

**TOWN OF CHARLOTTE
COUNTY OF CHAUTAUQUA
STATE OF NEW YORK**



The Town Board, Town of Charlotte held a regular Board Meeting on Wednesday, April 8, 2026 at 7:00 p.m. in the Sinclairville Volunteer Fire Department, Francis Lauricella Jr., Town Supervisor presiding. Board members present were: Mark Jaquith, Scott Dibble, Harold North and Larry Green. Other's present were: Mark LeBaron; Highway Superintendent, Jeffrey Crossley; Town Justice, Joe McKenna; Sinclairville Volunteer Fire Department Chief, John Conway; Zoning Board member, Allen & Hope Fredrickson, and Susan L. Peacock; Town Clerk.

The meeting was called to order.

Prayer was offered by Frank Lauricella followed by the Pledge of Allegiance.

Each board member had been given a copy of the minutes of the March 11, 2026, board meeting. A motion was made by Mark Jaquith seconded by Harold North and with none opposed it carried to accept the minutes as presented.

A motion was made by Larry Green, seconded by Harold North and with none opposed it carried to draw warrants on the proper funds in payment of Highway Claims No. 41 to No. 55 in the amount of \$54,768.86 which have been duly audited and to draw warrants on the proper funds in payment of General Fund Claims No. 75 to No. 92 in the amount of \$8,334.14 which have been duly audited.

A motion was made by Harold North, seconded by Larry Green and with none opposed it carried to accept the March 2026 Financial Report prepared for the Town of Charlotte by Bahgat Laurito & Bahgat.

A motion was made by Mark Jaquith, seconded by Harold North and with none opposed it carried to utilize the CHIPS funding and go forward and order the new truck, a Granite 6x4 (no equipment) from Conway Beam Truck Group, Inc. in the amount of \$191,172.56 for the Highway Department applying 2026 and 2027 funding towards the truck and taking delivery of the truck in 2027.

A motion was made by Scott Dibble, seconded by Mark Jaquith and with none opposed it carried to change all remaining Town Board meetings to a 6pm start time, with no changes to the dates or venue.

Discussion was heard on the following:

1. **HIGHWAY REPORT:**

1. Plowing and sanding roads
2. Fixing shoulders and plow damage
3. Mowing brush on Ames & Bernard roads
4. Sweeping roads
5. Rebuilding park bleachers
6. Chipping storm damage trees around town
7. Helping Cherry Creek screen millings
8. New plow truck has arrived

2. **CLERK REPORT:** March scheduled hours were 41.5 with 62.5 hours actually worked leaving the total amount of 21 hours worked over the scheduled hours. The port-o-let has been ordered and delivered to the Town ball field for the season. A thank you note was received from the Valley Historical Society for the funding that was sent last month. Flyers for the Town Clean UP Day have been put up around Town and on the Facebook page and Website. A rouge EZpass charge is still being disputed. The following report was presented:

04/01/2026

**Town Clerk Monthly Report
March 01, 2026 - March 31, 2026**

Page 1

Account#	Account Description	Fee Description	Qty	Local Share
A-1255	Certified Copies	Certified Copies	4	40.00
			Sub-Total:	\$40.00
A2544	Dog Licensing	Female, Spayed	6	50.00
		Female, Unspayed	4	48.00
		Male, Neutered	9	75.00
		Male, Unneutered	4	48.00
	Senior Citizen Discount	Senior Citizen Discount	3	-6.00
			Sub-Total:	\$215.00
			Total Local Shares Remitted:	\$255.00
Amount paid to: NYS Ag. & Markets for spay/neuter program				49.00
Total State, County & Local Revenues:			\$304.00	Total Non-Local Revenues: \$49.00

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Susan Peacock, Town Clerk, Town of Charlotte during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

The following report was received from the Sinclairville Fire Department:

Sinclairville Volunteer Fire Co Activity Report by Town/Village and Nature of Call

1/1/26 thru 12/31/26		Arkwright	Cassadaga	Charlotte	Cherry Creek	Ellery	Ellington	Gerry	Pomfret	Sinclairville	Stockton	
30	EMS ALS			11				10		7	2	67%
18	EMS BLS Priority			2		1		5		9	1	
21	EMS BLS Standard		1	1		1		9		9		
5	MVA PI ALS					1		3		1		8%
3	MVA PI BLS Priority			1		1		1				
15	MISC RESPONSE			6			1	5		3		25%
11	REPORT of FIRE/FIRE			2		1	2	4		2		
103	Year to Date	0	1	23	0	5	3	37	0	31	3	

3/1/26 thru 3/31/26		Arkwright	Cassadaga	Charlotte	Cherry Creek	Ellery	Ellington	Gerry	Pomfret	Sinclairville	Stockton
9	EMS ALS			3				3		2	1
7	EMS BLS Priority			1				1		5	
8	EMS BLS Standard							6		2	
2	MVA PI ALS					1				1	
3	MVA PI BLS Priority			1		1		1			
6	MISC RESPONSE			2			1	2		1	
3	REPORT of FIRE/FIRE			1			2				
38	Current Month	0	0	8	0	2	3	13	0	11	1

75	Number of Calls Within District	28	Number of Calls Rendering Mutual Aid
73%	Percentage of Calls Within District	27%	Percentage of Calls Rendering Mutual Aid

0	Call Count Discrepancy between SVFC and CC Dispatch
412	Statistically Projected 2026 Total

3. **TAX COLLECTOR REPORT:** For March 2026, taxes were collected on 208 parcels totaling \$133,892.07.

4. **JUSTICE REPORT:** Justice Jeffrey Crossley reported low tickets in March due to the weather. New charges for March: 26 and 42 closed which makes 75 new and 133 cases closed for 2026 as well as 369 calendared. Training is ongoing. Court will be closed Tuesday, May 5, 2026. Consolidation talks with Ellington Justice Court are continuing.

5. Joe McKenna reported the last chicken barbeque at the Fire Hall was very successful with the next chicken barbeque scheduled for Sunday, May 3rd. Bridge washing for the County will begin in about a month. Computer issues are hindering the completion of the FEMA grant, which will be finalized soon.

6. The Chautauqua County History Expo will be Sunday, August 2, 2026 from 10am – 4pm at the Chautauqua Municipal Building, 2 Academy St., Mayville. This is a free event celebrating America's 250th and is open to the public. Hope Fredrickson is working on perhaps getting the Cassadaga School children interested in designing an exhibit for the Town.

7. AED equipment is being requested for the ball field. Perhaps one can be procured and kept at the Highway Department, accessible to the Coaches of the teams that play.

ACTION: Frank to check with the County Department of Health to check to see what the parameters of owning one would be.

Mark to check with the Little League to see if they all have training and how that works.

Sue/Joe to check on sources for purchasing the AED.

A motion to adjourn was made by Mark Jaquith, seconded by Scott Dibble and with none opposed it carried.

The next regular Town Board Meeting is scheduled for Wednesday, May 13, 2026, at **6pm** at the Sinclairville Volunteer Fire Department, 30 Main St. Lower, Sinclairville, NY. Anyone interested is welcome to attend.

Respectfully submitted.

Susan Peacock

Town Clerk/Tax Collector/Registrar