

Town of Olean
Minutes of the Regular Monthly Board Meeting
Held at the Olean Town Hall, 2634 Route 16N, Olean NY
On May19, 2026

<u>Present:</u>	Annette Parker	Supervisor
	John Artlip	Councilman
	Donna Howard	Councilwoman
	Pat Zink	Highway Superintendent
	Jerry Dzuroff	Code Enforcement Officer
	Sherry Lemon	Town Clerk
<u>Absent:</u>	Josh Torrey	Councilman
	Scott Zink	Councilman

Supervisor Parker opened the Board Meeting at 6:30pm with the Pledge of Allegiance.

Resolution 1 (R:05012026) ACCEPTANCE OF BOARD MEETING MINUTES

On a motion from Councilman Artlip, and seconded by Councilwoman Howard, the Resolution was Adopted, with 3 Ayes, and 0 nays it is

Resolved, that the meeting minutes of April 16, 2026, are accepted as presented.

Resolution 2 (R:05022026) APPROVAL OF ABSTRACTS

On a motion from Councilman Artlip, and seconded by Councilwoman Howard, the Resolution was Adopted, with 3 Ayes, and 0 nays it is

Resolved, that the bills received in April 2026 and paid in May 2026 have been reviewed by the Town Board and are authorized for payment in the following amounts:

Highway Fund: for the sum of \$17,384.52 for vouchers #36-47.

General Fund: for the sum of \$28,886.21 for vouchers #53-76.

Guests: Gary Abraham, Esq. was given time to explain and advise the Town Board on the pending Dugan Road Solar, LLC permit litigation and the completeness of the application.

Advised the Board not to agree to exempting Dugan Road Solar, LLC from the wildlife study as prescribed by the Town Local Law regarding commercial solar installations, and to not agree with the property value decrease difference due to commercial solar installation proposal offered as DRS, LLC claims that it applies to all residents in the Town when it clearly states in the Local Law that it applies only to the properties within 1000 ft and or visual range of the installation.

Resolution 3 (R:05032026) ATTORNEY REPRESENTATION

On a motion from Councilman Artlip, and seconded by Councilwoman Howard, the Resolution was Adopted, with 3 Ayes, and 0 nays it is

Resolved, that Gary Abraham, Esq., in his capacity as advisor and representative for the Town Board regarding solar and wind commercial installations, represents the Town Board in the conference call negotiations and in person for court appearances in the matters pertaining to Dugan Road Solar, LLC.

REPORTS OF TOWN OFFICIALS

Supervisor: The monthly bank statements and budget report were presented for review by the Board.

Code Enforcement: Written report reviewed from April 16, 2026, to May 19, 2026, has 11 permits issued, 1 Zoning Board of Appeals request, and 1 pending permit, and 3 complaints.

Cemetery: Two people hired to do groundskeeping, fuel for cemetery equipment to be billed separately from highway, and burials continue with the weather.

Superintendent of Highways: There has been no ChiPS amount given from the State until the State Budget is passed; the 10-wheeler box is expected to be delivered by the end of June to replace the existing failing box; one employee is retiring at the end May and the Superintendent has had 3 applicants who met the requirements and has hired the replacement as road work begins; the Town is assisting NYSDoT with road milling, as well as assisting the City of Olean and Town of Hinsdale with road work under shared services agreements. There was lengthy discussion regarding the status of the unimproved section of Cherry Street and the status of Hadley Street and referred to Councilman Torrey and Code Enforcement for further research. Asked about how to pay for truck box. Topic was tabled for further research on how to properly transfer funds within the budget.

Clerk: The Clerk's office collected a total of \$2,387.15 in May 2026, for dog license fees, certified copies, marriage license fees, miscellaneous revenue and building permit applications. \$13.00 was paid to NYS Dept. of Ag & Markets for Animal Population Control Program, \$22.50 was paid to NYS Dept. of Health for Marriage License, and \$2,351.15 was paid to the Supervisor.

Town Justice/Court: The submitted report shows the Vehicle and Traffic Law violations adjudicated and the total amount of fines billed. Further court actions that remain open will not be included in these reports. The report shows \$2,750.00 collected and turned over to the Town.

Assessor: Cattaraugus County Real Property Services did not send a report for April, 2026, although they have prepared the Tentative Tax rolls and scheduled Grievance Day for the Town for June 8 from 4pm until 8pm at the Town Hall, per the new Local Law.

OLD BUSINESS

Resolution 4 (R:05042026) STANDARD WORKDAY

On a motion from Councilman Artlip, and seconded by Councilwoman Howard, the Resolution was Adopted, with 3 Ayes, and 0 nays it is

Resolved, that as required by NYSLRS, the Standard Workday for Elected and Appointed Officials is 6 hours, and for Highway workers under contract is 8 hours.

Resolution 5 (R:05052026) APPROVAL TO INCREASE SEWER BILLING RATES

On a motion from Councilwoman Howard, and seconded by Councilman Artlip, the Resolution was Adopted, with 3 Ayes, and 0 nays it is

Resolved, that after a review of the billing increase to the Town from the City of Olean for the Dugan East Sewer District and South Olean Sewer District,

Resolved, that the next quarter billing to the Dugan East Sewer District customers be increased from \$125.00 per quarter to \$151.00 per quarter, and the next quarter billing to the South Olean Sewer District be increased from \$100.00 per quarter to \$110.00 per quarter, with a letter of explanation sent with the next billing to those customers.

Supervisor Parker and Councilman Zink attended a meeting with City of Olean officials regarding ambulance services provided by the City and how to cover the charges. The City presented a list of calls they responded to in the Town for the past 4.5 years and proposed a tax to the specific areas covered of \$100,000.00 to offset City ambulance costs. The proposal was found to be NOT acceptable and the Town requested that the City find another solution.

NEW BUSINESS

Town Attorney Matt Swenson is working on an Intermunicipal Agreement for funding not covered by the new dog kennel grant for construction costs and associated fees.

Jim Hannon, Town Engineer, is working on new kennel revisions as suggested by a recent meeting with inspectors from the NYS Department of Agriculture and Markets during an educational meeting regarding the new Article 7 and 26c changes in dog control and shelters.

Sales tax from the County was up from the first quarter of this year, and the biannual Mortgage Tax was down slightly from last year.

There being no other Old Business or further New Business to be presented, Councilwoman Howard moved for adjournment, with Councilman Artlip seconding the motion, and all agreed. The meeting was adjourned at 7:50pm.

Respectfully submitted,

Sherry Lemon, Town of Olean Clerk