

**TOWN OF CHARLOTTE  
COUNTY OF CHAUTAUQUA  
STATE OF NEW YORK**



The Town Board, Town of Charlotte held a regular Board Meeting on Wednesday, June 10, 2026 at 6:00 p.m. in the Sinclairville Volunteer Fire Department, Francis Lauricella Jr., Town Supervisor presiding. Board members present were: Mark Jaquith, Scott Dibble, Harold North and Larry Green. Other's present were: Mark LeBaron; Highway Superintendent, Jeffrey Crossley; Town Justice, Joshua Cybart; Town DCO, Joe McKenna; Sinclairville Volunteer Fire Department Chief, John Conway; Zoning Board member, Allen & Hope Fredrickson, and Susan L. Peacock; Town Clerk.

The meeting was called to order.

Prayer was offered by Scott Dibble followed by the Pledge of Allegiance.

Each board member had been given a copy of the minutes of the May 13, 2026, board meeting. A motion was made by Harold North seconded by Larry Green and with none opposed it carried to accept the minutes as presented.

A motion was made by Mark Jaquith, seconded by Scott Dibble and with none opposed it carried to draw warrants on the proper funds in payment of Highway Claims No. 74 to No. 86 in the amount of \$112,679.46 which have been duly audited and to draw warrants on the proper funds in payment of General Fund Claims No. 120 to No. 146 in the amount of \$9,362.71 which have been duly audited.

A motion was made by Harold North, seconded by Mark Jaquith and with none opposed it carried to accept the May 2026 Financial Report prepared for the Town of Charlotte by Bahgat Laurito & Bahgat. Supervisor Lauricella updated the Town Board regarding the yearly AUD that was corrected and refiled with Dan Laurito in June.

A motion was made by Mark Jaquith, seconded by Harold North and with none opposed it carried to allow Larry Green to purchase a Zoll 3 AED with a 36 month service agreement with Cintas at the cost of \$130 a month = \$1560 annually.

Discussion was heard on the following:

**1. HIGHWAY REPORT:**

1. Chip sealing Charlotte, Gerry, Cherry Creek, Ellington & Village of Sinclairville
2. Helping Ellery with micro fiber
3. Grading dirt roads
4. Helping county pave in Hanover, Fredonia & Dunkirk
5. Cutting trees
6. Hauling gravel
7. Ditching

2. **CLERK REPORT:** April scheduled hours were 41 with 53.5 hours actually worked leaving the total amount of 12.5 hours worked over the scheduled hours in April. May scheduled hours were 37.5 with 32.5 hours actually worked leaving the total amount of 5 hours worked under the scheduled hours in May. The Sinclairville 76er's is having a 50<sup>th</sup> Anniversary Luncheon on Friday, August 28<sup>th</sup> at 11am. All Town Board members, Town Supervisor & Town Clerk are invited. The following report was presented:

06/01/2026

**Town Clerk Monthly Report  
May 01, 2026 - May 31, 2026**

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| Account#                                                  | Account Description     | Fee Description         | Qty                              | Local Share     |
|-----------------------------------------------------------|-------------------------|-------------------------|----------------------------------|-----------------|
|                                                           | Building fees           | Additions & Alterations | 3                                | 145.00          |
|                                                           |                         | Barns/Garages/Sheds     | 1                                | 100.00          |
|                                                           |                         | Miscellaneous           | 1                                | 50.00           |
|                                                           |                         | Zoning Hearing Fees     | 2                                | 325.00          |
|                                                           |                         | <b>Sub-Total:</b>       |                                  | <b>\$620.00</b> |
| A-1255                                                    | Certified Copies        | Certified Copies        | 1                                | 22.00           |
|                                                           |                         | <b>Sub-Total:</b>       |                                  | <b>\$22.00</b>  |
| A2544                                                     | Dog Licensing           | Female, Spayed          | 7                                | 50.00           |
|                                                           |                         | Female, Unspayed        | 3                                | 36.00           |
|                                                           |                         | Male, Neutered          | 6                                | 40.00           |
|                                                           |                         | Male, Unneutered        | 2                                | 24.00           |
|                                                           |                         | Replacement Tags        | 1                                | 3.00            |
|                                                           | Senior Citizen Discount | Senior Citizen Discount | 2                                | -6.00           |
|                                                           |                         | <b>Sub-Total:</b>       |                                  | <b>\$147.00</b> |
| <b>Total Local Shares Remitted:</b>                       |                         |                         |                                  | <b>\$789.00</b> |
| Amount paid to: NYS Ag. & Markets for spay/neuter program |                         |                         |                                  | 33.00           |
| <b>Total State, County &amp; Local Revenues:</b>          |                         |                         |                                  | <b>\$822.00</b> |
|                                                           |                         |                         | <b>Total Non-Local Revenues:</b> | <b>\$33.00</b>  |

The following report was received from the Sinclairville Fire Department:

| Sinclairville Volunteer Fire Co Activity Report by Town/Village and Nature of Call |                     |           |           |           |              |        |           |       |         |               |          |
|------------------------------------------------------------------------------------|---------------------|-----------|-----------|-----------|--------------|--------|-----------|-------|---------|---------------|----------|
| 1/1/26 thru 12/31/26                                                               |                     | Arkwright | Cassadaga | Charlotte | Cherry Creek | Ellery | Ellington | Gerry | Pomfret | Sinclairville | Stockton |
| 50                                                                                 | EMS ALS             |           |           | 14        |              | 1      | 2         | 17    |         | 14            | 2        |
| 24                                                                                 | EMS BLS Priority    |           |           | 3         |              | 1      |           | 8     |         | 11            | 1        |
| 32                                                                                 | EMS BLS Standard    |           | 1         | 4         |              | 1      |           | 11    |         | 15            |          |
| 6                                                                                  | MVA PI ALS          |           |           |           |              | 1      |           | 3     |         | 2             |          |
| 3                                                                                  | MVA PI BLS Priority |           |           | 1         |              | 1      |           | 1     |         |               |          |
| 15                                                                                 | MISC RESPONSE       |           |           | 6         |              |        | 1         | 5     |         | 3             |          |
| 15                                                                                 | REPORT of FIRE/FIRE |           |           | 4         |              | 1      | 2         | 6     |         | 2             |          |
| 145                                                                                | Year to Date        | 0         | 1         | 32        | 0            | 6      | 5         | 51    | 0       | 47            | 3        |

