REGULAR TOWN BOARD MEETING
TOWN OF DUNKIRK
JUNE 9,2026

PRESENT:
Supervisor Miller
Councilmember Crane
Councilmember Leone
Councilmember Price
Councilmember Pagano

OTHER PRESENT: Rebecca Yacklon, Town Clerk, Town Attorney Jeffrey Passafaro, Sue Hazelton, Irene Strychalski, Roger Urbanik, Bonnie Urbanik, Bonnie Purol

Supervisor Miller opened the Regular Town Board meeting at 5:30 P.M. with the Pledge of Allegiance.

APPROVAL OF BESS WORKSHOP MINUTES MAY 12,2026
DULY MOVED by Councilmember Crane to accept the minutes of the May12,2026 BESS Workshop. The motion was seconded by Councilmember Leone and carried unanimously.

APPROVAL OF TOWN BOARD MEETING MINUTES MAY 19,2026
DULY MOVED by Councilmember Price to accept the minutes of the May 19,2026 Regular Town Board Meeting. The motion was seconded by Councilmember Pagano and carried unanimously.

APPROVAL OF BESS WORKSHOP MINUTES MAY 29,2026
DULY MOVED by Councilmember Price to accept the minutes of the May29,2026 BESS Workshop. The motion was seconded by Councilmember Crane and carried unanimously.

APPROVAL OF ABSTRACT OF AUDITED VOUCHERS JUNE9,2026
DULY MOVED by Councilmember Pagano to approve the abstract of audited vouchers as presented by the Town Clerk on June 9,2026. The motion was seconded by Councilmember Leone and carried unanimously.

Shorewood Capital Project	$4,622.00
General Fund	$14,006.95
Highway Fund	$1,375.81
Vineyard Light	$184.23
Trust & Agency	$2,186.50

TOWN CLERK REPORT: (MAY 2026)

Clerk Fees	$408.00
Zoning Fees	$3,704.72
Dog Licenses	$13.00

Total amount transferred to Town Supervisor $4,125.72

JUSTICE REPORT: (MAY 2026)
Total number of cases **204**
TOTAL FINES and surcharges submitted to the Town Supervisor **$20,407.00**

BOARD MEMBER & COMMITTEE REPORTS:
Councilmember Crane:
5/15 – Met with Deputy Clerk to review Quick Books
5/26 – Attended the Road Tour.
5/28 – Met with Clerk Yacklon to review and notarize the Bond Anticipation Notes for Shorewood Water.
5/29 – Attended the BESS workshop.
Followed up several times a week with Supervisor Miller regarding Town matters.
Councilmember Pagano:
5/26 – Attended the Road Tour. Very interesting and good information came out of it.
Councilmember Price:
5/26 – Attended the Road Tour.
5/29 – Attended the BESS workshop.

Councilmember Price provided an extensive report on infrastructure projects, particularly focusing on grinder pump training and maintenance. He discussed ongoing coordination with the Siewert company to arrange training sessions for highway personnel, Steve, and local plumbers. The training would cover basic pump operations, electrical connections, and troubleshooting, with the company offering flexible scheduling from one hour to full-day sessions with lunch provided. Would like to coordinate with other municipalities like Bemus Point and Silver Creek that use similar grinder pump systems.

Councilmember Leone:
5/26 – Attended the Road Tour.
5/29 – Attended the BESS workshop.
6/3 – Attended an online BESS workshop. Very informative.
6/5 – Met with Farrell Roofing to get a quote for repairs to the Town Hall roof.
6/10 – Will be attending a seminar for grants at the White Inn with Councilmember Price.

HIGHWAY SUPERINTENDENT: (JEFF FEINEN ABSENT)
No Report Submitted -

ZONING/CODE ENFORCEMENT OFFICER REPORT: (RYAN MOURER ABSENT)
Work Report was submitted and read by Supervisor Miller and is on file in the Clerk's office.

DOG CONTROL REPORT: (NICOLE WELKA)
April Report submitted and is on file in the Clerk's Office.

