will be starting to work on a rate proposal increase in March. The MEUA workshop has a "Preparing for your rate filing."

STREETS/WATER WORKING SUPERVISOR:

1. **Controls for Water Treatment Plant** – Barton & Loguidice gathered three different proposals for the Water Project to replace the current Rafa System.
 - a. **AquaLogics Systems, Inc.** – price includes the Treatment Building Main Control Panel, Water Storage Tank Remote Telemetry Unit (RTU), and Field Services - \$75,180.00
 - b. **Turner Integrated Systems** - \$55,300.00 for the Treatment Building Main Control Panel (does not include the cost of RTU needed for the Water Storage Tank.)
 - c. **Motion Ai** - \$74,394.68 for the Control Panel and SCADA System (does not include the RTU panel at the tank.)

MOTION #98, 2025-2026

Village Board Meeting

Regular Meeting

January 27, 2026

Motion made by Trustee Bedell, seconded by Trustee Hughes, to approve the proposal from AquaLogics System, Inc. at the cost of \$75,180.00 for the Main Control Panel, RTU and field services. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Keesler, Trustee Palmatier

Street Supervisor Gross mentioned the old dump truck needs a new starter. They will work on that tomorrow. Also, the Chevy Silverado had to be towed to Jim Basil to have the transfer case repaired. That will be covered under the warranty.

TRUSTEES:

Trustee Craig Bedell:

Trustee Ray Hughes:

Trustee Jeremy Keesler:

1. **New Electric Truck's tinted windows. Will it pass inspection?** Larry stated the back windows are factory tinted and the front windows are legally tinted.
2. **Can we post when the skating rink is opened on our Village Facebook page.** – Hours have been posted to the Facebook page.

Trustee Todd Palmatier:

CLERK TREASURER:

BUILDING & ZONING CODE ENFORCEMENT:

PAY BILLS AND APPROVE PAYROLL REPORTS:

Clerk Treasurer Emborsky presented the payrolls for December 10 and December 24, 2025, January 7 and January 21, 2026, along with the accounts payable printouts for the board's approval. She also had the board review the vouchers listing for each fund and sign for their approval. The vouchers to be approved for payment are as follows:

	<u>12/10/25 through 1/27/26 ACCOUNTS PAYABLE</u>		
<u>CHECKS:</u>	General Fund	#8425-8465	\$17,157.30
	Electric Fund	#8444-8495	\$387,633.66
	Sewer Fund	#5883-5910	\$8,040.31
	Water Fund	#6049-6078	\$58,130.59
	Trust Fund	#4477-4479, 4483,4487-4489,4493-4495	\$6,926.98
	Water Project Fund	#0140-0141	\$166,024.08
<u>CHECKS VOIDED</u>	Trust Fund	#4462	0.00
	<u>Payroll Ending 12/10/25</u>		
	Payroll Fund		\$0.00
	Direct Deposit		\$24,739.11
	Trust Fund	#4474-4476	\$13,613.09

Village Board Meeting
Regular Meeting
January 27, 2026

Payroll Ending 12/24/25

Payroll Fund		\$0.00
Direct Deposit		\$25,206.07
Trust Fund	#4480-4482	\$13,750.55

Payroll Ending 1/07/26

Payroll Fund		\$0.00
Direct Deposit		\$22,157.28
Trust Fund	#4484-4486	\$11,953.33

Payroll Ending 1/21/26

Payroll Fund		\$0.00
Direct Deposit		\$25,945.47
Trust Fund	#4490-4492	\$13,799.98

MOTION #99, 2025-2026

Motion made by Trustee Bedell, seconded by Trustee Hughes, to pay the bills and payroll as presented. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Keesler, Trustee Palmatier

EXECUTIVE SESSION:

PUBLIC COMMENT:

Brad Lockwood – Stated the Beautification Committee is seeking new members and will hold their next meeting on February 10th and 6 pm at the Memorial Library. Anyone interested in joining, please come. Mentioned the Village of Knives festival will be held on July 10-11th. Tables have been sold out and looking to add more. They are looking for volunteers to help set up tables and on-site parking.