  

| 5/1/26 thru 5/31/26 |                     | Arkwright | Cassadaga | Charlotte | Cherry Creek | Ellery | Ellington | Gerry | Pomfret | Sinclairville | Stockton |
|---------------------|---------------------|-----------|-----------|-----------|--------------|--------|-----------|-------|---------|---------------|----------|
| 6                   | EMS ALS             |           |           | 2         |              |        | 1         | 3     |         |               |          |
| 3                   | EMS BLS Priority    |           |           | 1         |              |        |           | 2     |         |               |          |
| 6                   | EMS BLS Standard    |           |           |           |              |        |           | 3     |         | 3             |          |
| 1                   | MVA PI ALS          |           |           |           |              |        |           |       |         | 1             |          |
| 0                   | MVA PI BLS Priority |           |           |           |              |        |           |       |         |               |          |
| 0                   | MISC RESPONSE       |           |           |           |              |        |           |       |         |               |          |
| 2                   | REPORT of FIRE/FIRE |           |           | 2         |              |        |           |       |         |               |          |
| 18                  | Current Month       | 0         | 0         | 5         | 0            | 0      | 1         | 8     | 0       | 4             | 0        |

  

|     |                                     |     |                                          |     |
|-----|-------------------------------------|-----|------------------------------------------|-----|
| 113 | Number of Calls Within District     | 32  | Number of Calls Rendering Mutual Aid     | YTD |
| 78% | Percentage of Calls Within District | 22% | Percentage of Calls Rendering Mutual Aid |     |

  

|     |                                                     |
|-----|-----------------------------------------------------|
| 2   | Call Count Discrepancy between SVFC and CC Dispatch |
| 348 | Statistically Projected 2026 Total                  |

3. **JUSTICE REPORT:** Justice Jeffrey Crossley reported new charges for May: 69 and 29 closed which makes 188 new and 225 cases closed for 2026 as well as 537 calendared. Training is completed. Consolidation talks with Ellington Justice Court have been paused. The following report was presented:

# DISPENSING JUSTICE FOR ALL

## 2026

|                             | NEW CHARGES | CALENDARED CASES       | CLOSED CHARGES              |
|-----------------------------|-------------|------------------------|-----------------------------|
| JAN                         | 19          | 174                    | 46                          |
| FEB                         | 30          | 77                     | 45                          |
| MAR                         | 26          | 118                    | 42                          |
| APR                         | 44          | 66                     | 63                          |
| MAY                         | 69          | 102                    | 29                          |
| JUNE                        |             |                        |                             |
| JUL                         |             |                        |                             |
| AUG                         |             |                        |                             |
| SEPT                        |             |                        |                             |
| OCT                         |             |                        |                             |
| NOV                         |             |                        |                             |
| DEC                         |             |                        |                             |
| <b>TOTAL OPENED CHARGES</b> |             | <b>TOTAL CALENDRED</b> | <b>TOTAL CLOSED CHARGES</b> |
|                             | 188         | 537                    | 225                         |

**TOTAL CHARGES DEALT WITH TO DATE 2026**  
**950**

PETTY CASH FUND IS \$ 150.00

TRAINING COMPLETED

|                                      |    |
|--------------------------------------|----|
| <b>JUDGE MANDATORY 12 HOURS</b>      |    |
|                                      | 10 |
| EXTRA CREDIT                         | 8  |
| JUDGE TOTAL                          | 18 |
| <b>COURT CLERK MANDATORY 6 HOURS</b> |    |
|                                      | 4  |
| EXTRA CREDIT                         | 3  |
| Extra Classes without Credit         | 4  |
| CLERK TOTAL                          | 11 |

4. **DCO REPORT:** The QR code and emailing rabies certificates to the Town Clerk for licensing purposes is going very well. All dog licenses are up to date.

5. Joe McKenna reported a chicken barbeque will be at the Fire Hall benefiting the Sinclairville Free Library at the History Fair, Saturday, September 12. Bridge washing for the County is ongoing. Quarterly audit went well with a recommendation to use receipts when collecting funds that will be deposited for easier tracking.

6. Lauren Sharp, Senior Planner, Chautauqua County Department of Planning & Development, gave a presentation regarding the 30 day public review period for Chautauqua County Agricultural District 10 eight year review. "Parcels for Consideration" paperwork was presented to all Town Board members. Notices are displayed on the bulletin boards at the post office, Superette, fire hall and Town Hall with additional information.

A motion to adjourn was made by Mark Jaquith, seconded by Harold North and with none opposed it carried.

The next regular Town Board Meeting is scheduled for Wednesday, July 8, 2026, at 6pm at the Sinclairville Volunteer Fire Department, 30 Main St. Lower, Sinclairville, NY. Anyone interested is welcome to attend.

Respectfully submitted.

Susan Peacock

Town Clerk/Tax Collector/Registrar