ATTORNEY REPORT
Attorney Passafaro reported on the update of the Shorewood Water project.
Easements have all been recorded at the County and hand delivered to the Town Clerk for permanent record.
Eminent Domain Petition filed; service commenced; return date to be scheduled in Mayville.

Expectation: likely no appearances; if uncontested, court to approve easement takings (easement-only, within ROW).
Post-order: provides required documentation for Municipal Solutions/engineers; bid timeline contingent on court outcome.

SUPERVISOR MONTHLY REPORT

5/20- Trained with Deputy Clerk on zoning/planning.
5/21 – Attended the Women in Government meeting. Attended the Rural Community call by NYAOT.
5/26 – Returned residence phone calls regarding Town concerns. Worked with Deputy Supervisor & Town Clerk on a FOIL request that was submitted.
5/28 – Rural Towns meeting by NYAOT.
5/29 – Attended the BESS workshop. Moving along and ready for Attorneys approval.
5/30 – Followed up with Councilmember Price regarding sewer grinders and training.
6/2 – Reached out to the VFW regarding a flag retirement ceremony.
6/3 – Attended the Board of Assessment Review meeting.
6/5 – Working with other municipalities on some items.

Looking at updating our Town website with some new pictures. If anyone has any you may forward them to the Town Supervisor.

Fire department activity was reported with East Town handling 41 instances in May and West Town managing 46 instances.

July 1st was set for the Town's Celebration date for the 250th Anniversary of our country at the Town Hall from 10:00 a.m. – noon with light refreshments.

CORRESPONDENCE

None Received

OPEN COMMENTS

- Sue Hazelton, Town of Dunkirk resident had thanked Supervisor Miller for the information on the retired flag ceremony.

COURT TRAINING REQUEST - ALBANY

Councilmember Crane made a motion to accept the court request for Judge Penfold and two clerks to attend the New York State Magistrates Conference in Albany at a cost of $2,900.00 as budgeted for. The motion was seconded by Councilmember Pagano and carried unanimously.

TOWN POLICY ON PIPES UNDER DRIVEWAYS

MOTION by Councilmember Leone to amend and adopt the following policy change to the existing policy established in 2001 effective immediately. The motion was seconded by Councilmember Crane and carried unanimously.

Policy On Pipes Under Driveways

In keeping with the existing policy established in 2001, where a culvert pipe is placed in a Town Highway ditch to provide for a culvert or driveway across the ditch that the owner of the property which is accessed by the driveway will pay for the pipe and estimated stone prior to installation. The Highway Superintendent will supervise the placement of said culvert pipe to ensure that it is properly graded, using Town equipment and personnel. The labor cost will be a Town charge and if millings are available at the Town Highway Barn, they may be used per the Highway Superintendent free of charge to the property owner. Installation cost will be a town charge. This policy concerns only new installations.

Replacement culvert pipe is at the cost of the property owner via a contractor with direction from the Highway Superintendent.

Application and payment must be submitted before the project is scheduled and started and is limited to one piece of culvert pipe.

Updated 06-09-2026
ADOPTED : June 9,2026

DULY MOVED by Councilmember Crane to exit the Regular Town Board Meeting and enter into Executive Session for the purpose of discussing Personnel matters. The motion was seconded by Councilmember Miller and carried unanimously. Time: 5:56 P.M.

DULY MOVED by Supervisor Miller to close Executive Session and return to the Regular Town Board Meeting. The motion was seconded by Councilmember Crane and carried unanimously. Time: 6:25 P.M.

Councilmember Leone made a motion to schedule a BESS workshop for Tuesday, July7,2026 @ 3:00 p.m. at the Dunkirk, Town Hall 4737 Willow Road, Dunkirk for the purpose of updating the Battery Energy Storage Local Law. The motion was seconded by Councilmember Crane and carried unanimously

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DULY MOVED by Supervisor Miller to adjourn the Regular Town Board Meeting at 6:33 P.M., seconded by Councilmember Leone and carried unanimously.

Respectfully Submitted,

Rebecca Yacklon
Town Clerk