

Town of Olean
Minutes of the Regular Monthly Board Meeting
Held at the Olean Town Hall, 2634 Route 16N, Olean NY
On February 17, 2026

Present: Annette Parker Supervisor
 John Artlip Councilman
 Donna Howard Councilwoman
 Josh Torrey Councilman
 Scott Zink Councilman
 Pat Zink Highway Superintendent
 Jerry Dzuroff Code Enforcement Officer
 Sherry Lemon Town Clerk

Absent: Robin Pearl, Court Clerk

Supervisor Parker opened the Board Meeting at 6:30pm with the Pledge of Allegiance.

Guests: None.

Resolution 1 (R:01022026) ACCEPTANCE OF BOARD MEETING MINUTES

On a motion from Councilman Artlip, and seconded by Councilman Zink, the Resolution was Adopted, with 5 Ayes, and 0 nays it is

Resolved, that the meeting minutes of January 20, 2025, are accepted as presented.

Resolution 2 (R:02012026) APPROVAL OF ABSTRACTS

On a motion from Councilman Artlip, and seconded by Councilwoman Howard, the Resolution was Adopted, with 5 Ayes, and 0 nays it is

Resolved, that the bills received in January 2026 and paid in February 2026 have been reviewed by the Town Board and are authorized for payment in the following amounts:

Highway Fund: for the sum of \$58,666.56 for vouchers #1-12.

General Fund: for the sum of \$17,689.27 for vouchers #1-14.

REPORTS OF TOWN OFFICIALS

Supervisor: The monthly bank statements and budget report were presented for review by the Board.

Code Enforcement: Written report reviewed from January 20, 2026, to February 20, 2026, has 4 permits issued and 2 pending permits. The Battery Energy Storage systems information was discussed, and it was decided to follow the proposed local law template. There was discussion on how to handle issues with the unimproved portion of Cherry Street claimed by Mr. Mott.

Cemetery: burials continue with the weather.

Superintendent of Highways: Salt Barn evaluation is waiting for the weather to break; more salt had to be ordered and delivered; the Ford 550's are now finally complete after 4 months; due to the delays the bill was reduced by 10%; spring maintenance has begun; the Town Barn is having structural issues and needs to be repaired or replaced due to age (it was built in 1970); there was discussion on having a firm come in and give an evaluation and grant funding ideas; there is constant roof leakage issues; CDL testing is scheduled for the first week of March; once the testing is passed the employee will be upgraded to full time; one employee is retiring in May and applications will be accepted for several weeks, with the posting being published in the newspaper and on the Town website.

Clerk: The Clerk's office collected a total of \$477.00 in February 2026, for dog license fees, certified copies, and building permit applications. \$13.00 was paid to NYS Dept. of Ag & Markets for Animal Population Control Program, and \$490.00 was paid to the Supervisor.

Town Justice/Court: No report given.

Assessor: Cattaraugus County Real Property Services sent a report dated February 4, 2026, advising the Town to post a Notice Concerning the Examination of Assessment Inventory and Valuation which will be available for viewing at the County Assessor's Office in Little Valley on Wednesdays March 11, and March 18, 2026, from 10:00 am until 2:00 pm. They have also made a request to change Grievance Day to the second Monday in June. This required be done as a Local Law and the Board requested that the Clerk prepare the document to present for approval.

OLD BUSINESS

Supervisor: The Town is approved to sign off on receiving the awarded funding and contract to begin the process of building a new dog kennel.

Sales tax numbers are up for the fourth quarter of 2025.

NEW BUSINESS

Resolution 3 (R:03022026) APPROVAL TO CREATE A LOCAL LAW CHANGING THE GRIEVANCE DAY

On a motion from Councilman Artlip, and seconded by Councilman Zink, the Resolution was Adopted, with 5 Ayes, and 0 nays it is

Resolved, that at the next Board Meeting a Local Law to change the Grievance Day as proposed by the County Assessor's Office be presented for approval and to begin the filing process.

The Zoning Board of Appeals and their attorney have asked to schedule another public hearing regarding the local law interpretations and variance actions brought on behalf of the Dugan Road Solar, LLC proposed solar energy installation. That Public Hearing will be scheduled for Wednesday, March 11, 2026, at 4:00pm at the Town Hall, with a Notice in the newspaper and posted to the Town website.

A letter from the Board to the Town Court will be drafted asking for regular monthly reports.

There being no other Old Business or further New Business to be presented, Councilwoman Howard moved for adjournment, with Councilman Zink seconding the motion, and all agreed. The meeting was adjourned at 7:20pm.

Respectfully submitted,

Sherry Lemon, Town of Olean Clerk