Todd Fuller – Asked questions regarding the Village's reserves and the valves that Northrup's purchased for the Water Project.

ADJOURNMENT:

MOTION #100, 2025-2026

Motion made by Trustee Bedell, seconded by Trustee Hughes to adjourn the meeting at 7:41 PM. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes

NAYS: NONE

ABSENT: Trustee Keesler, Trustee Palmatier

Respectfully submitted,

JoElla Emborsky
Clerk Treasurer

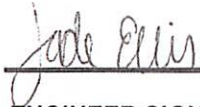
Summary Sheet for Contractor's Pay Application for Payment Number:

		Application Period:	1/5/26 thru 1/30/26	Application Date:	2/12/2026
To (Owner):	Village of Little Valley	From (Contractor):	Willey Well Drilling, Inc.	Via (Engineer):	Barton & Logudice DPC
Project:	Water System Improvements Project	Contract:	No. 2A - General Construction	Application Number:	6

1. ORIGINAL CONTRACT PRICE	\$1,312,250.00
2. Net change by Change Orders	\$0.00
3. Current Contract Price (Line 1 ± 2)	\$1,312,250.00
4. Total Completed and Stored to Date	\$658,560.28
5. Retainage	\$32,928.01
6. Amount Eligible to Date (Line 4 - Line 5)	\$625,632.27
7. Total Previous Payments	\$564,158.64
8. Payment Due this Period	\$61,473.63

CONTRACTOR SIGN-OFF ON PAYMENT

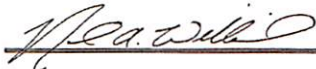
DATE



02/18/2026

ENGINEER SIGN-OFF ON PAYMENT

DATE



02/18/2026

VILLAGE OF LITTLE VALLEY SIGN-OFF ON PAYMENT

DATE

Little Valley Water System Improvements Project Contract No. 2A - General Construction

Contractor's Pay Application

Contractor: Willey Well Drilling, Inc.							Application Number: 6			
Application Period: 1/5/26 thru 1/30/26							Application Date: 2/12/2026			
A		A1	A2	A3	All Previous Periods Quantity		Total Quantity (Including Previous Periods)		D1	E
#	Description	Bid Value	Quantity	Total Value	B1	B2	C1	C2	Materials Presently Stored	Total Completed to Date
					Quantity	Amount of (A1*B1)	Quantity	Amount (A1*C1)		C2 + D1
1	Mobilization (Not to Exceed 5% of Bid)	\$56,750.00	1	\$56,750.00	74.00%	\$41,995.00	74.0%	\$41,995.00		\$41,995.00
2	General Construction	\$48,000.00	1	\$48,000.00	60.00%	\$28,800.00	60.0%	\$28,800.00		\$28,800.00
3	Well No. 1 Exterior	\$128,750.00	1	\$128,750.00		\$0.00		\$0.00	\$20,944.51	\$20,944.51
4	Well No. 1 Interior	\$55,961.00	1	\$55,961.00		\$0.00	10.0%	\$5,596.10		\$5,596.10
5	Well No. 3 Exterior	\$187,500.00	1	\$187,500.00	15.00%	\$28,125.00	15.0%	\$28,125.00	\$37,814.93	\$65,939.93
6	Well No. 3 Interior	\$55,961.00	1	\$55,961.00		\$0.00	10.0%	\$5,596.10		\$5,596.10
7	Well No. 4A Exterior	\$352,250.00	1	\$352,250.00	40.00%	\$140,900.00	45.0%	\$158,512.50	\$16,822.44	\$175,334.94
8	Well No. 4A Interior	\$55,963.00	1	\$55,963.00		\$0.00	15.0%	\$8,394.45		\$8,394.45
9	Well Abandonment	\$14,250.00	1	\$14,250.00		\$0.00	75.0%	\$10,687.50		\$10,687.50
10	Foundation & Flat Work	\$131,865.00	1	\$131,865.00	95.00%	\$125,271.75	95.0%	\$125,271.75		\$125,271.75
11	Masonry	\$100,000.00	1	\$100,000.00	98.00%	\$98,000.00	98.0%	\$98,000.00		\$98,000.00
12	Roofing & Siding	\$75,000.00	1	\$75,000.00	96.00%	\$72,000.00	96.0%	\$72,000.00		\$72,000.00
13	Contingency Allowance	\$50,000.00	1	\$50,000.00		\$0.00		\$0.00		\$0.00
	TOTALS			\$1,312,250.00		\$535,091.75		\$582,978.40	\$75,581.88	\$658,560.28

