

Town of Olean
Minutes of the Regular Monthly Board Meeting
Held at the Olean Town Hall, 2634 Route 16N, Olean NY
On July 21, 2026

Present: Annette Parker Supervisor
 John Artlip Councilman
 Scott Zink Councilman
 Josh Torrey Councilman
 Donna Howard Councilwoman
 Pat Zink Highway Superintendent
 Jerry Dzuroff Code Enforcement Officer
 Sherry Lemon Town Clerk

Absent: None.

Guests: Brian Dold, Cattaraugus County Bike Trail representative

Supervisor Parker opened the Board Meeting at 6:30pm with the Pledge of Allegiance.

Mr. Dold gave a short overview of the bike trail project and it may potentially impact NYS Route 16 traffic, with Hastings Road and Back Hinsdale Road as possible alternatives. This is simply an informational presentation rather than a plan presentation, with more information to come in the future.

Resolution 1 (R:07012026) ACCEPTANCE OF BOARD MEETING MINUTES

On a motion from Councilwoman Artlip, and seconded by Councilman Zink, the Resolution was Adopted, with 5 Ayes, and 0 nays it is

Resolved, that the meeting minutes of June 16, 2026, are accepted as presented.

Resolution 2 (R:07022026) APPROVAL OF ABSTRACTS

On a motion from Councilwoman Artlip, and seconded by Councilman Zink, the Resolution was Adopted, with 5 Ayes, and 0 nays it is

Resolved, that the bills received in June 2026 and paid in July 2026 have been reviewed by the Town Board and are authorized for payment in the following amounts:

Highway Fund: for the sum of \$267,813.63 for vouchers #56-68.

General Fund: for the sum of \$44,475.78 for vouchers #95-116.

REPORTS OF TOWN OFFICIALS

Supervisor: The monthly bank statements and budget report were presented for review by the Board.

Code Enforcement: Written report reviewed from June 16, 2026, to July 21, 2026, has 8 permits issued, and 4 complaints, a Zoning Board of Appeals Public Hearing scheduled for July 25 and 1 court appearance.

Cemetery: mowing and maintenance is going well; 9 foundations are poured and await stones to be set.

Superintendent of Highways: Core samples collected by E&M Engineers regarding the core samples shows that there is improper fill beneath the salt barn that may be contributing to the building problems, a complete report is expected by the next board meeting; McCann Hollow, Kamery Road, David Drive, and Seneca Avenue have been repaved; some pothole repair is happening; Route 16S from the City line to the State Line is scheduled to be milled and refinished; truck box is still not in; there will be no additional charge due to any tariff; paper street abandonment should have the town attorney involved.

Clerk: The Clerk's office collected a total of \$2,349.04 in June 2026, for dog license fees, marriage license fees, and building permit applications. \$12.00 was paid to NYS Dept. of Ag & Markets for Animal Population Control Program, \$22.50 was paid to NYS Dept. of Health for Marriage License, and \$2,314.54 was paid to the Supervisor.

Town Justice/Court: The submitted report shows the Vehicle and Traffic Law violations adjudicated and the total amount of fines billed. Further court actions that remain open will not be included in these reports. The report shows \$200.00 collected and paid to the Town.

Assessor: Cattaraugus County Real Property Services for June has finalized the 2026 tax roll, which is available online; Grievance Day on June 8 had 3 parcels reviewed; 12 property transfers in May

OLD BUSINESS

Matt Swenson, Town Attorney and Mary from Municipal Solutions are working on the bond process for the remainder of the funding needed for the new dog kennel building. It is appropriate for the Board to approve a bond.

Emergency Medical Services with the City of Olean for coverage in South Olean discussed extensively with a reply to the City needed by November 15.

A Planning Board Public Hearing was held on July 18 to hear from residents regarding the Dugan Road Solar, LLC proposed project. The Planning Board will take comments into consideration during their review process.

Budget planning discussed with regard to creating a Special District for EMS coverage.

Dugan Road Sewer increase discussed.

NEW BUSINESS

No new business was discussed.

There being no other Old Business or further New Business to be presented, Councilwoman Howard moved for adjournment, with Councilman Zink seconding the motion, and all agreed. The meeting was adjourned at 8:00 pm.

Respectfully submitted,

Sherry Lemon, Town of Olean Clerk