

Town of Olean

**Minutes of the Regular Monthly Board Meeting and Public Hearing
regarding a Local Law to Change the Date for Tax Assessment Complaints**

Held at the Olean Town Hall, 2634 Route 16N, Olean NY

On April 16, 2026

Present: Annette Parker Supervisor
 John Artlip Councilman
 Donna Howard Councilwoman
 Josh Torrey Councilman
 Scott Zink Councilman
 Pat Zink Highway Superintendent
 Jerry Dzuroff Code Enforcement Officer
 Sherry Lemon Town Clerk

Absent: Robin Pearl, Court Clerk

Supervisor Parker opened the Public Hearing and Board Meeting at 6:30pm with the Pledge of Allegiance.

Guests: Gary Abraham. No members of the public were present or submitted any written statements regarding the proposed date change for tax assessment complaints.

The Board meeting was paused at 6:30pm to close the Public Hearing.

Resolution 3 (R:04032026) ACCEPTANCE OF LOCAL LAW #1 of 2026

On a motion from Councilman Artlip, and seconded by Councilman Zink, the Resolution was Adopted, with 5 Ayes, and 0 nays it is

Resolved, that the **Local Law #1 of 2026 A LOCAL LAW TO CHANGE THE DATE FOR THE TOWN OF OLEAN BOARD OF ASSESSMENT REVIEW TO HEAR COMPLAINTS IN RELATION TO TAX ASSESSMENT** to permanently change the date to hear complaints regarding tax assessment to the second Monday in June of each year was read in its entirety, accepted without change, and signed into law. The Clerk was then directed to file the new law with the Department of State.

Resolution 1 (R:04012026) ACCEPTANCE OF BOARD MEETING MINUTES

On a motion from Councilman Artlip, and seconded by Councilman Zink, the Resolution was Adopted, with 3 Ayes, and 0 nays it is

Resolved, that the meeting minutes of March 17, 2025, are accepted as presented.

Resolution 2 (R:04022026) APPROVAL OF ABSTRACTS

On a motion from Councilman Artlip, and seconded by Councilman Zink, the Resolution was Adopted, with 3 Ayes, and 0 nays it is

Resolved, that the bills received in March 2026 and paid in April 2026 have been reviewed by the Town Board and are authorized for payment in the following amounts:

Highway Fund: for the sum of \$23,816.51 for vouchers #29-35.

General Fund: for the sum of \$25,777.72 for vouchers #32-52.

REPORTS OF TOWN OFFICIALS

Supervisor: The monthly bank statements and budget report were presented for review by the Board.

Code Enforcement: Written report reviewed from March 17, 2026, to April 16, 2026, has 1 permit issued, 1 property service request, and 1 pending permit. There was further discussion on how to handle issues with the unimproved portion of Cherry Street to access an otherwise inaccessible property. The local zoning law allows the road frontage whether the road is improved or simply mapped out. A full set of the newest Code Enforcement Rules and Laws have been ordered and received. A new set of tax maps from the County has been ordered and received for less than \$100.

Cemetery: Annual spring cleanup has begun; two lights have been replaced; the mower has been serviced; garage door motor replaced; and burials continue with the weather.

Superintendent of Highways: There has been no ChiPS amount given from the State until the State Budget is passed; the 10-wheeler box is expected to be delivered by the end of May to replace the existing failing box; one employee is

retiring in May and the Superintendent is asking to hire the replacement before road work begins; the part time employee has passed his CDL exam and is now hired with full time status; the State has new payroll regulations for contractors. There was lengthy discussion regarding the status of the unimproved section of Cherry Street and the status of Hadley Street, with a researched report to be made at May Board Meeting.

Gary Abraham was given time to explain and advise the Town Board on the pending Dugan Road Solar, LLC permit litigation and the completeness of the application.

Clerk: The Clerk's office collected a total of \$707.00 in March 2026, for dog license fees, certified copies, and building permit applications. \$38.00 was paid to NYS Dept. of Ag & Markets for Animal Population Control Program, and \$745.00 was paid to the Supervisor.

Town Justice/Court: The submitted report shows the Vehicle and Traffic Law violations adjudicated and the total amount of fines billed. Further court actions that remain open will not be included in these reports. This report does not reflect the amount of fines collected by the court.

Assessor: Cattaraugus County Real Property Services sent a report dated April 1, 2026.

OLD BUSINESS

Resolution 4 (R:04042026) APPROVAL TO APPOINT TOWN PROSECUTOR

On a motion from Councilman Torrey, and seconded by Councilwoman Howard, the Resolution was Adopted, with 5 Ayes, and 0 nays it is

Resolved, that after a conversation with the Town Justice, that the recommended person to appoint as the Town Prosecutor be appointed to the position as soon as possible.

Resolution 5 (R:05042026) APPROVAL TO ALLOW BOX MOTH TRAPS TO BE INSTALLED AT THE CEMETERY

On a motion from Councilman Artlip, and seconded by Councilman Zink, the Resolution was Adopted, with 5 Ayes, and 0 nays it is

Resolved, that after a review of the application from the USDA to collect Box Tree Moths at the Cemetery, the application is approved and signed, and to returned to the technician installing the traps.

NEW BUSINESS

Dugan East Sewer rates have increased too much and the Supervisor has asked Brad Camp to investigate this dramatic increase. Based on the City report, it is decided that the rate charged to South Olean customers shall increase from \$100/quarter to \$110/quarter; East Olean rates will remain the same; and the Dugan East rates will remain the same until after the City investigation.

Supervisor Parker and Councilman Zink will be attending a meeting with City officials regarding ambulance services provided by the City and how to cover the charges.

There being no other Old Business or further New Business to be presented, Councilman Zink moved for adjournment, with Councilman Torrey seconding the motion, and all agreed. The meeting was adjourned at 8:10pm.

Respectfully submitted,

Sherry Lemon, Town of Olean Clerk