Stored Material Summary	Contractor's Pay Application
--------------------------------	-------------------------------------

Stored Material Summary	Contractor's Pay Application
--------------------------------	-------------------------------------

For (contract):	No. 2A - General Construction	Application Number:	6
-----------------	-------------------------------	---------------------	---

For (contract):	No. 2A - General Construction	Application Number:	6
-----------------	-------------------------------	---------------------	---

Application Period:	1/5/26 thru 1/30/26	Application Date:	2/12/2026
---------------------	---------------------	-------------------	-----------

Application Period:	1/5/26 thru 1/30/26	Application Date:	2/12/2026
---------------------	---------------------	-------------------	-----------

A	B	C	D	E1	E2	E3	E4	E5	E6	E7		E8
Associated Bid Items	Supplier	Materials Description	Invoice	Units	Invoice Qty.	Price Per Qty	Total Invoice \$=E2*E3	Qty installed to date	Qty Currently in Stored Materials = E2 - E5	Incorporated in Work		Materials Remaining in Storage (\$) (E4-E7)
										Quantity	Amount (\$)	
3	Morris Industries, Inc.	Well No. 1 Equipment	20022174-02, 20022174-01, 20022174-00	LS	1	\$20,944.51	\$ 20,944.51		100.0%			\$ 20,944.51
5	Morris Industries, Inc.	Well No. 3 Equipment	20022172-02, 20022172-01, 20022172-00	LS	1	\$37,814.93	\$ 37,814.93		100.0%			\$ 37,814.93
7	Morris Industries, Inc.	Well No. 4A Equipment	20022173-02, 20022173-01, 20022173-00	LS	1	\$14,430.71	\$ 14,430.71	100.0%		100.0%	\$14,430.71	\$ -
7	Core&Main	16-inch DR-18 PVC Water Main	Y348789	LF	160	\$69.00	\$ 11,040.00		160			\$ 11,040.00
7	Core&Main	16-inch 90 DI Bends	Y348789	EA	4	\$1,445.61	\$ 5,782.44		4			\$ 5,782.44
							\$ -					\$ -
							\$ -					\$ -
							\$ -					\$ -
							\$ -					\$ -
							\$ -					\$ -
							\$ -					\$ -
							\$ -					\$ -
							\$ -					\$ -
							\$ -					\$ -
							\$ -					\$ -
							\$ -					\$ -
		Totals					\$90,012.59				\$14,430.71	\$ 75,581.88

Contingency Allowance	Contractor's Pay Application
------------------------------	-------------------------------------

Contractor's Pay Application

13 - Contingency Allowance	
-----------------------------------	--

Items	Date	Amount	Description
	Total Value	\$0.00	
	Fraction of Bid Item (\$50k)	0.0000	

Change Orders

Contractor's Pay Application

Contractor: Willey Well Drilling, Inc.

