

Allegany County Local Development Corporation
MEETING

December 11, 2025

Crossroads Conference Center, Belmont, New York 14813

OPENING REMARKS

- Judith Hopkins, Chairperson called the board meeting to order at 11:30am
- Present: Randy Shayler, Vice Chairperson; John Ricci, member
- Absent:
- By Telephone:
- By Teams: Judith Hopkins, Chairperson; Rich Ewell, Secretary; Doug Frank Treasurer; Melissa Pingitore, ACIDA Assistant Director;
- Others present: Dr. Craig Clark, Executive Director; Barb Benjamin, Operations Director

BOARD MINUTES

- Approval of the November 13, 2025 minutes - A motion was made by Randy Shayler and seconded by Doug Frank to approve the minutes. No Discussion. Approved/passed. 5-0

EXECUTIVE SESSION – DISCUSSION OF CONTRACTUAL/LEGAL ISSUE

- No Executive Session

TREASURERS REPORT

- Financials – A motion was made by and seconded by to approve the financial report. No discussion. Approved/passed No Financials

ACTION ITEMS

- Approve Administrative Service Contract with the ACIDA – **A motion was made by John Ricci and seconded by Doug Frank to approve the Administrative Service Contract with the ACIDA. No discussion. Approved/passed 5-0**
- Opening ACLDC Loan Program – Craig reported that we've approved all the paperwork at a prior meeting and asked if it was okay to officially open the LDC Loan Program. Discussion was held on advertising the loan program both verbally and getting an article in the paper so people can start making applications for a loan in the beginning of 2026. Melissa and I have been talking to potential borrowers that may be applying. Craig said we don't have to do anything official today he just wants acknowledgment from the board that we're going to open the program. The board agreed to open the program. At the January meeting we'll have to discuss invoicing the IDA to have some money since that is when the contract will start. Craig asked for permission to open a bank account. **A motion was made by Rich Ewell and seconded by Randy Shayler to give Craig permission to do what needs to be done to open a bank account for the ACLDC. No further discussion. Approved/passed 5-0**

OLD BUSINESS

NEW BUSINESS

GOOD OF THE ORDER

CALENDAR

- **Next Meeting:** TBA following the regular ACIDA Board Meeting, schedules at 10:00am at Crossroads Conference Center, Belmont, NY 14813

ADJOURNMENT

- With no other business, **a motion to adjourn, at 11:34am was made by Rich Ewell and seconded by John Ricci. Carried by a vote of 5-0 to adjourn the meeting.**

Respectfully submitted
Barb Benjamin
Operations Director

DISC