

**TOWN OF CHARLOTTE
COUNTY OF CHAUTAUQUA
STATE OF NEW YORK**



The Town Board, Town of Charlotte held a regular Board Meeting on Wednesday, September 9, 2026 at 6:00 p.m. in the Sinclairville Volunteer Fire Department, Francis Lauricella Jr., Town Supervisor presiding. Board members present were: Mark Jaquith, Scott Dibble, Harold North and Larry Green. Other's present were: Mark LeBaron; Highway Superintendent, Jeffrey Crossley; Town Justice, Joe McKenna; Sinclairville Volunteer Fire Department Chief, John Conway; Zoning Board Member, Patricia Greenstien, Allen & Hope Fredrickson, and Susan L. Peacock; Town Clerk.

The meeting was called to order.

Prayer and Pledge of Allegiance were led by Scott Dibble.

Each board member had been given a copy of the minutes of the August 12, 2026, board meeting. A motion was made by Harold North seconded by Mark Jaquith and with none opposed it carried to accept the minutes as presented.

A motion was made by Larry Green, seconded by Scott Dibble and with none opposed it carried to draw warrants on the proper funds in payment of Highway Claims No. 110 to No. 118 in the amount of \$9191.16 which have been duly audited and to draw warrants on the proper funds in payment of General Fund Claims No. 198 to No. 214 in the amount of \$21,811.16 which have been duly audited.

A motion was made by Mark Jaquith, seconded by Harold North and with none opposed it carried to accept the August 2026 Financial Report prepared for the Town of Charlotte by Bahgat Laurito & Bahgat.

A motion was made by Mark Jaquith, seconded by Harold North and with none opposed it carried to pay for the new truck in the amount of \$193,531.00 to Conwaybeam Mack Sales.

A motion was made by Larry Green, seconded by Harold North and with none opposed it carried to deem the 1993 Champion Grader as excess and sell it on Auctions International.

The following resolution was offered by Harold North , seconded by Larry Green and with none opposed it carried.

RESOLVE that the Town Board, Town of Charlotte does hereby authorize the Town of Charlotte Town Court to apply for a JCAP grant in the 2026-27 grant cycle up to \$6,620.

Discussion was heard on the following:

1. **HIGHWAY REPORT:**

1. Helping Poland pave
2. Helping Cherry creek ,Ellington with Chip Sealing
3. Replacing 4 cross pipes and installing a Rd weep on Ames Rd
4. Helping Ellington, Gerry, Sinclairville and Cherry Creek skid pave
5. Mowing Road sides
6. Hauling Gravel and Ice Control sand
7. Ditching Bernard Rd with help From Gerry

2. CLERK REPORT: August scheduled hours were 41.5 with 49.5 hours actually worked leaving the total amount of 8 hours worked over the scheduled hours in August. All Budget Forms received were given to Supervisor Lauricella. A sign is needed at the Town Park requiring reservations from the Town Clerk. A \$75 donation was received for the Town Park. The Town Clerk is ready for the 2025 audit by the Town Board. A thank you note was received from the Valley Historical Society thanking the Town Board for the donation for the History Fair. The time capsule will be sealed at the History Fair September 12, 2026 to be opened in 50 years at the 300th Birthday of the USA, on or around July 4, 2076 by the Town Clerk, Town Supervisor and Town Board. The following report was presented:

Account#	Account Description	Fee Description	Qty	Local Share
	Building fees	Barns/Garages/Sheds	1	25.00
	Donation for the Town Park	Donation for the Town Park	1	75.00
		Sub-Total:		\$100.00
A1255	Conservation	Conservation	2	5.18
	Marriage License	Marriage Fee	1	17.50
		Sub-Total:		\$22.68
A-1255	Certified Copies	Certified Copies	1	10.00
		Sub-Total:		\$10.00
A2544	Dog Licensing	Female, Spayed	5	42.00
		Female, Unspayed	1	12.00
		Male, Neutered	3	54.00
		Male, Unneutered	7	120.00
	Senior Cititzen Discount	Senior Cititzen Discount	4	-8.00
		Sub-Total:		\$220.00
Total Local Shares Remitted:				\$352.68
Amount paid to:	NYS Ag. & Markets for spay/neuter program			33.00
Amount paid to:	NYS Environmental Conservation			88.82
Amount paid to:	Shelter Contribution			5.00
Amount paid to:	State Health Dept.			22.50
Total State, County & Local Revenues:	\$502.00	Total Non-Local Revenues:		\$149.32

The following report was received from the Sinclairville Fire Department:

Sinclairville Volunteer Fire Co Activity Report by Town/Village and Nature of Call

1/1/26 thru 12/31/26		Arkwright	Cassadaga	Charlotte	Cherry Creek	Ellery	Ellicott	Ellington	Gerry	Pomfret	Sinclairville	Stockton	
78	EMS ALS		1	26		3		4	21		20	3	74%
44	EMS BLS Priority			6		1			13		22	2	
50	EMS BLS Standard		1	10		1		1	16		20	1	
7	MVA PI ALS					1		1	3		2		5%
5	MVA PI BLS Priority			1		2			2				
24	MISC RESPONSE			11				1	8		4		21%
26	REPORT OF FIRE/FIRE	1		6		1	1	2	11		3	1	
234	Year to Date	1	2	60	0	9	1	9	74	0	71	7	

8/1/26 thru 8/31/26		Arkwright	Cassadaga	Charlotte	Cherry Creek	Ellery	Ellicott	Ellington	Gerry	Pomfret	Sinclairville	Stockton
11	EMS ALS		1	7					1		1	1
5	EMS BLS Priority			2					1		2	
10	EMS BLS Standard			4					4		2	
0	MVA PI ALS											
2	MVA PI BLS Priority					1			1			
0	MISC RESPONSE											
5	REPORT OF FIRE/FIRE	1		1			1		2			
33	Current Month	1	1	14	0	1	1	0	9	0	5	1

178	Number of Calls Within District	56	Number of Calls Rendering Mutual Aid	YTD
76%	Percentage of Calls Within District	24%	Percentage of Calls Rendering Mutual Aid	
3	Call Count Discrepancy/Error between SVFC and CC Dispatch			

351	Statistically Projected 2026 Total
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3. **JUSTICE REPORT:** Justice Jeffrey Crossley reported new charges for August: 77 new, 344 Calendared and 361 closed. 2 large drawers and old docket books are left, with another Grant resolution passed at this meeting.

4. Teddy LeBaron, Mark LeBaron and Braden LeBaron along with some other helpers cleaned up the 4 Revolutionary Patriot Burials in the Evergreen Cemetery in honor of the Soldiers and in honor of America's 250th.

5. Public comments were heard regarding adding several 4 way stops in the Town.

6. Joe McKenna reported that there will be a Chicken BBQ at the History Fair to benefit the Sinclairville Free Library.

A motion to adjourn was made by Mark Jaquith, seconded by Harold North and with none opposed it carried.

The next regular Town Board Meeting is scheduled for Thursday, October 1, 2026, at 6pm at the Sinclairville Volunteer Fire Department, 30 Main St., Sinclairville, NY. Anyone interested is welcome to attend.

Respectfully submitted.

Susan Peacock

Town Clerk/Tax Collector/Registrar