Application Number: 6

Application Period: 1/5/26 thru 1/30/26

Application Date: 2/12/2026

CHANGE ORDER TRACKING
TOTAL \$0.00

A		A1	A2	A3	All Previous Periods Quantity		Total Quantity (Including Previous Periods)		D1	D2	E (Split)
		Change Order Value	Change Order Quantity	Total Value	B1	B2	C1	C2	Total Payment withheld for restoration	Materials Presently Stored	Total Completed to Date
#	Description				Quantity	Amount of (A1*B1)	Quantity	Amount (A1*C1)			C2 - D1 + D2
	SEE BID ITEM SHEET			\$0.00	0	\$0.00		\$0.00			\$0.00
				\$0.00	0	\$0.00		\$0.00			\$0.00
				\$0.00	0	\$0.00		\$0.00			\$0.00
				\$0.00	0	\$0.00		\$0.00			\$0.00
				\$0.00	0	\$0.00		\$0.00			\$0.00
				\$0.00	0	\$0.00		\$0.00			\$0.00
				\$0.00	0	\$0.00		\$0.00			\$0.00
	Totals			\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00

volvclerk@gmail.com

From: Laura D. Howard <ldhoward@cattco.org>
Sent: Monday, February 2, 2026 9:47 AM
To: volvclerk@gmail.com
Subject: 2026 County Directory Updates Reqeust
Attachments: Village of Little Valley.pdf

Dear Clerk,

Enclosed please find a copy of your municipality's information from the Cattaraugus County Directory of Federal, State, County, City, Town and Village Officers. Note, that we have a line for clerk's/office hours. If you have not provided your hours or they have changed, please do so. E-mail addresses have also been added if they were provided.

Hours Mon - Friday - 9am - 4pm
E-mail clerktreasurer@villageoflittlevalley.gov

Please review the page carefully and correct any information that is incorrect after your board's feedback. **We will make further updates following the village elections.** It is important to mark changes on the existing page provided and do not retype info a new document or page. If you need a replacement, please contact me.

If you have home addresses or phone, fax or cell numbers for new officials or officials' whose information has changed, please add that information.

The commissioners wish to have your cell phone number in the event there is an emergency related to elections. Your number will not be published unless you indicate that. Cell # _____
Publish: yes ___ no ___.

Return your page(s) by fax (938-2775), by e-mail (ldhoward@cattco.org), or mail to our office no later than February 28, 2026. We need each municipality to return their pages before we can go to print. *If there are no changes on your page, please indicate that by signing off and returning it to our office.*

Thank you in advance for your cooperation. Please feel free to call me with any questions.

Sincerely,
Laura D. Howard
Deputy Election Commissioner
938-2403

VILLAGE OF LITTLE VALLEY
103 Rock City Street, Little Valley, New York
Phone: 716-938-9151 Fax: 716-938-9154
Board Meetings: Second and Fourth Tuesdays at 7 PM

Mayor

James F. Bowen, 419 Rock City Street, Little Valley, New York 14755
716-938-9151
mayor@villageoflittlevalley.org gov

Clerk/Treasurer – Hours: Monday, ~~Tuesday~~ ^{thru} Thursday Friday 9 AM to 4 PM

JoElla Emborsky, 103 Rock City Street, Little Valley, New York 14755
716-938-9151
volveler@gmail.com clerktreasurer@villageoflittlevalley.gov

Trustees

Craig J. Bedell, 500 Rock City Street, Little Valley, New York 14755
716-353-0793

Todd R. Palmatier, 216 Ninth Street, Little Valley, New York 14755
716-938-9151
tpalmatier369@gmail.com

Jeremy J. Keesler, 105 Seventh Street, Little Valley, New York 14755
716-244-2708

Raymond J. Hughes, 205 Main Street, Little Valley, New York 14755
803-804-0962

Registrar

Megan Morgenstem, 201 Third Street, Little Valley, New York 14755
716-938-6441

Streets/Water Supervisor

Kory Gross, 103 Rock City Street, Little Valley, New York 14755
716-969-7765

Animal Control Officer

Samantha Smith, PO Box 25, Cattaraugus, New York 14719
716-364-4427