

**TOWN OF CHARLOTTE
COUNTY OF CHAUTAUQUA
STATE OF NEW YORK**



The Town Board, Town of Charlotte held a regular Board Meeting on Wednesday, July 8, 2026 at 6:00 p.m. in the Sinclairville Volunteer Fire Department, Francis Lauricella Jr., Town Supervisor presiding. Board members present were: Mark Jaquith, Scott Dibble, Harold North and Larry Green. Other's present were: Mark LeBaron; Highway Superintendent, Jeffrey Crossley; Town Justice, Joe McKenna; Sinclairville Volunteer Fire Department Chief, Allen & Hope Fredrickson, and Susan L. Peacock; Town Clerk.

The meeting was called to order.

Prayer was offered by Scott Dibble followed by the Pledge of Allegiance led by Harold North.

Each board member had been given a copy of the minutes of the June 10, 2026, board meeting. A motion was made by Harold North seconded by Larry Green and with none opposed it carried to accept the minutes as presented.

A motion was made by Mark Jaquith, seconded by Scott Dibble and with none opposed it carried to draw warrants on the proper funds in payment of Highway Claims No. 87 to No. 97 in the amount of \$12,611.59 which have been duly audited and to draw warrants on the proper funds in payment of General Fund Claims No. 147 to No. 170 in the amount of \$11,140.03 which have been duly audited.

A motion was made by Mark Jaquith, seconded by Harold North and with none opposed it carried to accept the June 2026 Financial Report prepared for the Town of Charlotte by Bahgat Laurito & Bahgat.

The following resolution was offered by Mark Jaquith, seconded by Harold North and with none opposed it carried.

RESOLVE that the Town Board, Town of Charlotte does hereby adopt the following Chautauqua County Agricultural District resolution as follows:

**A RESOLUTION OF THE TOWN OF CHARLOTTE REQUESTING REMOVAL OF
CERTAIN PARCELS FROM CHAUTAUQUA COUNTY AGRICULTURAL DISTRICT 8**

WHEREAS, The Chautauqua County Agricultural and Farmland Protection Board (AFPB) is undertaking the eight-year review of Chautauqua County Agricultural District No. 8, which encompasses, the Town of Charlotte; and

WHEREAS, Article 25AA section 303-a of the New York State Agriculture and Markets Law authorizes the continuance and modifications of agricultural districts within the County of Chautauqua, in accordance with the procedures set forth therein; and

WHEREAS, in accordance with New York State Agriculture and Markets Law Section 303-a, municipalities and landowners within the district may propose a modification of the district; and

WHEREAS, S/B/L 199.00-2-25 is a parcel in the Town of Charlotte owned by Town of Charlotte that is no longer being used for agricultural production and should be removed from the Agricultural District #8; and

WHEREAS, S/B/L 200.00-2-15 is a parcel in the Town of Charlotte owned by Luce Cemetery that is no longer being used for agricultural production and should be removed from the Agricultural District #8; and

WHEREAS, S/B/L 217.04-1-20 is a parcel in the Town of Charlotte owned by Charlotte Center Church that is no longer being used for agricultural production and should be removed from the Agricultural District #8; and

WHEREAS, S/B/L 217.04-1-39 is a parcel in the Town of Charlotte owned by Town of Charlotte that is no longer being used for agricultural production and should be removed from the Agricultural District #8; and

WHEREAS, S/B/L 217.04-1-40 is a parcel in the Town of Charlotte owned by Town of Charlotte that is no longer being used for agricultural production and should be removed from the Agricultural District #8; and

WHEREAS, S/B/L 251.00-1-35 is a parcel in the Town of Charlotte owned by Richmond Cemetery that is no longer being used for agricultural production and should be removed from the Agricultural District #8; and

NOW THEREFORE BE IT

RESOLVED, that the Chautauqua County legislature requests the Chautauqua County Agricultural and Farmland Protection Board to remove parcels 199.00-2-25, 200.00-2-15, 217.04-1-20, 217.04-1-39, S/B/L 217.04-1-40, 251.00-1-35 from Chautauqua County Agricultural District No. 8.

A motion was made by Larry Green, seconded by Harold North and with none opposed it carried to allow Supervisor Frank Lauricella to contact the Town Attorney to find out how to proceed to add 4 way stop signs to the following Town intersections: Hall Road & Cassadaga Road, Hall Road & Hooker Road and Cassadaga Road & North Hill Road.

Discussion was heard on the following:

1. **HIGHWAY REPORT:**

1. Helping County pave and chip seal
2. Helping Cherry Creek with bar patching
3. Ditching Boutwell Hill
4. Sweeping Roads
5. Helping Ellington pull shoulders
6. Hauling gravel
7. Helping Sinclairville pour concrete
8. AED was installed into the Highway Building for the Little League compliance

2. **CLERK REPORT:** June scheduled hours were 38.5 with 52.5 hours actually worked leaving the total amount of 14 hours worked over the scheduled hours in June. AED account has been set up. DocuPet information will be transferred to the Humane Society some time in the next month. Assessors no longer have the power to give Enhanced Star exemptions. The information comes directly from NYS. IF residents do not file taxes, they will get a letter from NYS to verify their income. It is very important for the information to get back to NYS or the exemption will NOT be on the school tax bill. The Town Clerk is putting together a time capsule for the 250th Birthday of the USA. This time capsule will be sealed at the History Fair September 12, 2026 to be opened in 50 years at the 300th Birthday of the USA, on or around July 4, 2076 by the Town Clerk, Town Supervisor and Town Board. The following report was presented:

Account#	Account Description	Fee Description	Qty	Local Share
	Building fees	Miscellaneous	2	150.00
		Zoning Hearing Fees	1	150.00
		Sub-Total:		\$300.00
A2544	Dog Licensing	Female, Spayed	6	30.00
		Female, Unspayed	1	12.00
		Male, Neutered	9	45.00
		Male, Unneutered	4	48.00
	Senior Cititzen Discount	Senior Cititzen Discount	7	-14.00
		Sub-Total:		\$121.00
		Total Local Shares Remitted:		\$421.00
Amount paid to: NYS Ag. & Markets for spay/neuter program				30.00
Total State, County & Local Revenues:		\$451.00	Total Non-Local Revenues:	\$30.00

The following report was received from the Sinclairville Fire Department:

Sinclairville Volunteer Fire Co Activity Report by Town/Village and Nature of Call

1/1/26 thru 12/31/26		Arkwright	Cassadaga	Charlotte	Cherry Creek	Ellery	Ellington	Gerry	Pomfret	Sinclairville	Stockton	
54	EMS ALS			16		2	3	17		14	2	72%
34	EMS BLS Priority			4		1		11		16	2	
36	EMS BLS Standard		1	5		1		12		17		
6	MVA PI ALS					1		3		2		5%
3	MVA PI BLS Priority			1		1		1				
21	MISC RESPONSE			9			1	7		4		23%
18	REPORT OF FIRE/FIRE			5		1	2	7		3		
172	Year to Date	0	1	40	0	7	6	58	0	56	4	

6/1/26 thru 6/30/26		Arkwright	Cassadaga	Charlotte	Cherry Creek	Ellery	Ellington	Gerry	Pomfret	Sinclairville	Stockton
4	EMS ALS			2		1	1				
10	EMS BLS Priority			1				3		5	1
4	EMS BLS Standard			1				1		2	
0	MVA PI ALS										
0	MVA PI BLS Priority										
6	MISC RESPONSE			3				2		1	
3	REPORT OF FIRE/FIRE			1				1		1	
27	Current Month	0	0	8	0	1	1	7	0	9	1

134	Number of Calls Within District	38	Number of Calls Rendering Mutual Aid	YTD
78%	Percentage of Calls Within District	22%	Percentage of Calls Rendering Mutual Aid	

2	Call Count Discrepancy between SVFC and CC Dispatch
344	Statistically Projected 2026 Total

3. **JUSTICE REPORT:** Justice Jeffrey Crossley reported new charges for June: 46 new, 127 Calendared and 49 closed which makes 234 new, 664 Calendared and 274 cases closed for 2026. Training is continuing with 1 course left to take and continuing with computer security training every month. A new Court and parking lot may be built onto the existing building by the landlord. A feasibility study will be involved to see if it is the best interest of the Town.

4. **DCO REPORT:** via text by Josh Cybart:

A stray dog was taken in on 7/3 with sunburn an possibly a broken nose. He will be adoptable soon and is a very good boy. On 6/28 a St. Bernard was in the woods off East Rd. and he eventually went into the Cherry Creek Township. An attempt to retrieve the dog went until dark. The next morning, Josh spoke to the Cherry Creek DCO to let him know what was going on. On 6/30 we had a dangerous dog hearing after a dog bite incident occurred. The dog was deemed dangerous. The dog owners and Josh have been in contact looking for a certified dog behaviorist. He will be making contact with the Farm Ag & Markets. All dog licenses are up to date.

5. Joe McKenna reported a chicken barbeque will be at the Fire Hall benefiting the Sinclairville Free Library at the History Fair, Saturday, September 12. Two new hires with EMT cards have been accepted and will be able to provide services once they are of age. The Village water system was used for a fire and performed well with no loss of pressure or any problems to Village water residents. The hot water tank is down and is getting replaced.

A motion to adjourn was made by Mark Jaquith, seconded by Harold North and with none opposed it carried.

The next regular Town Board Meeting is scheduled for Wednesday, August 12, 2026, at 6pm at the Sinclairville Volunteer Fire Department, 30 Main St. Lower, Sinclairville, NY. Anyone interested is welcome to attend.

Respectfully submitted.

Susan Peacock

Town Clerk/Tax Collector/Registrar